

# Albert G Lane Technical High School

## 2020-2022 plan summary

### Team

Name	Role	Email	Access
Brian Tennison	Principal	bctennison@cps.edu	Has access
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Amy Cooper	Parent	amy.cooper@friendsoflane.org	No Access
Gabriela Escobar	Culture and Climate Director	gbescobar@cps.edu	No Access
Michelle Vale	Literacy Director	MVale@cps.edu	No Access
David Bell	Assistant Principal	dbell32@cps.edu	Has access

### Team Meetings

Date	Participants	Topic
01/08/2020	All	Review of Process, SEF Ratings
01/15/2020	All	SEF Ratings Continue

### Framework

## Category scoring

- 1 NONE or FEW of the practices are CONSISTENTLY evident.
- 2 FEW of the practices are CONSISTENTLY evident for FEW students and/or staff.
- 3 MOST of the practices are CONSISTENTLY evident for SOME students and/or staff.
- 4 Nearly ALL practices are CONSISTENTLY evident for ALL students and/or staff.

## Subcategory scoring

- 1 Practice is not consistently evident for ANY students and/or staff.
- 2 Practice is CONSISTENTLY evident for FEW students and/or staff.
- 3 Practice is CONSISTENTLY evident for SOME students and/or staff.
- 4 Practice is CONSISTENTLY evident for ALL students and/or staff.
- Not scored

## Leadership and Structure for Continuous Improvement

- 3 - Leadership for Continuous Improvement
  - 3 Set the direction and create a sense of purpose by building consensus on and implementing a shared vision
  - 3 Inspire a culture of collective responsibility for ALL students to succeed and for building a safer and more supportive environment throughout the school, not just in their own classrooms (REQUIRED: OSEL)
  - 4 Empower others to make or influence significant decisions (REQUIRED: OSEL)
  - 4 Enable staff to focus and prioritize what matters most
  - 4 Employ the skills to effectively manage change
  - 3 Make "safe practice" an integral part of professional learning
  - 3 Collaborate, value transparency, and inform and engage stakeholders
  - **Evidence:** Strong
- 4 - Structure for Continuous Improvement
  - 3 Engage in ongoing inquiry (e.g. continuous improvement cycles) as a basis for improvement
  - 3 Build the capacity of teacher teams to lead cycles of learning and problem solving focused on student learning data and student work
  - 4 Design professional learning (PL) to achieve school-wide improvement goals
  - 4 Design and implement school day schedules that are responsive to student needs
  - 4 Align the budget to the CIWP priorities and the mission of the school
  - 4 Strategically hire, assign, and retain teachers to create balanced grade/content teams with a variety of strengths to ensure all students have equitable access to high-quality teachers
  - 3 The local school council (LSC) or another community oversight committee of board is actively and productively involved in supporting SEL initiatives and improvements to school climate (REQUIRED: OSEL)
  - 4 Physical surroundings convey a positive, student-centered school environment (REQUIRED: OSEL)
  - **Evidence:** strong

## Depth and Breadth of Student Learning and Quality Teaching

- 3 - Curriculum

- 3 Provide culturally relevant/sustaining curriculum that provides opportunities to explore and celebrate student's communities, culture, history, and language
  - 3 Utilize the "big ideas" that should be taught to determine whether students are being taught the body of knowledge, the understandings, and the skills expected
  - 3 Curriculum connects to real world, authentic application of learning
  - 4 Curriculum is aligned to expectations of the standards
  - 3 Integrate the teaching of academics and the ISBE Social Emotional Learning Standards (REQUIRED: OSEL)
  - 3 Expand access to diverse, contemporary well-stocked text collections that provide opportunities for all students to engage with text from a wide range of genres, including text of appropriate grade level complexity
  - **Evidence:** Strong
- 3 - Instruction
  - 3 Create a culture that reflects high expectations for all students and enables practice and perseverance for each individual student (REQUIRED: OSEL)
  - 2 Engage students in learning and foster student ownership
  - 3 Use questioning and discussion as techniques to deepen student understanding
  - 3 Plan and assign tasks that are cognitively challenging for individual students and require students to provide evidence of their reasoning
  - 3 Provide students frequent, informative feedback
  - 3 Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated
  - 2 Engage all learners in content areas by differentiating and fully integrating opportunities for all learners
  - 4 Tasks convey the key shifts and practices of the discipline. (See departmental guidance for Arts Education, Health and Physical Education, Literacy, Math, Science, Social Science & Civic Engagement)
  - **Evidence:** Strong
- 3 - Balanced Assessment and Grading
  - 3 School-based teams discuss and monitor the effect of teaching on student learning, integrate formative assessment into instruction and intervention of individual students
  - 4 Use multiple measures (i.e. a range of assessment types and at multiple points in time) to supplement district-centralized assessments with other formative assessments to provide a more comprehensive picture of student learning
  - 3 ILT, GLT, and interventionists use a Problem Solving Process approach to screening, diagnostic, and progress monitoring assessments to identify specific gaps and monitoring improvement for students within all tiers
  - 3 Make assessments accessible to students, including diverse learners and English Learners through employing features of universal design and use of accommodations and, where needed, modifications
  - 3 Utilize assessments that reflect the key shifts in content areas in teacher created or selected assessments
  - 3 Utilize assessments that measure the development of academic language for English learners
  - 3 Have access to and analyze school-wide, teacher team, and classroom assessment data to determine instructional effectiveness, in house criteria, and subsequent learning needs
  - 3 Improve and promote assessment literacy
  - 3 Have a grading system that clearly, accurately, consistently, and fairly communicates learning progress and achievement to students, families, postsecondary institutions, and prospective employers

- **Evidence:** Strong
- 4 - MTSS
  - 3 ON TRACK - Provide universal supports to prevent failing and absenteeism and targeted interventions for grades below 2C or chronic absenteeism (REQUIRED: MTSS)
  - 4 MTSS Team completes SEF ratings for MTSS subcategories (denoted as "REQUIRED MTSS") at MOY and EOY to reflect on MTSS fidelity of implementation (REQUIRED: MTSS)
  - 4 MTSS Team uses MTSS Framework Implementation Guide or other resources from Central Office to align priorities to outcomes (REQUIRED: MTSS)
  - 4 Administration supports MTSS Team with resources needed to make changes to framework/system (REQUIRED: MTSS)
  - 4 School tracks growth of ALL students, specifically students receiving Tier 2 and Tier 3 supports based on district-wide available data to accurately assess student achievement results and school practices (REQUIRED: MTSS & OSEL)
  - 3 Shared Leadership: Administration recruits a diverse MTSS core team (content areas, counselors, etc.), or identifies an existing team that is responsible for driving the school's MTSS Framework and Implementation (REQUIRED: MTSS & OSEL)
  - 4 Shared Leadership: MTSS Team uses multiple data sources to determine local Tiering Criteria For Tier 1, Tier 2, Tier 3 interventions (REQUIRED: MTSS & OSEL)
  - 4 Shared Leadership: MTSS Team develops a Menu of Interventions that clearly outlines the supports, resources, system and structures for Tier 1, Tier 2, and Tier 3 (REQUIRED: MTSS & OSEL)
  - 3 Shared Leadership: School Teams communicate MTSS related outcomes to all stakeholders (REQUIRED: MTSS & OSEL)
  - 4 Problem Solving Process: MTSS Team, teachers, and intervention providers use the Problem Solving Process (PSP) to identify root causes and contributing factors of deficit areas (REQUIRED: MTSS & OSEL)
  - 4 Problem Solving Process: MTSS Team gathers and utilizes multiple data sources to define the problems and take action for Tiers 1, 2, and 3 (REQUIRED: MTSS & OSEL)
  - 3 Curriculum and Instruction: Instructional staff provides culturally relevant, high-quality, standards-aligned curriculum in which SEL instruction is embedded into core content (REQUIRED: MTSS & OSEL)
  - 3 Curriculum and Instruction: Instructional staff provides differentiated instruction to meet the needs of all students (REQUIRED: MTSS)
  - 3 Curriculum and Instruction: Instructional staff provides interventions that are research-based (REQUIRED: MTSS & OSEL)
  - 4 Curriculum and Instruction: School Teams analyze data to prioritize opportunities to improve instruction, guide grouping, re-teaching and to identify/prioritize instructional needs (REQUIRED: MTSS)
  - 4 Progress Monitoring (PM): School identifies and uses a research-based diagnostic tool and process to determine root-cause and area of need for Tier 2 and Tier 3 supports (REQUIRED: MTSS & OSEL)
  - 4 Progress Monitoring (PM): School Teams progress monitor and analyze student response to intervention throughout the intervention cycle to determine and implement needed adjustments (REQUIRED: MTSS & OSEL)
  - 4 Progress Monitoring (PM): MTSS Team clearly defines the method, duration, frequency, and measures for progress monitoring (REQUIRED: MTSS & OSEL)
  - 4 Family & Community Engagement: School establishes regular communication with families to build their understanding of MTSS, purpose of interventions and tiered support systems, and how it will support their child (REQUIRED: MTSS & OSEL)

- 4 Family & Community Engagement: School teams develop a process of communication for formally notifying parents/families when their child is selected to receive Tier 2 or Tier 3 interventions (REQUIRED: MTSS & OSEL)
- 3 Family & Community Engagement: Administration and school teams establish and continually evaluate community partnerships to support MTSS implementation (i.e. providing Tier 2 or Tier 3 supports) (REQUIRED: MTSS & OSEL)
- 3 Family & Community Engagement: School teams ensure that feedback/input from families is taken into consideration during the PSP and intervention planning (REQUIRED: MTSS & OSEL)
- 4 Family & Community Engagement: School engages families in supporting with progress monitoring of their students (REQUIRED: MTSS & OSEL)
- 4 Fidelity of Implementation: School teams utilize the SAM at BOY, MOY and EOY to reflect on MTSS fidelity of Implementation (REQUIRED: MTSS)
- 4 Fidelity of Implementation: School teams use MTSS Framework Implementation Guide and/or other resources from Central Office to align priorities to outcomes (REQUIRED: MTSS)
- 3 Fidelity of Implementation: School teams leverage other self-reflecting processes such as the SEF or the CIWP to evaluate and improve MTSS framework and implementation (REQUIRED: MTSS)
- 4 Fidelity of Implementation: Administration supports the fidelity of MTSS practices, principles, and resources needed to make suitable changes to systems and structures (REQUIRED: MTSS)
- **Evidence:** Strong
- 4 - Transitions, College & Career Access, & Persistence
  - 4 TRANSITIONS - Have structures and processes in place to ensure successful transitions (e.g. into school, grade to grade, school to school, school to post-secondary)
  - 4 AWARENESS - Expose students early to academic/professional worlds beyond K-12
  - 4 READINESS ? Ensure equitable access to college preparatory curriculum
  - 4 SUCCESS - Provide direct assistance to all students and families through every stage of the college selection, application, and entry process (Transition to College (HS)) including, but not limited to academic planning/advising to assist with
  - **Evidence:** Strong

## Quality and Character of School Life

- 3 - Relational Trust
  - 3 Foster respectful and supportive student-student interactions, with strong norms for responsible behavior, to encourage a sense of belonging to the school and the classroom community (REQUIRED: OSEL)
  - 3 Foster supportive, caring and respectful staff-student interactions, so that each student has at least one trusted adult in the school (REQUIRED: OSEL)
  - 3 Adults support and respect one another, personally and professionally (Teacher-Teacher Trust, Teacher-Principal Trust) (REQUIRED: OSEL)
  - **Evidence:** Strong
- 3 - Student Voice, Engagement, and Civic Life
  - 3 Study politics
  - 3 Become informed voters and participants in the electoral process
  - 3 Engage in discussions about current and controversial issues
  - 3 Explore their identities and beliefs (REQUIRED: OSEL)

- 3 Exercise student voice (REQUIRED: OSEL)
    - 2 Authentically interact with community and civic leaders
    - 3 Engage with their community
    - 2 Take informed action where they work together to propose and advocate for solutions
    - 3 Experience a schoolwide civics culture
    - **Evidence:** Strong
  - 4 - Physical and Emotional Safety
    - 4 Ensure students and adults feel physically, socially, intellectually, and emotionally safe throughout the school (REQUIRED: OSEL)
    - 4 Provide clear procedures for reporting and responding to concerns about safety and well-being (REQUIRED: OSEL)
    - 4 Manage efficient and orderly transitions between activities (REQUIRED: OSEL)
    - 4 A representative team (e.g. admins, teachers, staff, families, & students) dedicated to school climate development meets regularly to make decisions that promote SEL and create supportive, restorative, and trauma sensitive environments (REQUIRED: OSEL)
    - **Evidence:** Strong
  - 4 - Supportive and Equitable Approaches to Discipline
    - 3 INSTRUCTIVE - Integrate universal SEL skills instruction in disciplinary responses (REQUIRED: OSEL)
    - 4 RESTORATIVE - Employ a discipline system that guides students to take ownership, resolve conflict, and learn from their actions (REQUIRED: OSEL)
    - 4 SUPPORTIVE - Employ a discipline system that assesses the root causes of student behaviors and utilizes a trauma-informed, multi-tiered approach to supportive social and emotional intervention (REQUIRED: OSEL)
    - 4 EQUITABLE - Employ a discipline system that ensures equity across groups of students, school-wide and district-wide (REQUIRED: OSEL)
    - **Evidence:** Strong
  - 3 - Family & Community Engagement
    - 3 Establish a welcoming environment for families and community members that is warm, inviting, and helpful (REQUIRED: OSEL)
    - 4 Provide frequent, high quality, well publicized opportunities for families and community to participate in authentic and engaging activities in the school community (e.g. student performances/ exhibitions, literacy, or math events).
    - 4 Provide multiple opportunities for parents to ask questions, raise concerns, and give feedback
    - 3 Teachers and families see each other as partners in educating children, and all families are directly invited to formally contribute and participate in decision-making about their children and about the school (REQUIRED: OSEL)
    - 3 Communicate with families proactively and frequently about class and individual activities and individual student's progress (REQUIRED: OSEL)
    - 4 Conduct intensive outreach to families in need of specialized support through home visits and collaboration with social service agencies (REQUIRED: OSEL)
    - 2 Partner equitably with parents speaking languages other than English
    - 2 Partner with one or more organizations that share the values of the school and have a complementary mission to the school's vision (REQUIRED: OSEL)
    - **Evidence:** Strong
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# School Excellence Framework Priorities

Score	Framework dimension and category	Area of focus
3	Depth and Breadth of Student Learning and Quality Teaching: Balanced Assessment and Grading	2
3	Depth and Breadth of Student Learning and Quality Teaching: Curriculum	0
3	Depth and Breadth of Student Learning and Quality Teaching: Instruction	1
3	Leadership and Structure for Continuous Improvement: Leadership for Continuous Improvement	0
3	Quality and Character of School Life: Family & Community Engagement	0
3	Quality and Character of School Life: Relational Trust	3
3	Quality and Character of School Life: Student Voice, Engagement, and Civic Life	0
4	Depth and Breadth of Student Learning and Quality Teaching: MTSS	0
4	Depth and Breadth of Student Learning and Quality Teaching: Transitions, College & Career Access, & Persistence	0
4	Leadership and Structure for Continuous Improvement: Structure for Continuous Improvement	0
4	Quality and Character of School Life: Physical and Emotional Safety	0
4	Quality and Character of School Life: Supportive and Equitable Approaches to Discipline	0

## Goals

### Areas of critical need and root cause analysis

[X] By checking this box, I confirm that we have recalled previous data analysis, conducted new data analysis as needed, and indicated 3-5 areas of critical need in our school's CIWP Google sheet for the Area of Critical Need component. We will now move on to the Goals component.;

[X] By checking this box, I confirm that we have completed a root cause analysis for **each** area of critical need and indicated 3-5 root causes in our school's CIWP Google sheet for the Root Cause Analysis component.

Area of Critical Need 1	P/SAT literacy growth among priority groups
Root Cause 1	Lack of PD around differentiation/task
Area of Critical Need 2	P/SAT math growth among priority groups

Root Cause 2	Lack of pd around feedback
Area of Critical Need 3	Teacher to teacher trust
Root Cause 3	Lack of non-principal directed time to communicate

## Vision metrics

Metrics (select 3-5)	Student groups (1-2 for each metric)	SY19 data actual (provided by CPS)	2020-2021 goal	2021-2022 goal
SQRP: PSAT10 Annual Growth Percentile-Reading  This has been consistent at 50% for the past two years.	African American		55.00	60.00
	Latinx		55.00	60.00
SQRP: PSAT10 Annual Growth Percentile-Math  This has decreased in the last year from 39 to 21%	African American		25.00	30.00
	Latinx		25.00	30.00
SQRP: SAT Annual Growth Percentile-Reading  This is a low metric of Growth.	African American		55.00	60.00
	Latinx		25.00	50.00
SQRP: SAT Annual Growth Percentile-Math  This is a low metric of Growth.	African American		55.00	60.00
	Male		45.00	50.00
SQRP: SAT Cohort Growth Percentile  Gap between whole SAT cohort and priority groups.	African American		40.00	50.00
	Latinx		45.00	50.00

## Required metrics (Highschool) (100% complete)

	2018-2019 Actual	2019-2020 Actual	2019-2020 Goal	2020-2021 Goal	2021-2022 Goal



	2018-2019 Actual	2019-2020 Actual	2019-2020 Goal	2020-2021 Goal	2021-2022 Goal
<b>My Voice, My School 5 Essentials Survey</b> Teacher to Teacher Trust				3.00	4.00

### Custom metrics (0% complete)

	2018-2019 Actual	2019-2020 Actual	2019-2020 Goal	2020-2021 Goal	2021-2022 Goal

## Strategies

### Strategy 1

If we do...	Provide personalized, actionable feedback through student inquiry- meaningful tasks
Then we see...	Responsive learning by students and an incorporation of essential knowledge/ able to develop in areas of growth
which leads to...	An increase of growth on SAT to 50 for African American and Latinx students, increase in PSAT 10 Reading growth to 60 for African American and Latinx students, and an increase in PSAT 10 Math growth to 30 for African American and Latinx students.
Budget Description	Funds for Professional Development, lower class sizes, and for sub coverage for teachers to participate in full day planning and professional development.
Tags	Instruction, Math: Equitable Access
Action steps	<ul style="list-style-type: none"> <li>(Completed) Create master schedule that allows weekly meeting time for course teams. Tags:</li> <li>(On-Track) Create instructional look-fors that reflect meaningful task implementation supported by actionable feedback; walk-throughs are followed with check-ins with instructional coaches Tags:Leadership for Continuous Improvement, Instruction</li> <li>(On-Track) Provide PD on analyzing data in order to individualize instruction on gaps in essential knowledge Tags:Assessment: Accessing and Analyzing Assessment Data for Instructional Effectiveness</li> </ul>

	<ul style="list-style-type: none"> <li>• (Not started) ILT Core and ILT Chairs work as instructional coaches to provide teachers support and feedback on their instruction and concerns</li> </ul> <p>Tags:Teacher Leader Development &amp; Innovation: Distributed Leadership</p> <ul style="list-style-type: none"> <li>• (Not started) On-going conversations via instructional rounds in REACH, meeting with literacy chair, or ILT summary meetings</li> </ul> <p>Tags:Leadership for Continuous Improvement, Instruction</p> <ul style="list-style-type: none"> <li>• (Not started) Create a plan where achievement gaps can be identified and an individualized action plan can be developed for each student</li> </ul> <p>Tags:Instruction, Assessment: Accessing and Analyzing Assessment Data for Instructional Effectiveness, MTSS: Curriculum &amp; Instruction</p> <ul style="list-style-type: none"> <li>• (Not started) Provide teachers data that supports the impact of feedback to support initiatives</li> </ul> <p>Tags:Instruction, Assessment: Accessing and Analyzing Assessment Data for Instructional Effectiveness, MTSS: Curriculum &amp; Instruction</p>
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**Strategy 2**

If we do...	align formative assessments to summative assessments and provide actionable feedback that is aligned to formative and summative assessments
Then we see...	mastery of learning targets by all students
which leads to...	An increase of growth on SAT to 50 for African American and Latinx students, increase in PSAT 10 Reading growth to 60 for African American and Latinx students, and an increase in PSAT 10 Math growth to 30 for African American and Latinx students
Budget Description	
Tags	Balanced Assessment and Grading
Action steps	<ul style="list-style-type: none"> <li>• (Completed) Create Professional Development plan that allows weekly meeting time for course teams to meet, collaborate, and create on aligned formative tasks and the summative assessment</li> </ul> <p>Tags:Assessment: Balanced Assessment and Grading, Teacher Leader Development &amp; Innovation: Distributed Leadership</p>

	<ul style="list-style-type: none"> <li>(On-Track) Incorporate Looking at Student Work protocols for formative assessments during team meetings to determine and address gaps in student mastery of learning targets, prior to the summative.</li> </ul> <p>Tags:Assessment: Accessing and Analyzing Assessment Data for Instructional Effectiveness, Assessment: Balanced Assessment and Grading, MTSS: Curriculum &amp; Instruction</p> <ul style="list-style-type: none"> <li>(Not started) ILT provides guidance and examples of rigorous learning targets and coaches teachers on how to scaffold and provide appropriate feedback for those learning targets</li> </ul> <p>Tags:Assessment: Monitoring Student Learning to Support Growth, Teacher Leader Development &amp; Innovation: Distributed Leadership</p> <ul style="list-style-type: none"> <li>(Completed) Provide PD on analyzing data in gaps in essential knowledge in order to bridge the formative and summative assessments</li> </ul> <p>Tags:Assessment: Accessing and Analyzing Assessment Data for Instructional Effectiveness, Assessment: Balanced Assessment and Grading, Assessment: Multiple Measures to Provide Evidence of Student Learning</p>
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**Strategy 3**

If we do...	provide professional development to staff on classroom and building equity practices
Then we see...	better relationships between teachers and students, better communication between parents and teachers, and increased trust between teachers
which leads to...	An increase of growth on SAT to 50 for African American and Latinx students, increase in PSAT 10 Reading growth to 60 for African American and Latinx students,an increase in PSAT 10 Math growth to 30 for African American and Latinx students, and Teacher to Teacher trust will increase to Good in SQRP ratings
Budget Description	Funds for Professional Development, lower class sizes, and for sub coverage for teachers to participate in full day planning and professional development.
Tags	Equity: Targeted Universalism
Action steps	<ul style="list-style-type: none"> <li>(On-Track) Provide PD on equity to teachers and support staff within the building</li> </ul> <p>Tags:Balanced Assessment and Grading, MTSS: Curriculum &amp; Instruction, Teacher Leader Development &amp; Innovation: Distributed Leadership</p> <ul style="list-style-type: none"> <li>(On-Track) Develop "relational trust" look-fors in classroom practices that reflect equity practices</li> </ul> <p>Tags:Equity: Targeted Universalism</p>

	<ul style="list-style-type: none"> <li>• (On-Track) Develop "relational trust" look-fors in interactions outside of the classroom that reflect equity practices  Tags:Equity: Liberatory Thinking</li> <li>• (On-Track) Conduct all school student focus groups each year to assess culture and climate issues; present findings to all staff  Tags:Student Voice, Engagement, and Civic Life</li> <li>• (Completed) Create an equity team involving multiple school stakeholders to examine equity issues within the building  Tags:MTSS, Relational Trust</li> </ul>
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## Action Plan

### Strategy 1

Completed Nov 11, 2020

Create master schedule that allows weekly meeting time for course teams.

Jun 01, 2020 to Sep 08, 2020 - Programmer

On-Track Nov 11, 2020

Create instructional look-fors that reflect meaningful task implementation supported by actionable feedback; walk-throughs are followed with check-ins with instructional coaches

Sep 08, 2020 to Jun 30, 2021 - ILT

On-Track Nov 12, 2020

Provide PD on analyzing data in order to individualize instruction on gaps in essential knowledge

Sep 08, 2020 to Jun 30, 2021 - Data Coordinator

ILT Core and ILT Chairs work as instructional coaches to provide teachers support and feedback on their instruction and concerns

Sep 08, 2020 to Jun 28, 2022 - ILT

On-going conversations via instructional rounds in REACH, meeting with literacy chair, or ILT summary meetings

Sep 08, 2020 to Jun 28, 2022 - Admin, ILT

Create a plan where achievement gaps can be identified and an individualized action plan can be developed for each student

Sep 08, 2020 to Jun 30, 2021 - Teachers

Provide teachers data that supports the impact of feedback to support initiatives

Sep 07, 2021 to Jun 01, 2022 - Data Coordinator

## **Strategy 2**

Completed Nov 11, 2020

Create Professional Development plan that allows weekly meeting time for course teams to meet, collaborate, and create on aligned formative tasks and the summative assessment

Jul 01, 2020 to Sep 08, 2020 - Admin and Department Chairs

On-Track Nov 11, 2020

Incorporate Looking at Student Work protocols for formative assessments during team meetings to determine and address gaps in student mastery of learning targets, prior to the summative.

Sep 08, 2020 to Jun 30, 2021 - Department Chairs, teachers

ILT provides guidance and examples of rigorous learning targets and coaches teachers on how to scaffold and provide appropriate feedback for those learning targets

Jan 04, 2021 to Jun 30, 2021 - ILT

Completed Nov 11, 2020

Provide PD on analyzing data in gaps in essential knowledge in order to bridge the formative and summative assessments

Jan 05, 2021 to Jun 30, 2021 - ILT, Admin

## **Strategy 3**

On-Track Nov 11, 2020

Provide PD on equity to teachers and support staff within the building

Sep 08, 2020 to Jun 30, 2022 - Equity Team

On-Track Nov 11, 2020

Develop "relational trust" look-fors in classroom practices that reflect equity practices

Sep 08, 2020 to Jun 30, 2021 - Equity Team

On-Track Nov 11, 2020

Develop "relational trust" look-fors in interactions outside of the classroom that reflect equity practices

Sep 08, 2020 to Jun 30, 2021 - Equity Team

On-Track Nov 11, 2020

Conduct all school student focus groups each year to assess culture and climate issues; present findings to all staff

Sep 08, 2020 to Jun 01, 2022 - Equity Team

Completed Nov 11, 2020

Create an equity team involving multiple school stakeholders to examine equity issues within the building

Sep 08, 2020 to Dec 18, 2020 - Admin

## Fund Compliance

### ESSA Program

ESSA Schoolwide Program

The school must annually review the schoolwide plan/program. The schoolwide program plan is available to CPS, parents, and the public, and the information in the plan is in an understandable and uniform format, and to the extent practicable in a language the parents can understand. Please list evidence for the ESSA Schoolwide Program requirements outlined below.

Non-title I school that does not receive any Title I funds

### ESSA Schoolwide Program

**A comprehensive needs assessment of the entire school that is based on the achievement of students relative to state content and achievement standards.**

(Blank)

**Schoolwide reform strategies that provide opportunities for all students to meet proficient and advanced levels of academic achievement.**

(Blank)

**Schoolwide reform strategies that use methods and instructional strategies based on scientifically-based research that strengthens the core academic program, increases the amount and quality of learning time, and includes strategies to meet the needs of historically underserved populations.**

(Blank)

**Schoolwide reform strategies that address the needs of all students in the school, but particularly those students who are low achieving, at risk of not meeting the states academic achievement standards, and/or members of the target population of a program included in the schoolwide plan (includes strategies like: mentoring, counseling, pupil services, college career awareness, personal finance education, innovative teaching methods).**

(Blank)

**Please describe the strategies used at your school to attract high-quality, highly-qualified teachers.**

(Blank)

**High-quality and ongoing professional development based on scientifically based research for teachers, principals, paraprofessionals, and if appropriate, pupil service personnel, parents and other staff to ensure students meet state standards.**

(Blank)

**Strategies to increase parent involvement, such as family literacy services.**

(Blank)

**Plans for assisting preschool children in the transition from early childhood programs such as Head Start, Even Start, Early Reading First, or a state-run preschool program, to the local elementary program. \*\*Not applicable to middle or high school buildings.**

(Blank)

**Measures to include teachers in decisions regarding the use of academic assessments in order to improve the achievement of individual students and the overall instructional program.**

(Blank)

**Activities to ensure that students who experience difficulty mastering the proficient or advanced levels of academic achievement standards shall be provided with effective, timely additional assistance, which shall include measures to ensure students' difficulties are identified on a timely basis and to provide sufficient information on which to base effective assistance.**

(Blank)

**Coordination and integration of federal, state, and local services and programs including programs supported under No Child Left Behind, violence prevention programs, nutrition programs, housing programs, Head Start, adult education, vocational and technical education, and job training. Please describe how this will be accomplished.**

(Blank)

## **ESSA Targeted Assistance Program**

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### **Parent Involvement and Schoolwide Programs**

I verify that the statement below is correct

Every Student Succeeds Act (ESSA), the reauthorization of the Elementary and Secondary Act of 1965 continues a legislative commitment to parental involvement. Central features of prior reauthorizations, such as school-parent compacts, parent involvement policies, and the parent involvement funding formula remain unaltered. However, the ESSA reauthorization represents a notable shift in the role of parental involvement in the schools. It includes new provisions increasing parental notification requirements, parental selection of educational options, and parental involvement in governance. It envisions parents as informed and empowered decision makers in their children's education.

## **Parent and Family Plan**

### **Parent and Family Engagement Policy (Complete)**

**Schools must involve parents and family in the joint development and periodic review and revision of the ESSA, Title I school parental and family engagement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.**

N/A

**The school will hold an annual meeting at a time convenient to parents and families during the first month of school to inform them of the school's participation in ESSA, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental and family engagement meetings, including school PAC meetings, at different times and will invite all parents and key family members of children participating in the ESSA, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting**

N/A

**At the request of parents and family members, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents and family members**



**to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.**

N/A

**Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.**

Reports are provided to students during division after each assessment. Emails are sent to parents and students to explain the score report and tools that can help improve scores in the future. School provides parents with on-line account access codes in order to receive their child's state assessment results in ELA and Math.

**Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.**

N/A

**Schools will assist parents of participating ESSA Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.**

N/A

**Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents and family members in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.**

The school has daily communication that is sent out to students and parents. Parent portal accounts are assigned to all families for access to student performance. Two teacher-parent meetings are scheduled per year, and individual meetings upon request. The LSC facilitates a parent survey to provide feedback, and principal meets with parents twice a month in open parent meetings.

**Schools will educate all staff in the value and utility of contributions by parents and family and in how to reach out to, communicate and work with, parents and family as equal partners in the education of their children and in how to implement and coordinate parent and family programs and build ties with parents and family members. Please describe how this will be accomplished.**

The school has a teacher site, which includes all contact information for parents. It also includes a communication log for all parent contact for all teachers and support staff. REACH evaluations and coaching assist with proper communication with parents and to ensure that teachers are regularly contacting parents. All teachers have a website with course information, most teachers use Google classroom.

**Schools will, to the extent feasible and appropriate, coordinate and integrate parent and family programs and activities with Head Start, Reading First, Early Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public**

**preschool, and other programs, to further encourage and support parents and families in more fully participating in their children's education. Please describe how this will be accomplished.**

N/A

**Schools will ensure that information related to the school and parent and family programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.**

The school has daily communication that is sent out to students and parents. Parent portal accounts are assigned to all families for access to student performance. Two teacher-parent meetings are scheduled per year, and individual meetings upon request. The LSC facilitates a parent survey to provide feedback, and principal meets with parents twice a month in open parent meetings. Interpreters are available as needed for conferences/meetings/other communications.

### Policy Implementation Activities

**The LSC will approve the school improvement plan and monitor the CIWP.**

**<p>In the CIWP, the school identifies current parental and family engagement practices and outlines activities related to expanding parent and family partnership programs.</p>**

**<p>The school will coordinate the parent and family engagement programs identified in the CIWP.</p>**

**<p>The school will evaluate the Parent and Family Engagement Policy for effectiveness and make improvements as necessary.</p>**

**Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)**

N/A

### School-Parent Compact (Complete)

**The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards. Describe how the school will provide high-quality curriculum and instruction in a supportive environment. (Restate the school mission.)**

Lane's mission includes:

Providing 21st century curricular offerings that prepare students for a variety of post-secondary paths

Creating community partnerships to engage outside organizations in public education

Continuing ongoing partnerships between the school, the parent, and the child

Supporting every student mentally, academically, and developmentally

Demonstrating mutual respect between all staff members and students

**The school will hold parent-teacher conferences. Describe the kinds of parent-teacher conferences that will be held and the dates on which they are scheduled.**

There are 2 scheduled parent conferences they are Nov 19 and April 22. The school will also hold a meet the teacher night during quarter 1.

**The school will provide parents with frequent reports on their children's progress. Describe when and how the school will provide reports to parents.**

Parent pins are sent to parents at the beginning of the school year to access Gradebook. Progress reports are distributed every 5 weeks and report cards are distributed every 10 weeks.

**The school will provide parents access to staff. Describe when, where and how staff will be available for consultations with parents.**

Parents are encouraged to schedule meetings with parents before, during, or after school. Teachers are also available at Parent-Teacher conferences twice a year. The school also holds a meet the teacher night during quarter 1. All teachers have a website with contact information.

**The school will provide parents opportunities to volunteer and participate in their children's classes. Describe how and when parents and family members may volunteer, participate, and observe classroom activities.**

Most volunteering opportunities are presented to parents through our Parent Teacher Organization. These include assisting with testing, sports events, and during open house.

**The parents will support their children's learning. Describe how the parents will assist learning (i.e. monitoring attendance, homework completion).**

Parent pins are sent out at the beginning of the year, so parents can access student grades and attendance. Notices, calls home, and meetings are scheduled if a student attendance falls below 95% and if students are in danger of failing.

**The parents will participate in decisions relating to the education of their children. Describe when, where and how parents will consult with the school.**

The LSC provides a parent survey each year and hold open forum during monthly LSC meetings.

**The students will share the responsibility for improved student academic achievement. Describe how the students will assure academic achievement (i.e. good attendance, positive attitude, class preparation).**

Students receive incentives for having good attendance, which include attendance to various school functions.

## **Parent Budget (Complete)**

**Goals: Indicate goals, timeline of activities and training topics that are designed to assist parents and families with increasing their students' academic achievement. The overarching goal is to increase student academic achievement through parental and family engagement involvement; specify your goals.**

N/A

**Allocate your Mandated Title 1 Parent and Family Engagement Funds to support your Parent and Family Engagement Program.**

**Account(s)**

**Description**

**Allocation**

<b>51130, 52130</b>	<b>Teacher Presenter/ESP Extended Day</b> For Teacher presenter, ESP Extended Day, please remember to put money on the benefits line. Non-Instructional pay rate applies.	\$0.00
<b>53405</b>	<b>Supplies</b> In addition to supplies for parent program, please use this account to also purchase books for parents only. Use this account for equipment with a per unit cost of less than \$500.	\$0.00
<b>53205</b>	<b>Refreshments</b> Allocation CAN NOT EXCEED 25% of the Parent Budget. Refreshments must be used for Title 1 PAC meetings, trainings and workshops.	\$0.00
<b>54125</b>	<b>Consultants</b> For Parent Training Only. Consultant must have a CPS vendor number and paid with a Purchase Order after service is rendered (NO CHECKS ARE ALLOWED)	\$0.00
<b>54505</b>	<b>Admission and Registration Fees, Subscriptions and memberships</b> For Parents use only.	\$0.00
<b>54205</b>	<b>Travel</b> Buses for Parents use. Overnight Conference travel- schools must follow the CPS Travel Policy. The CPS Parent Overnight Travel Approval Form and Conference Travel Form must be completed.	\$0.00
<b>54565</b>	<b>Reimbursements</b> Allocation CAN NOT EXCEED 25% OF THE Parent Budget. All Parent Reimbursements related to Title 1 parent and family engagement must be paid from this account. Receipts must be clear unaltered and itemized. School must keep all receipts.	\$0.00
<b>53510</b>	<b>Postage</b> Must be used for parent and family engagement programs only.	\$0.00

<b>53306</b>	<b>Software</b> Must be educational and for parent use only.	\$0.00
<b>55005</b>	<b>Furniture and Equipment</b> Must have a parent room or a secure place to keep furniture/equipment. Cannot be placed in the main office or where staff and students have access too. To be used only by parents.	\$0.00

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