



CODE OF ETHICS AND RESPONSIBILITY

The Boards and Staff of Kemet Leadership Academy Charter School will act on fundamental values such as honesty, integrity, fairness, respect, trust, responsibility and accountability. These standards describe how KLA Board of Trustees and Staff should act to be ethical and accountable in their program operations, governance, human resources, financial management and fundraising.

These fundamental values will affect such specific areas of KLA's daily operations including but not limited to:

- Corporate and personal financial accountability;
- Accuracy and honesty in reporting procedures;
- Respecting the privacy of students, safeguarding the confidentiality of information which a student would reasonably expect to be private
- Individual personnel and privacy issues;
- Potential material conflicts of interest;
- Appropriate standards for sharing confidential or sensitive corporate information;
- Representing the institution appropriately in public.

At ALL times, the Boards and Staff of Kemet should keep in mind that how well they fulfill these guidelines will determine how effectively KLA fulfills its obligations to those who benefit from its programs, to our contributors, and to the public. In the same way, violation of these fundamental values and ethical principles may lead to termination of one's Board or Staff position with Kemet Leadership Academy Charter School. By signature below, I acknowledge receipt of this statement, understand and agree to abide by the Code of Ethics and Responsibility.

_____ Signature

_____ Date