

# Spry Community Links High School 2020-2022 plan summary

## Team

Name	Role	Email	Access
Edward Suh	Teacher	esuh1@cps.edu	Has access
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## Team Meetings

Date	Participants	Topic
02/20/2020	Suh, Carney, Guzman, Martinez, Alamilla, Borrás, Rocque, Borrás	SEF
02/25/2020	Suh, Carney, Martinez, Ortega, Borrás	Critical Needs
02/27/2020	Suh, Carney, Martinez, Ortega, Rangel, Rocque, Borrás	Critical Needs

## Framework

### Category scoring

- 1 NONE or FEW of the practices are CONSISTENTLY evident.
- 2 FEW of the practices are CONSISTENTLY evident for FEW students and/or staff.
- 3 MOST of the practices are CONSISTENTLY evident for SOME students and/or staff.
- 4 Nearly ALL practices are CONSISTENTLY evident for ALL students and/or staff.

### Subcategory scoring

- 1 Practice is not consistently evident for ANY students and/or staff.
- 2 Practice is CONSISTENTLY evident for FEW students and/or staff.
- 3 Practice is CONSISTENTLY evident for SOME students and/or staff.
- 4 Practice is CONSISTENTLY evident for ALL students and/or staff.
- Not scored

## Leadership and Structure for Continuous Improvement

- 2 - Leadership for Continuous Improvement
  - 2 Set the direction and create a sense of purpose by building consensus on and implementing a shared vision
  - 2 Inspire a culture of collective responsibility for ALL students to succeed and for building a safer and more supportive environment throughout the school, not just in their own classrooms (REQUIRED: OSEL)
  - 2 Empower others to make or influence significant decisions (REQUIRED: OSEL)
  - 2 Enable staff to focus and prioritize what matters most
  - 2 Employ the skills to effectively manage change
  - 2 Make safe practice an integral part of professional learning
  - 3 Collaborate, value transparency, and inform and engage stakeholders
  - **Evidence:** f
- 2 - Structure for Continuous Improvement
  - 2 Engage in ongoing inquiry (e.g. continuous improvement cycles) as a basis for improvement
  - 2 Build the capacity of teacher teams to lead cycles of learning and problem solving focused on student learning data and student work
  - 2 Design professional learning (PL) to achieve school-wide improvement goals
  - 2 Design and implement school day schedules that are responsive to student needs
  - 2 Align the budget to the CIWP priorities and the mission of the school
  - 2 Strategically hire, assign, and retain teachers to create balanced grade/content teams with a variety of strengths to ensure all students have equitable access to high-quality teachers
  - 2 The local school council (LSC) or another community oversight committee of board is actively and productively involved in supporting SEL initiatives and improvements to school climate (REQUIRED: OSEL)
  - 2 Physical surroundings convey a positive, student-centered school environment (REQUIRED: OSEL)
  - **Evidence:** f

## Depth and Breadth of Student Learning and Quality Teaching

- 2 - Curriculum
  - 2 Provide culturally relevant/sustaining curriculum that provides opportunities to explore and celebrate student's communities, culture, history, and language

- 3 Utilize the “big ideas” that should be taught to determine whether students are being taught the body of knowledge, the understandings, and the skills expected
  - 2 Curriculum connects to real world, authentic application of learning
  - 3 Curriculum is aligned to expectations of the standards
  - 2 Integrate the teaching of academics and the ISBE Social Emotional Learning Standards (REQUIRED: OSEL)
  - 2 Expand access to diverse, contemporary well-stocked text collections that provide opportunities for all students to engage with text from a wide range of genres, including text of appropriate grade level complexity
  - **Evidence:**
- 2 - Instruction
  - 2 Create a culture that reflects high expectations for all students and enables practice and perseverance for each individual student (REQUIRED: OSEL)
  - 2 Engage students in learning and foster student ownership
  - 2 Use questioning and discussion as techniques to deepen student understanding
  - 3 Plan and assign tasks that are cognitively challenging for individual students and require students to provide evidence of their reasoning
  - 2 Provide students frequent, informative feedback
  - 2 Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated
  - 2 Engage all learners in content areas by differentiating and fully integrating opportunities for all learners
  - 3 Tasks convey the key shifts and practices of the discipline. (See departmental guidance for Arts Education, Health and Physical Education, Literacy, Math, Science, Social Science & Civic Engagement)
  - **Evidence:**
- 2 - Balanced Assessment and Grading
  - 2 School-based teams discuss and monitor the effect of teaching on student learning, integrate formative assessment into instruction and intervention of individual students
  - 3 Use multiple measures (i.e. a range of assessment types and at multiple points in time) to supplement district-centralized assessments with other formative assessments to provide a more comprehensive picture of student learning
  - 2 ILT, GLT, and interventionists use a Problem Solving Process approach to screening, diagnostic, and progress monitoring assessments to identify specific gaps and monitoring improvement for students within all tiers
  - 3 Make assessments accessible to students, including diverse learners and English Learners through employing features of universal design and use of accommodations and, where needed, modifications
  - 2 Utilize assessments that reflect the key shifts in content areas in teacher created or selected assessments
  - 3 Utilize assessments that measure the development of academic language for English learners
  - 2 Have access to and analyze school-wide, teacher team, and classroom assessment data to determine instructional effectiveness, in house criteria, and subsequent learning needs
  - 2 Improve and promote assessment literacy
  - 2 Have a grading system that clearly, accurately, consistently, and fairly communicates learning progress and achievement to students, families, postsecondary institutions, and prospective employers
  - **Evidence:**
- 2 - MTSS

- 3 ON TRACK - Provide universal supports to prevent failing and absenteeism and targeted interventions for grades below 2 or chronic absenteeism (REQUIRED: MTSS)
- 2 MTSS Team completes SEF ratings for MTSS subcategories (denoted as "REQUIRED MTSS") at MOY and EOY to reflect on MTSS fidelity of implementation (REQUIRED: MTSS)
- 2 MTSS Team uses MTSS Framework Implementation Guide or other resources from Central Office to align priorities to outcomes (REQUIRED: MTSS)
- 2 Administration supports MTSS Team with resources needed to make changes to framework/system (REQUIRED: MTSS)
- 3 School tracks growth of ALL students, specifically students receiving Tier 2 and Tier 3 supports based on district-wide available data to accurately assess student achievement results and school practices (REQUIRED: MTSS & OSEL)
- 3 Shared Leadership: Administration recruits a diverse MTSS core team (content areas, counselors, etc.), or identifies an existing team that is responsible for driving the school's MTSS Framework and Implementation (REQUIRED: MTSS & OSEL)
- 2 Shared Leadership: MTSS Team uses multiple data sources to determine local Tiering Criteria For Tier 1, Tier 2, Tier 3 interventions (REQUIRED: MTSS & OSEL)
- 2 Shared Leadership: MTSS Team develops a Menu of Interventions that clearly outlines the supports, resources, system and structures for Tier 1, Tier 2, and Tier 3 (REQUIRED: MTSS & OSEL)
- 3 Shared Leadership: School Teams communicate MTSS related outcomes to all stakeholders (REQUIRED: MTSS & OSEL)
- 2 Problem Solving Process: MTSS Team, teachers, and intervention providers use the Problem Solving Process (PSP) to identify root causes and contributing factors of deficit areas (REQUIRED: MTSS & OSEL)
- 2 Problem Solving Process: MTSS Team gathers and utilizes multiple data sources to define the problems and take action for Tiers 1, 2, and 3 (REQUIRED: MTSS & OSEL)
- 3 Curriculum and Instruction: Instructional staff provides culturally relevant, high-quality, standards-aligned curriculum in which SEL instruction is embedded into core content (REQUIRED: MTSS & OSEL)
- 3 Curriculum and Instruction: Instructional staff provides differentiated instruction to meet the needs of all students (REQUIRED: MTSS)
- 3 Curriculum and Instruction: Instructional staff provides interventions that are research-based (REQUIRED: MTSS & OSEL)
- 3 Curriculum and Instruction: School Teams analyze data to prioritize opportunities to improve instruction, guide grouping, re-teaching and to identify/prioritize instructional needs (REQUIRED: MTSS)
- 3 Progress Monitoring (PM): School identifies and uses a research-based diagnostic tool and process to determine root-cause and area of need for Tier 2 and Tier 3 supports (REQUIRED: MTSS & OSEL)
- 3 Progress Monitoring (PM): School Teams progress monitor and analyze student response to intervention throughout the intervention cycle to determine and implement needed adjustments (REQUIRED: MTSS & OSEL)
- 2 Progress Monitoring (PM): MTSS Team clearly defines the method, duration, frequency, and measures for progress monitoring (REQUIRED: MTSS & OSEL)
- 2 Family & Community Engagement: School establishes regular communication with families to build their understanding of MTSS, purpose of interventions and tiered support systems, and how it will support their child (REQUIRED: MTSS & OSEL)

- 3 Family & Community Engagement: School teams develop a process of communication for formally notifying parents/families when their child is selected to receive Tier 2 or Tier 3 interventions (REQUIRED: MTSS & OSEL)
- 2 Family & Community Engagement: Administration and school teams establish and continually evaluate community partnerships to support MTSS implementation (i.e. providing Tier 2 or Tier 3 supports) (REQUIRED: MTSS & OSEL)
- 3 Family & Community Engagement: School teams ensure that feedback/input from families is taken into consideration during the PSP and intervention planning (REQUIRED: MTSS & OSEL)
- 3 Family & Community Engagement: School engages families in supporting with progress monitoring of their students (REQUIRED: MTSS & OSEL)
- 2 Fidelity of Implementation: School teams utilize the SAM at BOY, MOY and EOY to reflect on MTSS fidelity of Implementation (REQUIRED: MTSS)
- 2 Fidelity of Implementation: School teams use MTSS Framework Implementation Guide and/or other resources from Central Office to align priorities to outcomes (REQUIRED: MTSS)
- 2 Fidelity of Implementation: School teams leverage other self-reflecting processes such as the SEF or the CIWP to evaluate and improve MTSS framework and implementation (REQUIRED: MTSS)
- 2 Fidelity of Implementation: Administration supports the fidelity of MTSS practices, principles, and resources needed to make suitable changes to systems and structures (REQUIRED: MTSS)
- **Evidence:**
- 3 - Transitions, College & Career Access, & Persistence
  - 3 TRANSITIONS - Have structures and processes in place to ensure successful transitions (e.g. into school, grade to grade, school to school, school to post-secondary)
  - 3 AWARENESS - Expose students early to academic/professional worlds beyond K-12
  - 3 READINESS ? Ensure equitable access to college preparatory curriculum
  - 3 SUCCESS - Provide direct assistance to all students and families through every stage of the college selection, application, and entry process (Transition to College (HS)) including, but not limited to academic planning/advising to assist with
  - **Evidence:**

## Quality and Character of School Life

- 3 - Relational Trust
  - 3 Foster respectful and supportive student-student interactions, with strong norms for responsible behavior, to encourage a sense of belonging to the school and the classroom community (REQUIRED: OSEL)
  - 3 Foster supportive, caring and respectful staff-student interactions, so that each student has at least one trusted adult in the school (REQUIRED: OSEL)
  - 3 Adults support and respect one another, personally and professionally (Teacher-Teacher Trust, Teacher-Principal Trust) (REQUIRED: OSEL)
  - **Evidence:**
- 2 - Student Voice, Engagement, and Civic Life
  - 3 Study politics
  - 2 Become informed voters and participants in the electoral process
  - 3 Engage in discussions about current and controversial issues
  - 3 Explore their identities and beliefs (REQUIRED: OSEL)

- 3 Exercise student voice (REQUIRED: OSEL)
    - 2 Authentically interact with community and civic leaders
    - 2 Engage with their community
    - 2 Take informed action where they work together to propose and advocate for solutions
    - 2 Experience a schoolwide civics culture
    - **Evidence:**
  - 3 - Physical and Emotional Safety
    - 2 Ensure students and adults feel physically, socially, intellectually, and emotionally safe throughout the school (REQUIRED: OSEL)
    - 3 Provide clear procedures for reporting and responding to concerns about safety and well-being (REQUIRED: OSEL)
    - 3 Manage efficient and orderly transitions between activities (REQUIRED: OSEL)
    - 3 A representative team (e.g. admins, teachers, staff, families, & students) dedicated to school climate development meets regularly to make decisions that promote SEL and create supportive, restorative, and trauma sensitive environments (REQUIRED: OSEL)
    - **Evidence:**
  - 3 - Supportive and Equitable Approaches to Discipline
    - 3 INSTRUCTIVE - Integrate universal SEL skills instruction in disciplinary responses (REQUIRED: OSEL)
    - 2 RESTORATIVE - Employ a discipline system that guides students to take ownership, resolve conflict, and learn from their actions (REQUIRED: OSEL)
    - 3 SUPPORTIVE - Employ a discipline system that assesses the root causes of student behaviors and utilizes a trauma-informed, multi-tiered approach to supportive social and emotional intervention (REQUIRED: OSEL)
    - 3 EQUITABLE - Employ a discipline system that ensures equity across groups of students, school-wide and district-wide (REQUIRED: OSEL)
    - **Evidence:**
  - 2 - Family & Community Engagement
    - 3 Establish a welcoming environment for families and community members that is warm, inviting, and helpful (REQUIRED: OSEL)
    - 2 Provide frequent, high quality, well publicized opportunities for families and community to participate in authentic and engaging activities in the school community (e.g. student performances/ exhibitions, literacy, or math events).
    - 2 Provide multiple opportunities for parents to ask questions, raise concerns, and give feedback
    - 2 Teachers and families see each other as partners in educating children, and all families are directly invited to formally contribute and participate in decision-making about their children and about the school (REQUIRED: OSEL)
    - 3 Communicate with families proactively and frequently about class and individual activities and individual student's progress (REQUIRED: OSEL)
    - 2 Conduct intensive outreach to families in need of specialized support through home visits and collaboration with social service agencies (REQUIRED: OSEL)
    - 3 Partner equitably with parents speaking languages other than English
    - 3 Partner with one or more organizations that share the values of the school and have a complementary mission to the school's vision (REQUIRED: OSEL)
    - **Evidence:**
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# School Excellence Framework Priorities

Score	Framework dimension and category	Area of focus
2	Depth and Breadth of Student Learning and Quality Teaching: Balanced Assessment and Grading	0
2	Depth and Breadth of Student Learning and Quality Teaching: Curriculum	1
2	Depth and Breadth of Student Learning and Quality Teaching: Instruction	2
2	Depth and Breadth of Student Learning and Quality Teaching: MTSS	0
2	Leadership and Structure for Continuous Improvement: Leadership for Continuous Improvement	0
2	Leadership and Structure for Continuous Improvement: Structure for Continuous Improvement	0
2	Quality and Character of School Life: Family & Community Engagement	4
2	Quality and Character of School Life: Student Voice, Engagement, and Civic Life	3
3	Depth and Breadth of Student Learning and Quality Teaching: Transitions, College & Career Access, & Persistence	0
3	Quality and Character of School Life: Physical and Emotional Safety	0
3	Quality and Character of School Life: Relational Trust	0
3	Quality and Character of School Life: Supportive and Equitable Approaches to Discipline	0

## Goals

### Areas of critical need and root cause analysis

[X] By checking this box, I confirm that we have recalled previous data analysis, conducted new data analysis as needed, and indicated 3-5 areas of critical need in our school's CIWP Google sheet for the Area of Critical Need component. We will now move on to the Goals component.;

[X] By checking this box, I confirm that we have completed a root cause analysis for **each** area of critical need and indicated 3-5 root causes in our school's CIWP Google sheet for the Root Cause Analysis component.

Area of Critical Need 1	Students reading below grade-level across all grade-levels
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Root Cause 1	Lack of cohesive literacy plan that encompasses curriculum alignment and planning, instructional strategies, progress monitoring tool, school-wide school culture strategies, and parent and community involvement.
Area of Critical Need 2	Lack of Community and Parent Involvement
Root Cause 2	Lack of opportunities for our community and parents to be involved within the school in terms of planning and leadership opportunities that support the SEL and academic growth of their student.
Area of Critical Need 3	Lack of trauma informed instructional and curricular practices
Root Cause 3	Lack of staff training and unified belief system

**Vision metrics**

Metrics (select 3-5)	Student groups (1-2 for each metric)	SY19 data actual (provided by CPS)	2020-2021 goal	2021-2022 goal
SQRP: SAT Annual Growth Percentile-Reading  We have seen improvements on PSAT Annual Growth Percentile Reading (90th Percentile), but have not seen the same growth on the SAT	Overall		20.00	30.00
	EL		5.00	15.00
Vision: Attendance Rate  We have seen a steady decline in attendance over the last two years, with a major issue being chronic attendance.	Overall		85.00	90.00
	Students with IEPs		80.00	85.00
Vision: Freshman On-Track  For a small school like ours it is vital to have 100% FOT mindset. We were close to attaining 90% this year.	Overall		85.00	90.00
	Students with IEPs		93.00	95.00
(Blank)				
(Blank)				

**Required metrics (Highschool) (100% complete)**



	2018-2019 Actual	2019-2020 Actual	2019-2020 Goal	2020-2021 Goal	2021-2022 Goal
<b>My Voice, My School 5 Essentials Survey</b> We are school designated as Well Organized, but need to focus on the areas of Ambitious Instruction (neutral) and Effective Leaders (neutral)				5.00	5.00

### Custom metrics (100% complete)

	2018-2019 Actual	2019-2020 Actual	2019-2020 Goal	2020-2021 Goal	2021-2022 Goal
SAT EBRW Benchmark Our focus on literacy should enable us to improve on percentage of students meeting college readiness benchmark on EBRW.	24.00	30.00		35.00	40.00

## Strategies

### Strategy 1

If we do...	create opportunities for our community and parents to be involved within the school in terms of planning and leadership opportunities that support the SEL and academic growth of their student.
Then we see...	increased community and parent participation
which leads to...	a 5% increase in student attendance
Budget Description	Hire parent liaison to work on parent outreach.
Tags	FACE2: Parent Engagement
Action steps	<ul style="list-style-type: none"> <li>(Completed) Year-long calendar for Parent Meetings</li> <li>Tags:#attendance</li> <li>(Behind) Hire parent liaison</li> </ul>

	<p>Tags:FACE2: Parent Engagement</p> <ul style="list-style-type: none"> <li>• (On-Track) Register parents for Aspen parent portal</li> </ul> <p>Tags:FACE2: Parent Engagement</p> <ul style="list-style-type: none"> <li>• (Behind) Create parent strategies to include parents in literacy initiative.</li> </ul> <p>Tags:</p> <ul style="list-style-type: none"> <li>• (Not started) Add parent member to leadership teams (Post-Secondary, BHT, ILT, Culture and Climate, Attendance)</li> </ul> <p>Tags:</p> <ul style="list-style-type: none"> <li>• (Not started) Launch parent newsletter created for and by parents as part of literacy initiative.</li> </ul> <p>Tags:</p> <ul style="list-style-type: none"> <li>• (Behind) Create parent book club</li> </ul> <p>Tags:</p> <ul style="list-style-type: none"> <li>• (Not started) Provide parent Zumba and nutrition classes</li> </ul> <p>Tags:</p> <ul style="list-style-type: none"> <li>• (Not started) Create parent workshops on technology use to enhance computer literacy skills</li> </ul> <p>Tags:</p>
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**Strategy 2**

If we do...	expand access to diverse, high-interest, independent reading text collections that provide opportunities for all students to engage with texts from a wide range of genres, including texts of appropriate grade level complexity, and we balance critical foundational reading skills instruction with the reading of rich, engaging, and complex texts
Then we see...	we will see an increase in time spent reading diverse, engaging texts, and in increase in student to student discourse
which leads to...	increase of 20% of 11th graders meeting EBRW college readiness benchmark by EOY22 as measured on the SAT.
Budget Description	Purchase of texts. Purchase of Reading Program to be able to progress monitor. Training staff on new reading program.

Tags	Literacy: Key Practice #1-Abundant Reading of Diverse Texts, Literacy: Shift 1-Increase access to effective and rigorous literacy instruction
Action steps	<ul style="list-style-type: none"> <li>• (Not started) Create School-Wide reading list and inventory for high-interest text collection Tags: Literacy: Key Practice #1-Abundant Reading of Diverse Texts</li> <li>• (Not started) Create weekly school-wide schedule for reading program implementation Tags:</li> <li>• (Not started) Develop curricular units around high-interest texts so they are embedded into year-long curricular planning. Tags:</li> <li>• (Not started) Create Year-long Professional Development Calendar for training and management of reading program and select professional reading Tags:</li> <li>• (Not started) Screen students for reading levels Tags:</li> <li>• (Not started) Survey students with reading inventory, including mindset questions Tags:</li> <li>• (Not started) Analyze student surveys and screenings Tags:</li> <li>• (Not started) Determine independent reading guidelines and measurements Tags:</li> <li>• (Not started) Engage in inquiry cycles of learning about reading, including observations and surveys Tags:</li> <li>• (Not started) Choose high leverage disciplinary reading strategies with a common focus Tags:</li> </ul>

### Strategy 3

If we do...	develop a system for implementing supportive and restorative disciplinary practices that enhance relational trust among all school stakeholders school-wide
Then we see...	decrease in student disciplinary infractions
which leads to...	a 25% decrease in student in-school and out-of-school suspensions
Budget Description	Cost for program training
Tags	Equity: Fair Policie sand Systems
Action steps	<ul style="list-style-type: none"> <li>• (Not started) Create Year-long Professional Development calendar for Conscious Discipline training Tags:Equity: Fair Policie sand Systems</li> <li>• (Not started) Create Year-long Advisory curriculum that addresses SEL needs of students Tags:</li> <li>• (Not started) Recruit Student Voice Committee member so there is student voice and ownership in the implementation of the program. Tags:</li> <li>• (Not started) Implement Conscious Discipline curriculum school-wide Tags:</li> </ul>

## Action Plan

### Strategy 1

Completed Dec 03, 2020

Year-long calendar for Parent Meetings

Sep 01, 2020 to Oct 01, 2020 - Parent Liaison

Behind Dec 03, 2020

Hire parent liaison

Jul 01, 2020 to Jul 01, 2020 - Mr. Borrás

On-Track Dec 03, 2020

Register parents for Aspen parent portal

Jul 01, 2020 to Sep 11, 2020 - Technology Coordinator

Behind Dec 03, 2020

Create parent strategies to include parents in literacy initiative.

Sep 01, 2020 to Oct 01, 2020 - ALL Department

Add parent member to leadership teams (Post-Secondary, BHT, ILT, Culture and Climate, Attendance)

Sep 01, 2020 to Oct 01, 2020 - Principal

Launch parent newsletter created for and by parents as part of literacy initiative.

Sep 01, 2020 to Oct 01, 2020 - Parent Liaison

Behind Dec 03, 2020

Create parent book club

Sep 01, 2020 to Oct 01, 2020 - Parent Liaison

Provide parent Zumba and nutrition classes

Sep 01, 2020 to Oct 01, 2020 - Resource Coordinator

Create parent workshops on technology use to enhance computer literacy skills

Sep 01, 2020 to Oct 01, 2020 - Technology Coordinator

## **Strategy 2**

Create School-Wide reading list and inventory for high-interest text collection

Jul 01, 2020 to Jul 01, 2020 - ALL Departments

Create weekly school-wide schedule for reading program implementation

Sep 01, 2020 to Oct 02, 2020 - ALL Departments

Develop curricular units around high-interest texts so they are embedded into year-long curricular planning.

Sep 01, 2020 to Oct 02, 2020 - ALL Departments

Create Year-long Professional Development Calendar for training and management of reading program and select professional reading

Jul 01, 2020 to Aug 31, 2020 - Principal

Screen students for reading levels

Sep 01, 2020 to Oct 01, 2020 - English/Hist Department

Survey students with reading inventory, including mindset questions

Sep 01, 2020 to Oct 01, 2020 - English/Hist Department

Analyze student surveys and screenings

Sep 01, 2020 to Oct 01, 2020 - English/Hist Department

Determine independent reading guidelines and measurements

Sep 01, 2020 to Oct 01, 2020 - English/Hist Department

Engage in inquiry cycles of learning about reading, including observations and surveys

Sep 20, 2020 to Jan 21, 2021 - ALL Departments

Choose high leverage disciplinary reading strategies with a common focus

Sep 01, 2020 to Oct 01, 2020 - English/Hist Department

### **Strategy 3**

Create Year-long Professional Development calendar for Conscious Discipline training

Aug 17, 2020 to Sep 01, 2020 - Dean of Students

Create Year-long Advisory curriculum that addresses SEL needs of students

Aug 17, 2020 to Sep 01, 2020 - Dean of Students

Recruit Student Voice Committee member so there is student voice and ownership in the implementation of the program.

Aug 17, 2020 to Sep 01, 2020 - Dean of Students

Implement Conscious Discipline curriculum school-wide

Aug 17, 2020 to Sep 01, 2020 - Dean of Students

# Fund Compliance

## ESSA Program

ESSA Schoolwide Program

The school must annually review the schoolwide plan/program. The schoolwide program plan is available to CPS, parents, and the public, and the information in the plan is in an understandable and uniform format, and to the extent practicable in a language the parents can understand. Please list evidence for the ESSA Schoolwide Program requirements outlined below.

Non-title I school that does not receive any Title I funds

## ESSA Schoolwide Program

**A comprehensive needs assessment of the entire school that is based on the achievement of students relative to state content and achievement standards.**

n/a

**Schoolwide reform strategies that provide opportunities for all students to meet proficient and advanced levels of academic achievement.**

n/a

**Schoolwide reform strategies that use methods and instructional strategies based on scientifically-based research that strengthens the core academic program, increases the amount and quality of learning time, and includes strategies to meet the needs of historically underserved populations.**

n/a

**Schoolwide reform strategies that address the needs of all students in the school, but particularly those students who are low achieving, at risk of not meeting the states academic achievement standards, and/or members of the target population of a program included in the schoolwide plan (includes strategies like: mentoring, counseling, pupil services, college career awareness, personal finance education, innovative teaching methods).**

n/a

**Please describe the strategies used at your school to attract high-quality, highly-qualified teachers.**

n/a

**High-quality and ongoing professional development based on scientifically based research for teachers, principals, paraprofessionals, and if appropriate, pupil service personnel, parents and other staff to ensure students meet state standards.**

n/a

**Strategies to increase parent involvement, such as family literacy services.**

n/a

**Plans for assisting preschool children in the transition from early childhood programs such as Head Start, Even Start, Early Reading First, or a state-run preschool program, to the local elementary program. \*\*Not applicable to middle or high school buildings.**

n/a

**Measures to include teachers in decisions regarding the use of academic assessments in order to improve the achievement of individual students and the overall instructional program.**

n/a

**Activities to ensure that students who experience difficulty mastering the proficient or advanced levels of academic achievement standards shall be provided with effective, timely additional assistance, which shall include measures to ensure students' difficulties are identified on a timely basis and to provide sufficient information on which to base effective assistance.**

n/a

**Coordination and integration of federal, state, and local services and programs including programs supported under No Child Left Behind, violence prevention programs, nutrition programs, housing programs, Head Start, adult education, vocational and technical education, and job training. Please describe how this will be accomplished.**

n/a

## **ESSA Targeted Assistance Program**

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## **Parent Involvement and Schoolwide Programs**

I verify that the statement below is correct

Every Student Succeeds Act (ESSA), the reauthorization of the Elementary and Secondary Act of 1965 continues a legislative commitment to parental involvement. Central features of prior reauthorizations, such as school-parent compacts, parent involvement policies, and the parent involvement funding formula remain unaltered. However, the ESSA reauthorization represents a notable shift in the role of parental involvement in the schools. It includes new provisions increasing parental notification requirements, parental selection of educational options, and parental involvement in governance. It envisions parents as informed and empowered decision makers in their children's education.



# Parent and Family Plan

## Parent and Family Engagement Policy (Complete)

**Schools must involve parents and family in the joint development and periodic review and revision of the ESSA, Title I school parental and family engagement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.**

Parents will be involved in the review and revision of the NCLB, Title 1 parent plan through regularly scheduled monthly parent meetings. All parents in the school will be informed and encouraged to attend these meetings through flyers sent home with students.

**The school will hold an annual meeting at a time convenient to parents and families during the first month of school to inform them of the school's participation in ESSA, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental and family engagement meetings, including school PAC meetings, at different times and will invite all parents and key family members of children participating in the ESSA, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting**

During the first parent meeting of the year the members of the Parent Advisory Council (PAC) will report to the general parent assembly on issues regarding NCLB, Title I programs. In subsequent parent meetings, as well as LSC meetings, parents will be kept up to date. All parents in the school will be informed and encouraged to attend these meetings through flyers send home with students. To further encourage high parent participation, meetings will be held in the morning and then repeated in the evening. Our Title 1 Annual Meeting and Title 1 PAC Organizational Meetings will take place on the same day,10/14/20.

**At the request of parents and family members, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents and family members to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.**

Our school invites parent input and involvement. Furthermore, the administration has an open door policy. NCLB PAC meetings as well as LSC meetings are a means for parents to give their suggestions or address any questions, concerns or comments.

**Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.**

Parents will be informed of their child's performance on State assessments through conferences with classroom teachers as well as through reports and letters sent home with students

**Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.**

Parents will be notified of their child's teacher being highly qualified through an official school letter sent home with students at the beginning of the school year.

**Schools will assist parents of participating ESSA Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.**

Parents will be informed of all the State and local academic policies during monthly parent meetings, when conferencing with the classroom teachers and through progress reports.

**Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents and family members in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.**

Through our participation in the Community Schools Initiative our school offers various parent programs that continually encourage parental involvement. In order to assess what services and programs our parents need, our Community Resource Coordinator will administer a Parent/Guardian Survey during the first parent meeting of the year (e.g. computer, literacy, ESL, and GED classes)

**Schools will educate all staff in the value and utility of contributions by parents and family and in how to reach out to, communicate and work with, parents and family as equal partners in the education of their children and in how to implement and coordinate parent and family programs and build ties with parents and family members. Please describe how this will be accomplished.**

During professional development days, faculty meetings, staff development days the school staff will participate in training sessions on the importance of parental involvement as well as on the best practice strategies.

**Schools will, to the extent feasible and appropriate, coordinate and integrate parent and family programs and activities with Head Start, Reading First, Early Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs, to further encourage and support parents and families in more fully participating in their children's education. Please describe how this will be accomplished.**

Through our participation in the Community School Initiative (CSI) we partner with an organization that provides parents-as-teachers programs, crisis intervention programs, as well as family focus programs.

**Schools will ensure that information related to the school and parent and family programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.**

Since we serve a bilingual community, all important information disseminated to parents (i.e. during parent meetings, on parent bulletin, on outdoor school sign, during LSC meetings and through flyers sent home with students) is in bilingual, English-Spanish format.

### Policy Implementation Activities

The LSC will approve the school improvement plan and monitor the CIWP.

**In the CIWP, the school identifies current parental and family engagement practices and outlines activities related to expanding parent and family partnership programs.**

**The school will coordinate the parent and family engagement programs identified in the CIWP.**

**The school will evaluate the Parent and Family Engagement Policy for effectiveness and make improvements as necessary.**

**Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)**

n/a

## **School-Parent Compact (Complete)**

**The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards. Describe how the school will provide high-quality curriculum and instruction in a supportive environment. (Restate the school mission.)**

The vision of our school is to provide an environment in which parents, students, and teachers work together to graduate 100% of our students and have 100% continue on to college.

**The school will hold parent-teacher conferences. Describe the kinds of parent-teacher conferences that will be held and the dates on which they are scheduled.**

Parent conferences will follow the CPS scheduled report card pick-up schedule. In addition we will host an Open House after the first five weeks of each semester. Also, parent conferences will be ongoing throughout the year.

**The school will provide parents with frequent reports on their children's progress. Describe when and how the school will provide reports to parents.**

Progress reports will be sent home to parents every five weeks via mail and also with students.

**The school will provide parents access to staff. Describe when, where and how staff will be available for consultations with parents.**

Parents will have walk-in hours before the start of teachers' teaching cycle on a daily basis.

**The school will provide parents opportunities to volunteer and participate in their children's classes. Describe how and when parents and family members may volunteer, participate, and observe classroom activities.**

Parents will have the opportunity to take GED and ESL classes. Parents will take part in student field trips to colleges and universities.

**The parents will support their children's learning. Describe how the parents will assist learning (i.e. monitoring attendance, homework completion).**

Parents will be in communication with teachers about their child's progress through phone calls and electronic mailings.

**The parents will participate in decisions relating to the education of their children. Describe when, where and how parents will consult with the school.**

Parents will meet as a group on an ongoing basis throughout the year in a parent-led forum to discuss school progress and voice any concerns. Parents will also have access to monthly Local School Council meetings.

**The students will share the responsibility for improved student academic achievement. Describe how the students will assure academic achievement (i.e. good attendance, positive attitude, class preparation).**

Students will monitor their progress and set goals for themselves through academic counseling. Students will begin this process as freshman.

### Parent Budget (Complete)

**Goals: Indicate goals, timeline of activities and training topics that are designed to assist parents and families with increasing their students' academic achievement. The overarching goal is to increase student academic achievement through parental and family engagement involvement; specify your goals.**

The main goal is centered ESL supports, fitness and nutrition, and social-emotional supports for families. Parents have participated in workshops that address social-emotional well being of adolescents and how to communicate effectively with adolescents. We also will continue with our weekly Zumba class. We will also offer computer literacy classes for our parents as part of our programming for our new meida lab.

**Allocate your Mandated Title 1 Parent and Family Engagement Funds to support your Parent and Family Engagement Program.**

**Account(s)**

**Description**

**Allocation**

51130, 52130	<b>Teacher Presenter/ESP Extended Day</b> For Teacher presenter, ESP Extended Day, please remember to put money on the benefits line. Non-Instructional pay rate applies.	\$0.00
53405	<b>Supplies</b> In addition to supplies for parent program, please use this account to also purchase books for parents only. Use this account for equipment with a per unit cost of less than \$500.	\$0.00

<b>53205</b>	<b>Refreshments</b> Allocation CAN NOT EXCEED 25% of the Parent Budget. Refreshments must be used for Title 1 PAC meetings, trainings and workshops.	\$0.00
<b>54125</b>	<b>Consultants</b> For Parent Training Only. Consultant must have a CPS vendor number and paid with a Purchase Order after service is rendered (NO CHECKS ARE ALLOWED)	\$0.00
<b>54505</b>	<b>Admission and Registration Fees, Subscriptions and memberships</b> For Parents use only.	\$0.00
<b>54205</b>	<b>Travel</b> Buses for Parents use. Overnight Conference travel- schools must follow the CPS Travel Policy. The CPS Parent Overnight Travel Approval Form and Conference Travel Form must be completed.	\$0.00
<b>54565</b>	<b>Reimbursements</b> Allocation CAN NOT EXCEED 25% OF THE Parent Budget. All Parent Reimbursements related to Title 1 parent and family engagement must be paid from this account. Receipts must be clear unaltered and itemized. School must keep all receipts.	\$0.00
<b>53510</b>	<b>Postage</b> Must be used for parent and family engagement programs only.	\$0.00
<b>53306</b>	<b>Software</b> Must be educational and for parent use only.	\$0.00
<b>55005</b>	<b>Furniture and Equipment</b> Must have a parent room or a secure place to keep furniture/equipment. Cannot be placed in the main office or where staff and students have access too. To by used only by parents.	\$0.00