

Project Director (PD)

Project Summary

Project Type: CIP Support Services

Budget Amount: \$750,000

Department: Facilities

Budget Year: 2013

Status: Planning

Construction Start Date:

Unit Number:

In Service Date:

Anticipated Completion Date:

Without any capital projects in the capital budget, these duties will need to be performed by personnel at CPS. The capital construction department is currently not structured to support these activities using internal staff due to resource constraints.

Financial Details

Project Phase	Original Budget	Current Estimate:	\$750,000
Design:		Expenditure to Date:	\$0
Construction:		Percent Complete:	0%
Environmental:		Funding Source:	CPS Resources
Management:		Operating Impact:	\$0
Project Total:	\$750,000		

Details

Scope

The Project Director is a new position that supports a new project management methodology within the capital renovation program at CPS. The Project Director team will ensure continuity and increased communication with the school stakeholders and principal during our construction work. The Project Director will have multiple projects as the overall lead. Their basic responsibility is to manage the schedule and budget from planning through project close out. More specifically, they will focus more proactively on resources and contractor capacity.

The Project Director and Construction Management contracts are intended to be complementary. There are distinct roles and responsibilities however there are also primary and secondary responsibilities in the contracts. For example, the construction manager will develop the construction operations plan in conjunction with the general contractor. The project director will obtain approval for this plan and interface directly with the principal and other school officials. Additionally, these teams will be closely supervised to ensure that there are no duplicative efforts, but maintain a collaborative relationship to ensure the successful delivery of the work.

The Project Director team is considered an extension of our CPS staff. They perform many project related duties and, as such, the cost of their project related services is included in the capital budget within each project's cost. The best way to think of their services is a variable cost depending on the size of the capital program. However, some of their duties still need to be performed even if there are no projects performed in order to support the capital program. Some of these services include:

- Manage the lessons learned program
- Manage previous year's capital work
- Perform warranty walkthroughs
- Manage the Primavera Enterprise Software tool
- Develop a Value Engineering program
- Provide constructability reviews for future capital projects
- Develop scoping and costing scenarios for potential school actions
- Compile best practices from other school districts throughout the United States
- Assist in developing scopes and budgets for 2014 capital program