

**CHARTER SCHOOL APPLICATION ASSURANCE STATEMENT**

**2017 REQUEST FOR PROPOSALS – CHICAGO PUBLIC SCHOOLS**




Submit these forms with the school proposal application.







**(A separate copy must be initialed and signed by each individual on the school’s design team or who intends to serve as a charter school board member.)**




Charter Public School Name: Komet Leadership

Each design team member and identified school board member (current, intended, potential, etc.) must sign a separate Assurances Statement.

By initialing each of the boxes below, you accept responsibility for ensuring that the school will meet this requirement.


Assurances	Initial below
<p><b>Admission Process for Students</b></p> <p>I assure that the admissions process for the proposed charter school will not discriminate against anyone on the basis of disability, race, creed, color, gender, national origin, religion, ancestry, or need for special education services (105 ILCS 5/27A-4(a))</p> <p>I assure that enrollment in the proposed charter school shall be open to any pupil residing within District 299, unless an attendance boundary is assigned to the school, in which case students residing within an attendance boundary may be given priority for enrollment, but must not be required to attend the charter school. (105 ILCS 5/27A-4(d))</p> <p>I assure that if there are more eligible applicants for enrollment in the proposed charter school than there are spaces available, successful applicants shall be selected by lottery, with preference only given to siblings of (105 ILCS 5/27/A-4(h))</p>	
<p><b>Annual Report</b></p> <p>I assure that the proposed charter school will retain an outside, independent contractor to conduct an annual audit of the school’s finances and will annually submit a copy of that audit and the Form 990 to the to the Illinois State Board of Education by December 1st . (105 ILCS 5/27A-5(f))</p>	
<p><b>Board Governance</b></p> <p>I assure that the charter school is administered and governed by its Board of Directors or other governing body in the manner provided by its charter. (105 ILCS 5/27A-5(b))</p> <p>I assure that the governing body of the charter school will comply with the Freedom</p>	

<p>of Information Act (5 ILCS 140/1 et seq.) and the Open Meetings Act. (5 ILCS 120/1 et seq.; 105 ILCS 5/27A-5(b))</p>	
<p><b>Ethics</b></p> <p>I personally state that I am not a current employee of the Chicago Board of Education who is involved in evaluating charter applications or approving charter applications in any way. (Section XI of the Chicago Public Schools Code of Ethics). I personally state that if I am a member of the proposed school’s Design Team and am also a current employee of the Chicago Board of Education, (1) I have not used Board time or resources to complete any activities related to planning or development for the proposed school and (2) if I am being paid to complete activities related to planning or development for the proposed school, I have submitted Secondary Employment Approval Form for activities related to planning or development for the proposed school (Section XIII of the Chicago Public Schools Code of Ethics).</p> <p>I personally state that if I am proposed as a member of the charter school’s Board of Directors that I am not an employee (Section XI of the Chicago Public Schools Code of Ethics).</p>	
<p><b>Criminal Background Checks</b></p> <p>I assure that the proposed school will comply with Sections 10-21.9 and 34-18.5 of the Illinois School Code regarding criminal history records checks and checks of the Statewide Sex Offender Database and Statewide Child Murderer and Violent Offender Against Youth Database of applicants for employment (105 ILCS 5/27A-5(g)(1))</p>	
<p><b>Student Records</b></p> <p>I assure that the proposed charter school will adopt policies in compliance with data privacy requirements under the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), \, and the Illinois School Student Records Act (ISSRA) (105 ILCS 10)</p>	
<p><b>Discipline Policy</b></p> <p>I assure that the school Board’s discipline rules will provide due process for students and maintain procedural safeguards for students with disabilities/impairments. (20 USC 1415; 34 CFR 300.530 et seq., 105 ILCS 5/34-84a, )</p>	
<p><b>Filing with the State as a Non-Profit Corporation</b></p> <p>I assure that the proposed charter school shall be organized and operated as a nonprofit corporation or other discrete, legal, nonprofit entity authorized under the laws of the State of Illinois. (105 ILCS 5/27A-5(a))</p>	
<p><b>Hiring and Employment Practices</b></p> <p>I assure that the proposed school will operate in compliance with all provisions for</p>	

employment in Illinois Charter Schools Law, including staffing 50% of instructional positions with teachers certified under Article 21 of the Illinois School Code (105 ILCS 5/27A-10(c)).	
<p><b>Public School</b></p> <p>I assure that the proposed school will operate as a charter public school that:</p> <ul style="list-style-type: none"> <li>• is a public, nonsectarian, nonreligious, non-home based, and non-profit school. (105 ILCS 5/27A-5(a)).</li> <li>• is organized and operated as a nonprofit corporation or other discrete, legal, nonprofit entity authorized under the laws of the State of Illinois. (105 ILCS 5/27A-5(a)).</li> <li>• is not a conversion of any existing private, parochial, or non-public school. (105 ILCS 5/27A-6.5(a))</li> </ul>	
<p><b>Public School Fee Law</b></p> <p>I assure that the proposed school shall not charge tuition; but may charge reasonable fees for textbooks, instructional materials, and student activities (105 ILCS 5/27A-5(e))</p>	
<p><b>Special Education</b></p> <p>I assure the proposed school will provide services as required under the Individuals with Disabilities Education Act (IDEA) and comply with all IDEA requirements. (20 U.S.C. §1415; 34 C.F.R. s. 300; 20 U.S.C. §1415; 34 C.F.R. s. 301; District Special Education Policies &amp; Procedures)</p>	

By placing my initials next to each of the preceding statements and by signing my name here, I acknowledge that:

- I have reviewed the preceding assurances and agree to be responsible for fulfilling all the expectations contained in these assurances even if that means actively researching current state and/or federal rules, laws and other requirements referenced herein.
- I understand that, as a member of the board, of this charter school, I am responsible for ensuring that our school complies with all assurances referenced above.

Signature:  Date: 4/28/17

Print Name: DONNIE BROWN

Home Address: 7728 S Eggleston Chicago 60620

Phone Number(s): 708-670-1716

Email Address: 7728BROWN@GMAIL.COM



Chicago Public Schools (CPS)  
Office of Innovation and Incubation  
2017 New Schools Request for Proposal  
Board Member Application Form

General

Name:	Donnie Brown
E-mail Address:	7728BROWN@GMAIL.COM
Phone Number:	708 670 7114
Position/Title:	NONE
Job Description:	—
Type of Experience:	Real Estate Developer

Role of a Board Member

Please indicate whether you are currently or have previously served on the Board of a school or any non-profit organization.

- Yes
- No

If yes, please list and describe:

Rally to Life Not for Profit, served as Board Chairman

**What is your understanding of the role of a Board member of a public charter, contract, or alternative school?**

*Fiduciary Obligation*

**Why are you interested in serving as a member of a public charter, contract, or alternative school?**

*Committed to Education field*

**Why do you believe that you are qualified to serve as a Board member of a public charter, contract, or alternative school? What previous experience, skills, or background do you have that is relevant to serving on the Board of the proposed charter, contract, or alternative school?**

*Real estate Developer, GRANT WRITER*

What is your understanding of the school's mission, vision, educational philosophy and program?

Educating Boys of Color —  
Using male mentoring, Rights of Passage

As a Board member, how do you assess whether a school is (or is not) achieving its mission?

By maintaining financial stability  
number of graduates  
future success of grads

Describe the role that the Board will play (or currently does play) in the school's operation.

Unknown

How would you handle a situation in which you believe one or more members of the school's board were acting unethically or not in the best interests of the school?

Remove from board or pursue legal remedies as needed

Verification

I declare that the above statements reflect my own views, opinions, and experience.

Signature: Dr Brown Date: 4/28/2017  
Print Name: DANNIE BROWN

**General**

Name:	DOWNICE BROWN
Position/Title:	PRINCIPAL
Job Description:	—
Type of Description:	—

When did/will your term as a Board member start?

7/2017

Are you or have you been an employee, vendor, contractor or consultant to the Chicago Board of Education, including any school or Department/unit?

Yes

No

If yes, where have you worked?

What is/was your job title?

What are/were your dates of service?

**Nepotism**

Are or will any of your Relatives be employed at the proposed school?

Yes

No

If yes, when were they hired or will be hired?

Please list their name(s), relationship(s) to you, date(s) of employment and job title(s):



**Have you ever requested or advocated for the hiring of your Relative at the proposed charter or contract school?**

Yes   
No

**If yes, describe the circumstance:**

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**Are any of your Relatives working or planning to work at the proposed charter or contract school individually (i.e. as a consultant) or through an outside Entity?**

Yes   
No

**If yes, list the name(s) of the Relative, their relationship(s) to you and the name(s) of their employer:**

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### Economic Interests/Conflict of Interest

**Do you or any of your Relatives have any Economic Interest in any contract, work or business of your school?**

Yes   
No

**If yes, and you have an Economic Interest outside of your duties as a proposed or existing Board member, please list the name of the entity in which you have such interest, describe the type of business, and identify the ownership interest(s):**

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**If yes, and your Relative has the Economic Interest in any contract, work or business of the school, please list the Relative's name(s), your relationship(s), the name of the entity, describe the type of business, and identify the ownership interest(s):**

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**Do you or any of your Relatives have any Economic Interest in any sale, purchase or lease of any item paid for by the school or with school funds?**

Yes   
No

**If yes, and you have the Economic Interest, please identify the Economic Interest and list the item(s):**

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**If yes, and your Relative has the Economic Interest, list the Relative's name(s) and relationship(s) to you, Economic Interest and the item(s):**

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**Are you or any of your Relatives acting as a paid officer, director, associate, partner, employee, proprietor or advisor to an Entity deriving income from your school?**

Yes   
No

**If yes, and you are acting in such capacity, list the Entity name, address and type of Entity:**

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**If yes, and your Relative is acting in such a capacity, list the Relative's name(s) and relationship(s) to you, the Entity name, address, and type of Entity:**

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**Have you or any of your relatives provided or do you plan to provide goods or services to your proposed school, including professional services for fees?**

Yes   
No

If yes, and you have provided such goods or services, please describe the nature of the good or service provided:

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If yes, and a Relative has provided such goods or services, provide the name of the Relative(s) providing the good or service, their relationship to you, and the nature of the good or service provided:

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Do you, a Spouse, Domestic Partner, or Partner to a Civil Union sit on the Board of a Not-for-Profit entity which donates funds or services to any school at which you serve?

Yes   
No

If yes, please describe:

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### Gifts

Have you or any of your Relatives accepted any gift (anonymous or otherwise), loan, favor or promise of future employment in return for any official action on your part as a proposed Board member?

Yes   
No

If yes, please describe:

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Have you or any of your Relatives received any of the following gifts from someone with an Economic Interest in your proposed school's business:

Cash of any amount?

Yes  No

**An item or service valued at more than \$50?**

Yes

No

**Several items or services from one source valued at over \$100?**

Yes

No

**If yes, please list the gift, amount and source:**

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**Have you accepted any food, entertainment, service or other thing of value over \$50 (or \$100 cumulative from any one source) from any entity soliciting work or business from your proposed school or from an entity that has done or plans to do work with your proposed school?**

Yes

No

**If yes, please explain the circumstances and name the service or item of value (i.e. food, entertainment, etc.):**

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**Additional Considerations**

**Please affirm that you have read the school Board's bylaws and conflict of interest policies (Code of Ethics).**

I affirm

**Please list any other disclosures you wish to make.**

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Verification

I declare that this Statement of Economic Interests, including any accompanying pages, is a true, correct, and complete statement of my interests, to the best of my knowledge and belief.

Signature: Dr Brown Date: 4/28/17  
Print Name: DONNIE BROWN

**CHARTER SCHOOL APPLICATION ASSURANCE STATEMENT**

**2017 REQUEST FOR PROPOSALS – CHICAGO PUBLIC SCHOOLS**


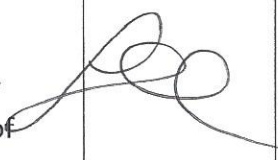

Submit these forms with the school proposal application.







**(A separate copy must be initialed and signed by each individual on the school’s design team or who intends to serve as a charter school board member.)**

**Charter Public School Name:** Kemet Leadership Academy

Each design team member and identified school board member (current, intended, potential, etc.) must sign a separate Assurances Statement.

By initialing each of the boxes below, you accept responsibility for ensuring that the school will meet this requirement.

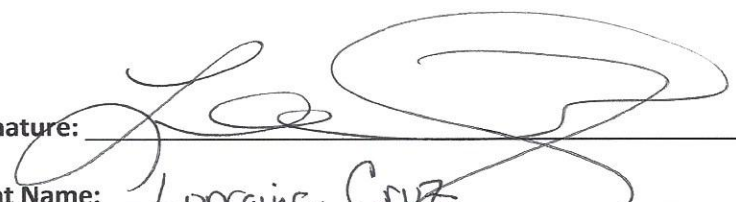
<b>Assurances</b>	<i>Initial below</i>
<p><b>Admission Process for Students</b></p> <p>I assure that the admissions process for the proposed charter school will not discriminate against anyone on the basis of disability, race, creed, color, gender, national origin, religion, ancestry, or need for special education services (105 ILCS 5/27A-4(a))</p> <p>I assure that enrollment in the proposed charter school shall be open to any pupil residing within District 299, unless an attendance boundary is assigned to the school, in which case students residing within an attendance boundary may be given priority for enrollment, but must not be required to attend the charter school. (105 ILCS 5/27A-4(d))</p> <p>I assure that if there are more eligible applicants for enrollment in the proposed charter school than there are spaces available, successful applicants shall be selected by lottery, with preference only given to siblings of (105 ILCS 5/27/A-4(h))</p>	
<p><b>Annual Report</b></p> <p>I assure that the proposed charter school will retain an outside, independent contractor to conduct an annual audit of the school’s finances and will annually submit a copy of that audit and the Form 990 to the to the Illinois State Board of Education by December 1st . (105 ILCS 5/27A-5(f))</p>	
<p><b>Board Governance</b></p> <p>I assure that the charter school is administered and governed by its Board of Directors or other governing body in the manner provided by its charter. (105 ILCS 5/27A-5(b))</p> <p>I assure that the governing body of the charter school will comply with the Freedom</p>	

<p>of Information Act (5 ILCS 140/1 et seq.) and the Open Meetings Act. (5 ILCS 120/1 et seq.; 105 ILCS 5/27A-5(b))</p>	
<p><b>Ethics</b></p> <p>I personally state that I am not a current employee of the Chicago Board of Education who is involved in evaluating charter applications or approving charter applications in any way. (Section XI of the Chicago Public Schools Code of Ethics). I personally state that if I am a member of the proposed school’s Design Team and am also a current employee of the Chicago Board of Education, (1) I have not used Board time or resources to complete any activities related to planning or development for the proposed school and (2) if I am being paid to complete activities related to planning or development for the proposed school, I have submitted Secondary Employment Approval Form for activities related to planning or development for the proposed school (Section XIII of the Chicago Public Schools Code of Ethics).</p> <p>I personally state that if I am proposed as a member of the charter school’s Board of Directors that I am not an employee (Section XI of the Chicago Public Schools Code of Ethics).</p>	
<p><b>Criminal Background Checks</b></p> <p>I assure that the proposed school will comply with Sections 10-21.9 and 34-18.5 of the Illinois School Code regarding criminal history records checks and checks of the Statewide Sex Offender Database and Statewide Child Murderer and Violent Offender Against Youth Database of applicants for employment (105 ILCS 5/27A-5(g)(1))</p>	
<p><b>Student Records</b></p> <p>I assure that the proposed charter school will adopt policies in compliance with data privacy requirements under the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), \, and the Illinois School Student Records Act (ISSRA) (105 ILCS 10)</p>	
<p><b>Discipline Policy</b></p> <p>I assure that the school Board’s discipline rules will provide due process for students and maintain procedural safeguards for students with disabilities/impairments. (20 USC 1415; 34 CFR 300.530 et seq., 105 ILCS 5/34-84a, )</p>	
<p><b>Filing with the State as a Non-Profit Corporation</b></p> <p>I assure that the proposed charter school shall be organized and operated as a nonprofit corporation or other discrete, legal, nonprofit entity authorized under the laws of the State of Illinois. (105 ILCS 5/27A-5(a))</p>	
<p><b>Hiring and Employment Practices</b></p> <p>I assure that the proposed school will operate in compliance with all provisions for</p>	

<p>employment in Illinois Charter Schools Law, including staffing 50% of instructional positions with teachers certified under Article 21 of the Illinois School Code (105 ILCS 5/27A-10(c)).</p>	
<p><b>Public School</b></p> <p>I assure that the proposed school will operate as a charter public school that:</p> <ul style="list-style-type: none"> <li>• is a public, nonsectarian, nonreligious, non-home based, and non-profit school. (105 ILCS 5/27A-5(a)).</li> <li>• is organized and operated as a nonprofit corporation or other discrete, legal, nonprofit entity authorized under the laws of the State of Illinois. (105 ILCS 5/27A-5(a)).</li> <li>• is not a conversion of any existing private, parochial, or non-public school. (105 ILCS 5/27A-6.5(a))</li> </ul>	<p>LC</p>
<p><b>Public School Fee Law</b></p> <p>I assure that the proposed school shall not charge tuition; but may charge reasonable fees for textbooks, instructional materials, and student activities (105 ILCS 5/27A-5(e))</p>	<p>LC</p>
<p><b>Special Education</b></p> <p>I assure the proposed school will provide services as required under the Individuals with Disabilities Education Act (IDEA) and comply with all IDEA requirements. (20 U.S.C. §1415; 34 C.F.R. s. 300; 20 U.S.C. §1415; 34 C.F.R. s. 301; District Special Education Policies &amp; Procedures)</p>	<p>LC</p>

By placing my initials next to each of the preceding statements and by signing my name here, I acknowledge that:

- I have reviewed the preceding assurances and agree to be responsible for fulfilling all the expectations contained in these assurances even if that means actively researching current state and/or federal rules, laws and other requirements referenced herein.
- I understand that, as a member of the board, of this charter school, I am responsible for ensuring that our school complies with all assurances referenced above.

Signature:  Date: 4.27.17

Print Name: Lorraine Crue

Home Address: 11331 S. Lamon St.

Phone Number(s): 708-278-2789

Email Address: learningwithlorraine@gmail.com





Chicago Public Schools (CPS)  
Office of Innovation and Incubation  
2017 New Schools Request for Proposal  
Board Member Application Form

General

Name:	Lorraine Cruz
E-mail Address:	learningwithlorraine@gmail.com
Phone Number:	708-278-2789
Position/Title:	Trustee
Job Description:	
Type of Experience:	Educator / Administrator

Role of a Board Member

Please indicate whether you are currently or have previously served on the Board of a school or any non-profit organization.

Yes

No

If yes, please list and describe:

What is your understanding of the role of a Board member of a public charter, contract, or alternative school?

To provide support and lend expertise in implementation of school.

Why are you interested in serving as a member of a public charter, contract, or alternative school?

Another avenue in which to serve a school setting.

Why do you believe that you are qualified to serve as a Board member of a public charter, contract, or alternative school? What previous experience, skills, or background do you have that is relevant to serving on the Board of the proposed charter, contract, or alternative school?

I have 30 years of educational experience, from teaching, principalship to community development.

What is your understanding of the school's mission, vision, educational philosophy and program?

To provide a setting for at-risk middle grade boys to thrive academically and beyond H.S. to college or career.

As a Board member, how do you assess whether a school is (or is not) achieving its mission?

- Observe level of instruction and progress monitoring of students. Analyze school based data to determine.

Describe the role that the Board will play (or currently does play) in the school's operation.

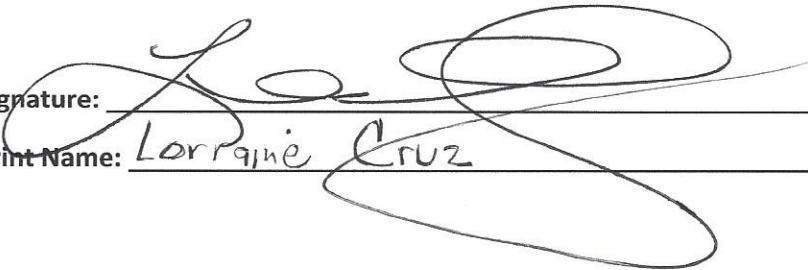
Serves as advisors and governance support.

How would you handle a situation in which you believe one or more members of the school's board were acting unethically or not in the best interests of the school?

I would present my concerns and review ethics policy.

Verification

I declare that the above statements reflect my own views, opinions, and experience.

Signature:  Date: 4.27.17  
Print Name: Lorraine Cruz

General

Name:	Lorraine Cruz
Position/Title:	Trustee
Job Description:	
Type of Description:	Educator

When did/will your term as a Board member start?

2017

Are you or have you been an employee, vendor, contractor or consultant to the Chicago Board of Education, including any school or Department/unit?

Yes   
No

If yes, where have you worked?

Field Elem., IAMS, Gary Elem, Ames Middle School

What is/was your job title?

Teacher then Principal

What are/were your dates of service?

1990 - 2010

Nepotism

Are or will any of your Relatives be employed at the proposed school?

Yes   
No

If yes, when were they hired or will be hired?

N/A

Please list their name(s), relationship(s) to you, date(s) of employment and job title(s):

N/A

Have you ever requested or advocated for the hiring of your Relative at the proposed charter or contract school?

Yes   
No

If yes, describe the circumstance:

N/A

Are any of your Relatives working or planning to work at the proposed charter or contract school individually (i.e. as a consultant) or through an outside Entity?

Yes   
No

If yes, list the name(s) of the Relative, their relationship(s) to you and the name(s) of their employer:

N/A

### Economic Interests/Conflict of Interest

Do you or any of your Relatives have any Economic Interest in any contract, work or business of your school?

Yes   
No

If yes, and you have an Economic Interest outside of your duties as a proposed or existing Board member, please list the name of the entity in which you have such interest, describe the type of business, and identify the ownership interest(s):

N/A

If yes, and your Relative has the Economic Interest in any contract, work or business of the school, please list the Relative's name(s), your relationship(s), the name of the entity, describe the type of business, and identify the ownership interest(s):

N/A

**Do you or any of your Relatives have any Economic Interest in any sale, purchase or lease of any item paid for by the school or with school funds?**

Yes   
No

**If yes, and you have the Economic Interest, please identify the Economic Interest and list the item(s):**

N/A

**If yes, and your Relative has the Economic Interest, list the Relative's name(s) and relationship(s) to you, Economic Interest and the item(s):**

N/A

**Are you or any of your Relatives acting as a paid officer, director, associate, partner, employee, proprietor or advisor to an Entity deriving income from your school?**

Yes   
No

**If yes, and you are acting in such capacity, list the Entity name, address and type of Entity:**

N/A

**If yes, and your Relative is acting in such a capacity, list the Relative's name(s) and relationship(s) to you, the Entity name, address, and type of Entity:**

N/A

**Have you or any of your relatives provided or do you plan to provide goods or services to your proposed school, including professional services for fees?**

Yes   
No

If yes, and you have provided such goods or services, please describe the nature of the good or service provided:

N/A

If yes, and a Relative has provided such goods or services, provide the name of the Relative(s) providing the good or service, their relationship to you, and the nature of the good or service provided:

N/A

Do you, a Spouse, Domestic Partner, or Partner to a Civil Union sit on the Board of a Not-for-Profit entity which donates funds or services to any school at which you serve?

Yes   
No

If yes, please describe:

N/A

### Gifts

Have you or any of your Relatives accepted any gift (anonymous or otherwise), loan, favor or promise of future employment in return for any official action on your part as a proposed Board member?

Yes   
No

If yes, please describe:

N/A

Have you or any of your Relatives received any of the following gifts from someone with an Economic Interest in your proposed school's business:

Cash of any amount?

Yes  No



An item or service valued at more than \$50?

Yes

No

Several items or services from one source valued at over \$100?

Yes

No

If yes, please list the gift, amount and source:

N/A

Have you accepted any food, entertainment, service or other thing of value over \$50 (or \$100 cumulative from any one source) from any entity soliciting work or business from your proposed school or from an entity that has done or plans to do work with your proposed school?

Yes

No

If yes, please explain the circumstances and name the service or item of value (i.e. food, entertainment, etc.):

N/A

**Additional Considerations**

Please affirm that you have read the school Board's bylaws and conflict of interest policies (Code of Ethics).

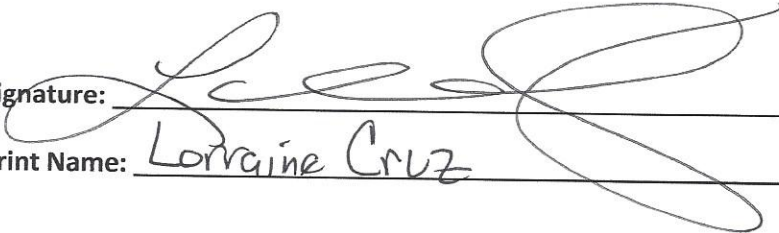
I affirm

Please list any other disclosures you wish to make.

N/A

Verification

I declare that this Statement of Economic Interests, including any accompanying pages, is a true, correct, and complete statement of my interests, to the best of my knowledge and belief.

Signature:  \_\_\_\_\_ Date: 4.27.17  
Print Name: Lorraine Cruz \_\_\_\_\_