



Frank L Gillespie Elementary School (/school-plans/174) / Plan summary

2016-2018 plan summary

Team

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Team meetings

Date	Participants	Topic
03/09/2016	Dr. Willis, Ms. Knerr, Mrs. Austin	Overview of new CIWP Training
04/08/2016	ILT	School Excellence Framework
04/08/2016	All Staff	School Excellence Framework

04/14/2016	LSC/PAC	Overview of New CIWP
04/15/2016	CIWP Team	Review CIWP Rubric
04/29/2016	PAC/LSC	Results of School Excellence Framework
04/29/2016	ILT	CIWP Framework Priorities
05/06/2016	ILT	Set Goals based on SQRP & performance calculator
05/13/2016	CIWP Team	Determine Strategies and Theory of Action
05/14/2016	Gillespie Tech Stakeholders	Strategies and Action Plan Steps
05/16/2016	CIWP Team	Strategies and Action Plan Steps

School Excellence Framework

Culture of & Structure for Continuous Improvement

4 of 4 complete

Leadership & Collective Responsibility:

Score

Leadership & Collective Responsibility is characterized by an unwavering commitment to fulfilling a shared vision of success. There is a clear focus and high expectations for staff and students, motivating the entire school community to continue striving for success for every student.

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Distributive Leadership Model employed at the school.
 The school's vision, and beliefs are communicated
 Job-embedded leadership training
 Effective change management

Guide for Leadership & Collective Responsibility

- **Set the direction and create a sense of purpose by building consensus on and implementing a shared vision.**
 - Consider the demographics of the school community in developing a shared vision.
 - Help stakeholders understand the relationship between the school's vision and their initiatives and priorities.
 - Consistently use informal and formal opportunities to champion and articulate the vision.
 - Act in ways that consistently reflect the school's core values, beliefs, and priorities in order to establish trust.
 - Ensure the school's identity, vision, and mission drive school decisions.
- **Inspire a culture of collective responsibility for the success of ALL students in the whole school (not solely teacher's own students).**
- **Empower others to make or influence significant decisions.**
 - Build shared leadership structures and opportunities for job-embedded leadership training and development.
 - Capitalize on the leadership skills of others.
 - Constantly listen and synthesize what is heard, and learn from all sources.
- **Employ the skills to effectively manage change.**
 - Master skills associated with large-scale strategic planning processes and implementation of such plans.
 - Steer through the challenges associated with making improvements, both large and small.
- **Create and sustain a coherent instructional program (coordinated and consistent) with learning goals.**
- **Use the CPS Framework for Teaching to ground instructional guidance and coaching.**
 - Model ambitious goals for teaching and learning for all students, including priority groups.
 - Draw from the best available evidence to inform instructional improvement decisions.
- **Enable staff to focus and prioritize what matters most.**
 - Buffer staff from external distractions to the school's priorities and goals.
 - Limit school improvement goals to a few high leverage activities.
 - Prioritize teaching challenging content, engaging students in learning, rigor and ways to raise achievement.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ School's vision, beliefs, and how it is shared (e.g. presentations to community, promotional materials) ✓ Five Essentials – Program Coherence
Measures	<ul style="list-style-type: none"> ✓ Five Essentials
Five Essentials	Effective Leaders Collaborative Teachers
CPS Framework for Teaching	4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	A1. Assesses the Current State of School Performance and Develops a CIWP A2. Implements Data Driven Decision Making and Data Driven Instruction A5. School Vision and Mission Drive Decision-Making D4. Demonstrates Change Management

Instructional Leadership Team:

Score

The ILT is characterized by having a consistent structure for teacher leadership that is focused on creating and implementing the theories of action that improve teaching and learning. ILT meetings are a productive forum to identify challenges, collect and review evidence, exchange ideas, and propose and implement solutions to challenges to school improvement.

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Meets regularly every three weeks. The agenda is set and distributed ahead of time.
 All team members have a voice and are asked to share their reports at each ILT meeting.
 Accurate minutes and meeting protocol is adhered to
 ILT members are assigned duties and responsibilities. Action items are assigned and monitored.
 Members review current school data
 Grade bands/ departments represented

Guide for Instructional Leadership Team

- **Engage in on-going inquiry (e.g. continuous improvement cycles) as a basis for improvement.**
 - Gain productive insight and take substantial new action or adjust strategy that clearly addresses root causes.
 - Relentlessly ask, **"Is it working?"** about every program, initiative, and strategy in the school.
 - Vet Initiatives and strategies on the basis of their direct or proven impact on outcomes.
 - Monitor if previous actions were implemented (fidelity) and working as intended. Ask, **"If not, why not?"**
- **Share leadership for improving teaching and learning with representative school members.**
 - Organize the team around a common understanding of team's purpose and instructional priorities.
 - Represent all relevant specialty content areas, programs, related services, and grade bands/department teams and is an appropriate size.
 - Represent a balance of work styles (e.g. task-oriented, provides push-back, synthesizes, etc.)
- **Use protocols and ask probing questions.**
 - Ask questions focused on factors within sphere of control and avoid a focus on student factors.
 - Use appropriate protocols and level of analysis (grade, school-wide, individuals) for meeting purpose.
 - Systematically consider root cause(s) based on thorough review of evidence.
- **Use timely and relevant data/evidence sources.**
 - Gather and use current and relevant local student, school, teacher performance (e.g. attendance data, assessment results), and operational data formatively to review and revise school and classroom practices as needed.
 - Disaggregate data for priority student groups (e.g. English learners, diverse learners).
- **Schedule and structure frequent meetings.**
 - Meet regularly (2-4 times per month).
 - Use an agenda with a clear focus.
- **Collaborate effectively, value transparency, and inform and engage stakeholders.**
 - All team members have equity of voice and are actively engaged in asking questions.
 - Celebrate small wins and improvements.
 - Regularly inform and engage stakeholders of key data and work of the ILT.
- **Build the capacity of teacher teams to lead cycles of learning and problem solving focused on student learning data and student work.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ ILT Effectiveness Rubric Score ✓ ILT artifacts (e.g. agenda, calendar, protocols, minutes) ✓ Evidence that work of ILT has contributed to positive outcomes for students and staff ✓ Teacher team agendas/minutes reflective of ILT focus
Measures	✓ Five Essentials: Instructional Leadership
Five Essentials	Effective Leaders Collaborative Teachers
CPS Framework for Teaching	4a. Reflecting on Teaching & Learning 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	A1. Assesses the Current State of School Performance and Develops a CIWP A2. Implements Data Driven Decision Making and Data Driven Instruction B5. Supports Teacher Teams

Professional Learning:

Score

Professional Learning includes sufficient time, support, and ‘safe practice’ space to internalize new knowledge to change practice and beliefs. Adults persevere in collaboration with their colleagues to innovate and improve implementation of new practices.

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Job-embedded professional development
 Train the trainer model
 Peer observations

Guide for Professional Learning

- **Select and design professional learning (PL) to achieve school-wide improvement, including closing priority group achievement gaps.**
 - Use data to identify performance and practice gaps to inform PL plan.
 - Use research about best practices to identify potential learning and subject matter experts to support.
 - Solicit feedback from staff to inform selection of PL opportunities.
 - Provide PL relevant to the cultural and linguistic needs of students.
 - Provide both whole staff and differentiated PL to individual teacher levels.
- **Implement and sustain on-going, job-embedded professional learning (PL) (e.g. coaching, peer learning opportunities, action research)**
 - Recommend and/or provide PL opportunities directly related to individuals’ specific areas of need and professional growth goals.
 - Encourage staff to broaden networks to bring new knowledge and resources to learning environment.
 - Teachers initiate opportunities for professional growth and proactively seek opportunities to enhance content knowledge and pedagogical skill.
- **Structure time for teachers to collaborate and learn together.**
 - Create schedules and systems to conduct peer observations, and coaching. Reflect on its impact.
 - Teachers provide and accept collegial support and feedback to/from colleagues.
 - Teachers participate in and facilitate professional inquiry in teams to advance student learning.
- **Make ‘safe practice’ an integral part of professional learning.**
 - Allow teachers ample time to try new strategies, refine skills, grapple with implementation problems, and share knowledge and experience.
 - Provide support that addresses the specific challenges of changing classroom practice. Provide coaching/mentoring support to validate continuing to work through struggles.
- **Monitor implementation to ensure staff uses new knowledge to improve practice and it is having the desired effect on practice and student outcomes.**
 - Conduct frequent non-REACH observations to provide coaching and actionable feedback.
- **Provide induction and support for new teachers.**
 - Assign each new teacher a mentor who is skilled in pedagogy and is an open, collaborative colleague.
 - Schedule a series of ‘learning experiences’ for new teachers that helps them navigate important initiatives (e.g. REACH) and provides information on school specific goals and resources.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ School's PD Plan – review for goal alignment – does the plan advance the school's improvement agenda? ✓ PD agendas, PD feedback surveys ✓ Teacher practice improving on the Framework for Teaching (e.g. Basic>Proficient, Proficient>Distinguished)
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth ✓ Five Essentials: Collaborative Teachers
Five Essentials	<ul style="list-style-type: none"> Effective Leaders Collaborative Teachers
CPS Framework for Teaching	<ul style="list-style-type: none"> 4a. Reflecting on Teaching & Learning 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> B2. Observes and Evaluates Staff and Gives Feedback to Staff B6. Professional Development Provided for Staff

Aligned Resources:

Resources (e.g. time, budget, staff, and community resources) are aligned to school priorities. Improving achievement guides resource allocation. Making the most of student time and staffing is a priority. The school organizes resources school-wide through schedules and staffing plans that target additional time and individual attention to those students who need it most and to highest priority subject areas.

Score

1 2 3 4

Interview team actively seeks highly qualified candidates
 -procedure in place
 (questions, writing sample)
 Beverly Arts Center worked with 5th and 6th students learning about Shel Silverstein Poetry and had a culminating performance of poetry
 All teachers have schedules which include 6 weekly preparation periods
 Teachers are assigned to grade levels based on knowledge and endorsements
 Collaborated with LEAP to provide technology integration and innovation within the school.
 Community partners support school vision

Guide for Aligned Resources

- **Design a school day that is responsive to student needs.**
 - Use CPS Instructional Time Guidelines to maximize instructional time.
 - Use CPS Instructional Block Guidelines to maximize academic-engaged time.
- **Align the budget to the CIWP priorities and the mission of the school.**
 - Avoid overemphasis on the purchase of products/programs that are not research based or do not respond to SEF needs.
 - Leverage strategic source vendors to maximize dollars.
 - Seek and obtain grants to support articulated needs.
 - Use grant funds strategically to support areas of highest need.
 - Maximize the use of supplemental funding to close any priority group achievement gaps.
- **Streamline purchase procedures to minimize lapses between ordering and receiving materials.**
- **Evaluate, to the extent possible, the consequences for student learning of resource allocation decisions to develop an evidence base of outcomes of particular uses of resources.**
- **Have a 'hiring team' and collaborative hiring process with clear selection criteria to identify and select best available candidates.**
 - Actively work to build a pool of potential staff members, particularly difficult to fill positions (e.g. staff to serve English learners).
 - Use an interview process including a protocol for questioning and select highly qualified candidates.
 - Require a classroom lesson demonstration to assess candidate expertise, philosophy and commitment.
 - Check teachers' previous performance at CPS schools.
- **Strategically assign teachers to grade and content areas to create a balanced team with a variety of strengths.**
 - Ensure all students have fair access to high-quality teachers in the school.
- **Effectively utilize Related Service Providers at the classroom level.**
- **Use data including teacher evaluations and exit interviews to inform a retention strategy.**
 - Create a positive climate and working conditions for teaching that attracts and retains educator talent.
 - Create opportunities for growth including opportunities for staff to assume additional leadership roles or pursue personal growth goals.
 - Track retention rates over time and use this information to isolate staffing strengths and identify opportunities to improve.
 - Solicit information from staff using exit interviews/surveys to understand reasons for leaving school or district.
- **Make outreach efforts to engage community members as partners and resources.**
- **Partner with one or more organizations that share the values of the school and have a complementary mission to the school's vision.**
 - Monitor the impact of partner organizations' activity.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Schedules
	✓ Teacher retention rates
	✓ Staff exit interviews/surveys (data on reasons for leaving school or district)
	✓ Candidate interview protocol documents
	✓ List of community-based organizations that partner with the school and description of services
	✓ Evidence of effectiveness of the services that community-based organizations provide
	✓ Budget analysis and CIWP
Measures	✓ Five Essentials
Five Essentials	Effective Leaders
	Collaborative Teachers
CPS Framework for Teaching	4a. Reflecting on Teaching & Learning
	4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	A3. Allocates Resources to Support Student Learning, Prioritizing Time
	B4. Hires and Retains Highly Effective Teachers

Expectations for depth & breadth of Student Learning

4 of 4 complete

Curriculum:

Score

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The curriculum – what students should know and be able to do - makes standards come alive for students. All students have access to an academically rigorous curriculum that inspires students to think and contribute high quality work to authentic audiences beyond the classroom. The curriculum fully integrates academic and social emotional learning opportunities for all students, including diverse learners, English learners, and advanced learners. The school regularly examines the curriculum to check alignment to standards and opportunities for all students to meet those standards.

After school drama, Scholastic News used in reading and math, stride, code 4 all, khan, ingenuity grant, library and art. Engage all learners in content areas by fully integrating opportunities for all learners, including: Small group instruction and Online resources such as Edu Creations, Khan Academy, Go Math, Scholastic News and stride academy. Distinguish qualitatively and quantitatively between 'regular courses' and advanced courses
Algebra class
Integrate academic and social emotional learning
Daily restorative conversations within classrooms, in library Naviance and health education in science class.
Reach outside of the classroom for real world (simulated) applications
Man/Boy Breakfast, BAC, intuit gallery fellowship, Dyson for engineering club, museum visits, Science on the GO.
Network pacing guides
Reading and math blocks
Lesson plans
Goal Setting conferences
Data Room
Thermometers
Use of the units on the knowledge center
Differentiated instruction
Team Teaching

Guide for Curriculum

- **Adhere to the CPS Content Frameworks** (Math (<https://sites.google.com/a/cps.edu/kc/curriculum/content-area-subpages/library-science/cps-virtual-library/math-content-framework---virtual-library>), Science (<https://sites.google.com/a/cps.edu/kc/curriculum/content-area-subpages/science/cps-science-content-framework>), Social Science (<https://sites.google.com/a/cps.edu/kc/curriculum/content-area-subpages/social-science-1/social-science-content-framework-3-0>), and Literacy (<https://sites.google.com/a/cps.edu/kc/curriculum/content-area-subpages/literacy/cps-literacy-content-framework-2-0>)) **to ensure alignment of scope and text and task complexity.**
 - Provide a range and depth to knowledge and understanding of learning experiences that are language and content rich.
- **Align units of instruction (horizontally/vertically) to scope and sequence maps and pace units and lessons appropriately.**
 - Focus so units can be adequately addressed in the time available.
 - Examine formative data to determine mastery and pace. Discuss how much time it takes to adequately address the essential elements, and the viability of documents that articulate essential content and timing of delivery (e.g. pacing guides, curriculum maps).
- **Utilize the 'big ideas' that should be taught to determine whether students are being taught the body of knowledge, the understandings and the skills expected.**
 - Identify the essential understandings – what students should learn in greater depth. In other words, know 'covering everything but learning nothing' does not work.
- **Expose and extend opportunities for all students to grade appropriate levels of text complexity in all types of texts, including informational**

in all content areas.

- Articulate language goals that are separate from and support content goals. Literacy - reading, writing and speaking are essential 'learning tools' across the curriculum (disciplinary literacy).
- **Engage all learners in content areas by fully integrating opportunities for all learners, including:**
 - Diverse learners to demonstrate core knowledge and skills.
 - English Learners to develop academic language to demonstrate mastery.
 - Use English and native language development in addition to content standards to differentiate for English learners.
 - Understand research and implement programs to develop native language literacy for English learners.
 - Advanced learners to extend core knowledge and skills.
- **Distinguish qualitatively and quantitatively between 'regular courses' and 'advanced courses' (e.g. AP (<http://apcentral.collegeboard.com/home>), gifted (<https://docs.google.com/a/cps.edu/viewer?a=v&pid=sites&srcid=Y3BzLmVkdXxrY3xneDoyYjIINGI4MmY3YTixYTgz>), etc.)**
- **Integrate academic and social emotional learning.**
- **Reach outside of the classroom for real world (or simulated) application. For example,**
 - Incorporate web capabilities for interactivity and information sharing.
 - Integrate field-based learning through partnerships with city institutions (e.g. museums (<https://sites.google.com/a/cps.edu/kc/home/teachers/museum-resources>)), colleges, universities, and community based organizations.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Curriculum maps, vertical/horizontal ✓ Sequencing and pacing guides ✓ Thematic units which cover multiple disciplines ✓ Comprehensive unit plans including assessments
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Effective Leaders Collaborative Teachers
CPS Framework for Teaching	<ul style="list-style-type: none"> 3a. Communicating with Students 3c. Engaging Students in Learning 1a. Demonstrating knowledge of content and pedagogy 1d. Designing Coherent Instruction
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort

Instructional Materials:

Score

Materials to present learning content and what the learner uses to demonstrate are characterized by variability and flexibility. Materials are identified and adapted to increase access to learning for all students. Materials include multimedia and embedded, just-in-time supports; varied tools and supports; alternative pathways, and varied levels of support and challenge. (adapted from UDL Guidelines 2.0)

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Lesson plans
Safari Montage
Stride Academy
Flexible grouping based on NWEA
Gradual release
Technology school where most classes are 1:1 or 1:2 with either I Pads or Chrome Books.
Online resources are constantly updated, ex. Smart Exchange, Safari Montage, Google drive, Stride, Khan, online math text. Plus use of additional resources in classes such as, Brain POP, Edu Creations, Scholastic News, Nearpod, Watch know learn, ABC teach, PSB, TED, Flocabulary, Power by Learning, You Tube, Learn Zillion, and Story Bird.
Students demonstrate knowledge using their own creative craft while addressing real world issues. Examples are power point, skits, music, poems, posters, photo montage and idea boards.

Guide for Instructional Materials

Instructional materials (including technology) are.....

- **Aligned to curricular plans and expectations of the standards.**
- **Varied and flexible.**
 - Are selected and adapted based on learning objectives and learner needs.
 - Include a variety of quality media, manipulatives and supplies to achieve valued learning outcomes.
- **Intentionally planned by identifying or adapting appropriate tools (including technology) for specific instructional needs.**
 - Student outcomes and developmental appropriateness determine when and who will use the materials.
 - Materials are updated/upgraded in response to new information and understandings.
- **Equitably available and accessible to all teachers and students.**

- Teachers and students have available a variety of high quality, standards-aligned instructional materials and resources.
- Materials are in English and native language for English learners.
- Reference and resource materials are readily available and circulated throughout the school.
- **Include multimedia and embedded, just-in-time supports (e.g. hyperlinked glossaries, background information, and on-screen coaching) – for conveying conceptual knowledge.**
 - Students interact with instructional materials to engage all modalities in the learning process.
 - Technology is integral to students learning experiences.
 - Units and lessons include grade-appropriate levels of texts and other materials so every student can access the content/skills.
- **Include tools and supports needed to access, analyze, organize, synthesize, and demonstrate understanding in varied ways – for learning and expression of knowledge.**
 - The needs of the students at different performance levels are met by using a variety of instructional materials that allow students to draw on all of their learning capacities.
 - The teacher models effective use of various materials.
 - Students understand that materials are a means to acquire language, knowledge, and competencies.
 - Technology enhances students' higher order, creative thinking and problem solving.
 - Materials connect subject area content to real life applications.
- **Include alternative pathways including choice of content, varied levels of support and challenge, and options for recruiting and sustaining interest and motivation – for engaging and learning.**
 - Students make choices about instructional materials as part of learning.
 - Materials address the needs of the total child: cognitive, linguistic, social, emotional, physical, and aesthetic.
 - Consumables are often non-print supplies that promote active, hands-on learning.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Cross-section of materials from a variety of content areas and grade levels ✓ Evidence of scaffolding and differentiation for all students to access the content/skills ✓ Description of materials in curriculum and/or lesson plans ✓ Presence of varied texts, supplementary media (e.g. videos)
Measures	✓ SGRP Attainment and Growth
Five Essentials	Ambitious instruction Supportive Environment
CPS Framework for Teaching	1a. Demonstrating Knowledge of Content and Pedagogy 1b. Demonstrating Knowledge of Students 1c. Selecting Learning Objectives 1d. Designing Coherent Instruction
CPS Performance Standards for School Leaders	A3. Allocates Resources to Support Student Learning, Prioritizing Time

Rigorous Student Tasks:

The school regularly examines student work - what students are being asked to do on in their classrooms - across grades or courses in all content areas. Examining the texts and tasks students experience provides the necessary insight to gauge rigor and illuminate how the standards are actualized prompting the question whether or not approaches support the true spirit of college and career readiness. (adapted from The Education Trust – Equity in Motion Series)

Score

1 2 3 4

Weekly Newsletters at each grade level
 Monthly calendar
 Walk Through by Peers and Network
 Student Council
 Monthly Bulletin boards that reflect student authentic work
 Student Portfolios
 Perfect attendance board

Guide for Rigorous Student Tasks

- **Begin with the belief that all students can learn. (see *Culture for Learning*)**
 - Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.
 - Create an environment where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.
 - Communicate the necessity of attendance and engagement everyday in order to succeed.
- **Plan and assign tasks that are cognitively challenging for individual students and require students to provide evidence of their reasoning.**
 - Align tasks with standards-based learning objectives that reflect the depth of knowledge expectations.
 - Tasks are Integrative to draw on multiple standards.
 - Teach for Robust Understanding in Mathematics (TRU Math ([https://sites.google.com/a/cps.edu/kc/curriculum/content-area-subpages/math/tru-math-dimensions/TRU%20Math%20-%20Conversation%20Guide%20\(Short%20Version\).pdf?attredirects=0&d=1](https://sites.google.com/a/cps.edu/kc/curriculum/content-area-subpages/math/tru-math-dimensions/TRU%20Math%20-%20Conversation%20Guide%20(Short%20Version).pdf?attredirects=0&d=1))). Engage students with important

- mathematical ideas, not simply receiving knowledge, requiring students to engage in productive struggle.
- **Tasks reflect the key shifts in literacy.**
 - **Complexity:** Tasks reward close reading of complex text; Focus on comprehension of academic language, not obscure vocabulary.
 - **Evidence:** Cite evidence from text and write to sources, not decontextualized prompts.
 - **Knowledge (non-fiction):** Tasks embed reading and writing across disciplines with a variety of literary and informational complex texts and tasks and demonstrate comprehension through speaking, listening.
- **Tasks reflect the key shifts in mathematics.**
 - **Focus:** Tasks reflect a curricular and instructional focus on the major work in (e.g. operational fluency and number sense in K-2).
 - **Coherence:** Multi-grade progressions stress key beginnings (e.g. ratios in 6th grade) and key end points (e.g. fluency with multiplication in 3rd);
 - **Rigor:** Problems require construction of mathematical reasoning and critiques of other possible solutions.
- **Provide opportunities for students to create authentic work for real audiences (beyond the teacher) to motivate them to meet standards and engage in critique and revision.**
- **Examine student work to identify and showcase the qualities of strategic thinking that are both rich in content and relevant for students.**
 - Analyze models with students to build a vision of quality.
 - Use protocols to collectively reflect regularly on the level of cognitive demand asked of students across the school, particularly priority group students, to think strategically as speakers, listeners, readers, and writers.
 - Analyze student work samples as part of professional learning to best support students' attainment of quality work and standards.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Cross-section of student work from a variety of content areas ✓ Observation of student learning (e.g. learning walks/walkthroughs) ✓ Focus group(s) and discussions with students
Measures	✓ SGRP Attainment and Growth
Five Essentials	Ambitious instruction
CPS Framework for Teaching	1d. Designing Coherent Instruction 2b. Establishing a Culture for Learning 3b. Using Questioning and Discussion Techniques 3c. Engaging Students in Learning
CPS Performance Standards for School Leaders	B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices

Transitions, College & Career Access & Persistence:

The school creates pathways to success built on a vision in which all students leave secondary school with a clear plan for their initial postsecondary destination, whether in apprenticeship training, work, or college. All students have equal access to college preparatory curriculum to be successful. The school is characterized by structures for developing early postsecondary awareness and the knowledge and skills that lay the foundation for the academic rigor and social development necessary for college and career success. Students are equipped with the confidence in their ability to implement and adapt their plan throughout their lives as they and the world around them change. This vision sees students as the architects of their own lives. (adapted from Creating Pathways to Success, Ontario)

Score

1 2 3 4

Afterschool High School Readiness class (Transitions)
 Man/Boy Breakfast
 Remediation Plans
 8th Grade Parent Meetings
 Algebra class
 BOY and EOY teacher meetings

Guide for Transitions, College & Career Access & Persistence

- **TRANSITIONS - Have structures and processes in place to ensure successful transitions (e.g. into school , grade to grade, school to school, school to post-secondary).**
 - Mitigate the adverse effects experienced by some students in transition – such as arriving part-way through the school year – that can cause students to fall behind or become disengaged from school.
 - Monitor the progress of English learners after transition from services.
 - Provide programs and interventions that help students as they move from middle school through Freshmen year, including but not limited to: High School Investigation Days, Freshmen Connection program (where budget allows), and a robust Freshmen Orientation program. Implement targeted holistic student supports the entire Freshmen year.
 - Provide sustained summer learning experiences to minimize learning loss and support key transition periods (e.g. summers before Kindergarten, HS, and college).
 - Use student data and best practices research to develop focused programs.
 - Expand access beyond students who are struggling academically.
 - Provide school counseling and postsecondary advising transition support and follow-up during “Summer Melt” and the first year of college.
- **AWARENESS - Expose students early to academic/professional worlds beyond K-12.**
 - Provide students opportunities to discover personal talents and skills, identify career interests, and pursue coursework/activities necessary to

- reach personal, academic and career goals.
- Expose students to a range of career paths and the educational requirements of each to improve long-term planning and goal-setting.
 - Start the conversation about college in primary grades.
 - Make parents aware of academic opportunities and supports for their child.
- **READINESS – Ensure equitable access to college preparatory curriculum.**
 - Provide access to 8th Grade Algebra to all eligible 8th grade students.
 - Provide access to early college and career coursework and credential opportunities while in HS (e.g. AP credit, Dual credit, industry credentials (CTE), Seal of Biliteracy)
 - Teach students to analyze their transcripts and test scores, as well as connect course selection, attendance, and grades to their continued success and access to postsecondary options, and adjust their actions and behavior to make progress toward graduation and their top postsecondary choice. Provide support and motivation to encourage B's or better and improving attendance.
 - Create opportunities for students to explore college and career knowledge, mindsets, and skills necessary for academic planning and goal setting.
 - Find opportunities to work with all students on academic and personal behaviors, including persistence, engagement, work habits/organization, communication/ collaboration, and self-regulation.
 - In Naviance, develop an Individual Learning Plan that tracks coursework, college and career assessments, goal setting, 6th-12th grade milestones completion that culminates in a concrete postsecondary plan.
- **SUCCESS - Provide direct assistance to all students and families through every stage of the college selection, application, and entry process (Transition to College (HS))** including, but not limited to academic planning/advising to assist with:
 - Selecting colleges with the best institutional graduation rates for their level of qualifications. (Students of all qualification levels are more likely to graduate from college if they attend a postsecondary institution with high graduation rates)
 - Researching/comparing options including short and long-term financial outcomes, comparing college graduation rates, and other statistics to narrow down options.
 - Researching living wage options such as an apprenticeship or certification programs for students who wish to work after high school and/or want to delay college.
 - Applying to multiple colleges—generally three or more.
 - Navigating financial aid and capitalizing on grant and scholarship opportunities.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Data on college visits and college fair information ✓ Naviance Monthly Data ✓ Scholarships earned ✓ Artifacts, plans, or timelines related to successful transitions structures ✓ To & Through data
Measures	<ul style="list-style-type: none"> ✓ College Enrollment, Persistence, Drop Out, and Attendance Rates ✓ Early College and Career Credentials
Five Essentials	Ambitious Instruction Supportive Environment
CPS Framework for Teaching	2b. Establishing a Culture for Learning
CPS Performance Standards for School Leaders	C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort C2. Builds a culture of high aspirations and achievement for every student.

Expectations for depth & breadth of Quality Teaching

3 of 3 complete

Instruction:

The teachers have finely honed instructional skills. They can shift from one approach to another as the situation demands by carefully monitoring the effect of their teaching on student learning. They seamlessly incorporate ideas and concepts from other parts of the curriculum into their explanations and activities. Their questions probe student thinking and serve to extend understanding. They promote the emergence of self-directed learners.

Score

1 2 **3** 4

Flexible Small groups
 Differentiate instruction for warning, below, meets and exceeds
 Use illustrative mathematics and Formative assessment lessons
 Higher order discussions questions used daily and in lesson plans.
 Daily exit slips
 Edu Creations used to differentiate instruction, practice and assessment
 Students work graded with thought provoking questions rather than marks indicating correctness
 E-mail, Edmodo, and Edu Creations used to communicate with students

Guide for Instruction

- **Plan a range of effective pedagogical approaches suitable to student learning of the content/skills taught and anticipate student misconceptions.**

- **Effectively communicate with students.**
 - Guide students to articulate the relevance of the objective(s) to learning.
 - Anticipate possible student misunderstanding.
 - Enable students to develop a conceptual understanding of content while making connections to their interests, knowledge, and experience.
 - Enable students to contribute to extending the content by explaining concepts to their classmates.
 - Build on students' language development and understanding of content.
 - Use vocabulary appropriately for students' ages and development. Students contribute to the correct use of academic vocabulary.
- **Use questioning and discussion as techniques to deepen student understanding and challenge.**
 - Use a variety of low- and high-level, open-ended, and developmentally appropriate questions to challenge students cognitively, advance high level thinking and discourse, and promote metacognition.
 - Use techniques that enable students to engage each other in authentic discussions about content. And, enable students to formulate their own questions and respectfully challenge one another using viable arguments based on evidence.
 - Encourage student responsibility for ensuring all voices are heard in the discourse and that all students are listening and responding to questions and answers from their teacher and peers.
 - Require students to cite textual evidence to support/develop a claim.
- **Engage students in learning.**
 - Scaffold instruction to ensure all students, including diverse learners and English Learners, access complex texts and engage in complex tasks.
 - Provide targeted supports to individual students or groups of students based on their identified needs.
 - Provide instruction designed to develop language domains for English learners.
- **Monitor the effect of teaching on student learning and integrate formative assessment into instruction.**
 - Monitor progress and check for understanding for individual students.
 - Change instructional practice based on analysis of current data.
 - Use universally designed assessments that allow for multiple pathways for students to demonstrate understanding of the objective(s).
 - Also see *Balanced Assessment*.
- **Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated.**
 - Intervene in a timely and effective way to help students who are struggling.
 - When formative assessments show a need for intervention or enrichment, make effective impromptu adjustments that individualize instruction.
 - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Evidence of best practices (flexible grouping, cognitively demanding tasks, open-ended questions) ✓ Informational observations, peer observations, learning walks ✓ Lesson studies
Measures	<ul style="list-style-type: none"> ✓ SGRP Attainment and Growth ✓ REACH observation trends (de-identified)
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Effective Leaders Supportive Environment
CPS Framework for Teaching	<ul style="list-style-type: none"> 3a. Communicating with Students 3b. Using Questioning and Discussion Techniques 3c. Engaging Students in Learning 3d. Using Assessment in Instruction 3e. Demonstrating Flexibility and Responsiveness
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices B2. Observes and Evaluates Staff and Gives Feedback to Staff

Multi-Tiered System of Support:

The school is characterized by full implementation a system of academic and social emotional (SEL) supports for all students. Every day, in all classrooms, all teachers provide: Universal instruction in the core curriculum - academic & SEL (Tier 1) to all students; additional targeted academic and SEL supports (Tier 2) where needed; and deep and intense supports (Tier 3) based on individual and small group needs. The school also monitors On Track data (grades/GPA and attendance (ES), and course credits (HS)) to provide interventions/supports for students at risk for failure and/or truancy.

Score

1 **2** 3 4

Think Through Math
 Khan Academy
 SRA Reading Lab
 Accelerated Reader
 Stride Academy
 Remediation Plans
 Class Grouping
 support staff members push in and pull out students in Tier 2 and Tier 3
 intervention period during the school day to provide Tier 2 & Tier 3 students interventions for all grades

- **TIER 1 - Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated. (3e)**
 - Intervene in a timely and effective way to help students who are struggling.
 - When formative assessments show a need for intervention or enrichment, teachers make effective impromptu adjustments that individualize instruction for students.
 - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **TIER 1 - Customize the learning environment, pace, and approach of teaching and curriculum in order to meet each learners' individual needs ('Personalized Learning').**
 - Empower student to advance their learning.
 - Use up-to-date individual student profiles that include strengths, needs, motivations, and outlines an individualized path to reach his/her goals.
 - Classrooms are student-centered with student agency.
 - Each student has the opportunity to advance upon demonstrating mastery.
- **ON TRACK - Provide universal supports to prevent failing and absenteeism and targeted interventions for grades below "C" or chronic absenteeism. (On Track)**
 - Identify students off track due to low attendance and poor course performance and provide intensive supports to address root causes of why students have low grades and poor attendance.
- **TIER 2 & 3 - Collaborate and work as teams of teachers and Related Service Providers (RSP) to plan and monitor targeted student support with varied instructional strategies and SEL support of varying degrees of intensity for all students.**
 - Monitor students requiring and receiving targeted and intensive instruction/interventions.
 - Use the Problem Solving Process to plan Tier 2 and 3 instruction/interventions.
 - Determine appropriate interventions for students or groups of students not making adequate progress.
 - Use progress monitoring data to track effectiveness of interventions and student response to intervention.
- **TIER 2 & 3 – Implement Personal Learning Plans (PLP (<https://sites.google.com/a/cps.edu/kc/curriculum/instructional-supports/school-year-supports---personal-learning-plans>)) goals and intervention strategies for students requiring school year supports as described in Elementary School Promotion Policy (Board Report 09-1028-PO2).**
 - Ensure implementation of these plans, review subsequent 5 week data, determine the effectiveness of the strategies and adjust plans as needed.
- **Communicate to parents/guardians the additional supports and/or interventions provided for their child to better align school and home environments.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Evidence of multi-tiered system of supports (e.g. progress monitoring data, menu of available interventions in use, teacher team protocols in use) ✓ Evidence of Personal Learning Plan (PLP) implementation ✓ Integrated data system that informs instructional choices ✓ Flexible learning environments ✓ Use of student learning plans ✓ Use of competency-based assessments ✓ Use of personalized learning rubric ✓ Evidence of On Track monitoring and supports
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth ✓ Attendance Rates ✓ Course success rates (e.g. grade distributions, pass/failure rates)
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Collaborative Teachers Supportive Environment
CPS Framework for Teaching	<ul style="list-style-type: none"> 1a. Demonstrating knowledge of content and pedagogy 1b. Demonstrating Knowledge of Students 1d. Designing Coherent Instruction 2d. Managing Student Behavior 3d. Using Assessment in Instruction 3e. Demonstrating Flexibility and Responsiveness 4b. Maintaining Accurate Records
CPS Performance Standards for School Leaders	B3. MTSS Implemented Effectively in School

Balanced Assessment & Grading:

A balanced assessment system effectively measures the depth and breadth of student learning and monitors student progress towards college and career readiness. It also produces actionable data to inform planning for instruction, academic supports, and resource allocation. To meet these goals, a balanced assessment system must include multiple measures and be responsive to the needs of all students, including diverse learners and English learners.

Score

1 2 3 4

IEP with modified lesson plans
 Data Wall
 Grade level meetings
 Cluster meetings
 Uniform Grading system
 NWEA Growth Charts
 Data deep dive
 Uniform Grade book system (Color coding and required entry grades weekly)
 Measuring UP

Guide for Balanced Assessment & Grading

- **Use multiple measures** (i.e. a range of assessment types and at multiple points in time) to supplement district-centralized assessments with other formative assessments to provide a more comprehensive picture of student learning.
- **Use screening, diagnostic, and progress monitoring assessment to correctly identify specific gaps and monitor improvement, especially for students receiving Tier 2 and 3 services, in addition to Tier 1 core instruction.** (also see *MTSS and Instruction*)
- **Make assessments accessible to students, including diverse learners and English Learners through employing features of universal design** (<http://www.udlcenter.org/aboutudl/udlcurriculum>) **and use of accommodations and, where needed, modifications.**
 - Provide accommodations in presentation (i.e. how assessment text and tasks are presented to students), response (i.e. how students provide their answers), and/or setting/timing (i.e. scheduling/location of assessment).
- **Utilize assessments that reflect the key shifts in literacy and mathematics in teacher created or selected assessments.** (see Rigorous Student Tasks)
- **Utilize assessments that measure the development of academic language for English learners.**
- **Have access to and analyze school-wide, teacher team, and classroom assessment data to determine instructional effectiveness and subsequent learning needs**
- **Improve and promote assessment literacy.**
 - Work together on building common assessments within a department, course, or grade level team.
 - Invest resources in helping teachers evaluate and improve the quality of formative assessments. For example, use the Assessment Design Toolkit (<http://www.csai-online.org/spotlight/assessment-design-toolkit>).
 - Use common protocols and calibrate on scoring and grading in teacher teams.
 - Analyze quality and alignment of assessments and tasks to ensure they meet the expectations of the standards and embed various levels of complexity.
- **Have a grading system that clearly, accurately, consistently, and fairly communicates learning progress and achievement to students, families, postsecondary institutions, and prospective employers.**
 - Ensure that students, families, teachers, counselors, advisors, and support specialists have the detailed information they need to make important decisions about a student's education.
 - Measure, report, and document student progress and proficiency:
 - Against a set of clearly defined cross-curricular and content-area standards and learning objectives collaboratively developed with staff.
 - Separately from work habits, character traits, and behaviors, so that educators, counselors, advisors, and support specialists can accurately determine the difference between learning needs and behavioral or work-habit needs. academic mindsets and behaviors (CCSR).
 - Ensure consistency and fairness in the assessment of learning, and assignment of scores and proficiency levels against the same learning standards, across students, teachers, assessments, learning experiences, content areas, and time.
 - Ensure grades are not used as a form of punishment, control, or compliance.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Examples of a variety of teacher created and teacher selected assessments ✓ Units and lesson plans with formative and summative assessments embedded in a long term plan ✓ Evidence of assessment data analysis for the purpose of planning ✓ Assessment calendar ✓ Examples of gradebooks ✓ School's grading policy ✓ Grade distribution reports (course success rates)
Measures	✓ SQRP Attainment and Growth
Five Essentials	Ambitious Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 1c. Selecting Learning Objectives 1e. Designing Student Assessment 3d. Using Assessment in Instruction 4a. Reflecting on Teaching & Learning 4b. Maintaining Accurate Records
CPS Performance Standards for School Leaders	B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices

Culture for Learning:

Score

1 2 3 4

A culture for learning is characterized by a school atmosphere that reflects the educational importance of the work undertaken by both students and staff. It describes the norms that govern the interactions among individuals about the mindsets (e.g. ability/confidence to grow with effort), academic behaviors (e.g. attending classes, completing assignments), the learning strategies and skills, the value of perseverance despite challenges and obstacles, and the general tone of the school. The classroom is characterized by high cognitive energy, by a sense that what is happening there is important, and that it is essential to “get it right.” There are high expectations for all students. The classroom is a place where teachers and students value learning and hard work, and students take visible delight in accomplishing their work. Staff believe they can make a difference, that their hard work is the fundamental cause of student achievement, and are invested in student outcomes.

- Student of the Month
- PAWS
- Attendance Charts
- Monthly Attendance
- Honor Roll
- Student Goal Setting

Guide for Culture for Learning

- **Create a culture that reflects a shared belief in the importance of learning and hard work.**
 - Use strategies to reinforce and cultivate student curiosity.
 - Make learning goals relevant to students, and inspire students to stay committed to their learning goals.
 - Consistently communicate the expectation that all students can achieve at high levels.
 - Utilize strategies to encourage daily and timely attendance.
- **Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.**
 - Clearly display school-wide expectations for academic and personal success throughout the building.
 - Set high expectations according to grade-appropriate learning objectives.
 - Differentiate expectations so all students stretch to not only meet but exceed personal learning goals.
 - Recognize high levels of student achievement. All students receive recognition.
 - Encourage student resilience and hard work.
 - Ensure students feel safe to share misunderstandings and struggles.
- **Encourage students to take ownership and pride in their work where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.**
 - Students self-assess (e.g. checking own work before giving to teacher) to develop a reflective habit of mind essential for improvement. This ensures students take responsibility for their own learning, focuses attention on criteria for success, and increases effort and persistence.
- **Provide students frequent, informative feedback.**
 - Tell/show students what they have done well (through positive reinforcement) and what they need to do to improve, including clarifying criteria and goals.
 - Give feedback on the task, the processes used to complete the task, and on the student's ability to self-regulate their own learning.
- **Develop academic mindsets and behaviors.**
 - Teach a growth mindset that over time with effort and practice, students can learn and succeed.
 - Encourage students' sense of belonging to the school and classroom community (see Relational Trust).
 - Employ strategies including ongoing monitoring and support of students' academic behaviors.
 - Praise effort and process. For example, “Good job, that must have taken a lot of effort” instead of, “Good job. You must be really smart.”

Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	✓ Sample of individual student learning goals from a cross-section of teachers
	✓ Also review student work evidence from Rigorous Student Tasks
Measures	✓ Five Essentials – Ambitious Instruction
	✓ SQRP Attainment and Growth
Five Essentials	Ambitious Instruction
	Collaborative Teachers
	Supportive Environment
CPS Framework for Teaching	2b. Establishing a Culture for Learning
CPS Performance Standards for School Leaders	C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort

Relational Trust:

Score

The school is characterized by high levels of relational trust between all school participants - the “glue” or the essential element that

coordinates and supports the processes essential to effective school improvement. Interactions, both between the teacher and students and among students, are highly respectful, reflecting genuine warmth and caring. Students contribute to high levels of civility. Interactions are sensitive to students as individuals, appropriate to the ages and development of individual students, and to the context of the class. The net result of interactions is that of academic and personal connections among students and adults.

1 2 3 4

Teacher Collaboration (gen ed/divers learners)
 Grade Level Meetings
 Student Council
 Technology Crew
 Student Ambassadors

Guide for Relational Trust

- **Develop trusting relationships with students so each student has at least one trusted adult in the school.**
 - Adults are responsible for occasional check-ins or serve as mentors.
- **Adult-student interactions are positive, caring, and respectful.**
 - Ensure a greater proportion of interactions are positive (as opposed to corrective) between staff and student consistently school-wide.
- **Student interactions are mutually supportive and respectful, with strong norms for positive behavior.**
 - Create opportunities for students to build positive relationships with peers.
 - Create opportunities for older students to mentor younger students.
- **Understand diversity and its impact on student learning; recognize and integrate the learning opportunities that come from a diverse community.**
 - Create opportunities for students to learn about the community they serve (e.g. culture and neighborhoods).
 - Have mutual respect for individual differences (e.g. gender, race, culture, etc.) at all levels of the school—student-student; adult-student; adult-adult and overall norms for tolerance.
 - Provide training to engage diverse families and communities.
- **Support and respect one another, personally and professionally (Teacher-Teacher Trust, Teacher-Principal Trust)**
 - Respect other teachers who take the lead in school improvement efforts.
 - Respect colleagues who are experts at their craft.
 - Exchanges are marked by genuinely listening to what each person has to say and by taking these views into account in subsequent actions. Even when people disagree, individuals can still feel valued if others respect their opinions.
 - Personal regard springs from a collective willingness to extend beyond the formal requirements of a job definition or a union contract (e.g. openness or reaching out to others).
- **Utilize relationships as a means of deterring truant behavior brought on by unspoken hurdles a child may be facing.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Five Essentials/My Voice, My School Survey ✓ School Climate Standards Self-Assessment
Measures	✓ Five Essentials
Five Essentials	Collaborative Teachers Supportive Environment
CPS Framework for Teaching	1b. Demonstrating Knowledge of Students 2a. Creating an Environment of Respect and Rapport
CPS Performance Standards for School Leaders	D2. Creates, develops and sustains relationships that result in active student engagement in the learning process E1. Creates a Culturally Responsiveness Climate

Student Voice, Engagement, & Civic Life:

Students are interested and engaged in learning, invested in their school, and contributing to their community. The school provides early and ongoing exposure to a wide range of extracurricular activities and rigorous courses and programming.

Score

1 2 3 4

After School All Stars Basket Ball (boys and girls)
 Tennis Cross Country/Track
 Cheerleading/PomPom Chess Club
 GEMS Student Interest Surveys
 Ball Room Dancing Civic Life

Guide for Student Voice, Engagement, & Civic Life

Students...

- **Have equitable access to a wide range of extracurricular and enrichment opportunities that build leadership, nurture talents and interests, and increase attendance and engagement with the school.**

- Student needs, interest, and input are solicited for student programming.
- Impact and quality of extracurricular and enrichment activities are measured regularly.
- **Have equitable access to rigorous courses/programming (e.g. AP, IB, magnet, dual credit, CTE).**
 - Student needs, interest, and input are solicited for student programming.
- **Have a choice.**
 - Respectful student questioning and inquiry is embraced. Students choose issues of concern, research topics relevant to their lives, and develop their own plans to address them.
 - Learning activities are personalized to match students' needs and interests, and students are involved in decisions that affect their learning.
- **Have a voice and take informed action.**
 - Students are included in key conversations about their learning experience and work with the principal and staff to identify issues and implement solutions. (e.g. student voice committee).
 - Students initiate and lead some school improvement initiatives.
 - Students participate in democratic decision-making at the school level.
 - Students identify and research issues of relevance and work together to propose/advocate for solutions.
- **Connect to decision-makers.**
 - Students learn about the structures and roles of government and civil society. They learn how to engage with elected officials and decision makers, and learn they have power and practice using it.
 - Students learn about issues and candidates, prepare voter education materials and get involved.
 - All eligible students are asked to register to vote.
- **Make positive contributions to the school and community.**
 - Civic engagement is the project of entire school. Teachers and school staff collaborate across disciplines and grade levels to align and embed civic skills and content in curriculum.
 - Curriculum based projects, including service learning experiences, are present in various disciplines, and link students to community resources and partners.
 - Incorporate writing for audience beyond the teacher (presentation based learning).
- **Learn to evaluate and consider multiple viewpoints by discussing current and controversial topics.**
- **Consider how people in a democratic society effect change.**
- **Consider their roles and responsibilities as a member of the community.**
- **In high school, students are enrolled in Civics courses.**

Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Extracurricular offering info (e.g. descriptions of sports and clubs, list of partner organizations, participation data) ✓ Student interest surveys (and/or other avenue for student input) ✓ Policies regarding student engagement in decision making ✓ Student government or committee charter and responsibilities ✓ MVMS Student Survey completion rates and results
Measures	✓ Five Essentials – Supportive Environment
Five Essentials	Supportive Environment
CPS Framework for Teaching	1b. Demonstrating Knowledge of Students 2a. Creating an Environment of Respect and Rapport 3c. Engaging Students in Learning
CPS Performance Standards for School Leaders	D3. Utilizes Feedback from Multiple Stakeholders for School Improvement
Content Standards	Social Science 3.0 Social Emotional Learning Standards

Safety & Order:

The school is characterized by high levels of safety and order. Students feel physically and emotionally safe from harm, and adults work to actively maintain a safe, orderly school environment.

Score

1 2 3 4

Security Personnel
 Safety and Behavior Plans
 In School Suspension
 Peace Circles
 Restorative Justice
 Peer Mediation
 PBIS
 Low discipline infractions
 Full Time Dean of Students

Guide for Safety & Order

- **Ensure students and adults feel physically, socially, intellectually, and emotionally safe throughout the school.**
- **Provide clear procedures for reporting and responding to safety concerns.**

- **Manage efficient and orderly transitions between activities.**
 - Manage classroom routines and procedures to maximize instructional time.
 - Orchestrate the environment so students contribute to the management of classroom routines (e.g. transitions) without disruption of learning).
 - Arrival, dismissal, and other school-wide transitions are safe, efficient, and orderly.
- **Provide a framework for positive behavior throughout the school based on shared values and expectations.**
 - Have shared expectations for positive behavior. (See Restorative Approaches to Discipline)
- **Teach, model, and reinforce (by all staff members) clear behavior expectations for all areas of the school.**
 - All adults use active supervision (move, scan, and interact) in all settings.
- **Emphasize proactive, instructive, and restorative approaches to student behavior and minimize punitive consequences through policies and procedures. (See Restorative Approaches to Discipline)**
 - Adults correct misbehavior in ways that reinforce established expectations and cause minimal disruption to learning.
- **Clarify criteria for office referrals versus classroom managed behavior.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ MVMS score – “Safety” ✓ % of teachers proficient or distinguished in 2c (Management of Transitions) on the Framework for Teaching? ✓ Examples of teacher practice improving in Domain 2 of the Framework for Teaching. ✓ School Climate Standards Rubric/Assessment
Measures	<ul style="list-style-type: none"> ✓ Five Essentials – Supportive Environment score ✓ My Voice, My School Survey “Safety” score
Five Essentials	Supportive Environment
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 2c. Managing Classroom Procedures 2d. Managing Student Behavior
CPS Performance Standards for School Leaders	A4. Creates a Safe, Clean and Orderly Learning Environment

Restorative Approaches to Discipline:

Score

The school is characterized by having and implementing policies and procedures that emphasize proactive, instructive, and restorative approaches minimizing punitive consequences. Discipline practices primarily focus on shaping behavior as opposed to punishing behavior. The school only uses out-of-school suspension as a last resort and utilizes a systems-change approach to bring about a more restorative culture. The school is also characterized by strong and consistent school and classroom climates. The school reinforces positive behaviors and responds to misbehaviors in calm, respectful, and thoughtful ways, teaching students important social and emotional skills that enable them to get along with others, make responsible decisions, and focus on learning. When misbehavior occurs, the school seeks to understand the underlying reasons (root cause) in order to design a response that effectively changes student behavior using a menu of instructive, corrective and restorative responses.

1 2 **3** 4

Monitor Dashboard Daily
 Peer Mediation
 Restorative Justice
 Parent Logs
 Parent Engagement Room
 Website
 Peace Circles
 Reduced number of incidents per Verify

Guide for Restorative Approaches to Discipline

- **PROACTIVE - Reinforce positive student behavior with clear expectations, routines, and procedures.**
 - A team meets regularly to organize systems that support a restorative environment.
 - Post and refer to clear, positively stated expectations and model expected behaviors.
 - Create routines and procedures central to the learning environment.
 - Engage families as partners.
 - Contact families frequently to inform them of positive student behavior and progress.
 - Vary acknowledgements and provide both short and long term opportunities for reinforcement for all students.
- **INSTRUCTIVE - Integrate universal SEL skills instruction and core content.**
 - Intentionally teach competencies outlined in SEL Standards. Use discipline as opportunity to teach these skills.
 - Use a Multi-tiered System of Supports (MTSS) for social, emotional, and behavioral growth.
 - Use data to determine which behaviors should be retaught or more heavily reinforced.
 - Explicitly teach expected behavior and positively reinforce consistently school-wide.
 - Avoid power struggles with students by offering choices. Redirect students privately and respectfully.
- **RESTORATIVE - Employ a continuum of responses to behavior to effectively change student behavior.**
 - Ensure classroom instruction continues when problem behavior occurs.

- Prefer responses that do not remove students from regular instructional setting or after school activities.
- Respond to behavior to address the cause, reteach expectations, build social emotional skills, and repair relationships with staff or peers.
- Designate an administrator, such as a dean or restorative practices coordinator, responsible for leading centrally-managed response to behaviors using consistent, restorative procedures.
- Support teachers to engage in restorative conversations or respond to behavior incidents.
- Provide opportunities for students to take responsibility for repairing harm caused by their actions.
- Assign detention and ISS only for students who have a pattern of misbehavior and have not responded to non-exclusionary interventions, or when separation is a logical response to the behavior.
 - Include specific interventions to address social and emotional skill development, communicate with teachers to repair relationships, maintain classroom work, and connect to behavioral intervention services as necessary.
 - Establish a clear procedure for obtaining assignments from teachers to mitigate the impact of lost instruction for students assigned to ISS.
 - Designate space and consistent staff to support implementation of ISS.
- (Optional) Develop a Behavioral Health Team to coordinate appropriate behavioral interventions.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested	✓ Misconduct data (Dashboard)
Evidence	✓ My Voice, My School survey responses
Measures	✓ Five Essentials – Supportive Environment
Five Essentials	Supportive Environment
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 2d. Managing Student Behavior 4c. Communicating with Families
CPS Performance Standards for School Leaders	C3. Staff/Student Behavior Aligned to Mission and Vision of School
Content Standards	Social Emotional Learning Standards

Parent Partnership:

Score

The school develops strong parent partnerships characterized by involving parents in the instructional program, messaging expectations, fostering a better connection between the school and home, and inspiring participation and high levels of collaboration with families. The school provides opportunities for families to volunteer, build its parent community, and support the school's operations through activities including but not limited to participation on parent councils (e.g. PACs, BACs and PLNs). There are high levels of communication between schools and families is mutual and two-way. Families have a way to voice concerns and schools address and respond to input.

1 2 **3** 4

LSC
PAC
Parent Engagement Room
Family Nights

Guide for Parent Partnership

- **Establish a non-threatening, welcoming environment that is warm, inviting, and helpful.**
- **Provide frequent, high quality, well publicized opportunities for families and community to participate in authentic and engaging activities in the school community (e.g. student performances/ exhibitions, literacy or math events).**
- **Provide multiple opportunities for parents to ask questions, raise concerns, and give feedback.**
 - Respond to families' concerns and requests for information professionally and in a timely manner, providing resources and solutions to address the concerns.
- **Solicit the support and engagement of families as partners in the instructional program (e.g. volunteering, working at home with their child, involvement in class and school projects in and out of school, and parent workshops).**
 - Host events for parents to share with other parents how home and school complement each other.
 - Share best practices around learning and development with parents to support students at home.
 - Inform parents of grade level standards and expectations and grading policies with a clear description of what meeting the standard looks like.
 - Inform parents of attendance expectations and the impact of attendance on a student's trajectory.
 - Assist parents to volunteer in the school and/or participate on teams/committees.
 - Promote the use of **Parent Portal** and **Parent University** to connect and engage parents with school.
- **Frequently communicate with families about class and individual activities and individual student's progress.**
 - Regularly inform parents of their child's progress across all relevant measures: attendance, discipline, academics, social-emotional learning, and health and wellness.
 - Send regular, positive, personalized communication from a staff member.
 - Use a variety of consistent communication methods (e.g. calls, text, newsletter, website, face to face) sensitive to cultural norms and needs.
- **Conduct intensive outreach to families in need of specialized support through home visits and collaboration with social services agencies.**
 - School responses to student excessive absences and/or tardiness includes outreach to families.
- **Provide proactive communication (e.g. parent handbook and resources).**
- **Partner equitably with parents speaking languages other than English.**

- Information is provided to parents in their native language.
- Parent meetings scheduled with interpreters present to facilitate participation.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Examples of communication methods and content
	✓ Participation rates for Parent University, events, parent council(s), report card pick-up, survey completion, Parent Portal, etc.
	✓ Outreach efforts
	✓ Documentation of responsiveness to Parent Support Center concerns raised
	✓ Event agendas, flyers
Measures	✓ Fundraising activities and amounts (if applicable)
	✓ How does the school honor and reflect the diversity of families including language and culture?
	✓ Five Essentials Score – Involved Families
Five Essentials	Involved Families
	CPS Framework for Teaching
CPS Performance Standards for School Leaders	2c. Managing Classroom Procedures
	4c. Communicating with Families
	D1. Engages Families

School Excellence Framework Priorities

Score	Framework dimension and category	Area of focus ☐ = Not of focus
2	Expectations for depth & breadth of Quality Teaching: Multi-Tiered System of Support	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Quality Teaching: Instruction	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Student Learning: Curriculum	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Student Learning: Instructional Materials	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Student Learning: Rigorous Student Tasks	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Student Learning: Transitions, College & Career Access & Persistence	1 2 3 4 5 ☐
3	Expectations for Quality & Character of School Life: Culture for Learning	1 2 3 4 5 ☐
3	Expectations for Quality & Character of School Life: Parent Partnership	1 2 3 4 5 ☐
3	Expectations for Quality & Character of School Life: Relational Trust	1 2 3 4 5 ☐
3	Expectations for Quality & Character of School Life: Restorative Approaches to Discipline	1 2 3 4 5 ☐
4	Culture of & Structure for Continuous Improvement: Aligned Resources	1 2 3 4 5 ☐
4	Culture of & Structure for Continuous Improvement: Instructional Leadership Team	1 2 3 4 5 ☐
4	Culture of & Structure for Continuous Improvement: Leadership & Collective Responsibility	1 2 3 4 5 ☐

4	Culture of & Structure for Continuous Improvement: Professional Learning	1	2	3	4	5	⊗
4	Expectations for depth & breadth of Quality Teaching: Balanced Assessment & Grading	1	2	3	4	5	⊗
4	Expectations for Quality & Character of School Life: Safety & Order	1	2	3	4	5	⊗
4	Expectations for Quality & Character of School Life: Student Voice, Engagement, & Civic Life	1	2	3	4	5	⊗

Goals

Required metrics (Elementary)

18 of 18 complete

	2014-2015 Actual	2015-2016 Actual	2016-2017 Goal	2017-2018 Goal
National School Growth Percentile - Reading				
The reading growth goals of 98% and 99% respectively were set based on the actual growth of 97% on the 2014 and 2015 SQRPs.	97.00	97.00	98.00	99.00
National School Growth Percentile - Math				
The math growth goals of 90% and 95% respectively were set based on the actual growth of 93% growth on the 2014 SQRP and the dip in growth to 74% on the 2015 SQRP. We would like to increase the math growth back to where it was.	93.00	74.00	90.00	95.00
% of Students Meeting/Exceeding National Ave Growth Norms				
The % of students meeting/exceeding national growth norms goals were derived from the SQRP results and are in realistic increments for 2016 and 2017.	70.40	(Blank)	75.00	80.00
African-American Growth Percentile - Reading				
The reading growth goals of 98% and 99% respectively were set based on the actual growth of 97% on the 2014 and 2015 SQRPs. Gillespie is 99% African-American.	97.00	97.00	98.00	99.00
Hispanic Growth Percentile - Reading				
n/a	(Blank)	(Blank)	0.00	0.00
English Learner Growth Percentile - Reading				
n/a	(Blank)	(Blank)	0.00	0.00
Diverse Learner Growth Percentile - Reading				
There was a dip in the growth of diverse learners in reading in 2015. The goals of 65% and 70% will help make up for the loss and get us closer to where we should be. The diverse learner reading growth in 2014 was 78%.	78.00	45.00	65.00	70.00
African-American Growth Percentile - Math				
The math growth goals of 90% and 95% respectively were set based on the actual growth of 93% growth on the 2014 SQRP and the dip in growth to 74% on the 2015 SQRP. We would like to increase the math growth back to where it was. Gillespie is 99% African-American.	93.00	73.00	90.00	95.00
Hispanic Growth Percentile - Math				
n/a	(Blank)	(Blank)	0.00	0.00

English Learner Growth Percentile - Math

n/a	(Blank)	(Blank)	0.00	0.00
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Diverse Learner Growth Percentile - Math

There was a huge, disappointing dip in the growth of diverse learners in math in 2015. The goals of 50% and 60% will help make up for the loss and get us closer to where we should be. The diverse learner math growth in 2014 was 44%; which was also too low.	44.00	5.00	50.00	60.00
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National School Attainment Percentile - Reading (Grades 3-8)

The reading attainment goals of 80% and 82% respectively were set based on the actual attainment of 80% on the 2015 SQR. We would like to maintain and realize incremental increase in reading attainment.	59.00	80.00	80.00	82.00
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National School Attainment Percentile - Math (Grades 3-8)

The math attainment goals of 78% and 80% respectively were set based on the actual attainment of 75% on the 2015 SQR. We would like to maintain and realize incremental increase in math attainment.	64.00	75.00	78.00	80.00
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National School Attainment Percentile - Reading (Grade 2)

The reading attainment goals of 93% and 95% respectively were set based on the attainment results of last year's 2nd grade students of 93% on the 2015 SQR. Our goal is for the current second grade level to perform as well.	51.00	93.00	93.00	95.00
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National School Attainment Percentile - Math (Grade 2)

The math attainment goals of 87% and 90% respectively were set based on the attainment results of last year's 2nd grade students of 87% on the 2015 SQR. Our goal is for the current second grade level to perform as well.	54.00	87.00	87.00	90.00
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% of Students Making Sufficient Annual Progress on ACCESS

n/a	(Blank)	(Blank)	0.00	0.00
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Average Daily Attendance Rate

Our goal is to increase the student attendance rate to 95% (the district average). Gillespie has had consistent success in moving the needle forward towards 95%.	93.80	94.10	95.00	96.00
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My Voice, My School 5 Essentials Survey

We would like to achieve a 5 in all categories on the MVMS 5 Essentials Survey.	(Blank)	(Blank)	(Blank)	(Blank)
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Custom metrics

0 of 0 complete

2014-2015 Actual	2015-2016 Actual	2016-2017 Goal	2017-2018 Goal
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Strategies

Strategy 1

If we do...

effective (DDI) data-driven instruction cycle reviews every 5th week

...then we see...

an increase in student growth and attainment on standardized assessments and interim assessments; an increase in student on-track

...which leads to...

an increase in the percentage of students in grades 3rd-8th meeting or exceeding standards in reading and math to at least 80%.

data, and an increase in student self-efficacy

Tags:
Personalized Learning, Instruction, Differentiated instruction

Area(s) of focus:
1, 3

Action step	Responsible	Timeframe	Evidence for status	Status
Maintenance of data walls and growth targets	ILT	Sep 1, 2016 to Jun 30, 2018	Updated data walls and goal thermometers	On-Track
Goal setting, Data walls				
Weekly grade book check with written feedback	ILT	Sep 1, 2016 to Jun 30, 2018	Feedback sheets for each teacher's grade book	On-Track
Gradebook monitoring				
For Data Collection, greater use of Student Response Systems	Technology Coordinator, Teachers	Sep 1, 2016 to Jun 30, 2018	Use of systems in the classroom	On-Track
Data tracking, Student response systems				
Ongoing skills assessments (bi-weekly) in reading and math using measuring up live	ILT	Sep 1, 2016 to Jun 30, 2018	Monitoring Data in Measuring Up Live	On-Track
Assessments, Data analysis, Data tracking				

Strategy 2

If we do...

...then we see...

...which leads to...

Weekly Job-embedded Professional Development and monitoring of instruction to increase teacher capacity	better trained teachers providing high-quality instruction in the classroom based on the CCSS and pacing guides; as well as a pool of in-house teacher-leaders.	Increased student attainment and achievement by 50% and the promotion of college and career readiness.
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Tags:
Instructional Coaching, Instruction, Curriculum, Monitor, College and career, Pacing guide

Area(s) of focus:
1

Action step	Responsible	Timeframe	Evidence for status	Status
Implement REACH teacher evaluation system	Principal	Sep 1, 2016 to Jun 30, 2018	REACH completion data	On-Track
Reach				
Continually monitor the reading and math blocks by the instructional coaches and monitor for technology integration.	Instructional Coaches	Sep 1, 2016 to Jun 30, 2018	Evidence of monitoring forms	On-Track
Observations, Monitor				
Implement Optimal Learning Model/Gradual Release Model with fidelity	Teachers	Sep 1, 2016 to Jun 30, 2018	Evidence in classroom observations	On-Track
Gradual release of responsibility				

Continue weekly Job-Embedded Professional Development	Teachers Instructional Coach	Sep 1, 2016 to Jun 30, 2018	Attendance sheets and agenda	On-Track
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Literacy framework, Math framework

Bi-weekly monitoring of literacy and math lesson plans with written feedback and focus on technology integration.	ILT	Sep 1, 2016 to Jun 30, 2018	Evidence of lesson plan review forms and lesson plan tracking forms	On-Track
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Lesson plans, Teacher feedback

ILT and Peer Gallery Walks/Instructional Rounds	ILT/Teachers	Sep 1, 2016 to Jun 30, 2018	Evidence of completed walk through sheets	On-Track
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Instructional walk

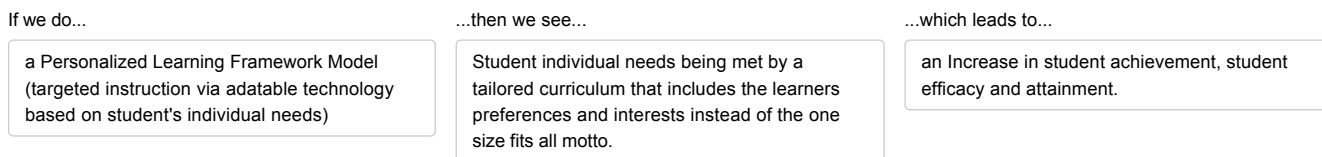
Weekly classroom observations	Principal	Sep 1, 2016 to Jun 30, 2018	Principal Notes	On-Track
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Classroom observations

Continue Participation in Technology Magnet Cluster Program	MCLT	Sep 1, 2016 to Jun 30, 2018	Cluster Status	On-Track
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Magnet cluster schools

Strategy 3



Tags: Specialized Academic Programs - Gifted, Intervention, Data analysis, Data driven instruction

Area(s) of focus: 1, 2, 3

Action step	Responsible	Timeframe	Evidence for status	Status
Continue to run NWEA boot camp for Reading and Math	Principal	Sep 1, 2016 to Jun 30, 2018	Attendance sheets from Boot Camp	On-Track

Nwea

Continue to run Saturday Scholars program for Reading and Math	Principal	Sep 1, 2016 to Jun 30, 2018	Attendance sheets from Saturday Scholars	On-Track
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Student enrichment

Weekly review and analysis of student work.	Teachers	Sep 1, 2016 to Jun 30, 2018	Student work protocol forms	On-Track
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Student work protocol

Weekly Intervention Classes	Interventionist	Sep 1, 2016 to Jun 30, 2018	Intervention Progress Monitoring	On-Track
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Interventions

Targeted Intervention (remediation/enrichment) for reading /math via technology	Tech Lead, Interventionist	Sep 1, 2016 to Jun 30, 2018	Reports from technology intervention programs	On-Track
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Technology, Intervention

Continue Participation in Gifted Programs	Gifted Coordinator	Sep 1, 2016 to Jun 30, 2018	Gifted Status	On-Track
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Specialized Academic Programs - Gifted

Purchase and implement reading and math computer based programs to assist with personalized instruction	Principal	Sep 1, 2016 to Jun 30, 2018	Monitor usage of ST Math, Stride Academy, Reading A-Z, Headsprout, and AR360	On-Track
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Interventions, Web based

Implement Reading and math incentive programs such as Read to Succeed and ST Math	Instructional Coaches	Sep 1, 2016 to Jun 30, 2018	Status updates form incentive programs and on-track	On-Track
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Technology, Interventions

Continue to allow access to ipad carts for primary grades and chromebook carts for intermediate and upper grades.	Technology Coordinator	Sep 1, 2016 to Jun 30, 2018	Use of devices in the Classroom	Completed
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Personalized Learning, Instruction, Interventions, Growth

Strategy 4

If we do...

the 4 C's- Calm, Cool Collected Culture Program

...then we see...

a culture that reflects a shared belief in the importance of a positive learning environment through social, emotional and academic hard work.

...which leads to...

Decrease in discipline referrals by 25%; an increase on the MVMS metric to a level 4 overall; an increase in the attendance rate to 95%; and an increase in the number of students participating in the monthly PAWS celebrations for behavior and attendance.

Tags:

Culture of learning, Culture and climate

Area(s) of focus:

2, 4

Action step ?	Responsible ?	Timeframe ?	Evidence for status ?	Status
MTSS	Case Manager, Asst. Principal, Teacher	Sep 1, 2016 to Jun 30, 2018	Remediation Plans, Flexible Class Grouping, IEPs, ST Math, Khan Academy, Stride Academy	On-Track

MTSS

PBIS	Principal, Dean Students	Sep 1, 2016 to Jun 30, 2018	PAWS behavior incentives, teacher monitoring	On-Track
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Attendance, Attendance plan, Incentives

Paw'rific Attendance	Principal, Dean of Students	Sep 1, 2016 to Jun 30, 2018	Attendance monitoring & incentives	On-Track
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School climate pbis, Incentives

Student of the month	Principal, Teachers	Sep 1, 2016 to Jun 30, 2018	Behavior tracking form, school-wide recognition	On-Track
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School climate pbis, Incentives

Strategy 5

If we do...

Monthly parent engagement activities including activities and resources

...then we see...

effective use of the Parent Engagement Room

...which leads to...

Increased parental involvement in concert with the student population as follows: 10% will participate in parent workshops and activities; 50% will participate in family nights and other family events.

Tags:

Parental involvement, Parent engagement

Area(s) of focus:

5

Action step	Responsible	Timeframe	Evidence for status	Status
Implement Parent Engagement Grant University Partnership	Parent Room Coordinator, Principal	Sep 1, 2016 to Jun 30, 2018	Parent Room coordinator report	Not started

Parental involvement, Parent engagement

Plan and implement our annual Family Literacy Nigh and Math/Technology Night.	ILT	Sep 1, 2016 to Jun 30, 2018	Attendance sheets from the nights	On-Track
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Parental involvement, Quartlery family engagement night, Incentives

Participation in Parent Open House.	Principal, Teachers	Sep 1, 2016 to Jun 30, 2018	Attendance Sheets, parent portal sign-ups	Completed
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Open house, Parent portal

Active PAC	Principal, LSC	Sep 1, 2016 to Jun 30, 2018	Attendance Sheets, agendas	On-Track
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Pac

Active LSC	Principal, LSC Chairperson	Sep 1, 2016 to Jun 30, 2018	Attendance Sheets and agendas	On-Track
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Lsc

Action Plan

District priority and action step	Responsible	Start	End	Status
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<p>+ Maintenance of data walls and growth targets Tags: Personalized Learning, Instruction, Differentiated instruction, Goal setting, Data walls</p>	ILT	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Weekly grade book check with written feedback Tags: Personalized Learning, Instruction, Differentiated instruction, Gradebook monitoring</p>	ILT	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ For Data Collection, greater use of Student Response Systems Tags: Personalized Learning, Instruction, Differentiated instruction, Data tracking, Student response systems</p>	Technology Coordinator, Teachers	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Ongoing skills assessments (bi-weekly) in reading and math using measuring up live Tags: Personalized Learning, Instruction, Differentiated instruction, Assessments, Data analysis, Data tracking</p>	ILT	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Implement REACH teacher evaluation system Tags: Instructional Coaching, Instruction, Curriculum, Monitor, College and career, Pacing guide, Reach</p>	Principal	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Continually monitor the reading and math blocks by the instructional coaches and monitor for technology integration. Tags: Instructional Coaching, Instruction, Curriculum, Monitor, College and career, Pacing guide, Observations, Monitor</p>	Instructional Coaches	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Implement Optimal Learning Model/Gradual Release Model with fidelity Tags: Instructional Coaching, Instruction, Curriculum, Monitor, College and career, Pacing guide, Gradual release of responsibility</p>	Teachers	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Continue weekly Job-Embedded Professional Development Tags: Instructional Coaching, Instruction, Curriculum, Monitor, College and career, Pacing guide, Literacy framework, Math framework</p>	Teachers Instructional Coach	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Bi-weekly monitoring of literacy and math lesson plans with written feedback and focus on technology integration. Tags: Instructional Coaching, Instruction, Curriculum, Monitor, College and career, Pacing guide, Lesson plans, Teacher feedback</p>	ILT	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ ILT and Peer Gallery Walks/Instructional Rounds Tags: Instructional Coaching, Instruction, Curriculum, Monitor, College and career, Pacing guide, Instructional walk</p>	ILT/Teachers	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Weekly classroom observations Tags: Instructional Coaching, Instruction, Curriculum, Monitor, College and career, Pacing guide, Classroom observations</p>	Principal	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Continue Participation in Technology Magnet Cluster Program Tags: Instructional Coaching, Instruction, Curriculum, Monitor, College and career, Pacing guide, Magnet cluster schools</p>	MCLT	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Continue to run NWEA boot camp for Reading and Math Tags: Specialized Academic Programs - Gifted, Intervention, Data analysis, Data driven instruction, Nwea</p>	Principal	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Continue to run Saturday Scholars program for Reading and Math Tags: Specialized Academic Programs - Gifted, Intervention, Data analysis, Data driven instruction, Student enrichment</p>	Principal	Sep 1, 2016	Jun 30, 2018	On-Track
<p>+ Weekly review and analysis of student work. Tags: Specialized Academic Programs - Gifted, Intervention, Data analysis, Data driven instruction, Student work protocol</p>	Teachers	Sep 1, 2016	Jun 30, 2018	On-Track

District priority and action step	Responsible	Start	End	Status
+ Weekly Intervention Classes Tags: Specialized Academic Programs - Gifted, Intervention, Data analysis, Data driven instruction, Interventions	Interventionist	Sep 1, 2016	Jun 30, 2018	On-Track
+ Targeted Intervention (remediation/enrichment) for reading /math via technology Tags: Specialized Academic Programs - Gifted, Intervention, Data analysis, Data driven instruction, Technology, Intervention	Tech Lead, Interventionist	Sep 1, 2016	Jun 30, 2018	On-Track
+ Continue Participation in Gifted Programs Tags: Specialized Academic Programs - Gifted, Intervention, Data analysis, Data driven instruction, Specialized Academic Programs - Gifted	Gifted Coordinator	Sep 1, 2016	Jun 30, 2018	On-Track
+ Purchase and implement reading and math computer based programs to assist with personalized instruction Tags: Specialized Academic Programs - Gifted, Intervention, Data analysis, Data driven instruction, Interventions, Web based	Principal	Sep 1, 2016	Jun 30, 2018	On-Track
+ Implement Reading and math incentive programs such as Read to Succeed and ST Math Tags: Specialized Academic Programs - Gifted, Intervention, Data analysis, Data driven instruction, Technology, Interventions	Instructional Coaches	Sep 1, 2016	Jun 30, 2018	On-Track
+ Continue to allow access to ipad carts for primary grades and chromebook carts for intermediate and upper grades. Tags: Specialized Academic Programs - Gifted, Intervention, Data analysis, Data driven instruction, Personalized Learning, Instruction, Interventions, Growth	Technology Coordinator	Sep 1, 2016	Jun 30, 2018	Completed
+ MTSS Tags: Culture of learning, Culture and climate, MTSS	Case Manager, Asst. Principal, Teacher	Sep 1, 2016	Jun 30, 2018	On-Track
+ PBIS Tags: Culture of learning, Culture and climate, Attendance, Attendance plan, Incentives	Principal, Dean Students	Sep 1, 2016	Jun 30, 2018	On-Track
+ Paw'riffic Attendance Tags: Culture of learning, Culture and climate, School climate pbis, Incentives	Principal, Dean of Students	Sep 1, 2016	Jun 30, 2018	On-Track
+ Student of the month Tags: Culture of learning, Culture and climate, School climate pbis, Incentives	Principal, Teachers	Sep 1, 2016	Jun 30, 2018	On-Track
+ Implement Parent Engagement Grant University Partnership Tags: Parental involvement, Parent engagement, Parental involvement, Parent engagement	Parent Room Coordinator, Principal	Sep 1, 2016	Jun 30, 2018	Not started
+ Plan and implement our annual Family Literacy Nigh and Math/Technology Night. Tags: Parental involvement, Parent engagement, Parental involvement, Quartlery family engagement night, Incentives	ILT	Sep 1, 2016	Jun 30, 2018	On-Track
+ Participation in Parent Open House. Tags: Parental involvement, Parent engagement, Open house, Parent portal	Principal, Teachers	Sep 1, 2016	Jun 30, 2018	Completed
+ Active PAC Tags: Parental involvement, Parent engagement, Pac	Principal, LSC	Sep 1, 2016	Jun 30, 2018	On-Track
+ Active LSC Tags: Parental involvement, Parent engagement, Lsc	Principal, LSC Chairperson	Sep 1, 2016	Jun 30, 2018	On-Track

Fund Compliance

Supplemental General State Aid(SGSA)

My school receives SGSA funds

By checking the above box, the school is verifying that the attendance center complies with the statement regarding the use of SGSA funds:

1. The attendance center allocation is correctly based on the number of students eligible to receive free and reduced lunch and breakfast.
2. The attendance center has an approved plan, developed in consultation with teachers, administrators, and other appropriate personnel, and parents of these students attending the attendance center.
3. The attendance center's plan is approved by the LSC and CPS.
4. SGSA funded activities fall within the allowable program categories: early childhood education, reduced class size, enrichment programs, remedial assistance, attendance improvement, and other educationally beneficial expenditures which supplement the regular programs as determined by the Illinois state board of education.
5. SGSA Funds supplement and do not supplant non-categorical and other categorical funds allocated to the attendance center.
6. SGSA funds are supporting only those activities specified in the school's approved plan/amendment.
7. SGSA funds are not used for capital expenditures. 8. SGSA funds are not used for any political or lobbying activities by the attendance center.

NCLB Program

NCLB Schoolwide Program

(Not available to schools receiving NCLB funds for the first time) [Title 1/SW].

The school annually reviews the schoolwide plan/program. The schoolwide program plan is available to CPS, parents, and the public, and the information in the plan is in an understandable and uniform format, and to the extent practicable in a language the parents can understand.

NCLB Targeted Assistance Program Title I funded staff participate in the school's general professional development and school planning activities. Title I funded staff assume limited duties that are assigned to similar personnel including duties beyond the classroom, or that do not benefit Title I students, as long as the amount of time spent on such duties is the same proportion of the total work time with respect to similar staff.

Non-title school that does not receive any Title funds

Parent Involvement in Targeted Assistance and Schoolwide Programs

I verify that the statement below is correct

No Child Left Behind (NCLB), the reauthorization of the Elementary and Secondary Act of 1965 continues a legislative commitment to parental involvement. Central features of prior reauthorizations, such as school-parent compacts, parent involvement policies, and the parent involvement funding formula remain unaltered. However, the NCLB reauthorization represents a notable shift in the role of parental involvement in the schools. It includes new provisions increasing parental notification requirements, parental selection of educational options, and parental involvement in governance. It envisions parents as informed and empowered decision makers in their children's education.

Parent Plan

Parent Involvement Policy

Complete

Schools must involve parents in the joint development and periodic review and revision of the NCLB, Title I school parental involvement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.

Parents of the Gillespie Technology Magnet Cluster School will be involved in the development and review of the Parent Involvement Plan by serving as members of a panel. During the Annual meeting with parents, the Parent Involvement Plan will be distributed. Parents will be given surveys at the end of the school year to give their feedback on activities, materials, and training that the school should offer or improve on for the next school year. The panel will conduct an annual evaluation of the content and effectiveness of the Parental Involvement Plan in improving the academic quality of the school, including identifying barriers to greater participation by parents in authorized activities. They will also use the evaluation to design more effective strategies and revise the plan as needed to meet the needs of all students

The school will hold an annual meeting at a time convenient to parents during the first month of school to inform them of the school's participation in NCLB, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental involvement meetings, including school PAC meetings, at different times and will invite all parents of children participating in the NCLB, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting

Parents on the committee will serve as liaisons to bring concerns and comments about the Parental Involvement Plan to the other members of the panel so that their comments are considered when revisions are made to the policy/plan. Parents will also be given a survey at the end of the school year, which may remain anonymous, to express their opinions on activities, materials, and training that the school should offer or can improve on for the next school year. The surveys will be used to make any needed revisions. The date of the Annual NCLB Informational Meeting is September 22, 2016 at 6:30pm. The date of the Title PAC Organizational Meeting is October 28, 2016.

Schools will provide parents information in a timely manner about its Title I program, including a description and explanation of the curriculum, the academic assessment tools used to measure children's progress, and the proficiency levels students are expected to meet. Please describe how this will be accomplished.

A portion of the Title 1 allocation will be used to implement activities for parents to be involved including quarterly family nights. Members of the council will be involved in discussions about the curriculum, assessment tools and state standards.

At the request of parents, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.

The PAC meeting dates and times will be determined by the parents at the PAC Organizational meeting. The dates will be posted in the school. Reminders will be sent on the monthly calendar and displayed on the marquee.

Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.

Gillespie Technology Magnet Cluster School shall provide an Illinois State Assessment Test report to parents and will explain the assessment requirements set forth by the Illinois State Board of Education.

Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.

Gillespie Technology Magnet Cluster School will notify parents following guidelines mandated by NCLB legislation and the Illinois State Board of Education. Parental notification will be given to parents during the first semester of each school year. All school personnel when hired will be Highly Qualified according to NCLB and the Illinois State Board of Education.

Schools will assist parents of participating NCLB Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.

The Gillespie Technology Magnet Cluster School will develop a contract with the assistance of school staff and parents. The contract will link school, parents, and communities in order to meet the educational needs of the children with whom they are involved. The contract will build on the belief that school-community links are critical to creating environments where all children can reach high standards and increase student achievement. The school parent contract will be designed to increase the sharing of responsibility between families and school for the high performance of students. All parents will be given a copy of the contract at the beginning of the school year. The contract will be explained to the parents, and they will be asked to sign the contract signifying their commitment to the partnership between the school and their child. This helps to ensure that their child is successful in school. Every teacher will be given the responsibility of explaining the contract to the student and obtaining the student's signature. The teacher will sign the contract and they will be housed in the classroom for availability during parent conferences and/or student-teacher conferences. The contract will be reviewed each spring and updated to meet the needs of the students.

Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.

Gillespie shall provide materials and facilities to train parents, teachers, paraprofessionals and administrators to work with each other and with parents as equal partners to improve their child's performance. Gillespie received a parent engagement grant to develop a parent resource room within the school. Throughout the year, parent workshops will be held on various topics such as computer training, homework help, and tips on how to help your child become a successful reader and mathematician.

Schools will educate all staff in the value and utility of contributions by parents and in how to reach out to, communicate and work with, parents as equal partners in the education of their children and in how to implement and coordinate parent programs and build ties with parents. Please describe how this will be accomplished.

Gillespie shall educate teachers, paraprofessionals and staff members on the importance of how to reach out, communicate with, and build ties between parents and the school. Gillespie School will continue working with teachers to help in the understanding of the importance of parental involvement in the schools through grade-level meetings, faculty meetings, in-services, and professional development workshops. The entire staff is expected to continue their work with parents in meeting their child's needs to ensure academic achievement. Parent Handbooks will be distributed at the beginning of the year and remain available on the school website.

Schools will, to the extent feasible and appropriate, coordinate and integrate parent programs and activities with Head Start, Reading First, Early Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs, to further encourage and support parents in more fully participating in their children's education. Please describe how this will be accomplished.

Gillespie shall work closely with the Pre School for All Program for Pre School students to have a successful transition for children entering our school. Administrators will set aside a day for parents and students to tour the school and become familiar with their future surroundings.

Schools will ensure that information related to the school and parent programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.

Gillespie will ensure that information concerning a child's progress and parent programs, meetings and other activities is sent to parents in a format the parents can understand. Documents will be created in English and Spanish (when appropriate).

Policy Implementation Activities

The LSC will approve the school improvement plan and monitor the CIWP.

In the CIWP, the school identifies current parental involvement practices and outlines activities related to expanding parent partnership programs.

The school will coordinate the parent involvement programs identified in the CIWP.

The school will evaluate the parent involvement policy for effectiveness and make improvements as necessary.

Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)

n/a

Parent Compact

Complete

The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards. Describe how the school will provide high-quality curriculum and instruction in a supportive environment. (Restate the school mission.)

The mission of Gillespie Tech is to provide an innovative, engaging and holistic educational environment which integrates technology into the core curriculum to prepare globally competitive students. Through a rigorous, high quality curriculum, Gillespie develops critical thinkers who become problem-solvers, lifelong learners and productive citizens. Gillespie Tech will analyze data and address the needs of all students in order to establish goals and individual student objectives.

The school will hold parent-teacher conferences. Describe the kinds of parent-teacher conferences that will be held and the dates on which they are scheduled.

Gillespie Tech will hold parent-teacher conferences on November 9, 2016 and April 19, 2017 to involve parents in the development of academic, social and emotional goals and expectations.

The school will provide parents with frequent reports on their children's progress. Describe when and how the school will provide reports to parents.

Gillespie Tech will distribute quarterly parent progress reports to the students and develop remediation plans for those students who are struggling to meet their goals. Progress reports for students in benchmark grades will also be mailed to the home.

The school will provide parents access to staff. Describe when, where and how staff will be available for consultations with parents.

Gillespie Tech will schedule Open House, parent workshops and training sessions to build the capacity of parents to help their children achieve high standards. Teachers and staff will meet quarterly to share and evaluate data with parents. Teachers are also available to meet with parents before school between 8:00-8:15am. Other times can be arranged.

The school will provide parents opportunities to volunteer and participate in their children's classes. Describe how and when parents may volunteer, participate, and observe classroom activities.

Gillespie Tech will host quarterly parent workshops to provide volunteer opportunities and to extend learning time for struggling students. This will involve exposing parents and students to the school's curriculum, modeling activities and strategies, along with reviewing accountability standards.

The parents will support their children's learning. Describe how the parents will assist learning (i.e. monitoring attendance, homework completion).

Parents will engage in on-going training and activities to increase their capacity in assisting their children with learning. This will involve reviewing attendance procedures and processes, modeling techniques and strategies for parents to assist their students with homework, review of PBIS, school policies, procedures and expectations.

The parents will participate in decisions relating to the education of their children. Describe when, where and how parents will consult with the school.

Parent workshops will allow participants to review school goals, data and achievement standards on a quarterly basis. Parents will meet with teachers to discuss and review multiple sources of information in assisting with the development and goals of students during report card pick up and individual parent conferences.

The students will share the responsibility for improved student academic achievement. Describe how the students will assure academic achievement (i.e. good attendance, positive attitude, class preparation).

Students will share responsibility for maximizing their academic achievement by following the PBIS Expectations, being punctual with good attendance, and arriving to school prepared to learn. Students will also contribute to a safe school environment by reporting any incidents that impede student learning.

Parent Budget

Complete

Goals: Indicate goals, timeline of activities and training topics that are designed to assist Parents with increasing their students' academic achievement. The

overarching goal is to increase student academic achievement through parental involvement; specify your goals.

Increase parent involvement in all school-wide activities.
 Increase parent involvement in parent groups at the school.
 Increase parent attendance at PAC meetings.

Allocate your Mandated Title 1 Parent Involvement Funds to support your Parent Involvement Program.

Account(s)	Description	Allocation
51130, 52130	Teacher Presenter/ESP Extended Day For Teacher presenter, ESP Extended Day, please remember to put money on the benefits line. Non-Instructional pay rate applies.	\$ 0 .00
53405	Supplies In addition to supplies for parent program, please use this account to also purchase books for parents only. Use this account for equipment with a per unit cost of less than \$500.	\$ 473 .00
53205	Refreshments Allocation CAN NOT EXCEED 25% of the Parent Budget. Refreshments must be used for Title 1 PAC meetings, trainings and workshops.	\$ 900 .00
54125	Consultants For Parent Training Only. Consultant must have a CPS vendor number and paid with a Purchase Order after service is rendered (NO CHECKS ARE ALLOWED)	\$ 2600 .00
54505	Admission and Registration Fees, Subscriptions and memberships For Parents use only.	\$ 0 .00
54205	Travel Buses for Parents use. Overnight Conference travel- schools must follow the CPS Travel Policy. The CPS Parent Overnight Travel Approval Form and Conference Travel Form must be completed.	\$ 0 .00
54565	Reimbursements Allocation CAN NOT EXCEED 25% OF THE Parent Budget. All Parent Reimbursements related to Title 1 Parent Involvement must be paid from this account. Receipts must be clear unaltered and itemized. School must keep all receipts.	\$ 0 .00
53510	Postage Must be used for parent involvement programs only.	\$ 0 .00
53306	Software Must be educational and for parent use only.	\$ 0 .00
55005	Furniture and Equipment Must have a parent room or a secure place to keep furniture/equipment. Cannot be placed in the main office or where staff and students have access too. To be used only by parents.	\$ 0 .00