

Rickey Flournoy

Objective

To secure an executive position within Evelyn Ann Institute, where I can maximize my career in education. I will utilize my strong organizational skills, educational background, ability to work well with others and proficiency in conveying information to guide and maximize the student population and/or clientele's college experience.

Functional summary

Excellent problem solving and decision-making skills, familiar with the faculty functionary within a higher education level. Experienced in the development and monitoring of education programs. Extremely adept to handling pressure situations, very competitive and loves challenges, well organized, completes all tasks down to the last detail, ability to communicate very well with people of all levels, verbally and/or in writing, excellent presentation skills, can easily handle multiple tasks at once, dedicated to producing quality results, is very motivational and brings the best out in those around me, not afraid of being a leader, but yet, not too stubborn to listen to and respect the opinions and thoughts of others. Possess exceptional knowledge of the academic, socioeconomic, cultural, and ethnic backgrounds of a diversified of student population. Excellent computer skills and very organized and results oriented

Summary of Skills

Computers:

I'm very experienced and possess advanced skills using Microsoft Office Suites; PowerPoint, Word, Excel, Access, etc. I can type 60-65 words per minute. I'm well versed with other software suites such as; IBM SPSS Statistics, Corel Graphic Suites, Adobe Creative Suites, and Apple operating systems.

Communication:

Have given many formal and informal speeches and presentations at various events. I have had the responsible of communicating with various public and private entities and others in the surrounding community about attending community improving gatherings. As Vice-President of Future Hoopers of

America organization I had the duty of instructing participants at various sports, as well as, informing them of proper health and fitness practices.

Writing:

Produced various forms of written material; press releases, business plans, case studies, reports, speeches, presentations, essays, proposals, surveys, and memos. I developed presentations and speeches on a consistent basis for former college professors and associates. I consistently receive commendations on those written materials from the beneficiaries.

Experience

U.S. ARMY Military Police

6/2000 - 06/2006

As military police officer I supervised and provide support to the battlefield by conducting battlefield circulation control, area security, prisoner of war operations, civilian internee operations, law and order operations on the battlefield and support to the peacetime Army community through security of critical Army resources, crime prevention programs and preservation of law and order. In the U.S. Army I displayed leadership by leading a three man military police (MP) team in Operation Iraqi Freedom from January 2003 to January 2004 and then again from February 2004 to August 2004 in Operation Enduring Freedom. I was honorably discharged on June 15, 2006.

Cook County Deputy Sheriff / Correctional Officer

4/2006-Present

As Deputy Sheriff / Correctional Officer I perform a variety of duties and tasks related to the protection of life, limb and property. In this position I'm responsible for overseeing individuals who have been arrested and are awaiting trial or who have been convicted of a crime and sentenced to serve time in the Cook County jail. I maintain security and detainee accountability to prevent disturbances, assaults, and escapes. I report orally and/or in writing on detainee conduct and on the quality and quantity of work done by the detainees. As a Deputy Sheriff / Correctional Officer I also report security breaches, disturbances, violations of rules, and any unusual occurrences. I'm able to enforce regulations primarily through their interpersonal communication skills

Education:

Northeastern Illinois University, Chicago, IL
Bachelor of Arts, Justice Studies, Minor: Sociology.
Graduated May 2008. Cumulative GPA 3.10

Northeastern Illinois University Graduate School, Chicago, IL
Masters of Education, Inner City Studies
Graduated May 2010. Cumulative GPA 3.90

Chicago State University Graduate School, Chicago, IL
Doctorate of Education, Educational Leadership
Projected Graduation Date: Summer 2016. Cumulative GPA 3.90