

Addendum J

Intent to Lease Letters

@properties
618 W. Fulton St.
Chicago, IL 60661

December 2, 2013

Dr. Deborah Umrani
Curtis-Sharif Stem Academy
Chicago, IL

RE: Westport Commons Shopping Center
3348 W. 87th Street
Chicago, IL

Dear Umrani:

It was a pleasure hearing from you today and I appreciate you taking the time to visit 87th and Kedzie. On behalf of Landlord of the Westport Commons Shopping Center, I would like to recommend these terms and conditions for a proposed lease at the above referenced shopping center.

Tenant:	Curtis- Sharif Stem Academy
Guarantor:	to be determined
Store Name:	Curtis- Sharif Stem Academy
Use:	It is agreed that the Lessee may use the premises for the primary operation of a charter school, grades K-8
Location:	3348 W. 87 th Street Chicago, IL
Size:	Approximately 27,000 square feet.
Term:	5 years and 90 days from the Commencement Date.
Commencement Date:	March 15, 2014
Rent Commencement Date:	June 13, 2014
Termination Date:	June 30, 2019
Option Term:	So long as Tenant continues to operate its location per the above use clause and is not in default, Tenant will have two options to renew for five years with rent increasing 4% every 2 years.
Monthly Net Rent:	<u>YEARS</u> Years 1-2 = \$13.00 psf Years 3-4 = \$13.55 psf Year 5 = \$14.25 psf
Real Estate Taxes:	Lessee shall pay on an annual basis the pro-rata real estate taxes due currently estimated to be \$4.50 per square foot.

@properties
618 W. Fulton St.
Chicago, IL 60661

Common Area Maintenance: Lessee shall pay on an annual basis its' actual pro-rata share of the common area maintenance costs currently billed at \$2.70 per square foot.

Insurance: Tenants pro-rata share of insurance is part of the common area maintenance expense.

Utilities: Tenant shall pay for its own utilities, which are currently separately metered.

Condition of Premises: Landlord shall deliver the space in a broom clean, As-Is condition. All HVAC, plumbing and electrical shall be in good working condition.

Security Deposit: Tenant shall deposit with Landlord a security deposit in the amount of two months of gross rent.

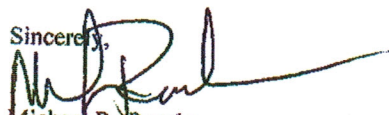
Maintenance Responsibilities: Tenant shall be responsible for maintaining the HVAC system and all portions of the demised premises in accordance with all applicable governmental laws and regulations. Landlord shall be responsible for maintaining the structural integrity of the roof system and building.

Agency: @properties represents and is the agent for the Landlord for this transaction.

Landlord and Tenant acknowledge that this proposal is not a lease but it is intended as the basis for the preparation of a lease by the Landlord. The lease shall be for the Landlord's and Tenant's approval and only a fully executed lease shall constitute a lease for the premises. The terms and conditions contained herein shall expire and become void unless accepted on or before December 20, 2013.

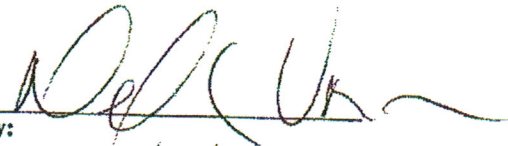
Ms Umrani, if the above terms and conditions are acceptable please acknowledge by signing a copy of this letter and returning it to me.

Sincerely,


Michael P. Rourke
Vice President

By:

DATE


12/3/13



ADA S. McKINLEY
COMMUNITY SERVICES, INC.

Administrative Office
1359 West Washington Boulevard
Chicago, Illinois 60607-1905
(312) 554-0600
(312) 554-0292 Fax
(312) 554-0293 Fax
(312) 697-6794 TDD
www.adasmckinley.org

December 2, 2013

Curtis-Sharif STEM Academy Charter School
Chicago, Illinois 60637

Re: Comment Letter for Curtis-Sharif STEM Academy Charter School

Dear Deborah U'mrani:

Ada S. McKinley has determined to lease the property located at 7939 S. Western Avenue to Curtis Sharif STEM Academy Charter Schools. This lease would begin during the first quarter of calendar year 2014. The monthly lease amount is \$12, 000. The tenant will be responsible for all utilities, waste removal services and maintenance.

Sincerely,

Executive Director

Addendum M

Project Timeline

Project Timeline

Task	Begin	Complete	Assigned Staff Person
CPS Charter Approval	January, 2014	February, 2014	Board of Directors
Hire Director	February, 2014	February, 2014	Board of Directors
Identify Start Up Space Headquarters	February, 2014	February, 2014	Director & Board of Directors
Search and Hire Start Up Team	February, 2014	February, 2014	Director & Board of Directors
Sign Lease for School Facility	March, 2014	March, 2014	Business Manager Board of Directors
Make Modifications and Approve Architectural Drawings for School	March, 2014	March, 2014	Business Manager & Board of Directors
Identify Construction Firm to Build Out the Space	March, 2014	March, 2014	Business Manager & Board of Directors
Obtain Building Permits	March, 2014	May, 2014	Business Manager
Construction of Facility	April, 2014	June, 2014	Business Manager
Set up and Contract with Infrastructure Systems	April, 2014	June, 2014	Business Manager
Order Equipment, Furniture, Supplies	April, 2014	April, 2014	Business Manager
Install Equipment, Furniture and Receive Supplies	May, 2014	June, 2014	Business Manager
Instructors Tour School Assigned Classrooms, Receive Equipment and Supplies	May, 2014	July, 2014	Business Manager & Curriculum and Assessment Coordinator
Test Equipment	May, 2014	July, 2014	Business Manager & Curriculum & Assessment Coordinator
Open House	May, 2014	May, 2014	Dean of Students
Family Fun Day	August 30, 2014	August 30, 2014	Dean of Students & Director
First Day of School	September 2, 2014	September 2, 2014	Director & Dean of Students

Addendum N

Source and Use of Funds for Facilities Development

A	B	C	D	E	F	G	H
1			School Name	Curtis Sharif STEM Academy			
2							
3		Sources and Uses of Funds for Facility Development					
4							
5		Instructions					
6		Fill out all applicable items - include project costs only, do not include operating costs.					
7		Include any project costs that have already been incurred and paid with agency cash.					
8		Total Sources of Funds should equal Total Uses of Funds.					
9							
10		Sources of Funds					
11		School cash				\$	200
12		Loan from (1)				\$	0
13		Loan from (1)				\$	0
14		Capital contributions (2)				\$	1,000
15		Start up grants				\$	375,000
16		Other				\$	
17		Total Sources of Funds				\$	376,200
18							
19		Uses of Funds					
20		Property inspection				\$	475
21		Down payment on property				\$	0
22		Working cash during project (3)				\$	
23		Insurance during project				\$	2960
24		Architect's fees				\$	4765
25		Construction or renovation: (4)				\$	
26		Material Cost				\$	\$212,000
27		Labor				\$	\$110,000
28		Permits				\$	\$4,000
29						\$	
30						\$	
31		Subtotal Construction or Renovation (5)				\$	\$326,000
32		Project management fees				\$	\$12,000
33		Legal fees				\$	\$10,000

A	B	C	D	E	F	G	H
33		Collateral costs (if borrowing funds, indicate survey, title, insurance, and escrow fees)				\$	
34		Reserve for cost overruns				\$	\$20,000
35		Other (3)				\$	
36		Total Uses of Funds				\$	\$376,200
37							
38		Notes:					
39		(1) Include name of bank or lender, rate, term, and status (loan approved, in negotiations, assumed).					
40		(2) Provide details on a separate sheet of paper: capital fundraising plans, specific grant proposals, commitments, etc.					
41		(3) Provide details on a separate sheet of paper if cannot be described in space provided.					
42		(4) Provide a detailed breakdown of any construction or renovation costs. Attach a separate piece of paper if necessary.					
43		(5) Please indicate whether and explain why this estimate is different than the Inspecting Architect Report estimate.					

Addendum A

Community Support Letters



LONA LANE

ALDERMAN, 18TH WARD
8108 SOUTH WESTERN AVENUE
CHICAGO, ILLINOIS 60620
TELEPHONE: 773-471-1991
FAX: 773-471-2227

**CITY COUNCIL
CITY OF CHICAGO**

COUNCIL CHAMBER

CITY HALL - SUITE 25 - 3RD FLOOR
121 NORTH LA SALLE STREET
CHICAGO, ILLINOIS 60602
TELEPHONE: 312-744-6856

COMMITTEE MEMBERSHIPS

- SPECIAL EVENTS, CULTURAL AFFAIRS
AND RECREATION
(VICE CHAIRMAN)
- BUDGET AND GOVERNMENT OPERATIONS
- ECONOMIC, CAPITAL AND
TECHNOLOGY DEVELOPMENT
- FINANCE
- HOUSING AND REAL ESTATE
- PUBLIC SAFETY
- RULES AND ETHICS

November 20, 2013

Office of New Schools
Chicago Public Schools
135 South Clark
Chicago, Illinois 60603

RE: Letter of Support for the Curtis-Sharif STEM Academy Charter School

Dear Office of New Schools:

This letter is in regards to the proposed Curtis-Sharif Stem Academy Charter Elementary School. I believe the new school will greatly benefit my community and residents, therefore; I am writing to express my full support of their charter school application.

As Alderman of the 18th Ward and long-term resident, my commitment to this community extends on both a professional and personal level. During my tenure as Alderman, I have advocated for schools in my ward that provide opportunities for high quality education and teacher-student ratios that promote the most conducive learning environment.

The Curtis-Sharif Stem School is an exemplary model that proposes longer school days that gives students the chance for increased learning. It follows the September thru June academic year with summer enrichment programs. Other top priorities include: providing a culture and curriculum that inspires students to achieve academic excellence, cultivating relationships with parents and treating them as partners for success.

I believe the Curtis-Sharif Stem Academy Charter School to be the ideal prototype that will arm students with the requisite skills to obtain an academic advantage, successfully compete for 21st Century careers and excel in life. I fully support their efforts for the proposed new charter school.

Sincerely,

Lona Lane
Alderman, 18th Ward
City of Chicago

GENERAL ASSEMBLY
STATE OF ILLINOIS

CHAIRPERSON:

HEALTH CARE AVAILABILITY AND
ACCESSABILITY

MEMBER:

AGRICULTURE & CONSERVATION
APPROPRIATIONS-HIGHER EDUCATION
ENVIRONMENTAL HEALTH
HEALTH & HEALTHCARE DISPARITIES
HIGHER EDUCATION
HOUSING
SMALL BUSINESS EMPOWERMENT &
WORKFORCE DEVELOPMENT



Mary E. Flowers

STATE REPRESENTATIVE
HOUSE OF REPRESENTATIVES
31ST DISTRICT



CAPITOL OFFICE:
251-E STRATTON BUILDING
SPRINGFIELD, IL 62706
217/782-4207
217/782-1130 FAX

DISTRICT OFFICE:
2525 W. 79th STREET
CHICAGO, IL 60652
773/471-5200
773/471-1036 FAX

E-MAIL ADDRESS:
mflowers@hds.ilga.gov

November 20, 2013

To Whom It May Concern:

It is with great honor that I submit this letter of recommendation for Deborah Curtis Um'rani, Ph.D. I have had the pleasure of knowing Dr. Um'rani for 25 years. She is a woman of great distinction, a stupendous educator, relentless and committed in her quest to be the purveyor of outstanding instruction to our youth and persons of all nationalities who have been and continue to be extremely fortunate given an opportunity to benefit from the tutelage Dr. Um'rani.

Dr. Um'rani holds two bachelor degrees, a master's degree and a doctoral degree, and currently works at the University of Illinois as an Adjunct Assistant Professor in the College of Education. For nearly two decades she initiated and held the position of Director of the Early Outreach Program. She is dedicated to the expertise of educating and has been steadfast in her determination to increase the persistence of gifted students of African-American and Latino descent with regard to STEM disciplines and careers in the health sciences; and of designing and uplifting the curriculum of those students who may not yet have the proclivity of the higher level students. Dr. Um'rani leaves nothing to chance. She has provided curricular options and co-curricular research, internship and volunteer opportunities throughout the city of Chicago and state of Illinois.

The accomplishments of Dr. Um'rani are quite extensive and include: the implementation of the aforementioned Early Outreach Program, the development of planning for the Urban Health Program, development of local and national biomedical, clinical engineering and social science research, and internship co-curricular opportunities for students, awarded over \$5 million in foundation, local, state and federal grants for new and continuing initiatives, initiated a test preparation program that increased students' performance, well above national norms, on standardized tests, initiated multi-cultural awareness programs, developed, implemented and assessed college readiness and post-baccalaureate preparation programs, supervised the research of undergraduate students on health science, health disparities and violence prevention topics.

The extent and breadth of Dr. Um'rani outstanding contributions to our society is still untapped. The great brilliance of Dr. Um'rani and her tremendous desire and endeavor to further enhance the lives of our youth intellectually, morally with an enlightened sense of caring for themselves, and their families, and thus with that spirit, inspire our neighbors, locally, statewide, nationally and worldwide.

Dr. Um'rani's superb capabilities were achieved through hard work, love of family, love of people and an infectious desire to share her knowledge and be the best that she can be, which she has thus far achieved and will undoubtedly continue to excel in this vein and whatever future endeavors she desires.

I am proud to call her a friend.

Sincerely,

Mary E. Flowers,
State Representative 31st District

MEF/ej



November 25, 2013

Office of New Schools
Chicago Public Schools
135 South Clark
Chicago, Illinois 60603

Dear Office of New Schools:

Re: Letter of Support for the Curtis-Sharif STEM Academy Charter School

Instituto Health Sciences Career Academy (IHSCA), a charter school on Chicago's Southwest Side, focuses on preparing students that are looking to pursue a career in the science and healthcare field while. Although we know that the foundation for academic excellence begins in elementary school, the vast majority of students later become eager to learn and develop an interest for a career in science, technology, engineering and mathematics. With the support from their parents they are able to seek a school that will expose their children to an educational environment that will prepare them for life-long success.

We believe the vision, mission and educational plan of the Design Team for the Curtis-Sharif STEM Academy are exactly what the Chicago Lawn and Ashburn Community needs to prepare our children for successful careers. IHSCA supports the efforts of the Curtis-Sharif STEM Academy to open a charter school in the Chicago Lawn and Ashburn Community. We believe the school will make a lasting difference in the lives of our children, their families and the community at large. The Curtis-Sharif STEM Academy offers a world class education to the next generation of education, social, science, technology, and humanities leaders who will have a very positive impact on the City of Chicago.

We look forward to working with Curtis-Sharif STEM Academy and help improve the educational outcomes of our students while supporting their parents and their surrounding communities.

Sincerely,

Juan Salgado, President and CEO



GREATER SOUTHWEST
DEVELOPMENT CORPORATION

September 24, 2013
Office of New Schools, Chicago Public Schools
135 South Clark
Chicago, Illinois 60603

Dear Office of New Schools:

Re: Letter of Support for the Curtis-Sharif STEM Academy Charter School

The Greater Southwest Development Corporation (GSDC) is a community development agency based in the City of Chicago whose primary goal is to improve the quality of life in southwest Chicago.

- **Our vision:** A thriving southwest Chicago community.
- **Our mission:** To be the catalyst for creating and maintaining a vital southwest Chicago community by empowering, building and sustaining development that raises the quality of life for our neighborhood residents, businesses and industries.

GSDC was formed in 1974. GSDC works with hundreds of individuals and organizations on the South and Southwest sides of Chicago to build alliances with our diverse constituency groups to work together to make our community a better place to live. We actively support initiatives that build up our neighbors and provide the kind of infrastructure that help each individual, family, business and organization to grow and prosper.

In order for our community to be a vibrant, economically stable neighborhood, the educational level of our neighbors has to be improved. Currently, our schools are grossly overcrowded. Our parents need to be engaged. We need preschool options and an educational focus that is rigorous and prepares our children for the future. We are pleased that CPS listed Chicago Lawn as a priority community for the development of new schools.

We have met with one of the founding members of the Design Team for the Curtis-Sharif STEM Academy and believe the vision and mission are exactly what our community needs to prepare our children for successful careers. The Greater Southwest Development Corporation supports the efforts of the Curtis-Sharif STEM Academy to open a charter school in our community. We believe the school will make a lasting difference in the lives of our children, their families and the community at large. We look forward to working with Curtis-Sharif STEM to develop the school and welcome its first class of eager Chicago Lawn elementary school children into its expansive educational arms.

Sincerely,

Ghian Foreman
Executive Director

GREATERSOUTHWEST.ORG

2601 West 63rd Street

Chicago, Illinois 60629

Phone 773.436.1000

Fax 773.471.8206



ADA S. McKINLEY
COMMUNITY SERVICES, INC.

Administrative Office
1359 West Washington Boulevard
Chicago, Illinois 60607-1905
(312) 554-0600
(312) 554-0292 Fax
(312) 554-0293 Fax
(312) 697-6794 TDD
www.adasmckinley.org

November 26, 2013

Office of New Schools
Chicago Public Schools
125 South Clark
Chicago, Illinois 60603

Re: Letter of Support for the Curtis-Sharif STEM Academy Charter School

Dear Office of New Schools:

We are pleased that the Board of Education for the Chicago Public Schools has chosen to name the Ashburn Community as a priority community for opening a charter school in this city. Ashburn schools currently experience a state of overcrowding that is horrendous. This has had a negative impact on the overall academic performance of the schools. This is a great concern for us. This is our community and we want our children and the children in our community to have more options when it comes to school choices.

We believe our children deserve an educational environment that prepares students for the 21st Century academically, ethically and socially. We appreciate the perspective of educators who are committed to improving the educational outcomes of students in science, math, engineering, technology, literacy, the arts, character education, and college readiness skills. The mission, vision and educational philosophy of the Curtis-Sharif STEM Academy align with our desires for an educational institution for our community. They are committed to educational excellence. We hereby acknowledge our support for the opening of the Curtis-Sharif STEM Academy in the Ashburn Community. We intend to develop a partnership with the school to support its community outreach efforts.

Sincerely,

A handwritten signature in blue ink, appearing to read "George Jones, Jr.", written in a cursive style.

George Jones, Jr.
Executive Director



November 26, 2013

Dear Chicago Public Schools:

I am writing in support of Curtis-Sharif STEM Charter School. With the help of University of Illinois Extension, Curtis-Sharif STEM Charter School will be able to service the Ashburn and Chicago Lawn youth in areas of urban youth gardening, STEM (Robotics), youth leadership activities and healthy lifestyles program (Health Rocks!). Throughout the school year, workshops will be conducted once a week at Curtis-Sharif Charter School, as well as during summer break sessions.

University of Illinois Extension in Cook County provides practical education you can trust to help people, businesses and communities solve problems, develop skills and build a better future.

The Cook County 4-H program is a voluntary, informal education program for boys and girls who are ages 8 – 18 by September 1 of the current year. 4-H is open to everyone regardless of race, religion, color, gender, marital status, national origin, disability, or political belief.

For 100 years, the University of Illinois Extension has been a primary resource for adults, children and families to obtain research based information to better the Cook County community. It is an honor to support learning institutions where youth can thrive both as students' and human beings to better serve our communities. On behalf of my fellow University of Illinois Extension staff, I am pleased to submit this letter of support for your consideration.

Sincerely,

Leonard Parker, Metro Educator
University of Illinois Extension
8751 S. Greenwood Ave. Suites 112-122
Chicago, IL 60619
773-768-7779 office
773-768-4818 fax
Parkerl@illinois.edu email



metropolitan
family services
MIDWAY

3843 WEST 63RD STREET | CHICAGO, IL 60629
PH: 773-884-3310 | F: 773-884-0003
www.metrofamily.org

Nov. 26, 2013

Deborah Um'rani, Ph.D.
Curtis Sharfi S.T.E.M. Academy Charter School Design Team

Dear Ms. Um'rani:

Metropolitan Family Services (MFS) has been strengthening and empowering families in Chicago and suburban communities since 1857. Our agency provides a variety of prevention, intervention and crisis services that build on existing family and community strengths. MFS opened its Midway Center in 1988 and, in FY 12, served 8773 clients, predominantly from the communities of Chicago Lawn, Clearing, Englewood, Gage Park, West Englewood and West Lawn.

MFS-Midway would be pleased to be a partner of the proposed Curtis Sharfi S.T.E.M. Academy Charter School to meet the social and emotional learning (SEL) needs of students. The Midway Center has provided school-based services for more than 50 years. The programs are designed to promote academic achievement and SEL development among children, youth and families.

Students perform better in schools when their social and emotional issues are addressed, and parents benefit from support and training that helps them to better assist their child. Our program offers students important life skills to help them be successful in and out of school. Some of our key programs will help students with the following:

- Anger coping.
- Stress management.
- Non-violent problem solving.
- Choices and consequences.
- Cognitive-behavioral interventions for trauma.
- Bullying prevention and intervention.
- Substance abuse prevention and intervention.
- Teen dating violence prevention.
- Individual crisis intervention and referrals.

MFS also offers workshops and programs for parents to increase their involvement with their child and the school. A comprehensive list of programs that could be offered at the school is

families empowered to learn. to earn. to heal. to thrive.



metropolitan[®]
family services
MIDWAY

3843 WEST 63RD STREET | CHICAGO, IL 60629
PH: 773-884-3310 | F: 773-884-0003
www.metrofamily.org

attached. Students and families could also be referred to many MFS programs at the Midway Center or other sites.

MFS evaluates its programs, including its school-based services. Students complete pretests and posttests for groups they attend, and that information is sent to the Director of Outcomes and Evaluation for MFS. The director evaluates the information and provides schools with an outcomes report each year. School-based evaluation results consistently show positive outcomes for students who participate in SEL services.

MFS is excited about the possibility of a partnership with the Charter School, and based on our experience in school-based counseling, we believe it would be a successful partnership. We look forward to updates as you move through your proposal process. Please feel free to contact me at 773-884-2214 or jenksj@metrofamily.org if you need any additional information.

Sincerely,

Jennifer Jenks, LCSW, ICDVP
Program Supervisor
Licensed Clinical Social Worker
Illinois Certified Domestic Violence Professional

families **mp**owered to learn. to earn. to heal. to thrive.



Training . Coaching . Consulting

November 24, 2013

Office of New Schools
Chicago Public Schools
135 South Clark
Chicago, Illinois 60603

Dear Office of New Schools:

Re: Letter of Support for the Curtis-Sharif STEM Academy Charter School

Soy Familia is a community organization located on Chicago's Southwest Side. Our mission and vision are expansive. Our work has had a tremendous impact on Latino families across the entire city of Chicago. Our programs and services support individuals across the entire life span. We offer workshops, seminars, and services to individuals and families in the areas they need the most support. Our goal is to help individuals, families (parents and children), professionals and businesses to thrive. Our objective is to have a positive impact on their own lives and the lives of their children, communities and business enterprises in Chicago, the state of Illinois and nationally.

We help families give voice to their dreams and prepare students, parents and professionals to express the greatness that is within themselves. We leave no stone unturned when it comes to empowering Latino families to recognize that the future belongs to those who prepare for it today. Our trained and committed staff go above and beyond the call of duty to nurture those we work with. We have had a tremendous impact and will continue to do so long into the future.

We believe the vision, mission and educational plan of the Design Team for the Curtis-Sharif STEM Academy are exactly what the Chicago Lawn Community needs to prepare our children for academic success, but also to be world leaders. Curtis-Sharif STEM Academy's commitment to parent education and community engagement are important attributes to an educational environment that will build a strong and sustainable community of scholars and empowered citizens.

We support the proposal of the Curtis-Sharif STEM Academy. We will be a community partner with the school to provide educational support, social services and career development services to the children, their parents and community members. Our past work with the school's proposed director, Dr. Deborah Umrani has been very productive and we know she is committed to the children, their families and the community. The Curtis-Sharif STEM Academy offers a world class education to the next generation of leaders who will have a very positive impact on the city of Chicago.

We wholeheartedly support Curtis-Sharif STEM Academy. We look forward to working with Curtis-Sharif STEM to improve the educational outcomes of our students and to support their parents and the surrounding community.

Sincerely,

Salvador Mora
Executive Director

Soy Familia, Inc. Office: 773.696.1179

www.soyfamilia.com ; Creer, Crear y Crecer en la Excelencia!



Deborah Um'rani < drdeborahcumrani@gmail.com >

Financial Literacy

1 message

JONETTE BARTULIS < jonna_b@wowway.com >

Tue, Dec 3, 2013 at 1:54 PM

To: drdeborahcumrani < drdeborahcumrani@gmail.com >

Please be informed that Marquette Bank is committed to teaching financial literacy to the students of Curtis Sharif Stem Academy in 2014. The bank would also like to reach out to the parents and hold special evening classes at the bank or on site.

Sandra L. Turner
Community Outreach Officer
Branch Manager
6316 S. Western Ave.
Chicago, IL 60636
773 918-4607
sturner@emarquettebank.com

UNIVERSITY OF ILLINOIS
AT CHICAGO

Urban Health Program (MC 967)
Office of the Provost and Vice Chancellor for Academic Affairs
173 College of Medicine East Tower
808 South Wood Street
Chicago, Illinois 60612-7313

September 28, 2013

Chicago Public Schools
Charter School Operation

Dear Charter School Reviewers:

I have known Dr. Deborah Um'rani for the past five years. She has demonstrated her capacity to design STEM programs that 'Expand the Minds and Expand the Options' of Black and Latino students in the city of Chicago. Her work with the UIC Early Outreach Program's K-12 initiatives produced hundreds of students who now want to go into STEM Careers. The students' confidence in their ability to be scientists and mathematicians and engineers grows. They know that they have the ability to do well in life, because they have been in a rich learning environment. Dr. Um'rani creates a culture where everyone understands his/her role. Educators must believe in the students' abilities and provide the kind of rigor that prepares the students for the future.

The college students she works with have a new outlook on life. They come with deficits, but she knows how to get them the help they need. She calls the students "The 'A' Team", because their goal is to earn straight 'As' each semester. The students are rising to the challenge and accomplishing their goals. We have had a five (5) fold increase in the number of students who are persisting in STEM majors and entering professional schools and post-baccalaureate programs. This is due to the work of Dr. Um'rani.

We have talked extensively about the charter school. I believe that she and her Design Team have what it takes to open and run a very successful STEM charter school. The children in the city of Chicago need this kind of school. I wholeheartedly support the Curtis-Sharif STEM Academy Charter School's application to open a school in the Chicago Lawn Community. Our office will be a partner and will provide college students to serve as mentors for students in the school. UIC has a large Latino student population. Our students are eager to support others through our outreach initiatives.

Sincerely,



Tarri Strickland
Academic Skills Specialist

UIC

Addendum B

Community Meeting Flyers



**A New Charter School for the
Chicago Lawn Community**

**Come to a Community Forum to
learn more about the**

Curtis-Sharif S.T.E.M. Academy

**A Pre-School thru 8th Grade charter
school with cutting-edge curricula in
Science, Technology, Engineering,
Math, Health & Fitness, the Arts,
World Language, Parent Education
and Community Engagement**

When:

Friday, November 22nd at 4pm

and

Saturday, November 23rd at 10am

Where:

**Chicago Lawn Public Library
6120 South Kedzie**

For more information

Call 312/813-4625



**Una Nueva Escuela Chárter para la
Comunidad de Chicago Lawn**

Academia de STEM Curtis-Sharif

**Empujando la envolvente de la
excelencia académica para los
estudiantes de preescolar hasta el grado
octavo. Con currículos progresivos en
ciencia, tecnología, Ingeniería,
matemáticas, artes, Humanidades, salud
y fitness, educación del character,
Idiomas del mundo, Educación para
padres y participación de la comunidad**

**Jueves, 22 de Noviembre a las 4 de la
tarde**

y

**Sabado, 23 de Noviembre a las 10 de la
manana**

**Biblioteca Pública de Chicago Lawn
6120 Sur Kedzie**

**Para más información
Llama a 312/813-4625**

Addendum C

Survey

**Curtis-Sharif S.T.E.M. Academy Charter School
2013 Survey**

1. What would make a school a great neighborhood school?

2. Rank the following classes based on their importance to you (1 is the most important):

_____	Science
_____	Mathematics
_____	Engineering
_____	Technology
_____	Reading
_____	World Languages
_____	Character Education
_____	Fine, Performing and Cultural Arts
_____	Healthy Living

3. What would you like to see included in the school?

4. What are your goals for your child(ren)?

5. How do you think the school can help you achieve your goals for your child(ren)?

6. What kind of Parent workshops are important to you?

7. How should the community be involved in the school?

Escuela Chárter Curtis-Sharif S.T.E.M. Academia
Estudio de 2013

1. ¿Cuál es su opinión sobre lo que hace una gran escuela en su comunidad?

2. Clasifique las siguientes clases en su importancia para usted (1 es el más importante):

- _____ Ciencia
- _____ Matemáticas
- _____ Ingeniería
- _____ Tecnología
- _____ Lectura
- _____ Idiomas del Mundo
- _____ Educación del Carácter
- _____ Artes finas, artísticas y culturales
- _____ Vida Saludable

3. ¿Qué le gustaría ver incluido en la escuela?

4. ¿Cuáles son sus metas para su niño (s)?

5. ¿Cómo cree que la escuela puede ayudarle a alcanzar sus metas para su hijo (a)?

6. ¿Qué tipo de clases para padres son importantes para usted?

7. ¿Cómo debe la comunidad participe en la escuela?

Addendum D

Additional Signed Petitions

Addendum E

Individual Support Letters

Dapo Oladeji
2916 West 82nd Street
Chicago Il 60652
December 1, 2013

The Oladeji family has been fortunate enough to be a member of the Ashburn community since 1992. We moved here when our first-born was six years old, and have since educated two more boys since residing here. While Ashburn has provided many opportunities we have always felt that there is a dearth of quality educational opportunities in the area. This has forced us to pursue other opportunities.

These outside institutions have been successful in preparing the Oladeji boys for academic success in college and in life.

The oldest attended Duke University and the University of Illinois College of Medicine. Our middle child is currently pursuing education at Vanderbilt University, while our youngest son is currently a student at Marist High School. As a family we have been affiliated with the Early Outreach Program and Dr. Umrani since the early 2000's. She has been there guiding us as we chartered the path for our children. We strongly believe that she would be the perfect candidate to educate the youth of Ashburn because her track record is stellar. Dr. Umrani will provide Ashburn with a quality educational opportunity that will uplift the youth of this community. We need more individuals like her who are focused on building up the future of our community; the youth.

She has always been dedicated to the success of youth and providing her with the opportunity to run a school in our community would be one of the smarter decisions in recent memory.

Sincerely,



Dapo Oladeji

Mr A. Aguanunu
8234 South Richmond
Chicago IL 60652
November 30, 2013

TO WHOM IT MAY CONSRN

I am writing this letter of support for Curtis-Sharif S.T.E.M Academy Charter School in Ashburn

I have been a resident of the Ashburn Community for over fifteen years and I have often wondered what would happen to the kids in the neighborhood if there were institutions that provide challenging academic curriculum to our Children. There is a void within Ashburn, of such institutions. We need individuals who are focused on building up the future of our community; the youth.

I have been familiar with the work of Dr. Deborah Umrani for several years, through my friend, Dapo Oladeji, who speaks of her frequently as she has worked with his three children and other youth from various areas of the city and suburb to provide them with the academic stability necessary for success in college and in life.

Dr. Umrani has always been dedicated to the success of youth and granting her the request and the opportunity to run a school in our community would be one of the smarter decisions in recent memory.

I hereby submit this letter of recommendation on her behalf

Sincerely,


A. Aguanunu

John Morrison
7755 South Troy Avenue
Chicago IL 60652

TO WHOM IT MAY CONSRN

I am writing this letter of support for **Curtis-Sharif S.T.E.M. Academy Charter School**

I have been a resident of the Ashburn Community for several years and I have often wondered what would happen to the kids in the neighborhood if there were institutions that provide challenging academic curriculum to our Children. There is a void within Ashburn, of such institution. We need individuals who are focused on building up the future of our community; the youth.

I have been familiar with the work of Dr. Umrani for numerous years, through my friend, Dapo Oladeji, who speaks of her as she has worked with his children and youth from various areas of the city and suburb to provide them with the academic stability necessary for success in college and in life.

Dr. Umrani has always been dedicated to the success of youth and providing her with the opportunity to run a school in our community would be one of the smarter decisions in recent memory.

I hereby submit this letter of recommendation on her behalf

Sincerely,


NOV 28, 2013
John Morrison

Stella Bishop
2918 West 82nd Street
Chicago IL 60652
November 30, 2013

TO WHOM IT MAY CONSRN

I am writing this letter of support for Curtis-Sharif S.T.E.M Academy Charter School in Ashburn

I have been a resident of the Ashburn Community for over fifteen years and I have often wondered what would happen to the kids in the neighborhood if there were institutions that provide challenging academic curriculum to our Children. There is a void within Ashburn, of such institutions. We need individuals who are focused on building up the future of our community; the youth.

I have been familiar with the work of Dr. Deborah Umrani for several years, through my neighbor, Dapo Oladeji, who speaks of her frequently as she has worked with his three children and other youth from various areas of the city and suburb to provide them with the academic stability necessary for success in college and in life.

Dr. Umrani has always been dedicated to the success of youth and granting her the request and the opportunity to run a school in our community would be one of the smarter decisions in recent memory.

I hereby submit this letter of recommendation on her behalf

Sincerely,


Stella Bishop

Honor Boulware

Chicago IL 60652
December 2, 2013

TO WHOM IT MAY CONSRN

I am writing this letter of support for Curtis-Sharif S.T.E.M Academy Charter School in Ashburn

I have been a resident of the Ashburn Community for over fifteen years and I have often wondered what would happen to the kids in the neighborhood if there were institutions that provide challenging academic curriculum to our Children. There is a void within Ashburn, of such institutions. We need individuals who are focused on building up the future of our community; the youth.

I have been familiar with the work of Dr. Deborah Umrani for several years, through my coworker and neighbor, Dapo Oladeji, who speaks of her frequently as she has worked with his three children and other youth from various areas of the city and suburb to provide them with the academic stability necessary for success in college and in life.

As a result of the progress I have watched his children go through, I enrolled my grand children in the summer program at The UIC this summer. Needless to say they enjoyed it and I plan to enroll them in the program next summer. It was a good academic enrichment program for them.

Dr. Umrani has always been dedicated to the success of youth and granting her the request and the opportunity to run a school in our community would be one of the smarter decisions in recent memory.

I hereby submit this letter of recommendation on her behalf

Sincerely,

Honor

Addendum F

Timeline to Occupancy

- a. **Start-up Plan:** Provide a timeline and schedule for the activities your team will undertake in the planning year(s) to ensure a successful school opening. The plan should address the wide range of activities required to successfully open a new school, clearly cite which staff member is responsible for overseeing completion of the task, and identify deadlines for the completion of each task.

Upon approval from the CPS Board, CSSA will hire the Start-up Team, which consists of the Director, Dean of Students, Business Manager and Operations Administrator. These individuals will work to ensure that the school opens on time. The Board of Directors will initiate the human resources functions to hire instructors and staff. The Dean of Students will begin marketing the school to families in the community. The Business Manager will manage facilities acquisition and the purchase of equipment and technology. The Operations Administrator will order assessment tools, consumable supplies, set up appointments, orientations, database for students and staff, coordinate the in-coming applications and correspondence.

Task	Begin	Complete	Assigned Staff Person
CPS Charter Approval	January, 2014	February, 2014	Board of Directors
Hire Director	February, 2014	February, 2014	Board of Directors
Identify Start Up Space Headquarters	February, 2014	February, 2014	Director & Board of Directors
Search and Hire Start Up Team	February, 2014	February, 2014	Director & Board of Directors
Identify the type and number of staff needed based on enrollment projections Identify the national recruitment firm/media outlets to be utilized (e.g., IASA, NAPCS, INCS)	March, 2014	March, 2014	Director Business Manager Board of Directors
Edit job descriptions & write advertisement Submit advertisement to approved recruitment firm(s) and media outlets	March, 2014	May, 2014	Director
Sign Lease for School Facility	March, 2014	March, 2014	Business Manager Board of Directors
Review selection criteria and interview questions with Board of Directors for priority hires	March, 2014	March, 2014	Director Board of Directors
Make Modifications and Approve Architectural Drawings for School	March, 2014	March, 2014	Business Manager & Board of Directors
Identify Construction Firm to Build Out the Space	March, 2014	March, 2014	Business Manager & Board of Directors
Obtain Building Permits	March, 2014	May, 2014	Business Manager
Identify Interview Team Members	March, 2014	May, 2014	Director Business Manager Interview Team

Have Interview Team Members Sign Confidentiality Agreement Evaluate applicants Resumes sent to Interview Team Conduct telephone interviews Conduct day-long interviews			
Construction of Facility	April, 2014	June, 2014	Business Manager
Search and Hire Instructional and Support Staff	March, 2014	June, 2014	Director & Board of Directors
Conduct background checks on staff Verify Credentials Check References	March, 2014	June, 2014	Director
Recruit and Enroll Students	March, 2014	June, 2014	Dean of Students
Search and Hire Business Office Contractors	March, 2014	August, 2014	Business Manager
Finalize Curriculum Contract Assessment Agencies	March, 2014	June, 2014	Curriculum & Assessment Coordinator
Set up and Contract with Infrastructure Systems	April, 2014	June, 2014	Business Manager
Order Equipment, Furniture, Supplies	April, 2014	April, 2014	Business Manager
Hold Enrollment Lottery	April 12, 2014	April 12, 2014	Dean of Students
Install Equipment, Furniture and Receive Supplies	May, 2014	June, 2014	Business Manager
Finalize staff selection and ensure all human resources hire paperwork has been completely processed	May, 2014	May, 2014	Director Business Manager
Instructors Tour School Assigned Classrooms, Receive Equipment and Supplies	May, 2014	July, 2014	Business Manager & Curriculum and Assessment Coordinator
Test Equipment	May, 2014	July, 2014	Business Manager & Curriculum & Assessment Coordinator
Open House	May, 2014	May, 2014	Dean of Students
Report Enrollment Numbers	July, 2014	July, 2014	Dean of Students & Business Manager
Orientation	August 2, 2014	August 2, 2014	Director, Dean of Students
Initial Assessment	August 2, 2014	August 2, 2014	Curriculum and Assessment Coordinator
All Staff Professional Development	August 4 – 15, 2014	August 4 – 15, 2014	Director, Curriculum & Assessment Coordinator

N.A.S.A Camp	August 18 – 22, 2014	August 18 – 22, 2014	Dean of Students & Curriculum & Assessment Coordinator
Preparation for Academic Year, PDII	August 25 – 29, 2014	August 25 – 29, 2014	Director & Curriculum & Assessment Coordinator
Family Fun Day	August 30, 2014	August 30, 2014	Dean of Students & Director
First Day of School	September 2, 2014	September 2, 2014	Director & Dean of Students