

**Draft Agreement Between Chicago Education Partnership
and
By The Hand Club For Kids**

Services

At the conclusion of the school day, By The Hand Club For Kids (BTH) will provide a comprehensive after-school program to Chicago Education Partnership's students which will include the following elements:

- reading support including instruction in a blended learning environment
- read alouds
- one on one tutoring with staff and volunteers
- enrichment activities (art, music, drama, etc.)
- chapel / religious instruction / Bible study
- dinner and snack
- etiquette and speech training
- life skills training
- college preparation assistance
- mental health counseling
- eye care
- dental care
- transportation home

This after-school program is not mandatory for any student; parents will have the choice to opt in or opt out of the program. Additionally, BTH does not require that all students participate in the religious instruction component of the after-school program; parents who opt in to the after-school program will also have a choice to opt in or opt out of the religious component of the after-school program. Students who do not participate in the religious component of the after-school program will engage in an alternative activity.

BTH staff and volunteers will receive professional development/in-service training on appropriate interactions with any students whose parents have opted out of the faith based components of the after-school program.

BTH training focused on parent choice will include but is not limited to: responding to student inquiry about religion, parent rights in opting out of the religious component, other safeguards to ensure that the religious component of the programming does not flow into any other portion of programming when a family has opted out of the faith based portion, and effective student recruitment strategies to ensure inclusion of all families regardless of religious affiliation.

On the voluntary enrollment form that parents receive, there will be language similar to the following:

There is a faith-based component to By The Hand Club For Kids and it is voluntary. If you want your child to participate in faith-based activities, please indicate so on the attached enrollment form. Children who do not attend the faith-based sessions will instead receive supplemental tutoring, reading, journaling and educational games.

YES I want my child to participate in faith-based activities.

The school's day-to-day collaboration with BTH will be overseen and maintained through weekly meetings that will take place between the Principal of Moving Everest Charter School and the Site Director for BTH.

BTH will not provide any services to students during the school day.

Employment:

BTH and CEP mutually agree to consider employees of each organization for staff positions however, there is no guarantee or implied guarantee that staff members from one organization will be employed by the other organization.

As separate and distinct 501(c)3 organizations, BTH and CEP will each follow its own established protocols for hiring, evaluating and terminating employees who are simultaneously employed by both organizations. Staff members hired by CEP will be required to meet all necessary hiring requirements. While working at CEP, all staff will be responsible for working toward CEP's mission and vision and be expected to adhere to all laws governing school employees.

Employees of each organization will receive benefits in accordance with the organization's benefits policies.

Separation of Church and State:

Chicago Education Partnership and By The Hand are separate 501(c)3 organizations. There are no religious activities taking place during the school day by school employees and all school employees will act in accordance with all applicable laws. Participation by any students in religious activities in the after-school hours while they attend BTH is done on a voluntary basis, at the discretion and choosing of the parent/guardian.

Funds

CEP and BTH will not co-mingle funds

Fee

By The Hand Club For Kids will provide all after-school services in-kind to CEP students.



Michael Rogers
Executive Director
Chicago Education Partnership



Donnita Travis
Executive Director
By The Hand Club For Kids