



Bernhard Moos Elementary School / Plan summary

2018-2020 plan summary

Team

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Team meetings

Date	Participants	Topic
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02/12/2018	Asaf, DeGiulio, VanDyke, Conway, Jimenez, Santiago, Eldefonso	Data Review
02/13/2018	Asaf, Degiulio, VanDyke, Jimenez, Willis, Sweeney, Moss, Leong	Data and SEF Review
03/06/2018	Asaf, DeGiulio, VanDyke, Jimenez, Moss, Sweeney, Nunn, Willis	Review Categories, Highlight areas of need, Discuss points, Update Evidence and Actions

School Excellence Framework

Culture of & Structure for Continuous Improvement

4 of 4 complete

Leadership & Collective Responsibility:

Score

Leadership & Collective Responsibility is characterized by an unwavering commitment to fulfilling a shared vision of success. There is a clear focus and high expectations for staff and students, motivating the entire school community to continue striving for success for every student.

1 2 **3** 4

Evidence -

Data revealed that reading scores dropped, leading administration and ILT to restructure reading units around Lucy Calkins
IB MYP
Dual language in primary
Teacher leaders in a variety of grades present PD to entire staff
IB learner attributes celebrated monthly school wide

Mission/Vision posted in every classroom

Actions to Take

Set the direction and create a sense of purpose by building consensus on and implementing a shared vision.
Dual language program needs clarity to staff, parents, etc..
IB program needs clarity schoolwide and for advertising
Spread the vision and mission
Revisit mission/vision and live the vision
Revisit IB attributes
Improve Moos Tracks- Only urgent info-

Guide for Leadership & Collective Responsibility

- **Set the direction and create a sense of purpose by building consensus on and implementing a shared vision.**
 - Consider the demographics of the school community in developing a shared vision.
 - Help stakeholders understand the relationship between the school's vision and their initiatives and priorities.
 - Consistently use informal and formal opportunities to champion and articulate the vision.
 - Act in ways that consistently reflect the school's core values, beliefs, and priorities in order to establish trust.
 - Ensure the school's identity, vision, and mission drive school decisions.
 - Use the Multi-Tiered System of Support framework as a standard for how to distribute leadership and make significant decisions both academically and social-emotionally.
- **Inspire a culture of collective responsibility for the success of ALL students in the whole school (not solely teacher's own students).**
- **Empower others to make or influence significant decisions.**
 - Build shared leadership structures and opportunities for job-embedded leadership training and development.
 - Capitalize on the leadership skills of others.
 - Constantly listen and synthesize what is heard, and learn from all sources.
- **Employ the skills to effectively manage change.**
 - Master skills associated with large-scale strategic planning processes and implementation of such plans.
 - Steer through the challenges associated with making improvements, both large and small.
- **Create and sustain a coherent instructional program (coordinated and consistent) with learning goals.**
- **Use the CPS Framework for Teaching to ground instructional guidance and coaching.**
 - Model ambitious goals for teaching and learning for all students, including priority groups.
 - Draw from the best available evidence to inform instructional improvement decisions.
- **Enable staff to focus and prioritize what matters most.**
 - Buffer staff from external distractions to the school's priorities and goals.
 - Limit school improvement goals to a few high leverage activities.
 - Prioritize teaching challenging content, engaging students in learning, rigor and ways to raise achievement.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ School's vision, beliefs, and how it is shared (e.g. presentations to community, promotional materials) ✓ Five Essentials – Program Coherence
Measures	✓ Five Essentials
Five Essentials	Effective Leaders Collaborative Teachers
CPS Framework for Teaching	4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	A1. Assesses the Current State of School Performance and Develops a CIWP A2. Implements Data Driven Decision Making and Data Driven Instruction A5. School Vision and Mission Drive Decision-Making D4. Demonstrates Change Management

Instructional Leadership Team:

Score

The ILT is characterized by having a consistent structure for teacher leadership that is focused on creating and implementing the theories of action that improve teaching and learning. ILT meetings are a productive forum to identify challenges, collect and review evidence, exchange ideas, and propose and implement solutions to challenges to school improvement.

1 2 **3** 4

Survey Score: 3
 5 ESSENTIALS: Effective Leaders- neutral
 Collaborative teachers- neutral
 Evidence:
 -Meets every Tuesday weekly and presents at weekly grade clusters
 -Analyzes data (Student work, NWEA, DIBELS/TRC)
 -ILT leads grade cluster teams and plans PD and quarterly data dives
 -Varied representation from learning specialists, reading, math, bilingual
 -Shared ILT folder with agendas and minutes.
 -Staff input on school-wide shifts
 -Team creates school policies
 -Learning walks, peer observations and opportunities for continued growth and best practices.

Area of Growth
 -more frequent learning walks
 --LASW data and student discussion protocols
 -Consistent cycles of learning around balanced literacy
 -common assessments

Guide for Instructional Leadership Team

- **Engage in on-going inquiry (e.g. continuous improvement cycles) as a basis for improvement.**
 - Gain productive insight and take substantial new action or adjust strategy that clearly addresses root causes.
 - Relentlessly ask, "**Is it working?**" about every program, initiative, and strategy in the school.
 - Vet Initiatives and strategies on the basis of their direct or proven impact on outcomes.
 - Monitor if previous actions were implemented (fidelity) and working as intended. Ask, "**If not, why not?**"
- **Share leadership for improving teaching and learning with representative school members.**
 - Organize the team around a common understanding of team's purpose and instructional priorities.
 - Represent all relevant specialty content areas, programs, related services, and grade bands/department teams and is an appropriate size.
 - Represent a balance of work styles (e.g. task-oriented, provides push-back, synthesizes, etc.)
- **Use protocols and ask probing questions.**
 - Ask questions focused on factors within sphere of control and avoid a focus on student factors.
 - Use appropriate protocols and level of analysis (grade, school-wide, individuals) for meeting purpose.
 - Systematically consider root cause(s) based on thorough review of evidence.
- **Use timely and relevant data/evidence sources.**
 - Gather and use current and relevant local student, school, teacher performance (e.g. attendance data, assessment results), and operational data formatively to review and revise school and classroom practices as needed.
 - Disaggregate data for priority student groups (e.g. English learners, diverse learners).
- **Schedule and structure frequent meetings.**
 - Meet regularly (2-4 times per month).
 - Use an agenda with a clear focus.
- **Collaborate effectively, value transparency, and inform and engage stakeholders.**
 - All team members have equity of voice and are actively engaged in asking questions.
 - Celebrate small wins and improvements.
 - Regularly inform and engage stakeholders of key data and work of the ILT.

- **Build the capacity of teacher teams to lead cycles of learning and problem solving focused on student learning data and student work.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ ILT Effectiveness Rubric Score ✓ ILT artifacts (e.g. agenda, calendar, protocols, minutes) ✓ Evidence that work of ILT has contributed to positive outcomes for students and staff ✓ Teacher team agendas/minutes reflective of ILT focus
Measures	✓ Five Essentials: Instructional Leadership
Five Essentials	Effective Leaders Collaborative Teachers
MTSS Framework	Shared Leadership, Evaluation of MTSS
CPS Framework for Teaching	4a. Reflecting on Teaching & Learning 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	A1. Assesses the Current State of School Performance and Develops a CWP A2. Implements Data Driven Decision Making and Data Driven Instruction
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	✓ Instructional Leadership Team Planning Tools ✓ PLC and Mentoring Coaching Resources

Professional Learning:

Score

Professional Learning includes sufficient time, support, and 'safe practice' space to internalize new knowledge to change practice and beliefs. Adults persevere in collaboration with their colleagues to innovate and improve implementation of new practices.

1 2 **3** 4

Survey Score: 3

5 ESSENTIALS: Collaborative teachers- neutral

SQRP Attainment and Growth

Evidence

- Studying LC Reading workshop
- teacher led best practices for Inclusion, bilingual, writing
- Daily Common planning time in schedule
- Peer observation schedule
- Use NWEA and ACCESS to identify levers for improvement
- GUST partnership
- Bilingual PLC
- Monthly whole school PD
- GUST Coach- school-based Instructional support from coach
- Teacher leaders present PD to staff
- New teachers have weekly push in support/coaching
- Teachers are Framework specialists, NBCT, network leadership in CPS

Area of Growth

- LC coaching
- Highlight professional development that meets individual teacher needs. (ie Professional Learning Board, monthly email)
- increase structured new teacher mentoring/clinic
- increased non-REACH feedback
- increased peer observations toward based on teacher improvement area

Guide for Professional Learning

- **Select and design professional learning (PL) to achieve school-wide improvement, including closing priority group achievement gaps.**
 - Use data to identify performance and practice gaps to inform PL plan.
 - Use research about best practices to identify potential learning and subject matter experts to support.
 - Solicit feedback from staff to inform selection of PL opportunities.
 - Provide PL relevant to the cultural and linguistic needs of students.
 - Provide both whole staff and differentiated PL to individual teacher levels.
- **Implement and sustain on-going, job-embedded professional learning (PL) (e.g. coaching, peer learning opportunities, action research)**
 - Recommend and/or provide PL opportunities directly related to individuals' specific areas of need and professional growth goals.
 - Encourage staff to broaden networks to bring new knowledge and resources to learning environment.
 - Teachers initiate opportunities for professional growth and proactively seek opportunities to enhance content knowledge and pedagogical skill.
- **Structure time for teachers to collaborate and learn together.**
 - Create schedules and systems to conduct peer observations, and coaching. Reflect on its impact.
 - Teachers provide and accept collegial support and feedback to/from colleagues.
 - Teachers participate in and facilitate professional inquiry in teams to advance student learning.
- **Make 'safe practice' an integral part of professional learning.**
 - Allow teachers ample time to try new strategies, refine skills, grapple with implementation problems, and share knowledge and experience.

- Provide support that addresses the specific challenges of changing classroom practice. Provide coaching/mentoring support to validate continuing to work through struggles.
- **Monitor implementation to ensure staff uses new knowledge to improve practice and it is having the desired effect on practice and student outcomes.**
 - Conduct frequent non-REACH observations to provide coaching and actionable feedback.
- **Provide induction and support for new teachers.**
 - Assign each new teacher a mentor who is skilled in pedagogy and is an open, collaborative colleague.
 - Schedule a series of 'learning experiences' for new teachers that helps them navigate important initiatives (e.g. REACH) and provides information on school specific goals and resources.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ School's PD Plan – review for goal alignment – does the plan advance the school's improvement agenda? ✓ PD agendas, PD feedback surveys ✓ Teacher practice improving on the Framework for Teaching (e.g. Basic>Proficient, Proficient>Distinguished)
Measures	✓ SQRP Attainment and Growth ✓ Five Essentials: Collaborative Teachers
Five Essentials	Effective Leaders Collaborative Teachers
MTSS Framework	Shared Leadership, Curriculum & Instruction
CPS Framework for Teaching	4a. Reflecting on Teaching & Learning 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	8.2. Observes and Evaluates Staff and Gives Feedback to Staff 8.6. Professional Development Provided for Staff
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓ Teaching the Teachers ✓ Making Better Use of Research ✓ Upcoming Professional Learning Opportunities ✓ Framework for Teaching PD Modules	

Aligned Resources:

Resources (e.g. time, budget, staff, and community resources) are aligned to school priorities. Improving achievement guides resource allocation. Making the most of student time and staffing is a priority. The school organizes resources school-wide through schedules and staffing plans that target additional time and individual attention to those students who need it most and to highest priority subject areas.

Score

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Survey Score: 3

Evidence

- Bilingual resources and staff, OLCE after school
- ASAS grant \$25,000
- Team interviews with demo lessons
- related service providers provide Tier 1 instruction
- Review NWEA data to determine TA support
- DePaul partnership for observation hours and intervention support
- Google doc for instructional materials
- hands on stanzas

Actions:

- Hiring pool with student teachers, TAs for future

Guide for Aligned Resources

- **Design a school day that is responsive to student needs.**
 - Use CPS Instructional Time Guidelines to maximize instructional time.
 - Use CPS Instructional Block Guidelines to maximize academic-engaged time.
- **Align the budget to the CIWP priorities and the mission of the school.**
 - Avoid overemphasis on the purchase of products/programs that are not research based or do not respond to SEF needs.
 - Leverage strategic source vendors to maximize dollars.
 - Seek and obtain grants to support articulated needs.
 - Use grant funds strategically to support areas of highest need.
 - Maximize the use of supplemental funding to close any priority group achievement gaps.
- **Streamline purchase procedures to minimize lapses between ordering and receiving materials.**
- **Evaluate, to the extent possible, the consequences for student learning of resource allocation decisions to develop an evidence base of outcomes of particular uses of resources.**
- **Have a 'hiring team' and collaborative hiring process with clear selection criteria to identify and select best available candidates.**
 - Actively work to build a pool of potential staff members, particularly difficult to fill positions (e.g. staff to serve English learners).
 - Use an interview process including a protocol for questioning and select highly qualified candidates.
 - Require a classroom lesson demonstration to assess candidate expertise, philosophy and commitment.

- Check teachers' previous performance at CPS schools.
- **Strategically assign teachers to grade and content areas to create a balanced team with a variety of strengths.**
 - Ensure all students have fair access to high-quality teachers in the school.
- **Effectively utilize Related Service Providers at the classroom level.**
- **Use data including teacher evaluations and exit interviews to inform a retention strategy.**
 - Create a positive climate and working conditions for teaching that attracts and retains educator talent.
 - Create opportunities for growth including opportunities for staff to assume additional leadership roles or pursue personal growth goals.
 - Track retention rates over time and use this information to isolate staffing strengths and identify opportunities to improve.
 - Solicit information from staff using exit interviews/surveys to understand reasons for leaving school or district.
- **Make outreach efforts to engage community members as partners and resources.**
- **Partner with one or more organizations that share the values of the school and have a complementary mission to the school's vision.**
 - Monitor the impact of partner organizations' activity.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Schedules
	✓ Teacher retention rates
	✓ Staff exit interviews/surveys (data on reasons for leaving school or district)
	✓ Candidate interview protocol documents
	✓ List of community-based organizations that partner with the school and description of services
Measures	✓ Evidence of effectiveness of the services that community-based organizations provide
	✓ Budget analysis and CWP
	✓ Five Essentials
Five Essentials	Effective Leaders, Collaborative Teachers
MTSS Framework	Shared Leadership, Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	4a. Reflecting on Teaching & Learning 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	A3. Allocates Resources to Support Student Learning, Prioritizing Time B4. Hires and Retains Highly Effective Teachers
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓ Aligning Resources with Priorities: Focusing on What Matters Most	
✓ Instructional Supports	
✓ Strategic Source Vendor List	
✓ CPS Instructional Time Guidelines: Elementary School Overview	
✓ CPS Instructional Time Guidelines: High School Overview	
✓ CPS Instructional Block Guidance: K-2 Literacy	
✓ CPS Instructional Block Toolkits: Math	

Expectations for depth & breadth of Student Learning

4 of 4 complete

Curriculum:

Score

The curriculum – what students should know and be able to do - makes standards come alive for students. All students have access to an academically rigorous curriculum that inspires students to think and contribute high quality work to authentic audiences beyond the classroom. The curriculum fully integrates academic and social emotional learning opportunities for all students, including diverse learners, English learners, and advanced learners. The school regularly examines the curriculum to check alignment to standards and opportunities for all students to meet those standards.

1 2 3 4

5 Essentials-

Ambitious instruction – neutral

Collaborative Teachers- neutral

Effective Leaders – neutral

Evidence

- integrated opportunities for all learners
- SEL curriculum with Second Step and Advisory
- Authentic units through a global lense aligned to IB (6-8)
- Google docs for sharing among colleagues
- Eureka Math for K-5 (professional development attended by teachers)
- Lucy Calkins Reader's Workshop purchased for K-8 (as well as training for teachers)
- Lucy Calkins Reading Workshop interdisciplinary units
- LLI Kits being used for MTSS (as well as the text being used and adapted for Guided Reading)
- K-5 Using Words Their Way, Palabras a su Paso for bilingual learners
- PK-2nd established native language instruction, 3-8 in process
- Dual Curriculum: Canciones y Cuentos (phonemic awareness) , Palabras a su Paso (vocabulary),
- interdisciplinary units for IB in MYP 6-8

Areas of Growth/Actions

- use language goals
- Keeping bilinguals and diverse learners in mind while planning
- scope and sequence maps for all subjects
- Social studies and science content framework and mapping
- Map out reading and writing workshop units (learning how to implement Lucy Calkins curriculum)
- scope and sequence for science K-8 and full alignment to NGSS
- The resources we have for Science need to be updated and units need to be written and aligned
- Implementation of CPS Social Studies units for middle school
- Personalized learning individualizes instruction for each student.
- suggestion- Individualized conferences with students weekly/bi-monthly during homeroom/SEL time to touch-base with personal goals.
- suggestion- Grouping based on standards or skill rather than reading level.

Guide for Curriculum

- - **Align units of instruction (horizontally/vertically) to scope and sequence maps and pace units and lessons appropriately.**
 - Focus so units can be adequately addressed in the time available.
 - Examine formative data to determine mastery and pace. Discuss how much time it takes to adequately address the essential elements, and the viability of documents that articulate essential content and timing of delivery (e.g. pacing guides, curriculum maps).
- **Utilize the 'big ideas' that should be taught to determine whether students are being taught the body of knowledge, the understandings and the skills expected.**
 - Identify the essential understandings – what students should learn in greater depth. In other words, know 'covering everything but learning nothing' does not work.
- **Expose and extend opportunities for all students to grade appropriate levels of text complexity in all types of texts, including informational in all content areas.**
 - Articulate language goals that are separate from and support content goals. Literacy - reading, writing and speaking are essential 'learning tools' across the curriculum (disciplinary literacy).
- **Engage all learners in content areas by fully integrating opportunities for all learners, including:**
 - Diverse learners to demonstrate core knowledge and skills.
 - English Learners to develop academic language to demonstrate mastery.
 - Use English and native language development standards in addition to content standards to differentiate instruction and assessments for English learners, to ensure meaningful access to content, regardless of English language proficiency.
 - Understand research and implement programs to develop native language literacy for English learners.
 - Advanced learners to extend core knowledge and skills.
- **Integrate academic and social emotional learning.**
- **Connection to real world, authentic application of learning. For example,**
 - Provide opportunities for meaningful project-based learning.
 - Integrate field-based learning through partnerships with city institutions (e.g. museums), colleges, universities, and community based organizations.
- - Curriculum is culturally relevant/sustaining and provides opportunities to explore and celebrate students' communities, culture, history, and language.
 - Curriculum is tailored to the strengths, needs, and interests of each student.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Curriculum maps, vertical/horizontal ✓ Sequencing and pacing guides ✓ Thematic units which cover multiple disciplines ✓ Comprehensive unit plans including assessments
Measures	✓ SGRP Attainment and Growth
Five Essentials	- Ambitious Instruction - Effective Leaders - Collaborative Teachers
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	3a. Communicating with Students 3c. Engaging Students in Learning 1a. Demonstrating knowledge of content and pedagogy 1d. Designing Coherent Instruction
CPS Performance Standards for School Leaders	B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓ CPS Content Frameworks: Math, Science, Social Science, and Literacy ✓ CPS Literacy Scope and Sequence ✓ CPS Math Scope and Sequence ✓ Digital Citizenship Curriculum ✓ K-12 Financial Literacy Guide ✓ Personal Finance 3.0 Course ✓ Physical Education Scope & Sequence ✓ Health Education Scope & Sequence ✓ Interdisciplinary African & African American Studies Curriculum ✓ Interdisciplinary Latino and Latin American Studies Curriculum	

Instructional Materials:

Score

Materials to present learning content and what the learner uses to demonstrate are characterized by variability and flexibility. Materials are identified and adapted to increase access to learning for all students. Materials include multimedia and embedded, just-in-time supports; varied tools and supports; alternative pathways, and varied levels of support and challenge. (adapted from UDL Guidelines 2.0)

1 2 **3** 4

Survey Score- 3

5essentials-
Supportive Environment-
Ambitious Instruction -

Evidence:

- Reference and resource materials
- Texts (workbooks and trade books) available in both English and Spanish
- Chromebooks
- LCD Projectors
- Document Camera
- Whiteboards and markers
- Leveled Libraries (in classrooms, by genres and F & P levels)
- LLI Kits
- Written documentation of differentiation in teacher lesson plans/unit plans
- RAZ kids, A-Z, Vocab A-Z, Writing A-Z, IXL
- Brain Pop
- Moby Max
- Design/Technology
- coding 101
- ZEARN (aligned with Eureka Math)

Needs Improvement/Actions to Take

- Acquire research-based interventions in Spanish for MTSS
- Bilingual resources for 3-8th
- More PD on technology
- Additional books for leveled libraries

Guide for Instructional Materials

Instructional materials (including technology) are.....

- **Aligned to curricular plans and expectations of the standards.**
- **Varied and flexible.**
 - Are selected and adapted based on learning objectives and learner needs.
 - Include a variety of quality media, manipulatives and supplies to achieve valued learning outcomes.
- **Intentionally planned by identifying or adapting appropriate tools (including technology) for specific instructional needs.**
 - Student outcomes and developmental appropriateness determine when and who will use the materials.
 - Materials are updated/upgraded in response to new information and understandings.
- **Equitably available and accessible to all teachers and students.**
 - Teachers and students have available a variety of high quality, standards-aligned instructional materials and resources.

- Materials are in English and native language for English learners.
- Reference and resource materials are readily available and circulated throughout the school.
- **Include multimedia and embedded, just-in-time supports (e.g. hyperlinked glossaries, background information, and on-screen coaching) – for conveying conceptual knowledge.**
 - Students interact with instructional materials to engage all modalities in the learning process.
 - Technology is integral to students learning experiences.
 - Units and lessons include grade-appropriate levels of texts and other materials so every student can access the content/skills.
- **Include tools and supports needed to access, analyze, organize, synthesize, and demonstrate understanding in varied ways – for learning and expression of knowledge.**
 - The needs of the students at different performance levels are met by using a variety of instructional materials that allow students to draw on all of their learning capacities.
 - The teacher models effective use of various materials.
 - Students understand that materials are a means to acquire language, knowledge, and competencies.
 - Technology enhances students' higher order, creative thinking and problem solving.
 - Materials connect subject area content to real life applications.
- **Include alternative pathways including choice of content, varied levels of support and challenge, and options for recruiting and sustaining interest and motivation – for engaging and learning.**
 - Students make choices about instructional materials as part of learning.
 - Materials address the needs of the total child: cognitive, linguistic, social, emotional, physical, and aesthetic.
 - Consumables are often non-print supplies that promote active, hands-on learning.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Cross-section of materials from a variety of content areas and grade levels ✓ Evidence of scaffolding and differentiation for all students to access the content/skills ✓ Description of materials in curriculum and/or lesson plans ✓ Presence of varied texts, supplementary media (e.g. videos)
Measures	✓ SQRP Attainment and Growth
Five Essentials	Ambitious Instruction Supportive Environment
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	1a. Demonstrating Knowledge of Content and Pedagogy 1b. Demonstrating Knowledge of Students 1c. Selecting Learning Objectives 1d. Designing Coherent Instruction
CPS Performance Standards for School	A3. Allocates Resources to Support Student Learning, Prioritizing Time
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	✓ Universal Design for Learning Guidelines 2.0 ✓ UDL PD Modules ✓ CPS Integrated Library System (S.O.A.R.)

Rigorous Student Tasks:

The school regularly examines student work - what students are being asked to do on in their classrooms - across grades or courses in all content areas. Examining the texts and tasks students experience provides the necessary insight to gauge rigor and illuminate how the standards are actualized prompting the question whether or not approaches support the true spirit of college and career readiness. (adapted from The Education Trust – Equity in Motion Series)

Score

1 **2** 3 4

5 Essentials

Ambitious Instruction- neutral

Survey Score: 2

Evidence-

- Math masters fluency
- IB summative performance tasks
- ON demand writing prompts
- Publishing Parties/sharing of culminating project

Areas of Improvement/Actions to take

- requiring more frequent posting of authentic student work on bulletin boards.
- finding authentic resources with vetted rigorous tasks in Spanish
- Planning with performance tasks in mind
- Leveling of rigorous tasks with DOK
- Interdisciplinary performance tasks
- adapting tasks for Bilinguals and diverse learners
- Meet more often to calibrate writing demand prompts
- Student focused walkthroughs (shift the focus from teachers to students)
- Student Portfolios (Specific criteria)
- Groupings based on standards rather than reading level
- individualized conferences with students weekly/bi-monthly; touch-based with personal goals
- Code walkthroughs with DOK
- Ask students what they're doing and why
- Start with cycle of DOK

Guide for Rigorous Student Tasks

- **Begin with the belief that all students can learn. (see *Culture for Learning*)**
 - Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.
 - Create an environment where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.
 - Communicate the necessity of attendance and engagement everyday in order to succeed.
- **Plan and assign tasks that are cognitively challenging for individual students and require students to provide evidence of their reasoning.**
 - Align tasks with standards-based learning objectives that reflect the depth of knowledge expectations.
 - Tasks are Integrative to draw on multiple standards.
 - Teach for Robust Understanding in Mathematics (TRU Math). Engage students with important mathematical ideas, not simply receiving knowledge, requiring students to engage in productive struggle.
- **Tasks reflect the key shifts in literacy.**
 - **Complexity:** Tasks reward close reading of complex text; Focus on comprehension of academic language, not obscure vocabulary.
 - **Evidence:** Cite evidence from text and write to sources, not decontextualized prompts.
 - **Knowledge (non-fiction):** Tasks embed reading and writing across disciplines with a variety of literary and informational complex texts and tasks and demonstrate comprehension through speaking, listening.
- **Tasks reflect the key shifts in mathematics.**
 - **Focus:** Tasks reflect a curricular and instructional focus on the major work in (e.g. operational fluency and number sense in K-2).
 - **Coherence:** Multi-grade progressions stress key beginnings (e.g. ratios in 6th grade) and key end points (e.g. fluency with multiplication in 3rd);
 - **Rigor:** Problems require construction of mathematical reasoning and critiques of other possible solutions.
- **Provide opportunities for students to create authentic work for real audiences (beyond the teacher) to motivate them to meet standards and engage in critique and revision.**
- **Examine student work to identify and showcase the qualities of strategic thinking that are both rich in content and relevant for students.**
 - Analyze models with students to build a vision of quality.
 - Use protocols to collectively reflect regularly on the level of cognitive demand asked of students across the school, particularly priority group students, to think strategically as speakers, listeners, readers, and writers.
 - Analyze student work samples as part of professional learning to best support students' attainment of quality work and standards.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Cross-section of student work from a variety of content areas ✓ Observation of student learning (e.g. learning walks/walkthroughs) ✓ Focus group(s) and discussions with students
Measures	✓ SQRP Attainment and Growth
Five Essentials	Ambitious Instruction
MTSS Framework	Shared Leadership, Curriculum & Instruction
CPS Framework for Teaching	1.d. Designing Coherent Instruction 2b. Establishing a Culture for Learning 3b. Using Questioning and Discussion Techniques 3c. Engaging Students in Learning
CPS Performance Standards for School Leaders	8.1. Implements Curricular Scope and Sequence and Reviews Instructional Practices
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓	Teaching for Robust Understanding in Mathematics (TRU Math)
✓	Math Practices: What to Look For Observation Tool
✓	Checking In: Do Classroom Antecedents Reflect Today's Higher Standards?
✓	Student Work Protocol (SQAP)
✓	Slice Protocol – Looking at Student Work

Transitions, College & Career Access & Persistence:

Score

1 2 **3** 4

The school creates pathways to success built on a vision in which all students leave secondary school with a clear plan for their initial postsecondary destination, whether in apprenticeship training, work, or college. All students have equal access to college preparatory curriculum to be successful. The school is characterized by structures for developing early postsecondary awareness and the knowledge and skills that lay the foundation for the academic rigor and social development necessary for college and career success. Students are equipped with the confidence in their ability to implement and adapt their plan throughout their lives as they and the world around them change. This vision sees students as the architects of their own lives.(adapted from Creating Pathways to Success, Ontario)

Survey Score: 3

Supportive Environment

Ambitious Instruction-

- Optional summer school and Sat. school (6th grade only)
- Bilingual transition plan for ELs transitioning out
- Counselor meets with 8th graders to consult about high school
- Check-in check-out
- High School fair
- High School shadow days
- Naviance lessons in 6-8th classrooms quarterly

Areas of Improvement/Actions to Take

- Career Day
- College Day
- Catch up instruction for new transfers
- Knowledge of family and community
- 8th grade algebra

Guide for Transitions, College & Career Access & Persistence

- **TRANSITIONS - Have structures and processes in place to ensure successful transitions (e.g. into school , grade to grade, school to school, school to post-secondary).**
 - Mitigate the adverse effects experienced by some students in transition – such as arriving part-way through the school year – that can cause students to fall behind or become disengaged from school.
 - Monitor the progress of English learners after transition from services.
 - Provide programs and interventions that help students as they move from middle school through Freshmen year, including but not limited to: High School Investigation Days, CTE recruitment fairs, Freshmen Connection program (where budget allows), and a robust Freshmen Orientation program. Implement targeted holistic student supports the entire Freshmen year.
 - Provide sustained summer learning experiences to minimize learning loss and support key transition periods (e.g. summers before Kindergarten, HS, and college).
 - Use student data and best practices research to develop focused programs.
 - Expand access beyond students who are struggling academically.
 - Provide school counseling and postsecondary advising transition support and follow-up during “Summer Melt” and the first year of college.
- **AWARENESS - Expose students early to academic/professional worlds beyond K-12.**
 - Provide students opportunities to discover personal talents and skills, identify career interests, and pursue coursework/activities necessary to reach personal, academic and career goals. Expose students to CTE Pathways around career options
 - Expose students to a range of career paths and the educational requirements of each to improve long-term planning and goal-setting.
 - Start the conversation about college in primary grades.
 - Make parents aware of academic opportunities and supports for their child.
- **READINESS – Ensure equitable access to college preparatory curriculum.**
 - Provide access to 8th Grade Algebra to all eligible 8th grade students.
 - Provide access to early college and career coursework and credential opportunities while in HS (e.g. AP credit, Dual credit, industry credentials (CTE),

Seal of Biliteracy)

- Teach students to analyze their transcripts and test scores, as well as connect course selection, attendance, and grades to their continued success and access to postsecondary options, and adjust their actions and behavior to make progress toward graduation and their top postsecondary choice. Provide support and motivation to encourage B's or better and improving attendance.
- Create opportunities for students to explore college and career knowledge, mindsets, and skills necessary for academic planning and goal setting.
- Find opportunities to work with all students on academic and personal behaviors, including persistence, engagement, work habits/organization, communication/ collaboration, and self-regulation.
- In Naviance, develop an Individual Learning Plan that tracks coursework, college and career assessments, goal setting, 6th-12th grade milestones completion that culminates in a concrete postsecondary plan.
- Provide opportunities for Dual Credit/Dual Enrollment
- **SUCCESS - Provide direct assistance to all students and families through every stage of the college selection, application, and entry process (Transition to College (HS))** including, but not limited to academic planning/advising to assist with:
 - Selecting colleges with the best institutional graduation rates for their level of qualifications. (Students of all qualification levels are more likely to graduate from college if they attend a postsecondary institution with high graduation rates)
 - Researching/Comparing options including short and long-term financial outcomes, comparing college graduation rates, and other statistics to narrow down options.
 - Researching living wage options such as an apprenticeship or certification programs for students who wish to work after high school and/or want to delay college.
 - Applying to multiple colleges—generally three or more.
 - Navigating financial aid and capitalizing on grant and scholarship opportunities.
 - Equipping students and families with persistence strategies. (College Persistence Toolkit)
 - Help families learn about existing CTE career pathways, apprenticeships/pre-apprenticeship programs

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Supported Evidence	✓ Data on college visits and college fair information ✓ Naviance Monthly Data ✓ Scholarships earned ✓ Artifacts, plans, or timelines related to successful transitions structures ✓ To & Through data
Measures	✓ College Enrollment, Persistence, Drop Out, and Attendance Rates ✓ Early College and Career Credentials
Five Essentials	- Ambitious Instruction - Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2b. Establishing a Culture for Learning
CPS Performance Standards for	C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓ Everything College ✓ CPS Advisory Framework ✓ Preventing college plans from melting away ✓ To & Through Project ✓ Redefining College & Career Readiness ✓ College Scorecard	✓ CPS College Persistence Toolkit ✓ Meaningful Linkages Between Summer Programs, Schools, and Community ✓ From HS to the Future (CCSR, 2004)
CPS SCHOOL EXCELLENCE FRAMEWORK 17	

Expectations for depth & breadth of Quality Teaching

3 of 3 complete

Instruction:

The teachers have finely honed instructional skills. They can shift from one approach to another as the situation demands by carefully monitoring the effect of their teaching on student learning. They seamlessly incorporate ideas and concepts from other parts of the curriculum into their explanations and activities. Their questions probe student thinking and serve to extend understanding. They promote the emergence of self-directed learners.

Score

1 **2** 3 4

Survey Score: 2

5 Essentials: Neutral

REACH - Domain 1 (Planning & Preparation) and 3(Instruction)lowest of 4

SQRP - below goal in Reading Growth and Math and Reading Attainment (both 3 points)

- Data driven instruction for small groups and targeted supports
- Tiered assessments
- 5th-8th X-block with flexible groups from formative assessment to provide supports based on identified needs
- LLI instruction for struggling readers and diverse learners (research based interventions)
- Interventionists
- Poetry month focus

Actions to Take

- Early childhood interventions PK-2
- Encouraging vertical/horizontal peer visits and IB school visits
- Potential to move towards Personalized Learning module; dramatic shift in instructional design. Personalized learning individualizes instruction for each student.
- suggestion: Use of novels to enrich curriculum
- suggestion: Teachers use Bloom's Taxonomy to question students. Highlight in lesson plan, discuss with students.
- Suggestion: Math talks in fishbowl format boosts academic rigor
- Utilize strengths within instructional community (unit building coach, a classroom environment coach)
- suggestion: All classrooms use flexible grouping based on standards rather than reading level. Thus, reading groups change periodically as units change and/or as personalized learning goals are accomplished.
- suggestion: begin schoolwide walk-throughs of instruction, not just environment
- suggestion: Link all lessons/content to an essential question which is revisited daily/weekly to foster skill transfer
- Implementation and study of reading and writing workshop model
- Rigorous tasks and questions in lesson plans (colored post-its)
- plan read alouds and Qs

Guide for Instruction

- **Plan a range of effective pedagogical approaches suitable to student learning of the content/skills taught and anticipate student misconceptions.**
- **Effectively communicate with students.**
 - Guide students to articulate the relevance of the objective(s) to learning.
 - Anticipate possible student misunderstanding.
 - Enable students to develop a conceptual understanding of content while making connections to their interests, knowledge, and experience.
 - Enable students to contribute to extending the content by explaining concepts to their classmates.
 - Build on students' language development and understanding of content.
 - Use vocabulary appropriately for students' ages and development. Students contribute to the correct use of academic vocabulary.
- **Use questioning and discussion as techniques to deepen student understanding and challenge.**
 - Use a variety of low- and high-level, open-ended, and developmentally appropriate questions to challenge students cognitively, advance high level thinking and discourse, and promote metacognition.
 - Use techniques that enable students to engage each other in authentic discussions about content. And, enable students to formulate their own questions and respectfully challenge one another using viable arguments based on evidence.
 - Encourage student responsibility for ensuring all voices are heard in the discourse and that all students are listening and responding to questions and answers from their teacher and peers.
 - Require students to cite textual evidence to support/develop a claim.
- **Engage students in learning.**
 - Scaffold instruction to ensure all students, including diverse learners and English Learners, access complex texts and engage in complex tasks.
 - Provide targeted supports to individual students or groups of students based on their identified needs.
 - Provide instruction designed to develop language domains for English learners.
- **Monitor the effect of teaching on student learning and integrate formative assessment into instruction.**
 - Monitor progress and check for understanding for individual students.
 - Change instructional practice based on analysis of current data.
 - Use universally designed assessments that allow for multiple pathways for students to demonstrate understanding of the objective(s).
 - Also see *Balanced Assessment*.
- **Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated.**
 - Intervene in a timely and effective way to help students who are struggling.
 - When formative assessments show a need for intervention or enrichment, make effective impromptu adjustments that individualize instruction.
 - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **Foster student ownership.** Create opportunities for students to have voice and choice in instructional tasks.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Evidence of best practices (flexible grouping, cognitively demanding tasks, open-ended questions)
	✓ Informational observations, peer observations, learning walks
	✓ Lesson studies
Measures	✓ SGRF Attainment and Growth
	✓ REACH observation trends (de-identified)
Five Essentials	Ambitious Instruction
	Effective Leaders
	Supportive Environment
MTSS Framework	Curriculum & Instruction
	3a. Communicating with Students
	3b. Using Questioning and Discussion Techniques
CPS Framework for Teaching	3c. Engaging Students in Learning
	3d. Using Assessment in Instruction
	3e. Demonstrating Flexibility and Responsiveness
CPS Performance Standards for School Leaders	B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices
	B2. Observes and Evaluates Staff and Gives Feedback to Staff
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓	CPS Framework for Teaching with Critical Attributes
✓	CPS Framework for Teaching Professional Learning Modules
✓	CPS Framework for Teaching Professional Learning Opportunities
✓	Special Education Addendum
✓	English Language Learner Addendum

Balanced Assessment & Grading:

Score

1 **2** 3 4

A balanced assessment system effectively measures the depth and breadth of student learning and monitors student progress towards college and career readiness. It also produces actionable data to inform planning for instruction, academic supports, and resource allocation. To meet these goals, a balanced assessment system must include multiple measures and be responsive to the needs of all students, including diverse learners and English learners.

Survey Score: 2

5 Essentials: Neutral

- School-wide access to assessment data NWEA, BAS,
- screening and assessment/progress monitoring of MTSS
- Baseline assessment of Math - ixl diagnostic and Reading - TRC/BAS
- PSI/MSI
- TRC/DIBELS
- Check-in Check-Out
- Lucy Calkins with planned "celebrations" of learning, culminating performance tasks
- All teachers certified in ACCESS

Actions to Take

- Common assessments
- Common grading policies
- Planned summative/formative assessments for each unit
- tiered assessments?
- TRC/DIBELS Progress Monitoring
- using daily exit tickets to group students for small group instruction
- suggestion: strategic utilization of balanced literacy programs
- suggestion: Teachers analyze blended learning data monthly at grade level meetings.
- suggestion: MTSS coordinator meets with teachers to suggest strategies for Tier 2 students and assists teachers in how to document and plot success and/or regression data points.
- suggestion: Teacher teams and content-specific teachers collaborate to develop common assessments through unit writing.
- Lucy Calkins with planned "celebrations" of learning, culminating performance tasks
- All teachers certified in ACCESS

Guide for Balanced Assessment & Grading

- **Use multiple measures (i.e. a range of assessment types and at multiple points in time) to supplement district-centralized assessments with other formative assessments to provide a more comprehensive picture of student learning.**
- **Use screening, diagnostic, and progress monitoring assessment to correctly identify specific gaps and monitor improvement, especially for students receiving Tier 2 and 3 services, in addition to Tier 1 core instruction. (also see MTSS and Instruction)**
- **Make assessments accessible to students, including diverse learners and English Learners through employing features of universal design and use of accommodations and, where needed, modifications.**
 - Provide accommodations in presentation (i.e. how assessment text and tasks are presented to students), response (i.e. how students provide their answers), and/or setting/timing (i.e. scheduling/location of assessment).
- **Utilize assessments that reflect the key shifts in literacy and mathematics in teacher created or selected assessments.** (see Rigorous Student Tasks)
- **Utilize assessments that measure the development of academic language for English learners.**
- **Have access to and analyze school-wide, teacher team, and classroom assessment data to determine instructional effectiveness and subsequent learning needs**
- **Improve and promote assessment literacy.**
 - Work together on building common assessments within a department, course, or grade level team.
 - Invest resources in helping teachers evaluate and improve the quality of formative assessments. For example, use the Assessment Design Toolkit.
 - Use common protocols and calibrate on scoring and grading in teacher teams.

- Analyze quality and alignment of assessments and tasks to ensure they meet the expectations of the standards and embed various levels of complexity.
- **Have a grading system that clearly, accurately, consistently, and fairly communicates learning progress and achievement to students, families, postsecondary institutions, and prospective employers.**
 - Ensure that students, families, teachers, counselors, advisors, and support specialists have the detailed information they need to make important decisions about a student's education.
 - Measure, report, and document student progress and proficiency:
 - Against a set of clearly defined cross-curricular and content-area standards and learning objectives collaboratively developed with staff.
 - Separately from work habits, character traits, and behaviors, so that educators, counselors, advisors, and support specialists can accurately determine the difference between learning needs and behavioral or work-habit needs. academic mindsets and behaviors (CCSR).
 - Ensure consistency and fairness in the assessment of learning, and assignment of scores and proficiency levels against the same learning standards, across students, teachers, assessments, learning experiences, content areas, and time.
 - Ensure grades are not used as a form of punishment, control, or compliance.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Examples of a variety of teacher created and teacher selected assessments
	✓ Units and lesson plans with formative and summative assessments embedded in a long term plan
	✓ Evidence of assessment data analysis for the purpose of planning
	✓ Assessment calendar
	✓ Examples of gradebooks
	✓ School's grading policy
Measures	✓ SGRP Attainment and Growth
Five Essentials	Ambitious Instruction
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	1c. Selecting Learning Objectives
	1e. Designing Student Assessment
	3d. Using Assessment in Instruction
	4a. Reflecting on Teaching & Learning
CPS Performance Standards for School Leaders	4b. Maintaining Accurate Records
	81. Implements Curricular Scope and Sequence and Reviews Instructional Practices
Now What? Materials to Support Improvement Planning	
✓	CPS Balanced Assessment Framework & Assessment Models
✓	Assessment Design Toolkit
✓	Teacher Made Assessment Basics
✓	Grading principals and guidelines
✓	Great Schools Partnership –Grading + Reporting

Multi-Tiered System of Supports:

The school is characterized by full implementation a system of academic and social emotional (SEL) supports for all students. Every day, in all classrooms, all teachers provide: Universal instruction in the core curriculum - academic & SEL (Tier 1) to all students; additional targeted academic and SEL supports (Tier 2) where needed; and deep and intense supports (Tier 3) based on individual and small group needs. The school also monitors On Track data (grades/GPA and attendance (ES), and course credits (HS)) to provide interventions/supports for students at risk for failure and/or truancy.

Score

1 2 **3** 4

Survey Score: 2/3
 5 Essentials: Survey
 SQRP: Diverse learner growth in Reading - 2 points
 Second Step and Advisory
 Check-in check-out
 -Buddy rooms
 -On track data
 Weekly MTSS meetings with interventionists, teachers, counselor and admin
 -PLPs updated and
 -LLI tracking

Actions to Take

-MTSS Tier 2 intervention pull-out administered with fidelity and accuracy by well-trained staff member
 -intermittent observations and coaching for those pulling students out (observe and give feedback)
 -improved parent information of student growth in MTSS
 -Best use of support staff? Best locations/environment for MTSS results?
 -Clear breakdown of what is tier 2 in classroom
 -progress monitoring expectations and schedule schoolwide (TRC/DIBELS)
 -check in/check out - is it being done with fidelity and what are the outcomes? Share data with teachers
 -CICO- what is the conference with mentor like?
 -how are you tracking data: parent signatures on cards, number of days to achieve goal, adjusted blue card for higher needs- track data and revise interventions
 -suggestion: Students create goal sheets after data is analyzed (empowerment).
 -suggestion: Are teachers in close contact with MTSS individuals, helping to plan content and see results?
 -suggestion: is content/purpose being clearly communicated to students receiving support? Are they invested in the tutoring?
 -more qualified interventionists
 -Spanish MTSS resources

Guide for Multi-Tiered System of Supports

- **TIER 1 - Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated. (3e)**
 - Intervene in a timely and effective way to help students who are struggling.
 - When formative assessments show a need for intervention or enrichment, teachers make effective impromptu adjustments that individualize instruction for students.
 - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **TIER 1 - Customize the learning environment, pace, and approach of teaching and curriculum in order to meet each learners' individual needs ('Personalized Learning').**
 - Empower student to advance their learning.
 - Use up-to-date individual student profiles that include strengths, needs, motivations, and outlines an individualized path to reach his/her goals.
 - Classrooms are student-centered with student agency.
 - Each student has the opportunity to advance upon demonstrating mastery.
- **ON TRACK - Provide universal supports to prevent failing and absenteeism and targeted interventions for grades below "C" or chronic absenteeism. (On Track)**
 - Identify students off track due to low attendance and poor course performance and provide intensive supports to address root causes of why students have low grades and poor attendance.
- **TIER 2 & 3 - Collaborate and work as teams of teachers and Related Service Providers (RSP) to plan and monitor targeted student support with varied instructional strategies and SEL support of varying degrees of intensity for all students.**
 - Monitor students requiring and receiving targeted and intensive instruction/interventions.
 - Use the Problem Solving Process to plan Tier 2 and 3 instruction/interventions.
 - Determine appropriate interventions for students or groups of students not making adequate progress.
 - Use progress monitoring data to track effectiveness of interventions and student response to intervention.
- **TIER 2 & 3 – Implement Personal Learning Plans (PLP) goals and intervention strategies for students requiring school year supports as described in Elementary School Promotion Policy (Board Report 09-1028-PO2).**
 - Ensure implementation of these plans, review subsequent 5 week data, determine the effectiveness of the strategies and adjust plans as needed.
- **Communicate to parents/guardians the additional supports and/or interventions provided for their child to better align school and home environments.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Evidence of multi-tiered system of supports (e.g. progress monitoring data, menu of available interventions in use, teacher team protocols in use)
	✓ Evidence of Personal Learning Plan (PLP) implementation
	✓ Integrated data system that informs instructional choices
	✓ Flexible learning environments
	✓ Use of student learning plans
	✓ Use of competency-based assessments
	✓ Use of personalized learning rubric
Measures	✓ Evidence of On Track monitoring and supports
	✓ SQRP Attainment and Growth
	✓ Attendance Rates
Five Essentials	✓ Course success rates (e.g. grade distributions, pass/failure rates)
	Ambitious Instruction
CPS Framework for Teaching	Collaborative Teachers
	Supportive Environment
	1a. Demonstrating knowledge of content and pedagogy
	1b. Demonstrating Knowledge of Students
	1d. Designing Coherent Instruction
	2d. Managing Student Behavior
	3d. Using Assessment in Instruction
CPS Performance Standards for School Leaders	3e. Demonstrating Flexibility and Responsiveness
	4b. Maintaining Accurate Records
B3. MTSS Implemented Effectively in School	

Expectations for Quality & Character of School Life

6 of 6 complete

Culture for Learning:

Score

1 2 3 4

A culture for learning is characterized by a school atmosphere that reflects the educational importance of the work undertaken by both students and staff. It describes the norms that govern the interactions among individuals about the mindsets (e.g. ability/confidence to grow with effort), academic behaviors (e.g. attending classes, completing assignments), the learning strategies and skills, the value of perseverance despite challenges and obstacles, and the general tone of the school. The classroom is characterized by high cognitive energy, by a sense that what is happening there is important, and that it is essential to "get it right." There are high expectations for all students. The classroom is a place where teachers and students value learning and hard work, and students take visible delight in accomplishing their work. Staff believe they can make a difference, that their hard work is the fundamental cause of student achievement, and are invested in student outcomes.

- Growth celebrations clear growth targets
- School wide expectations posted
- Green team
- honor roll
- publishing parties
- IB learner of the month
- teachers use positive reinforcement and praise
- Math Facts on facebook

Guide for Culture for Learning

- **Create a culture that reflects a shared belief in the importance of learning and hard work.**
 - Use strategies to reinforce and cultivate student curiosity.
 - Make learning goals relevant to students, and inspire students to stay committed to their learning goals.
 - Consistently communicate the expectation that all students can achieve at high levels.
 - Utilize strategies to encourage daily and timely attendance.
- **Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.**
 - Clearly display school-wide expectations for academic and personal success throughout the building.
 - Set high expectations according to grade-appropriate learning objectives.
 - Differentiate expectations so all students stretch to not only meet but exceed personal learning goals.
 - Recognize high levels of student achievement. All students receive recognition.
 - Encourage student resilience and hard work.
 - Ensure students feel safe to share misunderstandings and struggles.
- **Encourage students to take ownership and pride in their work where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.**
 - Students self-assess (e.g. checking own work before giving to teacher) to develop a reflective habit of mind essential for improvement. This ensures students take responsibility for their own learning, focuses attention on criteria for success, and increases effort and persistence.

- **Provide students frequent, informative feedback.**
 - Tell/show students what they have done well (through positive reinforcement) and what they need to do to improve, including clarifying criteria and goals.
 - Give feedback on the task, the processes used to complete the task, and on the student's ability to self-regulate their own learning.
- **Develop academic mindsets and behaviors.**
 - Teach a growth mindset that over time with effort and practice, students can learn and succeed.
 - Encourage students' sense of belonging to the school and classroom community (see Relational Trust).
 - Employ strategies including ongoing monitoring and support of students' academic behaviors.
 - Praise effort and process. For example, "Good job, that must have taken a lot of effort" instead of, "Good job. You must be really smart."

Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	✓ Sample of individual student learning goals from a cross-section of teachers ✓ Also review student work evidence from Rigorous Student Tasks
Measures	✓ Five Essentials – Ambitious Instruction ✓ SEL® Attainment and Growth
Five Essentials	- Ambitious Instruction - Collaborative Teachers - Supportive Environment
MTSS Framework Curriculum & Instruction	
CPS Performance Standards for School Leaders	C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort
Now What? Materials to Support Improvement Planning	
✓ Teaching Adolescents: The Role of Non-cognitive Factors in Shaping School Performance ✓ Framework for Teaching Companion Guide is 50 ✓ Social Emotional Learning Supports (cas.edu/sep) ✓ ASCA Mindsets & Behaviors	

Relational Trust:

The school is characterized by high levels of relational trust between all school participants - the "glue" or the essential element that coordinates and supports the processes essential to effective school improvement. Interactions, both between the teacher and students and among students, are highly respectful, reflecting genuine warmth and caring. Students contribute to high levels of civility. Interactions are sensitive to students as individuals, appropriate to the ages and development of individual students, and to the context of the class. The net result of interactions is that of academic and personal connections among students and adults.

Score

1 2 **3** 4

-check-in check-out
 -Northwestern mentors
 -Talk it out
 -Moo tracks
 -book buddies
 -SEL groups/SS grin
 -How are we doing survey
 -cultural night
 Supportive Environment is strong on 5 essentials

To DO

No teacher annnc. Emails

Send reminder about phone use in auditorium, in clusters or in classrooms. We are role models of behavior. Also, tech use while others are talking in clusters. Make eye contact like we expect from our students.

Reminder about dropping off or receiving students for exploratory. Please smile and say hello if dropping off. If receiving students please be sure to greet teachers and students in the hallway and not from your classroom. We are a considerate and caring community and should be modeling polite interactions.

Guide for Relational Trust

- **Develop trusting relationships with students so each student has at least one trusted adult in the school.**
 - Adults are responsible for occasional check-ins or serve as mentors.
- **Adult-student interactions are positive, caring, and respectful.**
 - Ensure a greater proportion of interactions are positive (as opposed to corrective) between staff and student consistently school-wide.
- **Student interactions are mutually supportive and respectful, with strong norms for positive behavior.**
 - Create opportunities for students to build positive relationships with peers.
 - Create opportunities for older students to mentor younger students.
- **Understand diversity and its impact on student learning; recognize and integrate the learning opportunities that come from a diverse community.**
 - Create opportunities for students to learn about the community they serve (e.g. culture and neighborhoods).
 - Have mutual respect for individual differences (e.g. gender, race, culture, etc.) at all levels of the school—student-student; adult-student; adult-adult and overall norms for tolerance.
 - Provide training to engage diverse families and communities.
- **Support and respect one another, personally and professionally (Teacher-Teacher Trust, Teacher-Principal Trust)**
 - Respect other teachers who take the lead in school improvement efforts.

- Respect colleagues who are experts at their craft.
 - Exchanges are marked by genuinely listening to what each person has to say and by taking these views into account in subsequent actions. Even when people disagree, individuals can still feel valued if others respect their opinions.
 - Personal regard springs from a collective willingness to extend beyond the formal requirements of a job definition or a union contract (e.g. openness or reaching out to others).
- **Utilize relationships as a means of deterring truant behavior brought on by unspoken hurdles a child may be facing.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Five Essentials/My Voice, My School Survey ✓ School Climate Standards Self-Assessment
Measures	✓ Five Essentials
Five Essentials	- Collaborative Teachers - Supportive Environment
MTSS Framework	Shared Leadership, Family & Community Engagement
CPS Framework for Teaching	1b. Demonstrating Knowledge of Students 2a. Creating an Environment of Respect and Rapport 3a. Setting High Expectations for All Students
CPS Performance Standards for School Leaders	- D2. Creates, develops and sustains relationships that result in active student engagement in the learning process - E1. Creates a Culturally Responsiveness Climate
Now WHAT? Materials to Support Improvement Planning	
✓	Social Emotional Learning Supports (cps.edu/sel)
✓	Trust in Schools: A Core Resource for School Reform (ASCD)
✓	Creating a School Community (ASCD)

Student Voice, Engagement, & Civic Life:

Score

Students are interested and engaged in learning, invested in their school, and contributing to their community. The school provides early and ongoing exposure to a wide range of extracurricular activities and rigorous courses and programming.

1 2 **3** 4

-ASAS
 -Student Government
 -IB community service/Service Learning classes in grades 5-8th
 -Supportive Environment-
 -Building a garden
 -Over 90% of student completion

Actions to Take/Needs Improvement
 - Current events

Guide for Student Voice, Engagement, & Civic Life

Study politics

- Teachers teach about the structure and function of government as well as local, national, and international political structures and power dynamics.
- Teachers invite students to reflect on their own role in the political landscape, engage in analyses of power, and identify strategies they can use to utilize civic power as an individual and as a member of a community.
- **Become informed voters and participants in the electoral process**
 - Students learn about the history and structures of the local and national voting process and ballot issues and candidates.
 - The school supports non-partisan engagement in all parts of the electoral process, including voter education, voter mobilization and registration.
 - There are a variety of school/classroom activities or simulations that support student voter preparation and participation in the electoral process.
- **Engage in discussions about current and controversial issues.**
 - Students prepare for discussions, learn about issues that matter to them through deliberation, evaluate evidence from a range of sources, consider competing views, develop arguments, and deepen their viewpoints.
 - With teachers' support, students learn how to engage in and lead respectful and productive democratic discussions where everyone expresses their viewpoints, shares evidence, and listens to one another.
 - Teachers teach how to find different points of view online and instruct how to engage in respectful, informed, and productive online dialogue.
- **Explore their identities and beliefs**
 - Teachers design learning experiences that enable students to explore how their identities influence their lived experiences and their perspectives.
 - Students are encouraged to learn about and understand the perspectives of those who have different identities and beliefs.
 - School staff reflect on their own identities and consider how that impacts their role and support of teaching and learning with youth.
- **Exercise student voice**
 - Students can participate on multiple decision/policy making bodies and their perspectives are regularly included in decisions at their school.
 - Student Voice Committee represents the diversity of the school, addresses school-based issues, and regularly gathers input from their peers to inform and impact school policy and decisions.
 - Teachers respond to and integrate students' lived experiences, perspectives, and interests in class.
 - Authentically **interact with civics leaders**
 - Students learn about community, city, state, and national civic leaders and their roles in civil society.
 - School staff support engagement with civic leaders by inviting them into classrooms/the school and identifying face-to-face or online avenues for students to share their feedback and perspectives with civic leaders.

- **Engage with their community**
 - Students complete at least 2 service learning projects before graduation in which they gain exposure to civic organizations, leaders, and careers. Students gain tools to work cooperatively in partnership with peers, community members, and organizations to advance a specific cause
- **Take informed action** where they work together to propose and advocate for solutions.
 - Students research and analyze issues that matter to them, identify root causes, develop a theory of action, determine relevant audiences, outline specific goals, implement a response, and reflect before, during and after experiences.
 - Students use social and digital platforms to raise awareness about issues, produce and circulate multimedia content, and mobilize involvement.
- Experience a **Schoolwide civics cultur**
 - School leaders articulate a commitment to and vision for the importance of civic learning; students are civic leaders in the school.
 - Schools integrate civic learning across the curriculum, including projects that address relevant issues in their schools and communities.
 - School staff have professional development, collaboration time, and curriculum resources to infuse civic learning across disciplines.
 - Systems and structures exist where students are invited to participate in shaping school's policies, goals, instruction, and climate.

Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	• MYHS Student Survey completion rates and results • Affidavits from student-run organizations and events (including SVCs) • Meeting minutes/agendas that include student participation • Policies regarding student engagement in decision making • Service learning reports and/or reflections of SL projects • Unit and curriculum maps, rubrics, assessment artifacts • Evidence of student work • Democracy School recognition
Measures	✓ Five Essentials – Supporting Environment
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 2b. Engaging Students in Learning
CPS Performance Standards for School Leaders	D3. Utilize Feedback from Multiple Stakeholders for School Improvement
Content Standards	Illinois Social Science Standards, Illinois Social Emotional Learning Standards, CCSS ELA/NET Standards

Safety & Order:

The school is characterized by high levels of safety and order. Students feel physically and emotionally safe from harm, and adults work to actively maintain a safe, orderly school environment.

Score

1 2 **3** 4

- Order in hallways for middle school (better modeling and supervision at beginning of year)
- strong on MSMV
- Afterschool unsupervised school

Actions to Take/Needs Improvement

Guide for Safety & Order

- **Ensure students and adults feel physically, socially, intellectually, and emotionally safe throughout the school.**
- **Provide clear procedures for reporting and responding to safety concerns.**
- **Manage efficient and orderly transitions between activities.**
 - Manage classroom routines and procedures to maximize instructional time.
 - Orchestrate the environment so students contribute to the management of classroom routines (e.g. transitions) without disruption of learning).
 - Arrival, dismissal, and other school-wide transitions are safe, efficient, and orderly.
- **Provide a framework for positive behavior throughout the school based on shared values and expectations.**
 - Have shared expectations for positive behavior. (See Restorative Approaches to Discipline)
- **Teach, model, and reinforce (by all staff members) clear behavior expectations for all areas of the school.**
 - All adults use active supervision (move, scan, and interact) in all settings.
- **Have a voice and take informed action.**
 - Students are included in key conversations about their learning experience and work with the principal and staff to identify issues and implement solutions. (e.g. student voice committee).
 - Students initiate and lead some school improvement initiatives.
 - Students participate in democratic decision-making at the school level.
 - Students identify and research issues of relevance and work together to propose/advocate for solutions.
- **Emphasize proactive, instructive, and restorative approaches to student behavior and minimize punitive consequences through policies and procedures. (See Restorative Approaches to Discipline)**
 - Adults correct misbehavior in ways that reinforce established expectations and cause minimal disruption to learning.
- **Clarify criteria for office referrals versus classroom managed behavior.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ MVMS score – “Safety”
	✓ % of teachers proficient or distinguished in 2c (Management of Transitions) on the Framework for Teaching?
	✓ Examples of teacher practice improving in Domain 2 of the Framework for Teaching.
	✓ School Climate Standards Rubric/Assessment
Measures	✓ Five Essentials – Supportive Environment score
	✓ My Voice, My School Survey “Safety” score
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport
	2c. Managing Classroom Procedures
	2d. Managing Student Behavior
CPS Performance Standards for School Leaders	A4. Creates a Safe, Clean and Orderly Learning Environment
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓ Social Emotional Learning Supports (cps.edu/sel)	

Restorative Approaches to Discipline:

Score

1 2 3 4

The school is characterized by having and implementing policies and procedures that emphasize proactive, instructive, and restorative approaches minimizing punitive consequences. Discipline practices primarily focus on shaping behavior as opposed to punishing behavior. The school only uses out-of-school suspension as a last resort and utilizes a systems-change approach to bring about a more restorative culture. The school is also characterized by strong and consistent school and classroom climates. The school reinforces positive behaviors and responds to misbehaviors in calm, respectful, and thoughtful ways, teaching students important social and emotional skills that enable them to get along with others, make responsible decisions, and focus on learning. When misbehavior occurs, the school seeks to understand the underlying reasons (root cause) in order to design a response that effectively changes student behavior using a menu of instructive, corrective and restorative responses.

-expectations posted in all areas of school
 -Tier 1 classroom instruction Second Step/Advisory
 -Explicitly teach expected behaviors
 -green team
 -check-in check-out
 -cool down corner
 -buddy room
 -talking circles
 -peer conferences
 Areas of Improvement
 -School Climate committee to address behavior and attendance
 - 5th-8th need explicitly taught expectations

Guide for Restorative Approaches to Discipline

- **PROACTIVE - Reinforce positive student behavior with clear expectations, routines, and procedures.**
 - A team meets regularly to organize systems that support a restorative environment.
 - Develop, reinforce, and model shared agreements and clear, positively stated expectations.
 - Well-managed routines and transitions maximize instructional time.
 - Engage families as partners.
 - Contact families frequently to inform them of positive student behavior and progress.
 - Vary acknowledgements and provide both short and long term opportunities for reinforcement for all students.
- **INSTRUCTIVE - Integrate universal SEL skills instruction and core content.**
 - Intentionally teach competencies outlined in SEL Standards. Use discipline as opportunity to teach these skills.
 - Use a Multi-tiered System of Supports (MTSS) for social, emotional, and behavioral growth.
 - Use data to determine which behaviors should be retaught or more heavily reinforced.
 - Explicitly teach expected behavior and positively reinforce consistently school-wide.
 - Avoid power struggles with students by offering choices. Redirect students privately and respectfully.
- **RESTORATIVE - Employ a discipline system that guides students to take ownership, resolve conflict, and learn from their actions.**
 - Support all staff to engage in restorative conversations and respond to behavior incidents in ways that de-escalate conflict, reteach expectations, build social & emotional skills, repair relationships, and cause minimal disruption to learning.
 - Support staff in understanding the impact of trauma on student behaviors and using trauma-sensitive approaches to discipline.
 - Identify clear disciplinary procedures for classroom-managed behaviors and office-managed behaviors. Develop a continuum of interventions and logical consequences that address the root cause of behavior and align to MTSS processes.
 - Ensure discipline systems minimize the use of punitive responses, including removing students from the classroom or school community.
 - Respond equitably to students in all subgroups. Implement processes that address and meet the needs of students who are impacted by behavior incidents.
 - Designate an administrator, such as a dean or restorative practices coordinator, responsible for leading centrally-managed response to behaviors using consistent, restorative processes.
 - Provide opportunities for students to take responsibility for repairing harm caused by their actions, generate solutions, and resolve conflicts with peers or staff.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Misconduct data (Dashboard)
Measures	✓ My Voice, My School survey responses
Five Essentials	✓ Five Essentials – Supportive Environment
MTSS Framework	Supportive Environment
CPS Framework for Teaching	Curriculum & Instruction, Family & Community Engagement
	2a. Creating an Environment of Respect and Rapport
	2d. Managing Student Behavior
	4c. Communicating with Families
CPS Performance Standards for School Leaders	C3. Staff/Student Behavior Aligned to Mission and Vision of School
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓	CPS Restorative Practice Guide & Toolkit
✓	Guideline for Effective Discipline

Parent and Family Partnership:

Score

1 2 **3** 4

All schools have authentic partnerships with parents or family members that lead to a sense of shared responsibility for the academic, physical, and social emotional development of their students. Through meaningful consultation with parents, these partnerships include creating an intentional process to foster and sustain school-wide procedures, programs, and activities which involve and empower parents or family members and are responsive to student and family's needs. Schools provide a variety of parent volunteer opportunities (both in and out of school) and leadership opportunities (ie - PACs, BACs and PLNs), which support school operations, instructional programs and community partnerships. Research shows that when families, schools and communities partner in promoting learning and healthy development for all students schools thrive and student outcomes increase. The development and implementation of effective outreach and communication strategies will be inclusive of all families and school staff, creating a two-way feedback loop process which will lead to an increase in the home-school connection to identify, problem-solve and design actions which target instructional and student programs.

-BAC
-publishing parties
-Friends of Moos
-Playgroup for future parents
-Parent room
-Culture night
-Valentine's night
-ESL classes
-Partnership
-Coffee with the principal

Actions to Take/Needs Improvement

-updated website
-more celebrations and performances
-demonstrations of learning
-Parent portal management
-Room moms
-Parent led
-Volunteer night
-More informative nights (Bilingual, Data, Reading, Math)
-Correct contact in SIM
-stronger committees (leader with extra prep or pay)

Guide for Parent and Family Partnership

- **Establish a non-threatening, welcoming environment that is warm, inviting, and helpful.**
- **Provide frequent, high quality, well publicized opportunities for families and community to participate in authentic and engaging activities in the school community (e.g. student performances/ exhibitions, literacy or math events).**
- **Provide multiple opportunities for parents to ask questions, raise concerns, and give feedback.**
 - Respond to families' concerns and requests for information professionally and in a timely manner, providing resources and solutions to address the concerns.
- **Solicit the support and engagement of families as partners in the instructional program (e.g. volunteering, working at home with their child, involvement in class and school projects in and out of school, and parent workshops).**
 - Host events for parents to share with other parents how home and school complement each other.
 - Share best practices around learning and development with parents to support students at home.
 - Inform parents of grade level standards and expectations and grading policies with a clear description of what meeting the standard looks like.
 - Inform parents of attendance expectations and the impact of attendance on a student's trajectory.
 - Assist parents to volunteer in the school and/or participate on teams/committees.
 - Promote the use of **Parent Portal** and **Parent University** to connect and engage parents with school.
- **Frequently communicate with families about class and individual activities and individual student's progress.**
 - Regularly inform parents of their child's progress across all relevant measures: attendance, discipline, academics, social-emotional learning, and health and wellness.
 - Send regular, positive, personalized communication from a staff member.

- Use a variety of consistent communication methods (e.g. calls, text, newsletter, website, face to face) sensitive to cultural norms and needs.
- **Conduct intensive outreach to families in need of specialized support through home visits and collaboration with social services agencies.**
 - School responses to student excessive absences and/or tardiness includes outreach to families.
- **Provide proactive communication (e.g. parent handbook and resources).**
- **Partner equitably with parents speaking languages other than English.**
 - Information is provided to parents in their native language.
 - Parent meetings scheduled with interpreters present to facilitate participation.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Examples of communication methods and content ✓ Participation rates for Parent University, events, parent council(s), report card pick-up, survey completion, Parent Portal, etc. ✓ Outreach efforts ✓ Documentation of responsiveness to Parent Support Center concerns raised ✓ Event agendas, flyers ✓ Fundraising activities and amounts (if applicable) ✓ How does the school honor and reflect the diversity of families including language and culture?
Measures	✓ Five Essentials Score – Involved Families ✓ My Voice, My School Survey scores – outreach to parents, parent-teacher trust
Five Essentials	Involved Families
MTSS Framework	Family & Community Engagement
CPS Framework for Teaching	2c. Managing Classroom Procedures 4c. Communicating with Families
CPS Performance Standards for School Leaders	D1. Engage Families
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓	Parent Support Centers
✓	Parent University
✓	Parent Portal

School Excellence Framework Priorities

Score	Framework dimension and category	Area of focus ☐ = Not of focus
2	Expectations for depth & breadth of Quality Teaching: Balanced Assessment & Grading	1 2 3 4 5 ☐
2	Expectations for depth & breadth of Quality Teaching: Instruction	1 2 3 4 5 ☐
2	Expectations for depth & breadth of Student Learning: Curriculum	1 2 3 4 5 ☐
2	Expectations for depth & breadth of Student Learning: Rigorous Student Tasks	1 2 3 4 5 ☐
3	Culture of & Structure for Continuous Improvement: Aligned Resources	1 2 3 4 5 ☐
3	Culture of & Structure for Continuous Improvement: Instructional Leadership Team	1 2 3 4 5 ☐
3	Culture of & Structure for Continuous Improvement: Leadership & Collective Responsibility	1 2 3 4 5 ☐
3	Culture of & Structure for Continuous Improvement: Professional Learning	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Quality Teaching: Multi-Tiered System of Supports	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Student Learning: Instructional Materials	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Student Learning: Transitions, College & Career Access & Persistence	1 2 3 4 5 ☐
3	Expectations for Quality & Character of School Life: Parent and Family Partnership	1 2 3 4 5 ☐

3	Expectations for Quality & Character of School Life: Relational Trust	1	2	3	4	5	
3	Expectations for Quality & Character of School Life: Safety & Order	1	2	3	4	5	
3	Expectations for Quality & Character of School Life: Student Voice, Engagement, & Civic Life	1	2	3	4	5	
4	Expectations for Quality & Character of School Life: Culture for Learning	1	2	3	4	5	
4	Expectations for Quality & Character of School Life: Restorative Approaches to Discipline	1	2	3	4	5	

Goals

Required metrics (Elementary)

18 of 18 complete

	2016-2017 Actual	2017-2018 Actual	2017-2018 SQRP Goal	2018-2019 SQRP Goal	2019-2020 SQRP Goal
National School Growth Percentile - Reading					
If we improve our growth percentile we will close the achievement gap and increase the number of students on grade level. If we get to the 70th percentile in reading we will get 4 points on SQRP	70.00	66.00	70.00	72.00	75.00
National School Growth Percentile - Math					
If we improve our growth percentile we will close the achievement gap and increase the number of students on grade level. We will also get 4 pts. on SQRP	39.00	70.00	75.00	80.00	85.00
% of Students Meeting/Exceeding National Ave Growth Norms					
If we increase the number of students meeting/exceeding national norms we will have more students on grade level. If we have 60 percent we will get 4 points on SQRP	55.50	59.00	60.00	62.00	65.00
African-American Growth Percentile - Reading					
If we increase our percentile of African American growth we will work to close the achievement gap. We should at least be in the 50th percentile in order to get 4 points on SQRP	60.00	40.00	50.00	55.00	60.00
Hispanic Growth Percentile - Reading					
If we increase our percentile of Hispanic growth we will work to close the achievement gap. 75th percentile will give us 5 points for the priority group.	76.00	66.00	70.00	72.00	75.00
English Learner Growth Percentile - Reading					
If we increase our percentile of ELL growth we will improve their access to tier 1 instruction. 75th percentile will give 5 points for the priority group	86.00	(Blank)	75.00	80.00	85.00
Diverse Learner Growth Percentile - Reading					
If we increase our Diverse learner growth percentile in reading we will work to create better access. We should AT LEAST be at the 30th percentile to get 3 points on SQRP	15.00	24.00	30.00	35.00	40.00
African-American Growth Percentile - Math					
We should AT LEAST be at the 30th percentile for African American growth in order to close the achievement gap and get 3 points on SQRP	13.00	27.00	30.00	35.00	40.00

Hispanic Growth Percentile - Math

We have a strong foundation and should be able to get to the 90th percentile and get all 5 points for this priority group	42.00	78.00	80.00	85.00	90.00
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English Learner Growth Percentile - Math

We have a strong foundation and should be able to get to the 99th percentile for growth in math and get all 5 points for the priority group	53.00	(Blank)	75.00	80.00	85.00
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Diverse Learner Growth Percentile - Math

We should at least be in the 50th percentile for growth in math. This will yield us 4 pts on SQRP by 2020	14.00	(Blank)	50.00	55.00	60.00
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National School Attainment Percentile - Reading (Grades 3-8)

If we get in the 70th percentile for attainment we will get 4 pts. on SQRP for reading.	50.00	57.00	70.00	72.00	75.00
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National School Attainment Percentile - Math (Grades 3-8)

If we get in the 75th percentile for attainment for math we will get 4 pts. on SQRP for math.	50.00	56.00	70.00	75.00	77.00
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National School Attainment Percentile - Reading (Grade 2)

If we get in the 75th percentile for attainment in 2nd grade we will get 4 pts. on SQRP for reading.	76.00	51.00	60.00	65.00	70.00
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National School Attainment Percentile - Math (Grade 2)

If we get in the 75th percentile for attainment we will get 4 pts. on SQRP for math.	60.00	56.00	70.00	72.00	75.00
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% of Students Making Sufficient Annual Progress on ACCESS

At least 50 percent of students should be making adequate progress on ACCESS	31.00	(Blank)	50.00	55.00	60.00
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Average Daily Attendance Rate

95% attendance would give us 4 points for 20% of SQRP and essentially raise our school rating.	95.20	94.90	95.00	95.00	96.00
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My Voice, My School 5 Essentials Survey

We need to move to Well Organized from Organized by creating clear curriculum alignment and feedback loops.	(Blank)	(Blank)	(Blank)	(Blank)	(Blank)
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Custom metrics

0 of 0 complete

2016-2017 Actual	2017-2018 Actual	2017-2018 SQRP Goal	2018-2019 SQRP Goal	2019-2020 SQRP Goal
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Strategies

Strategy 1

If we do...

...then we see...

...which leads to...

Teachers K-5 will Progress Monitor using DIBELS, PSI, and AIMS Web using a PM	correctly identified specific gaps, more targeted interventions and improved tiered instruction.	Increased percentage of growth and attainment on Reading NWEA/TRC for K-5 students
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calendar (biweekly/monthly)

receiving Tier 2 and 3 services.

Tags:

Balanced grading and assessment, Dibels, Calendar of assessments, Psi, K-5

Area(s) of focus:

1

Action step	Responsible	Timeframe	Status
Use district progress monitoring calendar and meet about individual students not making progress (K-2)	Admin	select	Not started
Revive PAST, PASI, PSI, and AIMS-WEB fluency assessment for MTSS tracking and pinpointing specific gaps (K-5)	Admin, MTSS Team	select	Behind
PD on LLI	Sept.	Oct 7, 2018 to Nov 5, 2018	Behind
MTSS team meets with teachers to review PM data suggest strategies for Tier 2 students and assists teachers in how to document and plot success and/or regression data points.	MTSS team	select	Behind
PD on PSI, MSI and Alms Web	(Blank)	select	Behind
Transparent google doc tracking of Tier 2 and 3 students using PSI/fluency measures/LLI	admin	select	Behind
PD on specific reading interventions	MTSS team	select	Behind
Identify and/or adapt tools for progress monitoring in Spanish reading/literacy.	MTSS team	select	Behind
Review and purchase phonics curriculum K-2	Admin, ILT	Jul 9, 2018 to Aug 13, 2018	Behind

1 guided reading

Strategy 2

If we do...

If we provide and review common pre and post assessments and align the type and quantity of assessments and tasks per quarter

...then we see...

consistent grade level grading practices in gradebook each quarter

...which leads to...

Transparent and accurate reflection of student performance for students, teachers and parents

Tags:

Academic achievement

Area(s) of focus:

1

Action step	Responsible	Timeframe	Status
Use common protocols and calibrate on scoring and grading in teacher teams using LC writing rubrics/checklists	admin. ILT	select	Behind

Every teacher use LC On Demand Pre and Post assessments for Writing	teachers	select	Behind
Create standard based rubrics for summative assessments or use LC	ILT, teachers	select	Behind
Analyze school-wide, teacher team, and classroom assessment data to determine instructional effectiveness and subsequent learning need	Teachers	select	Behind
Teachers meet to review Lucy On Demand writing Pre and Post Assessments before and after each unit with teacher teams	Teachers, ILT	select	Behind
Teacher use assessment data to plan small group writing instruction and individual conferences.	teachers	select	Behind
Lucy Calkins with planned "celebrations" of learning, culminating performance tasks to motivate student growth for future writing units.	teachers	select	Behind
PD on Universal By Design (EL/DL assessment modifications)	sped teachers	select	Behind
Planning for instruction			
6-8th teachers create quarterly writing Summative assessments that link Common Core Standards with IB Criteria.	IB coordinatro	select	Behind
Assessment design			
Develop common language for grading and parent reports on student academic standing	Admin	select	Behind
Get parents on Parent portal	Admin/teachers	select	Behind
Have 6th-8th grade students check grades weekly	IB teachers	select	Behind
Make sure all grading scale/weights are consistent across grades	admin	select	Behind
Make sure grade scale is accurate in teacher grade books	admin	select	Behind
6-8th create IB categories to measure summative assessments	IB teachers	select	Behind
6-8th review and revise correlation of IB grades and CPS grades	IB teachers	select	Behind

Quantify LC writing post assessments for gradebook at the end of each unit	admin/teachers	select	Behind
Teacher teams meet before unit to determine tasks, assessments and grading prior to unit	teachers	select	Behind
PD on personalized learning on how to use criteria as part of Learner Profile for goal setting	admin, PL leadership team	select	Behind

Strategy 3

If we do...

...then we see...

...which leads to...

Create structures and build teacher capacity for differentiated math instruction K-8	Targeted instruction, consistency across and within grade levels	More students meeting their growth targets
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Tags:

Area(s) of focus:
2

Action step

Responsible

Timeframe

Status

Create vertically aligned K-8 Math Mastery expectations based on CCSS fluency standards	ILT	select	Behind
Research pedagogically appropriate inclusive strategies and curriculum for teaching fluency standards	ILT	select	Behind
Ongoing PD on Eureka Math or Schoolwide Math Curriculum	admin	select	Behind
Train and support teachers K-5 in math progress monitoring measures during grade clusters	ilt, admin	select	Behind
Support 6-8 IB Math teachers in supporting fluency standards and remedial fluency mastery	IB ILT	select	Behind
6-8th teachers create lessons that allow choice for students.	IB, teachers	select	Behind
Data driven instruction for small groups and targeted supports (tiered assessments, target teaching)	ILT, admin	select	Behind

Strategy 4

If we do...

...then we see...

...which leads to...

Create learning cycles around pedagogical practices in Reading and Writing Workshop	Improved practice, collaboration and cohesion from grade to grade	Improved reading levels and writing proficiency for all students
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with explicit training, safe spaces to practice and opportunities for observations and feedback

Tags:

Area(s) of focus:
2

Action step	Responsible	Timeframe	Status
Review Phonological / Phonics curriculum and adopt/purchase a curriculum PreK-2	admin, ilt	select	Behind
PD and consistent use of Phonological Awareness and Phonics curriculum PreK-2	admin ILT	select	Behind
Create or find LC learning progression for Reading K-2	Primary teachers	select	Behind
Use LC learning progression available for reading 3-5th grade	ilt, teachers	select	Behind
PD in LC Readers Workshop/Writer's Workshop	ILT, Admin	select	Behind
PD on LLI instruction for struggling readers and diverse learners (research based interventions)	MTSS team	select	Behind
Guide students to articulate and understand the relevance of the objective(s) to learning.	ILT	select	Behind
Conduct K-8 Learning Walks and ask students what they're doing and why?	ILT	select	Behind
Use LC writing rubrics K-5 to assess student work with teams.	ILT, teachers	select	Behind
Encourage vertical/horizontal peer visits and IB school visits	IB, ILT	select	Behind
PD on conferring and small group instruction in Readers and Writer's workshop	ILT	select	Behind

Action Plan

Strategy 1

NOT STARTED

Use district progress monitoring calendar and meet about individual students not making progress (K-2)"

- Admin

Status history

Apr 25

NOT STARTED

Apr 25, 2018
Evidence
PM Reports

BEHIND

Revive PAST, PASI, PSI, and AIMS-WEB fluency assessment for MTSS tracking and pinpointing specific gaps (K-5)"

- Admin, MTSS Team

Status history

Apr 25

BEHIND

Apr 25, 2018
Problem
Agenda, online tracking
Root Cause
Next steps

BEHIND

PD on LLI"

Oct 07, 2018 to Nov 05, 2018 - Sept.

Status history

Apr 25

BEHIND

Apr 25, 2018
Problem
agenda
Root Cause
Next steps

BEHIND

MTSS team meets with teachers to review PM data suggest strategies for Tier 2 students and assists teachers in how to document and plot success and/or regression data points."

- MTSS team

Status history

Apr 25

BEHIND

Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND

PD on PSI, MSI and Alms Web"

-

Status history

Apr 25

BEHIND

Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND

Transparent google doc tracking of Tier 2 and 3 students using PSI/fluency measures/LLI"

- admin

Status history

Apr 25

BEHIND

Apr 25, 2018

Problem

Root Cause

Next steps

BEHIND

PD on specific reading interventions"

- MTSS team

Status history

Apr 25

BEHIND

Apr 25, 2018

Problem

Root Cause

Next steps

BEHIND

Identify and/or adapt tools for progress monitoring in Spanish reading/literacy."

- MTSS team

Status history

Apr 25

BEHIND

Apr 25, 2018

Problem

Root Cause

Next steps

BEHIND

Review and purchase phonics curriculum K-2"

Jul 09, 2018 to Aug 13, 2018 - Admin, ILT

Status history

Apr 25

BEHIND

Apr 25, 2018

Problem

Root Cause

Next steps

Strategy 2

BEHIND

Use common protocols and calibrate on scoring and grading in teacher teams using LC writing rubrics/checklists"

- admin. ILT

Status history

Apr 25

BEHIND

Apr 25, 2018

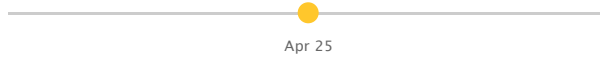
Problem
agenda from cluster
Root Cause
Next steps

BEHIND

Every teacher use LC On Demand Pre and Post assessments for Writing"

- teachers

Status history



BEHIND

Apr 25, 2018

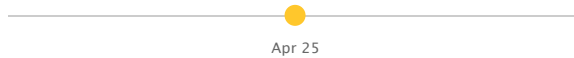
Problem
portfolios for teachers of pre and post progress
Root Cause
Next steps

BEHIND

Create standard based rubrics for summative assessments or use LC"

- ILT, teachers

Status history



BEHIND

Apr 25, 2018

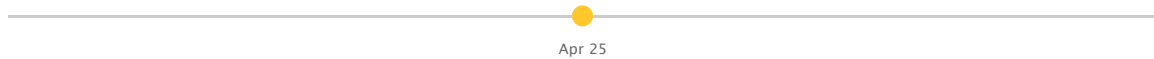
Problem
rubrics on bulletin boards with work and in portfolios
Root Cause
Next steps

BEHIND

Analyze school-wide, teacher team, and classroom assessment data to determine instructional effectiveness and subsequent learning need"

- Teachers

Status history



BEHIND

Apr 25, 2018

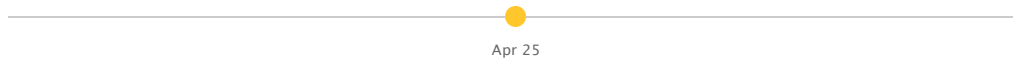
Problem
data agendas and plans
Root Cause
Next steps

BEHIND

Teachers meet to review Lucy On Demand writing Pre and Post Assessments before and after each unit with teacher teams"

- Teachers, ILT

Status history



BEHIND

Apr 25, 2018

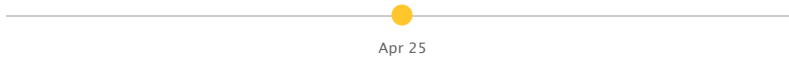
Problem
cluster agendas
Root Cause
Next steps

BEHIND

Teacher use assessment data to plan small group writing instruction and individual conferences."

- teachers

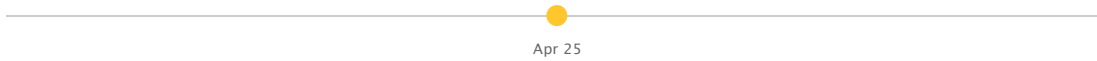
Status history



BEHIND Apr 25, 2018
Problem
small group plan
Root Cause
Next steps

BEHIND Lucy Calkins with planned "celebrations" of learning, culminating performance tasks to motivate student growth for future writing units."
- teachers

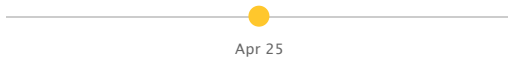
Status history



BEHIND Apr 25, 2018
Problem
calendar
Root Cause
Next steps

BEHIND PD on Universal By Design (EL/DL assessment modifications)"
- sped teachers

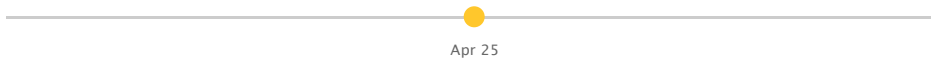
Status history



BEHIND Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND 6-8th teachers create quarterly writing Summative assessments that link Common Core Standards with IB Criteria."
- IB coordinatro

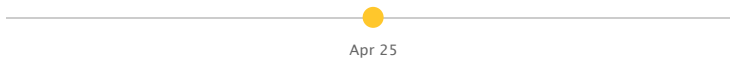
Status history



BEHIND Apr 25, 2018
Problem
assessments
Root Cause
Next steps

BEHIND Develop common language for grading and parent reports on student academic standing"
- Admin

Status history

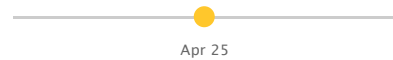


BEHIND Apr 25, 2018
Problem
takehome document for each grade
Root Cause
Next steps

BEHIND Get parents on Parent portal"

- Admin/teachers

Status history

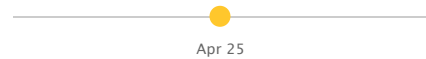


BEHIND Apr 25, 2018
Problem
increase participation on portal
Root Cause
Next steps

BEHIND Have 6th-8th grade students check grades weekly"

- IB teachers

Status history

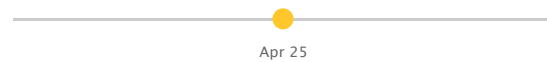


BEHIND Apr 25, 2018
Problem
time in schedule
Root Cause
Next steps

BEHIND Make sure all grading scale/weights are consistent across grades"

- admin

Status history

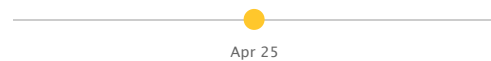


BEHIND Apr 25, 2018
Problem
check quarterly gradebook
Root Cause
Next steps

BEHIND Make sure grade scale is accurate in teacher grade books"

- admin

Status history

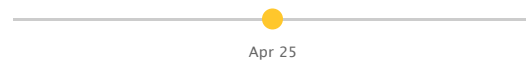


BEHIND Apr 25, 2018
Problem
check quarterly
Root Cause
Next steps

BEHIND 6-8th create IB categories to measure summative assessments"

- IB teachers

Status history



BEHIND Apr 25, 2018
Problem
gradebook
Root Cause

Next steps

BEHIND

6-8th review and revise correlation of IB grades and CPS grades"

- IB teachers

Status history

Apr 25

BEHIND

Apr 25, 2018

Problem

gradebook

Root Cause

Next steps

BEHIND

Quantify LC writing post assessments for gradebook at the end of each unit"

- admin/teachers

Status history

Apr 25

BEHIND

Apr 25, 2018

Problem

gradebook

Root Cause

Next steps

BEHIND

Teacher teams meet before unit to determine tasks, assessments and grading prior to unit"

- teachers

Status history

Apr 25

BEHIND

Apr 25, 2018

Problem

gradebook, plans

Root Cause

Next steps

BEHIND

PD on personalized learning on how to use criteria as part of Learner Profile for goal setting"

- admin, PL leadership team

Status history

Apr 25

BEHIND

Apr 25, 2018

Problem

personalized learnign

Root Cause

Next steps

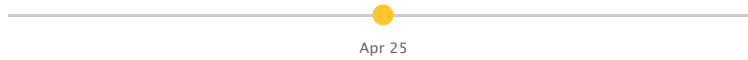
Strategy 3

BEHIND

Create vertically aligned K-8 Math Mastery expectations based on CCSS fluency standards"

- ILT

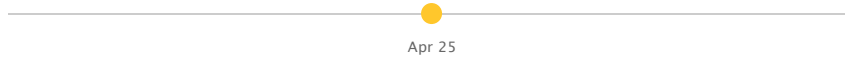
Status history



BEHIND Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND Research pedagogically appropriate inclusive strategies and curriculum for teaching fluency standards"
- ILT

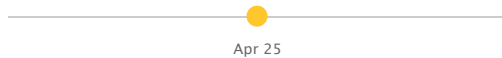
Status history



BEHIND Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND Ongoing PD on Eureka Math or Schoolwide Math Curriculum"
- admin

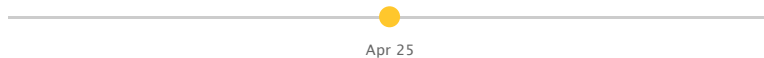
Status history



BEHIND Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND Train and support teachers K-5 in math progress monitoring measures during grade clusters"
- ilt, admin

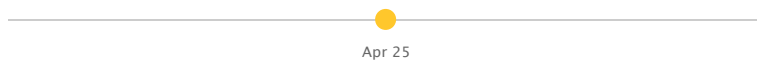
Status history



BEHIND Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND Support 6-8 IB Math teachers in supporting fluency standards and remedial fluency mastery"
- IB ILT

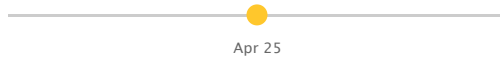
Status history



BEHIND Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND 6-8th teachers create lessons that allow choice for students."
- IB, teachers

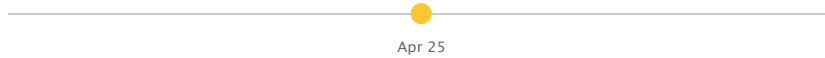
Status history



BEHIND Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND Data driven instruction for small groups and targeted supports (tiered assessments, target teaching)"
- ILT, admin

Status history

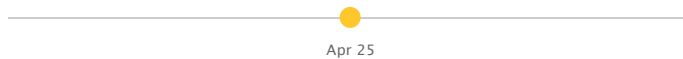


BEHIND Apr 25, 2018
Problem
Root Cause
Next steps

Strategy 4

BEHIND Review Phonological / Phonics curriculum and adopt/purchase a curriculum PreK-2"
- admin, ilt

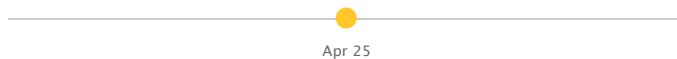
Status history



BEHIND Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND PD and consistent use of Phonological Awareness and Phonics curriculum PreK-2"
- admin ILT

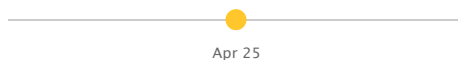
Status history



BEHIND Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND Create or find LC learning progression for Reading K-2"
- Primary teachers

Status history



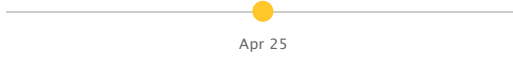
BEHIND Apr 25, 2018
Problem
Root Cause
Next steps

BEHIND

Use LC learning progression available for reading 3-5th grade"

- ilt, teachers

Status history



BEHIND

Apr 25, 2018

Problem

Root Cause

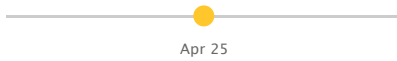
Next steps

BEHIND

PD in LC Readers Workshop/Writer's Workshop"

- ILT, Admin

Status history



BEHIND

Apr 25, 2018

Problem

Root Cause

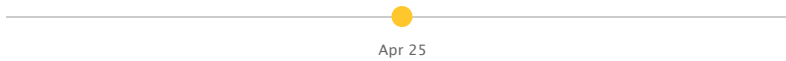
Next steps

BEHIND

PD on LLI instruction for struggling readers and diverse learners (research based interventions)"

- MTSS team

Status history



BEHIND

Apr 25, 2018

Problem

Root Cause

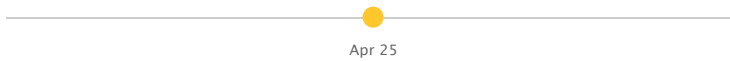
Next steps

BEHIND

Guide students to articulate and understand the relevance of the objective(s) to learning."

- ILT

Status history



BEHIND

Apr 25, 2018

Problem

Root Cause

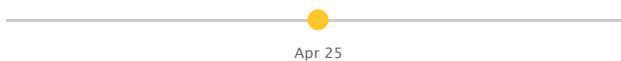
Next steps

BEHIND

Conduct K-8 Learning Walks and ask students what they're doing and why?"

- ILT

Status history



BEHIND

Apr 25, 2018

Problem

Root Cause

Next steps

BEHIND

Use LC writing rubrics K-5 to assess student work with teams."

- ILT, teachers

Status history

Apr 25

BEHIND

Apr 25, 2018

Problem

Root Cause

Next steps

BEHIND

Encourage vertical/horizontal peer visits and IB school visits"

- IB, ILT

Status history

Apr 25

BEHIND

Apr 25, 2018

Problem

Root Cause

Next steps

BEHIND

PD on conferring and small group instruction in Readers and Writer's workshop"

- ILT

Status history

Apr 25

BEHIND

Apr 25, 2018

Problem

Root Cause

Next steps

Fund Compliance

Supplemental General State Aid(SGSA)

☒ My school receives SGSA funds

By checking the above box, the school is verifying that the attendance center complies with the statement regarding the use of SGSA funds:

1. The attendance center allocation is correctly based on the number of students eligible to receive free and reduced lunch and breakfast.
2. The attendance center has an approved plan, developed in consultation with teachers, administrators, and other appropriate personnel, and parents of the students attending the attendance center.
3. The attendance center's plan is approved by the LSC and CPS.
4. SGSA funded activities fall within the allowable program categories: early childhood education, reduced class size, enrichment programs, remedial assistance, attendance improvement, and other educationally beneficial expenditures which supplement the regular programs as determined by the Illinois state board of education.
5. SGSA Funds supplement and do not supplant non-categorical and other categorical funds allocated to the attendance center.
6. SGSA funds are supporting only those activities specified in the school's approved plan/amendment.
7. SGSA funds are not used for capital expenditures. 8. SGSA funds are not used for any political or lobbying activities by the attendance center.

ESSA Program

☒ ESSA Schoolwide Program

(Not available to schools receiving NCLB funds for the first time) [Title 1/SW].

The school annually reviews the schoolwide plan/program. The schoolwide program plan is available to CPS, parents, and the public, and the information in the plan is in an understandable and uniform format, and to the extent practicable in a language the parents can understand.

- ☐ ESSA Targeted Assistance Program Title I funded staff participate in the school's general professional development and school planning activities. Title I funded staff assume limited duties that are assigned to similar personnel including duties beyond the classroom, or that do not benefit Title I students, as long as the amount of time spent on such duties is the same proportion of the total work time with respect to similar staff.
- ☐ Non-title school that does not receive any Title funds

Parent Involvement in Targeted Assistance and Schoolwide Programs

☒ I verify that the statement below is correct

Every Student Succeeds Act (ESSA), the reauthorization of the Elementary and Secondary Act of 1965 continues a legislative commitment to parental involvement. Central features of prior reauthorizations, such as school-parent compacts, parent involvement policies, and the parent involvement funding formula remain unaltered. However, the ESSA reauthorization represents a notable shift in the role of parental involvement in the schools. It includes new provisions increasing parental notification requirements, parental selection of educational options, and parental involvement in governance. It envisions parents as informed and empowered decision makers in their children's education.

Parent and Family Plan

Parent and Family Engagement Policy

Complete

Schools must involve parents and family in the joint development and periodic review and revision of the ESSA, Title I school parental and family engagement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.

The NCLB/PAC committee will meet monthly to review parent workshops, family support activities, provide testing data, and discuss the plan to monitor its implementation.

The school will hold an annual meeting at a time convenient to parents and families during the first month of school to inform them of the school's participation in ESSA, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental and family engagement meetings, including school PAC meetings, at different times and will invite all parents and key family members of children participating in the ESSA, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting

The NCLB information meeting is projected for September 14, 2018. The projected date of our PAC and BAC organization meeting is September 28, 2018. We will send out fliers with information about the meetings, post the agenda for parents by door 3, 8 and 4, post the announcement on social media, and make an automated call. We also have Coffee with the Principal the last Friday of every month starting September 28th and we will review dates with parents at this time.

At the request of parents and family members, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents and family members to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.

The parents of Moos School will receive information regarding the Title I program and a description and explanation of the curriculum during Open House which will take place on September 13, 2018. Parents will have access to a confidential SUGGESTION BOX by the main office. We will also seek the parents' input and address their concerns through surveys, during Coffee with the Principal, during LSC meetings, during parent-teacher conferences, etc. Parents will have opportunities to review their child's academic progress with the teachers during and, if necessary, request and/or participate in a conference to formulate a remediation plan to address their concerns.

Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.

The State provides the school with a report of each student's score on the PARCC exam given each year. We provide school-wide data at our LSC and NCLB meetings and parents are given their individual children's information on all assessments (NWEA, PARCC, ACCESS, etc.) They are given the opportunity to talk to the teacher about the progress made by the student by calling for an appointment or e-mailing the teacher.

Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.

Each year parents receive a letter stating that their teacher is "Highly Qualified". They will receive a letter letting them know they can come to the school if they have concerns/questions regarding this information.

Schools will assist parents of participating ESSA Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.

The school will provide a calendar of workshops for parents so that each item is described and samples are provided for parents to understand. They will be given the information in English/Spanish and when necessary they can schedule an appointment to discuss the progress of their children's work.

Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents and family

members in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.

The professional development given to parents is in the area on how to support their child with their education. We familiarize them with the educational program their child is receiving and how they can support them when they are doing their homework. We will also provide our parents with workshops to support them with leadership skills to help them engage in different activities at the school.

Schools will educate all staff in the value and utility of contributions by parents and family and in how to reach out to, communicate and work with, parents and family as equal partners in the education of their children and in how to implement and coordinate parent and family programs and build ties with parents and family members. Please describe how this will be accomplished.

The staff will organize Family Reading and Math Nights to communicate with parents with most effective strategies to help their children at home. The teachers will communicate with the parents regarding the students' progress. Parents will receive information regarding the steps necessary to become a volunteer in the school and the activities they will engage in as a volunteer (pinatas, dia del nino, 5 de mayo, etc.)

Schools will, to the extent feasible and appropriate, coordinate and integrate parent and family programs and activities with Head Start, Reading First, Early Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs, to further encourage and support parents and families in more fully participating in their children's education. Please describe how this will be accomplished.

The staff in our Pre-K program will be monitoring the parents who volunteer and the time they volunteer. They will encourage additional parents by having them participate in evening meetings, field trips, school celebrations, volunteering in classrooms and assisting with lunchroom activities.

Schools will ensure that information related to the school and parent and family programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.

The information regarding school events, student progress, meetings regarding different committees will go out in English and Spanish in the Weekly Newsletter to parents and staff. We will also post all events/activities/important dates on Social Media. The staff will also send all information in both languages if necessary one of the clerks will translate information for staff who don't speak Spanish.

Policy Implementation Activities

☒ The LSC will approve the school improvement plan and monitor the CIWP.

☒

In the CIWP, the school identifies current parental and family engagement practices and outlines activities related to expanding parent and family partnership programs.

☒

The school will coordinate the parent and family engagement programs identified in the CIWP.

☒

The school will evaluate the Parent and Family Engagement Policy for effectiveness and make improvements as necessary.

Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)

N/A

School-Parent Compact

Complete

The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards. Describe how the school will provide high-quality curriculum and instruction in a supportive environment. (Restate the school mission.)

Moos Elementary School is to provide a learning environment which is supported by partnerships between staff, parents, community, and students. The educational program, full of engaging, integrated learning activities, will motivate each child to reach his/her full potential. Involvement will serve as an invaluable, supportive tool for instruction and learning.

The school will hold parent-teacher conferences. Describe the kinds of parent-teacher conferences that will be held and the dates on which they are scheduled.

The Moos School teacher and parents will hold its first conference during the Back to School Open House. Then they will meet during the two mandated parent-teacher conferences to discuss grades and progress. The dates are scheduled by the Chicago Board Of Education. Teachers and staff are encouraged to communicate with parents on an ongoing basis and schedule additional parent/teacher conference as needed.

The school will provide parents with frequent reports on their children's progress. Describe when and how the school will provide reports to parents.

Teachers will send out progress reports (every 5 weeks) and report cards (twice a year) to share student progress with parents/guardians. The parents can also access the CPS Parent Portal platform as needed. The will also send out exams, and when necessary, remediation (MTSS) plans to outline the steps needed for parents and students to help improve student performance.

The school will provide parents access to staff. Describe when, where and how staff will be available for consultations with parents.

Moos School parents will receive a copy of teacher's schedule so they know when the teacher is available. If necessary the parent will also be able to call the school clerk and notify the teacher to call or e-mail the parent.

The school will provide parents opportunities to volunteer and participate in their children's classes. Describe how and when parents and family members may volunteer, participate, and observe classroom activities.

Parents will receive information during Open House on the process of becoming volunteers at the school and the type of activities they can engage in. There is currently a parent room where we host workshops, arts and crafts, parent meeting and workshops and where the parents can sign in to support staff with the book fairs, make copies, and volunteer in classrooms.

The parents will support their children's learning. Describe how the parents will assist learning (i.e. monitoring attendance, homework completion).

The parents will receive a contract at the beginning of the school year from their child's teacher to share strategies for parents to monitor homework accuracy and completion. The principal will meet with the families of students who do not have consistent attendance. Teacher/Parent will communicate to prepare a remediation plan if students receive a failing grade.

The parents will participate in decisions relating to the education of their children. Describe when, where and how parents will consult with the school.

The parents who participate in monthly LSC and Coffee with the Principal meetings will receive information regarding the instruction program at Moos, assessment schedules, growth and attainment data, attendance percentages and plans for upcoming curricular activity events.

The students will share the responsibility for improved student academic achievement. Describe how the students will assure academic achievement (i.e. good attendance, positive attitude, class preparation).

The students will receive a copy of all their testing scores and other data collected by the teacher. They will set goals for each marking period with the teacher and describe the tools they will use to reach the goals set and how to assess them. This form will be sent home for parents to sign and then students will monitor it every 2 weeks to check items completed thus far (progress monitoring).

Parent Budget

Complete

Goals: Indicate goals, timeline of activities and training topics that are designed to assist parents and families with increasing their students' academic achievement. The overarching goal is to increase student academic achievement through parental and family engagement involvement; specify your goals.

During the 2018-2020 school years, we aim to expand opportunities for all parents to become stronger advocates for their children's education by providing workshops, assisting them to in registering to attend conferences on topics such as literacy, numeracy, and parenting.

Allocate your Mandated Title 1 Parent and Family Engagement Funds to support your Parent and Family Engagement Program.

Account(s) Description

Allocation

51130, **Teacher Presenter/ESP Extended Day**

52130 For Teacher presenter, ESP Extended Day, please remember to put money on the benefits line. Non-Instructional pay rate applies.

\$	Amount	.00
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53405 **Supplies**

In addition to supplies for parent program, please use this account to also purchase books for parents only. Use this account for equipment with a per unit cost of less than \$500.

\$	765	.00
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53205 **Refreshments**

Allocation CAN NOT EXCEED 25% of the Parent Budget. Refreshments must be used for Title 1 PAC meetings, trainings and workshops.

\$	400	.00
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54125	Consultants For Parent Training Only. Consultant must have a CPS vendor number and paid with a Purchase Order after service is rendered (NO CHECKS ARE ALLOWED)	\$	500	.00
54505	Admission and Registration Fees, Subscriptions and memberships For Parents use only.	\$	1000	.00
54205	Travel Buses for Parents use. Overnight Conference travel- schools must follow the CPS Travel Policy. The CPS Parent Overnight Travel Approval Form and Conference Travel Form must be completed.	\$	Amount	.00
54565	Reimbursements Allocation CAN NOT EXCEED 25% OF THE Parent Budget. All Parent Reimbursements related to Title 1 parent and family engagement must be paid from this account. Receipts must be clear unaltered and itemized. School must keep all receipts.	\$	Amount	.00
53510	Postage Must be used for parent and family engagement programs only.	\$	Amount	.00
53306	Software Must be educational and for parent use only.	\$	Amount	.00
55005	Furniture and Equipment Must have a parent room or a secure place to keep furniture/equipment. Cannot be placed in the main office or where staff and students have access too. To by used only by parents.	\$	Amount	.00