**EACI SCHOOL RESPONSIBILITES**

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| The Board is ultimately responsible for the overall management of the school |
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| The CEO will report to the board and work with the Principal to ensure that the school is functioning according to its mission and vision. |
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| The Dean will work with the Principal to assist with school management, disciplinary actions, student mentoring, etc. |
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| The Curriculum Coordinator will report to the Principal and work with the Master Teachers, to develop the Curriculum, and prepare students for state wide testing. |
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| The Master Teachers will train the Regular Teachers; work with Curriculum Coordinator to align Professional Development topics with training needs. |
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| The Security, Custodians, Lunch Room Workers and Volunteers will report to the Principal, and Principal in training. The Security responsibility will be to protect the school, students, and ensure safety on school grounds. |
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| The Custodians Responsibility will be to ensure that the school is clean, and environmentally safe for everyone. |
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| The Lunch Room Workers responsibility is to ensure that the students receive nutritiously healthy meals daily. |
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| The Volunteers will report to the Principal and their responsibilities are to assist the school in mentoring, safety, etc. |