

**Design Manager (DM)**

**Project Summary**

Project Type: CIP Support Services  
 Department: Facilities  
 Status: Planning  
 Unit Number:

**Budget Amount: \$1,000,000**  
 Budget Year: 2013  
 Construction Start Date:  
 In Service Date:  
 Anticipated Completion Date:

Without any capital projects in the capital budget, these duties will need to be performed by personnel at CPS. The capital construction department is currently not structured to support these activities using internal staff due to resource constraints.

**Financial Details**

<u>Project Phase</u>	<u>Original Budget</u>	<u>Current Estimate:</u>	<u>\$1,000,000</u>
Design:		<b>Expenditure to Date:</b>	<b>\$0</b>
Construction:		<b>Percent Complete:</b>	<b>0%</b>
Environmental:		<b>Funding Source:</b>	<b>CPS Resources</b>
Management:		<b>Operating Impact:</b>	<b>\$0</b>
<b>Project Total:</b>	<b>\$1,000,000</b>		

**Details**

**Scope**

The Design Management team is considered an extension of our CPS staff. They perform many project related duties and, as such, the costs of their services are included in each project's cost in the capital budget. However, some duties still need to be performed in order to support the program outside of direct capital project responsibilities. Some of these services include:

- Review of charter school projects, Open Lands, School Funded/Asset Projects
- Develop scopes and budgets for future capital plans
- Access emergency facility needs
- Scope and price Aldermanic/State Senator funding requests
- Develop and test Project Management IT Solutions
- Assist in developing grant applications
- Oversee development of neighborhood Health Centers within schools
- Train GC/AOR on ADA Design Standards
- Oversee Contractor Open Houses
- Develops new task order catalogs for future cost savings
- Participates in Commissioning Committee
- Participates in design standard subcommittees and creation of new standards and guidelines
- Participates in Lessons Learned Program
- Manages drawing archives (statutory requirement)
- Oversee asbestos surveys (6 month and triennial)
- Maintains environmental database
- Assists in legal preparation for environmental issues
- Coordinates with waste management services district-wide