



Rodolfo Lozano Bilingual & International Ctr ES / Plan summary

## 2018-2020 plan summary

### Team

Name	Role	Email	Access
Terri Campos	principal	mtcampos@cps.edu	Has access
Kim Omalley	teacher- Middle School	kmomalley@cps.edu	Has access
Sylvia Gutierrez	teacher -Special Education	smartinez2@cps.edu	Has access
maria Albarazine	parent/LSC		No Access
Lorena Razo	parent/LSC		No Access
Kamilah Hampton	Resident Principal- K-2	klhampton2@cps.edu	No Access

### Team meetings

Date	Participants	Topic
03/19/2018	Godfrey, gutierrez, Hampton, Campos	meeting to discuss CIWP action plan
03/23/2018	Godfrey, gutierrez, Hampton, Campos	attended N6 CIWP report and spent time working on the document
03/28/2018	Godfrey, gutierrez, Hampton, Campos	review CIWP goals
04/05/2018	Godfrey, gutierrez, Campos	Review CIWP strategies
05/03/2018	Godfrey, Campos	Review CIWP strategies

05/05/2018 LSC meeting review CIWP

04/20/2018 Maria Albarazine, Lorena Razo review CIWP

04/27/2018 Maria Albarazine, Lorena Razo review CIWP

## School Excellence Framework

### Culture of & Structure for Continuous Improvement

4 of 4 complete

#### Leadership & Collective Responsibility:

Leadership & Collective Responsibility is characterized by an unwavering commitment to fulfilling a shared vision of success. There is a clear focus and high expectations for staff and students, motivating the entire school community to continue striving for success for every student.

Score

1 2 **3** 4

School mission reflects the commitment by school administration, teachers and students. At Lozano, learning and teaching has a student centered focus that revolves around engagement, relationships, and rigor. Mutual respect and professionalism displayed regularly by staff members.

Administration- has an open door policy to staff and community members, has policies in place to ensure unnecessary distractions are taken care of and do not disrupt the instructional day, shares all necessary information with staff and community in real time via email, staff meetings, website, and committed to raising achievement by implementing research based practices.

5 Essentials- Based on our 5 Essentials report there is evidence of level of collective responsibility for the success of all students. Five Essentials overall rating -Well-Organized, Teacher Collaboration-Strong, Involved Families- Strong. There are numerous opportunities where teachers and administrators meet to collaborate on next teacher moves grounded on data analysis

Teacher- Admin review data, student work, teacher practice, and explore teacher classroom & school leadership at weekly grade level meetings and staff morning meeting.

Teacher Leadership---Teacher Led Professional Development, PPLC, and Teachers Leaders across content areas: Teachers help their colleagues by sharing instructional resources, Understanding content standards (CCSS, NGSS, WIDA), Serving as a mentor for novice teachers, School Leader (LSC, ILT, CIWP, BAC,& PPLC), and good rapport with admin, teachers, students, and parents.

Overall administrative & teacher approach to professional learning utilizes gradual release method and pilot methods to increase the rigor and learning outcomes.

## Guide for Leadership & Collective Responsibility

- **Set the direction and create a sense of purpose by building consensus on and implementing a shared vision.**
  - Consider the demographics of the school community in developing a shared vision.
  - Help stakeholders understand the relationship between the school's vision and their initiatives and priorities.
  - Consistently use informal and formal opportunities to champion and articulate the vision.
  - Act in ways that consistently reflect the school's core values, beliefs, and priorities in order to establish trust.
  - Ensure the school's identity, vision, and mission drive school decisions.
  - Use the Multi-Tiered System of Support framework as a standard for how to distribute leadership and make significant decisions both academically and social-emotionally.
- **Inspire a culture of collective responsibility for the success of ALL students in the whole school (not solely teacher's own students).**
- **Empower others to make or influence significant decisions.**
  - Build shared leadership structures and opportunities for job-embedded leadership training and development.
  - Capitalize on the leadership skills of others.
  - Constantly listen and synthesize what is heard, and learn from all sources.
- **Employ the skills to effectively manage change.**
  - Master skills associated with large-scale strategic planning processes and implementation of such plans.
  - Steer through the challenges associated with making improvements, both large and small.
- **Create and sustain a coherent instructional program (coordinated and consistent) with learning goals.**
- **Use the CPS Framework for Teaching to ground instructional guidance and coaching.**
  - Model ambitious goals for teaching and learning for all students, including priority groups.
  - Draw from the best available evidence to inform instructional improvement decisions.
- **Enable staff to focus and prioritize what matters most.**
  - Buffer staff from external distractions to the school's priorities and goals.
  - Limit school improvement goals to a few high leverage activities.

- Prioritize teaching challenging content, engaging students in learning, rigor and ways to raise achievement.

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ School's vision, beliefs, and how it is shared (e.g. presentations to community, promotional materials)</li> <li>✓ Five Essentials – Program Coherence</li> </ul>
Measures	✓ Five Essentials
Five Essentials	Effective Leaders Collaborative Teachers
CPS Framework for Teaching	<a href="#">4d. Growing and Developing Professionally</a> <a href="#">4e. Demonstrating Professionalism</a>
CPS Performance Standards for School Leaders	A1. Assesses the Current State of School Performance and Develops a CIWP A2. Implements Data Driven Decision Making and Data Driven Instruction A5. School Vision and Mission Drive Decision-Making D4. Demonstrates Change Management

### Instructional Leadership Team:

Score

The ILT is characterized by having a consistent structure for teacher leadership that is focused on creating and implementing the theories of action that improve teaching and learning. ILT meetings are a productive forum to identify challenges, collect and review evidence, exchange ideas, and propose and implement solutions to challenges to school improvement.

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ILT is to be a community of advanced learners who facilitate common goals and practices for growth and communication throughout the school.

To strengthen professional learning and instructional practice

The team use qualitative & quantitative data to make instructional decisions and also incorporates teacher feedback. The ILT focuses on strengthening student motivation and learning at a school-wide level.

Schoolwide representation- representative of different grade bands and departments, Primary Cluster, Intermediate Cluster, Middle School, & SPED

Schoolwide data analysis There has been a significant transition in staff that has affected the ILT membership. We are in the process of building stakeholder capacity to build a strong team once again.

The focus of the ILT meetings are based on school-wide needs like attendance, RTI tiered supports, and math based on challenges. ILT gets to root causes of problem areas.

Five Essentials rated Collaborative Teachers as a strength. The ILT uses a variety of data sets in decision-making that includes daily attendance data; F & P data to target, instruct, and monitor RTI/MTSS

The ILT team is comprised of a group of diverse teachers that are growing professionally to become strong leaders and representatives of their peers.

## Guide for Instructional Leadership Team

- **Engage in on-going inquiry (e.g. continuous improvement cycles) as a basis for improvement.**
  - Gain productive insight and take substantial new action or adjust strategy that clearly addresses root causes.
  - Relentlessly ask, "Is it working?" about every program, initiative, and strategy in the school.
  - Vet Initiatives and strategies on the basis of their direct or proven impact on outcomes.
  - Monitor if previous actions were implemented (fidelity) and working as intended. Ask, "If not, why not?"
- **Share leadership for improving teaching and learning with representative school members.**
  - Organize the team around a common understanding of team's purpose and instructional priorities.
  - Represent all relevant specialty content areas, programs, related services, and grade bands/department teams and is an appropriate size.
  - Represent a balance of work styles (e.g. task-oriented, provides push-back, synthesizes, etc.)
- **Use protocols and ask probing questions.**
  - Ask questions focused on factors within sphere of control and avoid a focus on student factors.
  - Use appropriate protocols and level of analysis (grade, school-wide, individuals) for meeting purpose.
  - Systematically consider root cause(s) based on thorough review of evidence.
- **Use timely and relevant data/evidence sources.**
  - Gather and use current and relevant local student, school, teacher performance (e.g. attendance data, assessment results), and operational data formatively to review and revise school and classroom practices as needed.
  - Disaggregate data for priority student groups (e.g. English learners, diverse learners).
- **Schedule and structure frequent meetings.**

- Meet regularly (2-4 times per month).
- Use an agenda with a clear focus.
- **Collaborate effectively, value transparency, and inform and engage stakeholders.**
  - All team members have equity of voice and are actively engaged in asking questions.
  - Celebrate small wins and improvements.
  - Regularly inform and engage stakeholders of key data and work of the ILT.
- **Build the capacity of teacher teams to lead cycles of learning and problem solving focused on student learning data and student work.**

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ ILT Effectiveness Rubric Score</li> <li>✓ ILT artifacts (e.g. agenda, calendar, protocols, minutes)</li> <li>✓ Evidence that work of ILT has contributed to positive outcomes for students and staff</li> <li>✓ Teacher team agendas/minutes reflective of ILT focus</li> </ul>
Measures	✓ Five Essentials: Instructional Leadership
Five Essentials	Effective Leaders Collaborative Teachers
MTSS Framework	<a href="#">Shared Leadership, Evaluation of MTSS</a>
CPS Framework for Teaching	<a href="#">4a. Reflecting on Teaching &amp; Learning</a> <a href="#">4d. Growing and Developing Professionally</a> <a href="#">4e. Demonstrating Professionalism</a>
CPS Performance Standards for School Leaders	A1. Assesses the Current State of School Performance and Develops a CIWP A2. Implements Data Driven Decision Making and Data Driven Instruction
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> <li>✓ <a href="#">Instructional Leadership Team Planning Tools</a></li> <li>✓ <a href="#">PLC and Mentoring Coaching Resources</a></li> </ul>

### Professional Learning:

Score

Professional Learning includes sufficient time, support, and 'safe practice' space to internalize new knowledge to change practice and beliefs. Adults persevere in collaboration with their colleagues to innovate and improve implementation of new practices.

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We need to strengthen our induction and support of new teachers to identify potential leaders to fill in the gaps of band leads and ILT leads.

94% teachers are ACCESS 2.0 certified

38% of teachers have ESL and/or Bilingual Endorsement

44% of teachers have LBS I endorsement

PD Plan revolved around the following areas:

- 1) Literacy Unit Development- Primary Balanced Reading framework
- 2) Mathematics Development- Personalized Learning 6-8
- 3) Diverse Learners Inclusion Practices- Co Teaching 6-8 and IEP developments
- 4) Personalized Learning Pilot Program- The Institute Cohort

Through the PD plan teacher capacity is being built, creating strong teacher leadership opportunities.

Teacher retention is a concern- teachers leave Lozano for family reasons or because their leadership experience gives them the opportunity to become leaders in a school on a grander scale. Teachers that leave are strong members of the community looking for promotional opportunities.

### Guide for Professional Learning

- **Select and design professional learning (PL) to achieve school-wide improvement, including closing priority group achievement gaps.**
  - Use data to identify performance and practice gaps to inform PL plan.
  - Use research about best practices to identify potential learning and subject matter experts to support.
  - Solicit feedback from staff to inform selection of PL opportunities.
  - Provide PL relevant to the cultural and linguistic needs of students.
  - Provide both whole staff and differentiated PL to individual teacher levels.
- **Implement and sustain on-going, job-embedded professional learning (PL) (e.g. coaching, peer learning opportunities, action research)**
  - Recommend and/or provide PL opportunities directly related to individuals' specific areas of need and professional growth goals.
  - Encourage staff to broaden networks to bring new knowledge and resources to learning environment.
  - Teachers initiate opportunities for professional growth and proactively seek opportunities to enhance content knowledge and pedagogical skill.
- **Structure time for teachers to collaborate and learn together.**
  - Create schedules and systems to conduct peer observations, and coaching. Reflect on its impact.
  - Teachers provide and accept collegial support and feedback to/from colleagues.
  - Teachers participate in and facilitate professional inquiry in teams to advance student learning.
- **Make 'safe practice' an integral part of professional learning.**

- Allow teachers ample time to try new strategies, refine skills, grapple with implementation problems, and share knowledge and experience.
- Provide support that addresses the specific challenges of changing classroom practice. Provide coaching/mentoring support to validate continuing to work through struggles.
- **Monitor implementation to ensure staff uses new knowledge to improve practice and it is having the desired effect on practice and student outcomes.**
  - Conduct frequent non-REACH observations to provide coaching and actionable feedback.
- **Provide induction and support for new teachers.**
  - Assign each new teacher a mentor who is skilled in pedagogy and is an open, collaborative colleague.
  - Schedule a series of 'learning experiences' for new teachers that helps them navigate important initiatives (e.g. REACH) and provides information on school specific goals and resources.

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ School's PD Plan – review for goal alignment – does the plan advance the school's improvement agenda?</li> <li>✓ PD agendas, PD feedback surveys</li> <li>✓ Teacher practice improving on the Framework for Teaching (e.g. Basic&gt;Proficient, Proficient&gt;Distinguished)</li> </ul>
Measures	<ul style="list-style-type: none"> <li>✓ SQRP Attainment and Growth</li> <li>✓ Five Essentials: Collaborative Teachers</li> </ul>
Five Essentials	<ul style="list-style-type: none"> <li>Effective Leaders</li> <li>Collaborative Teachers</li> </ul>
MTSS Framework	<a href="#">Shared Leadership, Curriculum &amp; Instruction</a>
CPS Framework for Teaching	<a href="#">4a. Reflecting on Teaching &amp; Learning</a> <a href="#">4d. Growing and Developing Professionally</a> <a href="#">4e. Demonstrating Professionalism</a>
CPS Performance Standards for School Leaders	82. Observes and Evaluates Staff and Gives Feedback to Staff 86. Professional Development Provided for Staff
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> <li>✓ <a href="#">Teaching the Teachers</a></li> <li>✓ <a href="#">Making Better Use of Research</a></li> <li>✓ <a href="#">Upcoming Professional Learning Opportunities</a></li> <li>✓ <a href="#">Framework for Teaching PD Modules</a></li> </ul>

### Aligned Resources:

Resources (e.g. time, budget, staff, and community resources) are aligned to school priorities. Improving achievement guides resource allocation. Making the most of student time and staffing is a priority. The school organizes resources school-wide through schedules and staffing plans that target additional time and individual attention to those students who need it most and to highest priority subject areas.

### Score

1 2 3 4

Evaluating effectiveness of use of resources. The ILT needs to periodically measure the effectiveness of resource allocation. With the focus on how does this directly affect student outcomes. The PPLC, ILT and LSC are working towards a better alignment of resources to our Scope and Sequence.

Schedules incorporate meeting IEP minutes for DL students

Weekly structured grade level meetings are focused on using multiple data points to assess students and to create an instructional plan that meets student needs.

Grade level meetings address teaching challenges and offer feedback and support . Through pop ins- administration evaluates teacher practice and offers suggestions to improve their practice to the next edge of growth.

Moving forward we are in the process of hiring a .5 bilingual teacher to support our EL students and to ensure all summative assessments are prepared and rolled out in a timely manner. Additionally we are in the process of hiring a DL teacher that will serve as a .5 case manager, SEL coordinator and to offer services to DL.

Teachers allowed to attend PDs with allocated money from budget to improve their practice and to learn innovative ways to align instruction.

Lozano invests in technology by offering students 1:1 chromebooks and web based programs that tailor to student needs. For example:

Unique Learning Systems: standards-based curriculum specifically designed so that students with special needs can access the general education curriculum. This personalized system allows you to spend more time engaging your students in valuable learning time by providing differentiated lesson materials, detailed lesson plans, standards alignments and evidence-based teaching strategies with data-driven results.

Additionally- Lozano invests in community partners that are aligned to the schools mission/vision.

Community Partners:

- 1) Girls on the Run
- 2) International Music Foundation
- 3) UNICEF Kids Power Bands
- 4) Morton Arboretum Grant
- 5) STN- Peggy Notebaert
- 6) WITS
- 7) Exelon
- 8) Aspira- Afterschool
- 9) Coat Angels
- 10) Exelon
- 11) CARA- Dr. Mattie Williams Award
- 12) DonorChoose.org

## Guide for Aligned Resources

- **Design a school day that is responsive to student needs.**
  - Use CPS Instructional Time Guidelines to maximize instructional time.
  - Use CPS Instructional Block Guidelines to maximize academic-engaged time.
- **Align the budget to the CIWP priorities and the mission of the school.**
  - Avoid overemphasis on the purchase of products/programs that are not research based or do not respond to SEF needs.
  - Leverage strategic source vendors to maximize dollars.
  - Seek and obtain grants to support articulated needs.
  - Use grant funds strategically to support areas of highest need.
  - Maximize the use of supplemental funding to close any priority group achievement gaps.
- **Streamline purchase procedures to minimize lapses between ordering and receiving materials.**
- **Evaluate, to the extent possible, the consequences for student learning of resource allocation decisions to develop an evidence base of outcomes of particular uses of resources.**
- **Have a 'hiring team' and collaborative hiring process with clear selection criteria to identify and select best available candidates.**
  - Actively work to build a pool of potential staff members, particularly difficult to fill positions (e.g. staff to serve English learners).
  - Use an interview process including a protocol for questioning and select highly qualified candidates.
  - Require a classroom lesson demonstration to assess candidate expertise, philosophy and commitment.
  - Check teachers' previous performance at CPS schools.
- **Strategically assign teachers to grade and content areas to create a balanced team with a variety of strengths.**
  - Ensure all students have fair access to high-quality teachers in the school.
- **Effectively utilize Related Service Providers at the classroom level.**
- **Use data including teacher evaluations and exit interviews to inform a retention strategy.**
  - Create a positive climate and working conditions for teaching that attracts and retains educator talent.
  - Create opportunities for growth including opportunities for staff to assume additional leadership roles or pursue personal growth goals.
  - Track retention rates over time and use this information to isolate staffing strengths and identify opportunities to improve.
  - Solicit information from staff using exit interviews/surveys to understand reasons for leaving school or district.
- **Make outreach efforts to engage community members as partners and resources.**
- **Partner with one or more organizations that share the values of the school and have a complementary mission to the school's vision.**
  - Monitor the impact of partner organizations' activity.

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
	<ul style="list-style-type: none"> <li>✓ Schedules</li> <li>✓ Teacher retention rates</li> <li>✓ Staff exit interviews/surveys (data on reasons for leaving school or district)</li> </ul>
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ Candidate interview protocol documents</li> <li>✓ List of community-based organizations that partner with the school and description of services</li> <li>✓ Evidence of effectiveness of the services that community-based organizations provide</li> <li>✓ Budget analysis and CIWP</li> </ul>
Measures	<ul style="list-style-type: none"> <li>✓ Five Essentials</li> </ul>
Five Essentials	Effective Leaders, Collaborative Teachers
MTSS Framework	<a href="#">Shared Leadership, Curriculum &amp; Instruction, Family &amp; Community Engagement</a>
CPS Framework for Teaching	<a href="#">4a. Reflecting on Teaching &amp; Learning</a> <a href="#">4e. Demonstrating Professionalism</a>
CPS Performance Standards for School Leaders	A3. Allocates Resources to Support Student Learning, Prioritizing Time B4. Hires and Retains Highly Effective Teachers
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> <li>✓ <a href="#">Aligning Resources with Priorities: Focusing on What Matters Most</a></li> <li>✓ <a href="#">Instructional Supports</a></li> <li>✓ <a href="#">Strategic Source Vendor List</a></li> <li>✓ <a href="#">CPS Instructional Time Guidelines: Elementary School Overview</a></li> <li>✓ <a href="#">CPS Instructional Time Guidelines: High School Overview</a></li> <li>✓ <a href="#">CPS Instructional Block Guidance: K-2 Literacy</a></li> <li>✓ <a href="#">CPS Instructional Block Toolkits: Math</a></li> </ul>

Expectations for depth & breadth of Student Learning

4 of 4 complete

### Curriculum:

Score

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The curriculum – what students should know and be able to do - makes standards come alive for students. All students have access to an academically rigorous curriculum that inspires students to think and contribute high quality work to authentic audiences beyond the classroom. The curriculum fully integrates academic and social emotional learning opportunities for all students, including diverse learners, English learners, and advanced learners. The school regularly examines the curriculum to check alignment to standards and opportunities for all students to meet those standards.

Math instruction has been integrated through the use of textbooks and technology to better to Common Core. For reading K-2 classrooms are using leveled books to support literacy in 3-8 we are using progress monitoring tools to better assess student needs.

In Science, we will ensure the NGSS continues to be connected to the lesson. Science has strong standards in the Next Generation Science Standards but needs alignment with current materials, a new scope and sequence based on the NGSS, aligned assessments, curricular unit plans, and instructional materials.

As a school we are transitioning into Personalized Learning with the initial step of implementing a data binder. Our advanced learners need more supports/resources to increase their knowledge base. As a school we need to raise the bar in questioning. Alignment of units of instruction were not consistent and need to be re-visited. We need to continue to have an integration in learning and SEL.

Physical Education/ Health has a clear set of high expectations K-8 and corresponding scope and sequence.

Visual arts has a clear set of high expectations K-8.

### Guide for Curriculum

- - **Align units of instruction (horizontally/vertically) to scope and sequence maps and pace units and lessons appropriately.**
  - Focus so units can be adequately addressed in the time available.
  - Examine formative data to determine mastery and pace. Discuss how much time it takes to adequately address the essential elements, and the viability of documents that articulate essential content and timing of delivery (e.g. pacing guides, curriculum maps).
- **Utilize the ‘big ideas’ that should be taught to determine whether students are being taught the body of knowledge, the understandings and the skills expected.**
  - Identify the essential understandings – what students should learn in greater depth. In other words, know ‘covering everything but learning nothing’ does not work.
- **Expose and extend opportunities for all students to grade appropriate levels of text complexity in all types of texts, including informational in all content areas.**
  - Articulate language goals that are separate from and support content goals. Literacy - reading, writing and speaking are essential ‘learning tools’ across the curriculum (disciplinary literacy).
- **Engage all learners in content areas by fully integrating opportunities for all learners, including:**

- Diverse learners to demonstrate core knowledge and skills.
- English Learners to develop academic language to demonstrate mastery.
  - Use English and native language development standards in addition to content standards to differentiate instruction and assessments for English learners, to ensure meaningful access to content, regardless of English language proficiency.
  - Understand research and implement programs to develop native language literacy for English learners.
- Advanced learners to extend core knowledge and skills.
- **Integrate academic and social emotional learning.**
- **Connection to real world, authentic application of learning. For example,**
  - Provide opportunities for meaningful project-based learning.
  - Integrate field-based learning through partnerships with city institutions (e.g. museums), colleges, universities, and community based organizations.
- - Curriculum is culturally relevant/sustaining and provides opportunities to explore and celebrate students' communities, culture, history, and language.
  - Curriculum is tailored to the strengths, needs, and interests of each student.

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ Curriculum maps, vertical/horizontal</li> <li>✓ Sequencing and pacing guides</li> <li>✓ Thematic units which cover multiple disciplines</li> <li>✓ Comprehensive unit plans including assessments</li> </ul>
Measures	<ul style="list-style-type: none"> <li>✓ SGRP Attainment and Growth</li> </ul>
Five Essentials	<ul style="list-style-type: none"> <li>Ambitious Instruction</li> <li>Effective Leaders</li> <li>Collaborative Teachers</li> </ul>
MTSS Framework	<ul style="list-style-type: none"> <li>Curriculum &amp; Instruction</li> </ul>
CPS Framework for Teaching	<ul style="list-style-type: none"> <li>3a. Communicating with Students</li> <li>3c. Engaging Students in Learning</li> <li>1a. Demonstrating knowledge of content and pedagogy</li> <li>1d. Designing Coherent Instruction</li> </ul>
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> <li>B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices</li> <li>C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort</li> </ul>
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> <li>✓ CPS Content Frameworks: <a href="#">Math</a>, <a href="#">Science</a>, <a href="#">Social Science</a>, and <a href="#">Literacy</a></li> <li>✓ <a href="#">CPS Literacy Scope and Sequence</a></li> <li>✓ <a href="#">CPS Math Scope and Sequence Guidance</a></li> <li>✓ <a href="#">Digital Citizenship Curriculum</a></li> <li>✓ <a href="#">K-12 Financial Literacy Guide</a></li> <li>✓ <a href="#">Personal Finance 3.0 Course</a></li> <li>✓ <a href="#">Physical Education Scope &amp; Sequence</a></li> <li>✓ <a href="#">Health Education Scope &amp; Sequence</a></li> <li>✓ <a href="#">Interdisciplinary African &amp; African American Studies Curriculum</a></li> <li>✓ <a href="#">Interdisciplinary Latino and Latin American Studies Curriculum</a></li> </ul>

### Instructional Materials:

Materials to present learning content and what the learner uses to demonstrate are characterized by variability and flexibility. Materials are identified and adapted to increase access to learning for all students. Materials include multimedia and embedded, just-in-time supports; varied tools and supports; alternative pathways, and varied levels of support and challenge. (adapted from UDL Guidelines 2.0)

Score

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The instructional materials are directly connected to CCSS and NGSS. We have various instructional material to support this work. Students and teachers have access to technology in all classrooms. 1:1 chromebooks, we have revisited any any replacement of technology to ensure we have well equipped supports. We have a well equipped science lab. Through the purchase of these differentiated materials, teachers are able to integrate and work with students to meet their needs. the material purchased is a mix of technology and instructional material to support CCSS and NGSS.

## Guide for Instructional Materials

**Instructional materials (including technology) are.....**

- **Aligned to curricular plans and expectations of the standards.**
- **Varied and flexible.**
  - Are selected and adapted based on learning objectives and learner needs.
  - Include a variety of quality media, manipulatives and supplies to achieve valued learning outcomes.
- **Intentionally planned by identifying or adapting appropriate tools (including technology) for specific instructional needs.**
  - Student outcomes and developmental appropriateness determine when and who will use the materials.
  - Materials are updated/upgraded in response to new information and understandings.
- **Equitably available and accessible to all teachers and students.**
  - Teachers and students have available a variety of high quality, standards-aligned instructional materials and resources.
  - Materials are in English and native language for English learners.
  - Reference and resource materials are readily available and circulated throughout the school.
- **Include multimedia and embedded, just-in-time supports (e.g. hyperlinked glossaries, background information, and on-screen coaching) – for conveying conceptual knowledge.**
  - Students interact with instructional materials to engage all modalities in the learning process.
  - Technology is integral to students learning experiences.
  - Units and lessons include grade-appropriate levels of texts and other materials so every student can access the content/skills.



- **Include tools and supports needed to access, analyze, organize, synthesize, and demonstrate understanding in varied ways – for learning and expression of knowledge.**
  - The needs of the students at different performance levels are met by using a variety of instructional materials that allow students to draw on all of their learning capacities.
  - The teacher models effective use of various materials.
  - Students understand that materials are a means to acquire language, knowledge, and competencies.
  - Technology enhances students' higher order, creative thinking and problem solving.
  - Materials connect subject area content to real life applications.
- **Include alternative pathways including choice of content, varied levels of support and challenge, and options for recruiting and sustaining interest and motivation – for engaging and learning.**
  - Students make choices about instructional materials as part of learning.
  - Materials address the needs of the total child: cognitive, linguistic, social, emotional, physical, and aesthetic.
  - Consumables are often non-print supplies that promote active, hands-on learning.

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ Cross-section of materials from a variety of content areas and grade levels</li> <li>✓ Evidence of scaffolding and differentiation for all students to access the content/skills</li> <li>✓ Description of materials in curriculum and/or lesson plans</li> <li>✓ Presence of varied texts, supplementary media (e.g. videos)</li> </ul>
Measures	✓ SQRP Attainment and Growth
Five Essentials	<ul style="list-style-type: none"> <li>Ambitious Instruction</li> <li>Supportive Environment</li> </ul>
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> <li>1a. Demonstrating Knowledge of Content and Pedagogy</li> <li>1b. Demonstrating Knowledge of Students</li> <li>1c. Selecting Learning Objectives</li> <li>1d. Designing Coherent Instruction</li> </ul>
CPS Performance Standards for School	A3. Allocates Resources to Support Student Learning, Prioritizing Time
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> <li>✓ <a href="#">Universal Design for Learning Guidelines 2.0</a></li> <li>✓ <a href="#">UDL PD Modules</a></li> <li>✓ <a href="#">CPS Integrated Library System (S.O.A.R.)</a></li> </ul>

### Rigorous Student Tasks:

The school regularly examines student work - what students are being asked to do on in their classrooms - across grades or courses in all content areas. Examining the texts and tasks students experience provides the necessary insight to gauge rigor and illuminate how the standards are actualized prompting the question whether or not approaches support the true spirit of college and career readiness. (adapted from The Education Trust – Equity in Motion Series)

### Score

1 2 **3** 4

In Grade Level Team meetings, teacher teams regularly examine students assessments and work in math, writing, and reading. We utilized data from assessment to adjust our instructional practice. Staff emphasizes high learning expectations for all students Gen Ed, DL, and EL. In middle school math there is a high level real world problem solving being experienced by all students. We use various data sources to present material. We need to re-focus on writing. We offer afterschool enrichment. We use our data to offer students small group instruction at their level but it is not implemented with fidelity across all subject areas. There is a need for further teacher development in the use of rigorous task.

## Guide for Rigorous Student Tasks

- **Begin with the belief that all students can learn. (see *Culture for Learning*)**
  - Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.
  - Create an environment where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.
  - Communicate the necessity of attendance and engagement everyday in order to succeed.
- **Plan and assign tasks that are cognitively challenging for individual students and require students to provide evidence of their reasoning.**
  - Align tasks with standards-based learning objectives that reflect the depth of knowledge expectations.
  - Tasks are integrative to draw on multiple standards.
  - Teach for Robust Understanding in Mathematics (TRU Math). Engage students with important mathematical ideas, not simply receiving knowledge, requiring students to engage in productive struggle.
- **Tasks reflect the key shifts in literacy.**
  - **Complexity:** Tasks reward close reading of complex text; Focus on comprehension of academic language, not obscure vocabulary.
  - **Evidence:** Cite evidence from text and write to sources, not decontextualized prompts.
  - **Knowledge (non-fiction):** Tasks embed reading and writing across disciplines with a variety of literary and informational complex texts and tasks and demonstrate comprehension through speaking, listening.
- **Tasks reflect the key shifts in mathematics.**
  - **Focus:** Tasks reflect a curricular and instructional focus on the major work in (e.g. operational fluency and number sense in K-2).
  - **Coherence:** Multi-grade progressions stress key beginnings (e.g. ratios in 6th grade) and key end points (e.g. fluency with multiplication in 3rd);
  - **Rigor:** Problems require construction of mathematical reasoning and critiques of other possible solutions.

- Provide opportunities for students to create authentic work for real audiences (beyond the teacher) to motivate them to meet standards and engage in critique and revision.
- Examine student work to identify and showcase the qualities of strategic thinking that are both rich in content and relevant for students.
  - Analyze models with students to build a vision of quality.
  - Use protocols to collectively reflect regularly on the level of cognitive demand asked of students across the school, particularly priority group students, to think strategically as speakers, listeners, readers, and writers.
  - Analyze student work samples as part of professional learning to best support students' attainment of quality work and standards.

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ Cross-section of student work from a variety of content areas</li> <li>✓ Observation of student learning (e.g. learning walks/walkthroughs)</li> <li>✓ Focus group(s) and discussions with students</li> </ul>
Measures	<ul style="list-style-type: none"> <li>✓ SQRIP Attainment and Growth</li> </ul>
Five Essentials	Ambitious Instruction
MTSS Framework	<a href="#">Shared Leadership, Curriculum &amp; Instruction</a>
CPS Framework for Teaching	<ul style="list-style-type: none"> <li>1.d. Designing Coherent Instruction</li> <li>2b. Establishing a Culture for Learning</li> <li>3b. Using Questioning and Discussion Techniques</li> <li>3c. Engaging Students in Learning</li> </ul>
CPS Performance Standards for School Leaders	B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> <li>✓ <a href="#">Teaching for Robust Understanding in Mathematics (TRU Math)</a></li> <li>✓ <a href="#">Math Practices: What to Look For Observation Tool</a></li> <li>✓ <a href="#">Checking In: Do Classroom Assignments Reflect Today's Higher Standards?</a></li> <li>✓ <a href="#">Student Work Protocol (SWP)</a></li> <li>✓ <a href="#">Slice Protocol – Looking at Student Work</a></li> </ul>

### Transitions, College & Career Access & Persistence:

Score

The school creates pathways to success built on a vision in which all students leave secondary school with a clear plan for their initial postsecondary destination, whether in apprenticeship training, work, or college. All students have equal access to college preparatory curriculum to be successful. The school is characterized by structures for developing early postsecondary awareness and the knowledge and skills that lay the foundation for the academic rigor and social development necessary for college and career success. Students are equipped with the confidence in their ability to implement and adapt their plan throughout their lives as they and the world around them change. This vision sees students as the architects of their own lives. (adapted from Creating Pathways to Success, Ontario)

1 2 3 4

Physical Education has a clear set of high expectations K-8 and corresponding scope and sequence. PE needs additional materials, such as floor mats, and desperately needs a larger space, including a taller ceiling. Visual arts has a clear set of high expectations K-8 and corresponding scope and sequence. We have college days and visits that student experience expectations at a higher level. Students are encouraged to go to High School shadow days. HS transition plans are emphasized across all. Counselor readily available for supports. 3rd/4th and 5th/6th transition is an area of opportunity. Parent workshops and High School Fair presented to all stakeholders.

## Guide for Transitions, College & Career Access & Persistence

- **TRANSITIONS - Have structures and processes in place to ensure successful transitions (e.g. into school , grade to grade, school to school, school to post-secondary).**
  - Mitigate the adverse effects experienced by some students in transition – such as arriving part-way through the school year – that can cause students to fall behind or become disengaged from school.
  - Monitor the progress of English learners after transition from services.
  - Provide programs and interventions that help students as they move from middle school through Freshmen year, including but not limited to: High School Investigation Days, CTE recruitment fairs, Freshmen Connection program (where budget allows), and a robust Freshmen Orientation program. Implement targeted holistic student supports the entire Freshmen year.
  - Provide sustained summer learning experiences to minimize learning loss and support key transition periods (e.g. summers before Kindergarten, HS, and college).
    - Use student data and best practices research to develop focused programs.
      - Expand access beyond students who are struggling academically.
      - Provide school counseling and postsecondary advising transition support and follow-up during "Summer Melt" and the first year of college.
- **AWARENESS - Expose students early to academic/professional worlds beyond K-12.**
  - Provide students opportunities to discover personal talents and skills, identify career interests, and pursue coursework/activities necessary to reach personal, academic and career goals. Expose students to CTE Pathways around career options
  - Expose students to a range of career paths and the educational requirements of each to improve long-term planning and goal-setting.
  - Start the conversation about college in primary grades.
  - Make parents aware of academic opportunities and supports for their child.
- **READINESS – Ensure equitable access to college preparatory curriculum.**
  - Provide access to 8<sup>th</sup> Grade Algebra to all eligible 8<sup>th</sup> grade students.
  - Provide access to early college and career coursework and credential opportunities while in HS (e.g. AP credit, Dual credit, industry credentials (CTE),

- Seal of Biliteracy)
  - Teach students to analyze their transcripts and test scores, as well as connect course selection, attendance, and grades to their continued success and access to postsecondary options, and adjust their actions and behavior to make progress toward graduation and their top postsecondary choice. Provide support and motivation to encourage B's or better and improving attendance.
  - Create opportunities for students to explore college and career knowledge, mindsets, and skills necessary for academic planning and goal setting.
  - Find opportunities to work with all students on academic and personal behaviors, including persistence, engagement, work habits/organization, communication/ collaboration, and self-regulation.
  - In Naviance, develop an Individual Learning Plan that tracks coursework, college and career assessments, goal setting, 6th-12th grade milestones completion that culminates in a concrete postsecondary plan.
  - Provide opportunities for Dual Credit/Dual Enrollment
- **SUCCESS - Provide direct assistance to all students and families through every stage of the college selection, application, and entry process (Transition to College (HS))** including, but not limited to academic planning/advising to assist with:
  - Selecting colleges with the best institutional graduation rates for their level of qualifications. (Students of all qualification levels are more likely to graduate from college if they attend a postsecondary institution with high graduation rates)
  - Researching/comparing options including short and long-term financial outcomes, comparing college graduation rates, and other statistics to narrow down options.
  - Researching living wage options such as an apprenticeship or certification programs for students who wish to work after high school and/or want to delay college.
  - Applying to multiple colleges—generally three or more.
  - Navigating financial aid and capitalizing on grant and scholarship opportunities.
  - Equipping students and families with persistence strategies. (College Persistence Toolkit)
  - Help families learn about existing CTE career pathways, apprenticeships/pre-apprenticeship programs

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ Data on college visits and college fair information</li> <li>✓ Naviance Monthly Data</li> <li>✓ Scholarships earned</li> <li>✓ Artifacts, plans, or timelines related to successful transitions structures</li> <li>✓ To &amp; Through data</li> </ul>
Measures	<ul style="list-style-type: none"> <li>✓ College Enrollment, Persistence, Drop Out, and Attendance Rates</li> <li>✓ Early College and Career Credentials</li> </ul>
Five Essentials	<ul style="list-style-type: none"> <li>Ambitious Instruction</li> <li>Supportive Environment</li> </ul>
MTSS Framework	<ul style="list-style-type: none"> <li>Curriculum &amp; Instruction, Family &amp; Community Engagement</li> </ul>
CPS Framework for Teaching	<ul style="list-style-type: none"> <li>2b. Establishing a Culture for Learning</li> </ul>
CPS Performance Standards for	<ul style="list-style-type: none"> <li>C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort</li> </ul>
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
<ul style="list-style-type: none"> <li>✓ Everything College</li> <li>✓ CPS Advisory Framework</li> <li>✓ Presenting college plans from meeting entry</li> <li>✓ To &amp; Through Toolkit</li> <li>✓ Redefining College &amp; Career Readiness</li> <li>✓ College Scorecard</li> </ul>	<ul style="list-style-type: none"> <li>✓ CPS College Persistence Toolkit</li> <li>✓ Meaningful Linkages Between Summer Programs, Schools, and Community</li> <li>✓ From HS to the Future (CCSR, 2004)</li> </ul>
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Expectations for depth & breadth of Quality Teaching

3 of 3 complete

### Instruction:

The teachers have finely honed instructional skills. They can shift from one approach to another as the situation demands by carefully monitoring the effect of their teaching on student learning. They seamlessly incorporate ideas and concepts from other parts of the curriculum into their explanations and activities. Their questions probe student thinking and serve to extend understanding. They promote the emergence of self-directed learners.

Score

1 **2** 3 4

Students receive small group differentiated instruction through Balanced Literacy and Personalized Learning. Students are using technology resources to drive their instruction. The instruction is grounded on various student measures. Teacher questioning techniques need to be better aligned and more consistent. In 3-5 teachers are using google classroom to give students work that is connected to their direct learning.

### Guide for Instruction

- **Plan a range of effective pedagogical approaches suitable to student learning of the content/skills taught and anticipate student misconceptions.**
- **Effectively communicate with students.**
  - Guide students to articulate the relevance of the objective(s) to learning.
  - Anticipate possible student misunderstanding.
  - Enable students to develop a conceptual understanding of content while making connections to their interests, knowledge, and experience.
  - Enable students to contribute to extending the content by explaining concepts to their classmates.
  - Build on students' language development and understanding of content.
  - Use vocabulary appropriately for students' ages and development. Students contribute to the correct use of academic vocabulary.

- **Use questioning and discussion as techniques to deepen student understanding and challenge.**
  - Use a variety of low- and high-level, open-ended, and developmentally appropriate questions to challenge students cognitively, advance high level thinking and discourse, and promote metacognition.
  - Use techniques that enable students to engage each other in authentic discussions about content. And, enable students to formulate their own questions and respectfully challenge one another using viable arguments based on evidence.
  - Encourage student responsibility for ensuring all voices are heard in the discourse and that all students are listening and responding to questions and answers from their teacher and peers.
  - Require students to cite textual evidence to support/develop a claim.
- **Engage students in learning.**
  - Scaffold instruction to ensure all students, including diverse learners and English Learners, access complex texts and engage in complex tasks.
  - Provide targeted supports to individual students or groups of students based on their identified needs.
  - Provide instruction designed to develop language domains for English learners.
- **Monitor the effect of teaching on student learning and integrate formative assessment into instruction.**
  - Monitor progress and check for understanding for individual students.
  - Change instructional practice based on analysis of current data.
  - Use universally designed assessments that allow for multiple pathways for students to demonstrate understanding of the objective(s).
  - Also see *Balanced Assessment*.
- **Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated.**
  - Intervene in a timely and effective way to help students who are struggling.
  - When formative assessments show a need for intervention or enrichment, make effective impromptu adjustments that individualize instruction.
  - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **Foster student ownership.** Create opportunities for students to have voice and choice in instructional tasks.

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ Evidence of best practices (flexible grouping, cognitively demanding tasks, open-ended questions)</li> <li>✓ Informational observations, peer observations, learning walks</li> <li>✓ Lesson studies</li> </ul>
Measures	<ul style="list-style-type: none"> <li>✓ SQRP Attainment and Growth</li> <li>✓ REACH observation trends (de-identified)</li> </ul>
Five Essentials	<ul style="list-style-type: none"> <li>Ambitious Instruction</li> <li>Effective Leaders</li> <li>Supportive Environment</li> </ul>
MTSS Framework	<ul style="list-style-type: none"> <li>Curriculum &amp; Instruction</li> </ul>
CPS Framework for Teaching	<ul style="list-style-type: none"> <li>3a. Communicating with Students</li> <li>3b. Using Questioning and Discussion Techniques</li> <li>3c. Engaging Students in Learning</li> <li>3d. Using Assessment in Instruction</li> <li>3e. Demonstrating Flexibility and Responsiveness</li> </ul>
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> <li>B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices</li> <li>B2. Observes and Evaluates Staff and Gives Feedback to Staff</li> </ul>
<b>NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING</b>	
	<ul style="list-style-type: none"> <li>✓ CPS Framework for Teaching with Critical Attributes</li> <li>✓ CPS Framework for Teaching Professional Learning Modules</li> <li>✓ CPS Framework for Teaching Professional Learning Opportunities</li> <li>✓ Special Education Addendum</li> <li>✓ English Language Learner Addendum</li> </ul>

### Balanced Assessment & Grading:

A balanced assessment system effectively measures the depth and breadth of student learning and monitors student progress towards college and career readiness. It also produces actionable data to inform planning for instruction, academic supports, and resource allocation. To meet these goals, a balanced assessment system must include multiple measures and be responsive to the needs of all students, including diverse learners and English learners.

### Score

1 2 **3** 4

We use district and state assessments to evaluate student learning. We do formal/informal assessments in the room. Primary grades are using F & P to determine their reading level and have incorporated the BURST program to hone in on direct instructional needs. We do a math diagnostic 3-8 to determine math skill level. We modify our curriculum for EL's DL's and students that need additional supports. We look at our summative assessments along with our formative assessments to develop a clear picture of where the student stands academically. Through Unit planning- we roll out the CCSS expectations for each grade level. After deep reflection, teachers are moving back to weekly plans that have a deeper depth and breath of quality of instructional practice.

### Guide for Balanced Assessment & Grading

- **Use multiple measures (i.e. a range of assessment types and at multiple points in time) to supplement district-centralized assessments with other formative assessments to provide a more comprehensive picture of student learning.**
- **Use screening, diagnostic, and progress monitoring assessment to correctly identify specific gaps and monitor improvement, especially for students receiving Tier 2 and 3 services, in addition to Tier 1 core instruction. (also see MTSS and Instruction)**
- **Make assessments accessible to students, including diverse learners and English Learners through employing features of universal design and use of accommodations and, where needed, modifications.**
  - Provide accommodations in presentation (i.e. how assessment text and tasks are presented to students), response (i.e. how students provide their

- answers), and/or setting/timing (i.e. scheduling/location of assessment).
- **Utilize assessments that reflect the key shifts in literacy and mathematics in teacher created or selected assessments.** (see Rigorous Student Tasks)
- **Utilize assessments that measure the development of academic language for English learners.**
- **Have access to and analyze school-wide, teacher team, and classroom assessment data to determine instructional effectiveness and subsequent learning needs**
- **Improve and promote assessment literacy.**
  - Work together on building common assessments within a department, course, or grade level team.
  - Invest resources in helping teachers evaluate and improve the quality of formative assessments. For example, use the Assessment Design Toolkit.
  - Use common protocols and calibrate on scoring and grading in teacher teams.
  - Analyze quality and alignment of assessments and tasks to ensure they meet the expectations of the standards and embed various levels of complexity.
- **Have a grading system that clearly, accurately, consistently, and fairly communicates learning progress and achievement to students, families, postsecondary institutions, and prospective employers.**
  - Ensure that students, families, teachers, counselors, advisors, and support specialists have the detailed information they need to make important decisions about a student's education.
  - Measure, report, and document student progress and proficiency:
    - Against a set of clearly defined cross-curricular and content-area standards and learning objectives collaboratively developed with staff.
    - Separately from work habits, character traits, and behaviors, so that educators, counselors, advisors, and support specialists can accurately determine the difference between learning needs and behavioral or work-habit needs. academic mindsets and behaviors (CCSR).
  - Ensure consistency and fairness in the assessment of learning, and assignment of scores and proficiency levels against the same learning standards, across students, teachers, assessments, learning experiences, content areas, and time.
  - Ensure grades are not used as a form of punishment, control, or compliance.

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Examples of a variety of teacher created and teacher selected assessments
	✓ Units and lesson plans with formative and summative assessments embedded in a long term plan
	✓ Evidence of assessment data analysis for the purpose of planning
	✓ Assessment calendar
	✓ Examples of gradebooks
	✓ School's grading policy
	✓ Grade distribution reports (course success rates)
Measures	✓ SGRP Attainment and Growth
Five Essentials	Ambitious Instruction
MTSS Framework	<a href="#">Curriculum &amp; Instruction</a>
CPS Framework for Teaching	<a href="#">1.c. Selecting Learning Objectives</a>
	<a href="#">1.e. Designing Student Assessment</a>
	<a href="#">3.d. Using Assessment in Instruction</a>
	<a href="#">4.a. Reflecting on Teaching &amp; Learning</a>
CPS Performance Standards for School Leaders	81. Implements Curricular Scope and Sequence and Reviews Instructional Practices
	<b>Now What? Materials to Support Improvement Planning</b>
	✓ <a href="#">CPS Balanced Assessment Framework &amp; Assessment Models</a>
	✓ <a href="#">Assessment Design Toolkit</a>
	✓ <a href="#">Teacher Made Assessment Basics</a>
	✓ <a href="#">Grading principals and guidelines</a>
	✓ <a href="#">Great Schools Partnership –Grading + Reporting</a>

### Multi-Tiered System of Supports:

The school is characterized by full implementation a system of academic and social emotional (SEL) supports for all students. Every day, in all classrooms, all teachers provide: Universal instruction in the core curriculum - academic & SEL (Tier 1) to all students; additional targeted academic and SEL supports (Tier 2) where needed; and deep and intense supports (Tier 3) based on individual and small group needs. The school also monitors On Track data (grades/GPA and attendance (ES), and course credits (HS)) to provide interventions/supports for students at risk for failure and/or truancy.

Score

1 **2** 3 4

Teachers need to re-engage more strategically in MTSS and re-visit training. Teachers need additional supports on the difference between MTSS and PM in addition to learn where to find the MTSS resources. We need more research based intervention for Tier 2 & 3. We are working to create a better aligned system. It is our hope that through personalized learning in 3-8 we will be able to more intentional and differentiated. In grades K-2 through the BURST program teachers will see the skill sets where students need additional supports and create a plan to deliver high quality instruction.

### Guide for Multi-Tiered System of Supports

- **TIER 1 - Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated. (3e)**
  - Intervene in a timely and effective way to help students who are struggling.
  - When formative assessments show a need for intervention or enrichment, teachers make effective impromptu adjustments that individualize instruction for students.
  - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **TIER 1 - Customize the learning environment, pace, and approach of teaching and curriculum in order to meet each learners' individual needs ('Personalized Learning').**
  - Empower student to advance their learning.

- Use up-to-date individual student profiles that include strengths, needs, motivations, and outlines an individualized path to reach his/her goals.
- Classrooms are student-centered with student agency.
- Each student has the opportunity to advance upon demonstrating mastery.
- **ON TRACK - Provide universal supports to prevent failing and absenteeism and targeted interventions for grades below “C” or chronic absenteeism. (On Track)**
  - Identify students off track due to low attendance and poor course performance and provide intensive supports to address root causes of why students have low grades and poor attendance.
- **TIER 2 & 3 - Collaborate and work as teams of teachers and Related Service Providers (RSP) to plan and monitor targeted student support with varied instructional strategies and SEL support of varying degrees of intensity for all students.**
  - Monitor students requiring and receiving targeted and intensive instruction/interventions.
  - Use the Problem Solving Process to plan Tier 2 and 3 instruction/interventions.
  - Determine appropriate interventions for students or groups of students not making adequate progress.
  - Use progress monitoring data to track effectiveness of interventions and student response to intervention.
- **TIER 2 & 3 – Implement Personal Learning Plans (PLP) goals and intervention strategies for students requiring school year supports as described in Elementary School Promotion Policy (Board Report 09-1028-PO2).**
  - Ensure implementation of these plans, review subsequent 5 week data, determine the effectiveness of the strategies and adjust plans as needed.
- **Communicate to parents/guardians the additional supports and/or interventions provided for their child to better align school and home environments.**

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ Evidence of multi-tiered system of supports (e.g. progress monitoring data, menu of available interventions in use, teacher team protocols in use)</li> <li>✓ Evidence of Personal Learning Plan (PLP) implementation</li> <li>✓ Integrated data system that informs instructional choices</li> <li>✓ Flexible learning environments</li> <li>✓ Use of student learning plans</li> <li>✓ Use of competency-based assessments</li> <li>✓ Use of personalized learning rubric</li> <li>✓ Evidence of On Track monitoring and supports</li> </ul>
Measures	<ul style="list-style-type: none"> <li>✓ SQRP Attainment and Growth</li> <li>✓ Attendance Rates</li> <li>✓ Course success rates (e.g. grade distributions, pass/failure rates)</li> </ul>
Five Essentials	<ul style="list-style-type: none"> <li>Ambitious Instruction</li> <li>Collaborative Teachers</li> <li>Supportive Environment</li> </ul>
CPS Framework for Teaching	<ul style="list-style-type: none"> <li><a href="#">1.a. Demonstrating knowledge of content and pedagogy</a></li> <li><a href="#">1.b. Demonstrating Knowledge of Students</a></li> <li><a href="#">1.d. Designing Coherent Instruction</a></li> <li><a href="#">2.d. Managing Student Behavior</a></li> <li><a href="#">3.d. Using Assessment in Instruction</a></li> <li><a href="#">3.e. Demonstrating Flexibility and Responsiveness</a></li> <li><a href="#">4.b. Maintaining Accurate Records</a></li> </ul>
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> <li>B3. MTSS Implemented Effectively in School</li> </ul>

## Expectations for Quality & Character of School Life

6 of 6 complete

### Culture for Learning:

A culture for learning is characterized by a school atmosphere that reflects the educational importance of the work undertaken by both students and staff. It describes the norms that govern the interactions among individuals about the mindsets (e.g. ability/confidence to grow with effort), academic behaviors (e.g. attending classes, completing assignments), the learning strategies and skills, the value of perseverance despite challenges and obstacles, and the general tone of the school. The classroom is characterized by high cognitive energy, by a sense that what is happening there is important, and that it is essential to “get it right.” There are high expectations for all students. The classroom is a place where teachers and students value learning and hard work, and students take visible delight in accomplishing their work. Staff believe they can make a difference, that their hard work is the fundamental cause of student achievement, and are invested in student outcomes.

### Score

1 2 **3** 4



We convey high level expectations for all students The 5 essentials support that we have ambitious instruction and our SQRP attainment and growth targets demonstrate closing the achievement gap. Parent Survey indicates a strong correlation between parent/teacher/student partnership to ensure there is a plan to move student outcomes forward. All teachers are focused on what students can do and are strategically moving them forward to their next edge of growth. When students are not meeting expectations, an individualized plan is rolled out where the student sets goals and understands that he/she is supported by their parent/guardian and teacher. Teachers focus on creating Rigorous Student tasks through two venues- Performance and MARS tasks. Students are measured on mastery of copulation of skills that are necessary to successfully complete the task. Prep and Post Assessments are evidence of completion and analysis of areas of opportunity for student growth.

## Guide for Culture for Learning

- **Create a culture that reflects a shared belief in the importance of learning and hard work.**
  - Use strategies to reinforce and cultivate student curiosity.
  - Make learning goals relevant to students, and inspire students to stay committed to their learning goals.
  - Consistently communicate the expectation that all students can achieve at high levels.
  - Utilize strategies to encourage daily and timely attendance.
- **Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.**
  - Clearly display school-wide expectations for academic and personal success throughout the building.
  - Set high expectations according to grade-appropriate learning objectives.
  - Differentiate expectations so all students stretch to not only meet but exceed personal learning goals.
  - Recognize high levels of student achievement. All students receive recognition.
  - Encourage student resilience and hard work.
  - Ensure students feel safe to share misunderstandings and struggles.
- **Encourage students to take ownership and pride in their work where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.**
  - Students self-assess (e.g. checking own work before giving to teacher) to develop a reflective habit of mind essential for improvement. This ensures students take responsibility for their own learning, focuses attention on criteria for success, and increases effort and persistence.
- **Provide students frequent, informative feedback.**
  - Tell/show students what they have done well (through positive reinforcement) and what they need to do to improve, including clarifying criteria and goals.
  - Give feedback on the task, the processes used to complete the task, and on the student's ability to self-regulate their own learning.
- **Develop academic mindsets and behaviors.**
  - Teach a growth mindset that over time with effort and practice, students can learn and succeed.
  - Encourage students' sense of belonging to the school and classroom community (see Relational Trust).
  - Employ strategies including ongoing monitoring and support of students' academic behaviors.
  - Praise effort and process. For example, "Good job, that must have taken a lot of effort" instead of, "Good job. You must be really smart."

## Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ Sample of individual student learning goals from a cross-section of teachers</li> <li>✓ Also review student work: evidence from Rigorous Student Tasks</li> </ul>
Measures	<ul style="list-style-type: none"> <li>✓ Five Essentials – Ambitious Instruction</li> <li>✓ SQRP Attainment and Growth</li> </ul>
Five Essentials	<ul style="list-style-type: none"> <li>Ambitious Instruction</li> <li>Collaborative Teachers</li> <li>Supportive Environment</li> </ul>
<a href="#">MTSS Framework Curriculum &amp; Instruction</a>	
CPS Performance Standards for School Leaders	C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort
Now What? Materials to Support Improvement Planning	
<ul style="list-style-type: none"> <li>✓ <a href="#">Teaching Adolescents: The Role of Non-cognitive Factors in Shaping School Performance</a></li> <li>✓ <a href="#">Framework for Teaching Companion Guide p. 50</a></li> <li>✓ <a href="#">Social Emotional Learning Supports (cps.edu/SEL)</a></li> <li>✓ <a href="#">ASCA Mindsets &amp; Behaviors</a></li> </ul>	

### Relational Trust:

The school is characterized by high levels of relational trust between all school participants - the "glue" or the essential element that coordinates and supports the processes essential to effective school improvement. Interactions, both between the teacher and students and among students, are highly respectful, reflecting genuine warmth and caring. Students contribute to high levels of civility. Interactions are sensitive to students as individuals, appropriate to the ages and development of individual students, and to the context of the class. The net result of interactions is that of academic and personal connections among students and adults.

### Score

1 2 **3** 4

As a small school we work together real close to ensure we support each-other. The 5 essential report reads that we have a supporting environment. Student and teacher relationship is high. Teachers work well together and ensure that students are respectful and reflect on their actions. As a result of data gathered through captures on a Google Doc, our plan is to incorporate weekly SEL sessions focused on student self and how they can be most successful through communications with teachers grounded on their response to various daily actions. Student survey is positive but we need to continue having students feeling safe and secure so they can be ready to learn. Active student engagement is not at the level Lozano hopes, this is an area of opportunity that we hope will improve through relational trust between all stakeholders.

### Guide for Relational Trust

- **Develop trusting relationships with students so each student has at least one trusted adult in the school.**
  - Adults are responsible for occasional check-ins or serve as mentors.
- **Adult-student interactions are positive, caring, and respectful.**
  - Ensure a greater proportion of interactions are positive (as opposed to corrective) between staff and student consistently school-wide.
- **Student interactions are mutually supportive and respectful, with strong norms for positive behavior.**
  - Create opportunities for students to build positive relationships with peers.
  - Create opportunities for older students to mentor younger students.
- **Understand diversity and its impact on student learning; recognize and integrate the learning opportunities that come from a diverse community.**
  - Create opportunities for students to learn about the community they serve (e.g. culture and neighborhoods).
  - Have mutual respect for individual differences (e.g. gender, race, culture, etc.) at all levels of the school—student-student; adult-student; adult-adult and overall norms for tolerance.
  - Provide training to engage diverse families and communities.
- **Support and respect one another, personally and professionally (Teacher-Teacher Trust, Teacher-Principal Trust)**
  - Respect other teachers who take the lead in school improvement efforts.
  - Respect colleagues who are experts at their craft.
  - Exchanges are marked by genuinely listening to what each person has to say and by taking these views into account in subsequent actions. Even when people disagree, individuals can still feel valued if others respect their opinions.
  - Personal regard springs from a collective willingness to extend beyond the formal requirements of a job definition or a union contract (e.g. openness or reaching out to others).
- **Utilize relationships as a means of deterring truant behavior brought on by unspoken hurdles a child may be facing.**

### Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ Five Essentials/My Voice, My School Survey</li> <li>✓ School Climate Standards Self-Assessment</li> </ul>
Measures	<ul style="list-style-type: none"> <li>✓ Five Essentials</li> </ul>
Five Essentials	<ul style="list-style-type: none"> <li>Collaborative Teachers</li> <li>Supportive Environment</li> </ul>
MTSS Framework	<a href="#">Shared Leadership, Family &amp; Community Engagement</a>
CPS Framework for Teaching	<ul style="list-style-type: none"> <li><a href="#">1b. Demonstrating Knowledge of Students</a></li> <li><a href="#">2a. Creating an Environment of Respect and Rapport</a></li> </ul>
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> <li>D2. Creates, develops and sustains relationships that result in active student engagement in the learning process</li> <li>E1. Creates a Culturally Responsiveness Climate</li> </ul>
Now WHAT? Materials to Support Improvement Planning	
<ul style="list-style-type: none"> <li>✓ <a href="#">Social Emotional Learning Supports (cps.edu/sel)</a></li> <li>✓ <a href="#">Trust in Schools: A Core Resource for School Reform (IASCD)</a></li> <li>✓ <a href="#">Creating a School Community (IASCD)</a></li> </ul>	

### Student Voice, Engagement, & Civic Life:

Students are interested and engaged in learning, invested in their school, and contributing to their community. The school provides early and ongoing exposure to a wide range of extracurricular activities and rigorous courses and programming.

Score

1 2 **3** 4

We have an elected and active student council that regularly meets with a moderator and provide input and feedback on student related activities that impact student achievement. Our student council works hard to represent student voice and continuously seeks feedback to improve the activities/events/extra-curricular that are offered at Lozano. Student council meets on a monthly basis and shares their ideas with their teacher sponsor. The ideas are assessed then voted on to move forward to the LSC who takes a final vote. After the event is approved and it takes place, students then asses and evaluate the success of the event and how they will make the necessary changes to improve the activity/event. Students have the freedom to freely share their opinion and to have their voices heard as issues/concerns and needs arise.

### Guide for Student Voice, Engagement, & Civic Life

#### Study politics

- Teachers teach about the structure and function of government as well as local, national, and international political structures and power dynamics.
- Teachers invite students to reflect on their own role in the political landscape, engage in analyses of power, and identify strategies they can use to utilize civic power as an individual and as a member of a community.



- **Become informed voters and participants in the electoral process**
  - Students learn about the history and structures of the local and national voting process and ballot issues and candidates.
  - The school supports non-partisan engagement in all parts of the electoral process, including voter education, voter mobilization and registration.
  - There are a variety of school/classroom activities or simulations that support student voter preparation and participation in the electoral process.
- **Engage in discussions about current and controversial issues.**
  - Students prepare for discussions, learn about issues that matter to them through deliberation, evaluate evidence from a range of sources, consider competing views, develop arguments, and deepen their viewpoints.
  - With teachers' support, students learn how to engage in and lead respectful and productive democratic discussions where everyone expresses their viewpoints, shares evidence, and listens to one another.
  - Teachers teach how to find different points of view online and instruct how to engage in respectful, informed, and productive online dialogue.
- **Explore their identities and beliefs**
  - Teachers design learning experiences that enable students to explore how their identities influence their lived experiences and their perspectives.
  - Students are encouraged to learn about and understand the perspectives of those who have different identities and beliefs.
  - School staff reflect on their own identities and consider how that impacts their role and support of teaching and learning with youth.
- **Exercise student voice**
  - Students can participate on multiple decision/policy making bodies and their perspectives are regularly included in decisions at their school.
  - Student Voice Committee represents the diversity of the school, addresses school-based issues, and regularly gathers input from their peers to inform and impact school policy and decisions.
  - Teachers respond to and integrate students' lived experiences, perspectives, and interests in class.
  - Authentically **interact with civics leaders**
  - Students learn about community, city, state, and national civic leaders and their roles in civil society.
  - School staff support engagement with civic leaders by inviting them into classrooms/the school and identifying face-to-face or online avenues for students to share their feedback and perspectives with civic leaders.
- **Engage with their community**
  - Students complete at least 2 service learning projects before graduation in which they gain exposure to civic organizations, leaders, and careers. Students gain tools to work cooperatively in partnership with peers, community members, and organizations to advance a specific cause
- **Take informed action** where they work together to propose and advocate for solutions.
  - Students research and analyze issues that matter to them, identify root causes, develop a theory of action, determine relevant audiences, outline specific goals, implement a response, and reflect before, during and after experiences.
  - Students use social and digital platforms to raise awareness about issues, produce and circulate multimedia content, and mobilize involvement.
- Experience a **Schoolwide civics cultur**
  - School leaders articulate a commitment to and vision for the importance of civic learning; students are civic leaders in the school.
  - Schools integrate civic learning across the curriculum, including projects that address relevant issues in their schools and communities.
  - School staff have professional development, collaboration time, and curriculum resources to infuse civic learning across disciplines.
  - Systems and structures exist where students are invited to participate in shaping school's policies, goals, instruction, and climate.

## Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	<ul style="list-style-type: none"> <li>▪ MINS Student Survey completion rates and results</li> <li>▪ Artifact from student-run organizations and events (including SVCs)</li> <li>▪ Meeting minutes/agendas that include student participation</li> <li>▪ Policies regarding student engagement in decision making</li> <li>▪ Service learning reports and/or reflections of SL projects</li> <li>▪ Link and curriculum maps, rubric, assessment artifact</li> <li>▪ Evidence of student work</li> <li>▪ Democracy School recognition</li> </ul>
Measure	✓ Five Essentials – Supportive Environment
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2b. Creating an Environment of Respect and Rapport 3c. Encouraging Students to Learn
CPS Performance Standards for School Leaders	D2. Utilize Feedback from Multiple Stakeholders for School Improvement
Content Standards	Illinois Social Science Standards, Illinois Social Emotional Learning Standards, CCSS ELA/HST Standards

### Safety & Order:

The school is characterized by high levels of safety and order. Students feel physically and emotionally safe from harm, and adults work to actively maintain a safe, orderly school environment.

Score

1 2 3 4

My voice My survey and 5 'es demonstrate that all stakeholder feel safe throughout the school. Teachers rank high on creating an environment of respect and rapport. Student council meets regularly to ensure that there is safety and order. We offer 2 times a year an internal safety and order survey asking students how they feel physically and emotionally safe from harm. Lozano works hard to be proactive to make sure students feel comfortable in their surroundings.

### Guide for Safety & Order

- **Ensure students and adults feel physically, socially, intellectually, and emotionally safe throughout the school.**
- **Provide clear procedures for reporting and responding to safety concerns.**
- **Manage efficient and orderly transitions between activities.**

- Manage classroom routines and procedures to maximize instructional time.
- Orchestrate the environment so students contribute to the management of classroom routines (e.g. transitions) without disruption of learning).
- Arrival, dismissal, and other school-wide transitions are safe, efficient, and orderly.
- **Provide a framework for positive behavior throughout the school based on shared values and expectations.**
  - Have shared expectations for positive behavior. (See Restorative Approaches to Discipline)
- **Teach, model, and reinforce (by all staff members) clear behavior expectations for all areas of the school.**
  - All adults use active supervision (move, scan, and interact) in all settings.
- **Have a voice and take informed action.**
  - Students are included in key conversations about their learning experience and work with the principal and staff to identify issues and implement solutions. (e.g. student voice committee).
  - Students initiate and lead some school improvement initiatives.
  - Students participate in democratic decision-making at the school level.
  - Students identify and research issues of relevance and work together to propose/advocate for solutions.
- **Emphasize proactive, instructive, and restorative approaches to student behavior and minimize punitive consequences through policies and procedures. (See Restorative Approaches to Discipline)**
  - Adults correct misbehavior in ways that reinforce established expectations and cause minimal disruption to learning.
- **Clarify criteria for office referrals versus classroom managed behavior.**

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> <li>✓ MVMS score – “Safety”</li> <li>✓ % of teachers proficient or distinguished in 2c (Management of Transitions) on the Framework for Teaching?</li> <li>✓ Examples of teacher practice improving in Domain 2 of the Framework for Teaching.</li> <li>✓ School Climate Standards Rubric/Assessment</li> </ul>
Measures	<ul style="list-style-type: none"> <li>✓ Five Essentials – Supportive Environment score</li> <li>✓ My Voice, My School Survey “Safety” score</li> </ul>
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> <li>2a. Creating an Environment of Respect and Rapport</li> <li>2c. Managing Classroom Procedures</li> <li>2d. Managing Student Behavior</li> </ul>
CPS Performance Standards for School Leaders	A4. Creates a Safe, Clean and Orderly Learning Environment
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> <li>✓ <a href="#">Social Emotional Learning Supports (cps.edu/sel)</a></li> </ul>

### Restorative Approaches to Discipline:

The school is characterized by having and implementing policies and procedures that emphasize proactive, instructive, and restorative approaches minimizing punitive consequences. Discipline practices primarily focus on shaping behavior as opposed to punishing behavior. The school only uses out-of-school suspension as a last resort and utilizes a systems-change approach to bring about a more restorative culture. The school is also characterized by strong and consistent school and classroom climates. The school reinforces positive behaviors and responds to misbehaviors in calm, respectful, and thoughtful ways, teaching students important social and emotional skills that enable them to get along with others, make responsible decisions, and focus on learning. When misbehavior occurs, the school seeks to understand the underlying reasons (root cause) in order to design a response that effectively changes student behavior using a menu of instructive, corrective and restorative responses.

Score

1 2 3 4

We are working closely on integrating SEL skills instruction and core content. We have put in a check in check out program that has been somewhat successful. We will evaluate it deeper to shift to next steps. Moving forward we have released our counselor/case manager to have her solely be the counselor and we are in the process of hiring a .5 teacher Special Ed teacher to support our SEL work 25% of the day.

### Guide for Restorative Approaches to Discipline

- **PROACTIVE - Reinforce positive student behavior with clear expectations, routines, and procedures.**
  - A team meets regularly to organize systems that support a restorative environment.
  - Develop, reinforce, and model shared agreements and clear, positively stated expectations.
  - Well-managed routines and transitions maximize instructional time.
  - Engage families as partners.
  - Contact families frequently to inform them of positive student behavior and progress.
  - Vary acknowledgements and provide both short and long term opportunities for reinforcement for all students.
- **INSTRUCTIVE - Integrate universal SEL skills instruction and core content.**
  - Intentionally teach competencies outlined in SEL Standards. Use discipline as opportunity to teach these skills.
  - Use a Multi-tiered System of Supports (MTSS) for social, emotional, and behavioral growth.
    - Use data to determine which behaviors should be retaught or more heavily reinforced.
  - Explicitly teach expected behavior and positively reinforce consistently school-wide.
  - Avoid power struggles with students by offering choices. Redirect students privately and respectfully.
- **RESTORATIVE - Employ a discipline system that guides students to take ownership, resolve conflict, and learn from their actions.**
  - Support all staff to engage in restorative conversations and respond to behavior incidents in ways that de-escalate conflict, reteach expectations, build social & emotional skills, repair relationships, and cause minimal disruption to learning.
  - Support staff in understanding the impact of trauma on student behaviors and using trauma-sensitive approaches to discipline.
  - Identify clear disciplinary procedures for classroom-managed behaviors and office-managed behaviors. Develop a continuum of interventions and

logical consequences that address the root cause of behavior and align to MTSS processes.

- Ensure discipline systems minimize the use of punitive responses, including removing students from the classroom or school community.
- Respond equitably to students in all subgroups. Implement processes that address and meet the needs of students who are impacted by behavior incidents.
- Designate an administrator, such as a dean or restorative practices coordinator, responsible for leading centrally-managed response to behaviors using consistent, restorative processes.
- Provide opportunities for students to take responsibility for repairing harm caused by their actions, generate solutions, and resolve conflicts with peers or staff.

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Misconduct data (Dashboard)
Evidence	✓ My Voice, My School survey responses
Measures	✓ Five Essentials – Supportive Environment
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 2d. Managing Student Behavior 4c. Communicating with Families
CPS Performance Standards for School Leaders	C3. Staff/Student Behavior Aligned to Mission and Vision of School
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓	CPS Restorative Practice Guide & Toolkit
✓	Guideline for Effective Discipline

### Parent and Family Partnership:

Score

1 2 3 4

All schools have authentic partnerships with parents or family members that lead to a sense of shared responsibility for the academic, physical, and social emotional development of their students. Through meaningful consultation with parents, these partnerships include creating an intentional process to foster and sustain school-wide procedures, programs, and activities which involve and empower parents or family members and are responsive to student and family's needs. Schools provide a variety of parent volunteer opportunities (both in and out of school) and leadership opportunities (ie - PACs, BACs and PLNs), which support school operations, instructional programs and community partnerships. Research shows that when families, schools and communities partner in promoting learning and healthy development for all students schools thrive and student outcomes increase. The development and implementation of effective outreach and communication strategies will be inclusive of all families and school staff, creating a two-way feedback loop process which will lead to an increase in the home-school connection to identify, problem-solve and design actions which target instructional and student programs.

Our parent partnership is working to become stronger,. They volunteer in classrooms, read aloud to students. They have a clear line of communication with teachers. Additional supports are grounded on creating more opportunities where they are given additional resources that improve their welfare and give them a pathway towards supporting their students. Parents need to work on ways to support the school through fundraising opportunities. All information is offered to them in both Spanish and English.

### Guide for Parent and Family Partnership

- **Establish a non-threatening, welcoming environment that is warm, inviting, and helpful.**
- **Provide frequent, high quality, well publicized opportunities for families and community to participate in authentic and engaging activities in the school community (e.g. student performances/ exhibitions, literacy or math events).**
- **Provide multiple opportunities for parents to ask questions, raise concerns, and give feedback.**
  - Respond to families' concerns and requests for information professionally and in a timely manner, providing resources and solutions to address the concerns.
- **Solicit the support and engagement of families as partners in the instructional program (e.g. volunteering, working at home with their child, involvement in class and school projects in and out of school, and parent workshops).**
  - Host events for parents to share with other parents how home and school complement each other.
  - Share best practices around learning and development with parents to support students at home.
  - Inform parents of grade level standards and expectations and grading policies with a clear description of what meeting the standard looks like.
  - Inform parents of attendance expectations and the impact of attendance on a student's trajectory.
  - Assist parents to volunteer in the school and/or participate on teams/committees.
  - Promote the use of **Parent Portal** and **Parent University** to connect and engage parents with school.
- **Frequently communicate with families about class and individual activities and individual student's progress.**
  - Regularly inform parents of their child's progress across all relevant measures: attendance, discipline, academics, social-emotional learning, and health and wellness.
  - Send regular, positive, personalized communication from a staff member.
  - Use a variety of consistent communication methods (e.g. calls, text, newsletter, website, face to face) sensitive to cultural norms and needs.
- **Conduct intensive outreach to families in need of specialized support through home visits and collaboration with social services agencies.**
  - School responses to student excessive absences and/or tardiness includes outreach to families.
- **Provide proactive communication (e.g. parent handbook and resources).**
- **Partner equitably with parents speaking languages other than English.**
  - Information is provided to parents in their native language.
  - Parent meetings scheduled with interpreters present to facilitate participation.

## Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Examples of communication methods and content
	✓ Participation rates for Parent University, events, parent council(s), report card pick-up, survey completion, Parent Portal, etc.
	✓ Outreach efforts
	✓ Documentation of responsiveness to Parent Support Center concerns raised
	✓ Event agendas, flyers
	✓ Fundraising activities and amounts (if applicable)
Measures	✓ How does the school honor and reflect the diversity of families including language and culture?
	✓ Five Essentials Score – Involved Families
Five Essentials	Involved Families
	My Voice, My School Survey scores – outreach to parents, parent-teacher trust
MTSS Framework	Family & Community Engagement
CPS Framework for Teaching	2c. Managing Classroom Procedures 4c. Communicating with Families
CPS Performance Standards for School Leaders	D1. Engages Families
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓	<a href="#">Parent Support Centers</a>
✓	<a href="#">Parent University</a>
✓	<a href="#">Parent Portal</a>

## School Excellence Framework Priorities

Score	Framework dimension and category	Area of focus ☐ = Not of focus
2	Culture of & Structure for Continuous Improvement: Aligned Resources	1 2 3 4 5 ☐
2	Culture of & Structure for Continuous Improvement: Instructional Leadership Team	1 2 3 4 5 ☐
2	Culture of & Structure for Continuous Improvement: Professional Learning	1 2 3 4 5 ☐
2	Expectations for depth & breadth of Quality Teaching: Instruction	1 2 3 4 5 ☐
2	Expectations for depth & breadth of Quality Teaching: Multi-Tiered System of Supports	1 2 3 4 5 ☐
2	Expectations for depth & breadth of Student Learning: Curriculum	1 2 3 4 5 ☐
2	Expectations for Quality & Character of School Life: Restorative Approaches to Discipline	1 2 3 4 5 ☐
3	Culture of & Structure for Continuous Improvement: Leadership & Collective Responsibility	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Quality Teaching: Balanced Assessment & Grading	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Student Learning: Instructional Materials	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Student Learning: Rigorous Student Tasks	1 2 3 4 5 ☐
3	Expectations for depth & breadth of Student Learning: Transitions, College & Career Access & Persistence	1 2 3 4 5 ☐
3	Expectations for Quality & Character of School Life: Culture for Learning	1 2 3 4 5 ☐
3	Expectations for Quality & Character of School Life: Parent and Family Partnership	1 2 3 4 5 ☐
3	Expectations for Quality & Character of School Life: Relational Trust	1 2 3 4 5 ☐

3 Expectations for Quality & Character of School Life: Safety & Order

1	2	3	4	5	⊖

3 Expectations for Quality & Character of School Life: Student Voice, Engagement, & Civic Life

1	2	3	4	5	⊖
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Goals

Required metrics (Elementary)

18 of 18 complete

2016-2017 Actual	2017-2018 Actual	2017-2018 SQRP Goal	2018-2019 SQRP Goal	2019-2020 SQRP Goal
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National School Growth Percentile - Reading

This year our school has gone through transitions that has led to having to revisit the building of teacher capacity. 2nd semester teacher transition in 6th. 3/4 language arts teacher is leaving for a Maternity leaving April and May to prepare for NWEA. Our mobility rate indicates is at 20% this year we have rec'd new students not acclimated to our system and needing additional supports because they are behind 2+ years. Our goal is to maintain our growth from the previous year and to continue growth by 3% for End of 2019-2020

64.00	92.00	85.00	80.00	83.00
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National School Growth Percentile - Math

6-8 math is experiencing a transition into Personalized Learning using the Summit Platform. Per central office PL team- there tends to be a slight drop in math scores. 3-5 students are using technology to focus on their independent learning and having new 1st year teachers in 3-5 we will also need to take that into account. Our mobility rate indicates is at 20% this year we have rec'd new students not acclimated to our system and needing additional supports because they are behind 2+ years. Our goal is to maintain our growth from the previous year and to move forward to ultimately having 93% growth.

65.00	88.00	94.00	90.00	93.00
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% of Students Meeting/Exceeding National Ave Growth Norms

Our mobility rate indicates is at 20% this year we have rec'd new students not acclimated to our system and needing additional supports because they are behind 2+ years. A transition is staffing and the influx of 1st year teachers have been taken into account when documenting this goal. We have 3 1st year teachers in grades 2,3,5 and 6 making 4/7 new teachers to our school. Admin is working closely with them to engage them in Academic Priorities. We have steadily worked on national average growth.

59.30	70.00	77.00	77.00	79.00
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African-American Growth Percentile - Reading

Our African American population has grown as new students have come to our school. We are working closing to ensure we close the achievement gap. We have an increase of 5% in grades 3+ coming from different schools. We will work towards closing the achievement gap.

(Blank)	(Blank)	65.00	60.00	65.00
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Hispanic Growth Percentile - Reading

Our 3-5 grade ELA instructors have had transitional adjustments. Currently our 3rd 4th grade ELA teacher is leaving on Maternity Leave- our goal is to maintain steady growth for all students. We are developing a review tracker that will have teachers thoughtfully create a continuum that focuses on both review and new material to present prior to testing. Our 6th grade LA teacher is a 1st year teacher that is working closely with our 7/8 teacher to ensure alignment. By 2019-2020 hispanic growth is expected to grow an maintain. We will work towards synthesizing Personalized learning.

68.00	95.00	89.00	85.00	87.00
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English Learner Growth Percentile - Reading

Our EL population is 82%- the expectation is that each and every student grows. The overall growth expectation is 3%. ILT to examine growth scores by sub-group to determine strengths/weaknesses and disseminate to teachers to develop a plan for remediation and advancement. Our EL population is steady and growing incrementally. Our hope is that there is a continuous 3% incremental growth.

(Blank)

(Blank)

82.00

85.00

87.00

#### Diverse Learner Growth Percentile - Reading

Our DL population has changed with more students below average. Resource teachers are working closely with homeroom teachers to ensure instructional practices continue to be connected to homeroom classrooms and CCSS. ILT will examine growth scores by sub-group to determine strengths/weaknesses and disseminate to teachers to develop a plan for remediation and advancement that will support in closing the achievement gap.

(Blank)

(Blank)

50.00

50.00

60.00

#### African-American Growth Percentile - Math

With an influx of students our goal is maintain growth at 90%. 5% of new students are in grades 3-5. Ensuring the sub-population has steady growth through the implementation of intentional interventions.

(Blank)

(Blank)

92.00

90.00

93.00

#### Hispanic Growth Percentile - Math

Our 3-5 math teachers are 1st year teachers working towards improving their instructional practice. Our goal is to continue to offer PD and work closely with teachers to differentiate instruction. We are developing a review tracker that will have teachers thoughtfully create a continuum that focuses on both review and new material to present prior to testing.

73.00

84.00

95.00

95.00

95.00

#### English Learner Growth Percentile - Math

Students have identified areas of growth and are working closely with teachers to ensure they master the skills they are lacking so that they may move forward in growth.

(Blank)

(Blank)

50.00

55.00

60.00

#### Diverse Learner Growth Percentile - Math

Our DL population has changed with more students below average. Resource teachers are working closely with homeroom teachers to ensure instructional practices continue to be connected to Homeroom classrooms and CCSS.

(Blank)

(Blank)

50.00

55.00

60.00

#### National School Attainment Percentile - Reading (Grades 3-8)

ILT to examine attainment scores by grade level and sub group to determine strengths/weaknesses. After data analysis, ILT will disseminate to teachers to develop a plan for remediation and advancement. The attainment in reading has fluctuated for the last two years. We are also integrating vocabulary development across grade levels. We now need to provide supports for students performing below level and create appropriate tier 2 and tier 3 supports to fill in skill gaps so more students are meeting grade level expectations.

50.00

70.00

56.00

54.00

57.00

#### National School Attainment Percentile - Math (Grades 3-8)

ILT to examine attainment scores by grade level and sub group to determine strengths/weaknesses and disseminate to teachers to develop a plan for remediation and advancement. We have aligned and purchased a new math curriculum: envision K-5 and 6-8 Summit. We now need to provide supports for students performing below level and create appropriate tier 2 and tier 3 supports to fill in skill gaps so more students are meeting grade level expectations. We are anticipating minimal to moderate gains in the next two years.

49.00

67.00

60.00

55.00

60.00

#### National School Attainment Percentile - Reading (Grade 2)

Our 2nd grade population has dropped we have 10 2nd graders in a 1/2 split class. Despite the drop, historically students in 2nd grade have been promoted at the end of each school year with most students at grade level. 60% of our current 2nd grades are Reading at or above grade level based on mClass MOY results. Lozano plans to continue in this trend with providing rigorous tasks, provide the opportunity for students to articulate and have meaningful discussions, and give teachers the opportunity to utilize technology in to their lessons daily. This effort will allow us to continue in the same trajectory.

56.00 63.00 66.00 68.00 68.00

**National School Attainment Percentile - Math (Grade 2)**

Our 2nd grade population has dropped. Despite the drop, historically students in 2nd grade have been promoted at the end of each school year with most students at grade level. 50% of our current 2nd grades are at or above grade level based on mClass MATH MOY results. Lozano plans to continue in this trend with providing rigorous tasks, provide the opportunity for students to articulate and have meaningful discussions, and give teachers the opportunity to utilize technology in to their lessons daily. This effort will allow us to continue in the same trajectory.

47.00 38.00 68.00 68.00 68.00

**% of Students Making Sufficient Annual Progress on ACCESS**

This year administered the assessment more strategically by grade bands. We have done this to ensure that we can give more individualized support for our bilingual students. Our goal is to improve in order increase metric and maximize SQRP points. Bilingual teachers to review ACCESS scores with ELPT to determine areas of strengths/weaknesses and develop a plan for remediation and advancement.

35.30 (Blank) 47.00 50.00 55.00

**Average Daily Attendance Rate**

Daily attendance continues to be closely monitored and we continuously work towards offering students incentives and organizing activities to ensure they come to school on time each and every day. Our attendance has remained steady throughout the last three years. We made small increments of growth. Our low incidents program is increasing in population and we have had several students out because of medical reasons.

95.90 95.40 96.00 96.00 96.00

**My Voice, My School 5 Essentials Survey**

Our survey is Well Organized. We will continue to work at a high caliber to continue this rating.

(Blank) (Blank) (Blank) (Blank) (Blank)

**Custom metrics**

1 of 1 complete

2016-2017 Actual	2017-2018 Actual	2017-2018 SQRP Goal	2018-2019 SQRP Goal	2019-2020 SQRP Goal
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Lozano will focus on increasing their attendance rate by 2/10% annually

We chose attendance because research shows that students who come to school on a daily basis perform better academically. Lozano has been trying really hard to reach 96% benchmark and will continue to do so on an incremental basis.

95.90 95.40 95.60 95.80 96.00

**Strategies**

**Strategy 1**

If we do...

...then we see...

...which leads to...

If we intentionally address students specific needs by offering a range of instructional strategies; create tiered assessments for whole

Teachers will monitor and adjust instruction to address individual student needs by providing them with re-engagement opportunities.

Self directed learners who take ownership in their learning; students in grades 2-8 will grow in MAP

group and small group instruction; progress monitor in an ongoing manner; and adjust instruction through re-teaching strategies, re-engagement lessons, interventions, and enrichment.

Students in grades K -2 will be on expected grade in ELA and Math.

**Tags:**

Literacy/Reading, Analysis of data, progress monitoring, rit instruction, small group instruction, Mtss, math, Instruction, assessment, data use,

**Area(s) of focus:**

1, 2, 3

**Action step**

**Responsible**

**Timeframe**

**Status**

Teaching and learning will be supplemented with the purchase of personalized Learning and assessment programs that will be integrated into reading and math curriculum for grades 3-8 (i.e; Reading A-Z, RAZ Kids,IXL, Xtra Math, etc..) The implementation of Personalized Learning will support the work of a school-wide learning plan that includes student's "voice" and "choice". Additionally, we will hire a Special Education teacher to work with DL students. close to 50% of our students are EL students and need additional services. We will hire a .5 Bilingual Teacher to offer the necessary services for our Bilingual students.

All staff  
PPLC

Oct 19, 2018 to  
Jun 19, 2019

On-Track

**Technology, Personalized Learning, Supplemental instruction, Learning plan**

Develop a systematic plan for the frequent analysis of student performance and formative data in an effort to identify students needing additional support or enrichment activities. Teams will meet quarterly in a data retreat to share best practices and to support students that need Tier 1 and 2 instruction.

Grade Level Leads  
ILT  
All teachers

Aug 30, 2018 to  
Aug 31, 2018

Behind

**Data, Student enrichment, Interventions and supports, Formative assessments, benchmarks**

Intervention and or enrichment blocks built into each grade level schedule support student learning. Students grouped by RIT or reading/math levels across classrooms, i.e. walking reading and walking math during designated days and times of the week. All staff will be included to provide instructional support for students.

All Staff  
PK-8 Teachers

Aug 27, 2018 to  
Jun 30, 2020

Behind

**Intervention, Rit instruction**

Hold family nights; Literacy, Math and Inform parents at open house about the instructional material to be covered in core subject areas for the year.

All staff  
ILT

Aug 27, 2018 to  
Jun 30, 2020

Behind

**Literacy/Reading, Math, Family and Community Engagement**

**Strategy 2**

**If we do...**

If we establish, implement and sustain effective MTSS systems

**...then we see...**

improved academic and social supports for all students

**...which leads to...**

higher academic achievement outcomes for students as evidenced by maintaining at least the 80th percentile for growth on national measures for reading and math; and at least 80% of teachers performing at the Proficient or Distinguished level in the 3E: Demonstrating Flexibility and Responsiveness component of the REACH framework for teaching.

**Tags:**

MTSS, Social emotional, Interventions and supports

**Area(s) of focus:**

1

**Action step**

**Responsible**

**Timeframe**

**Status**



Provide two Professional Development trainings for teachers at the beginning of each semester to help them understand and identify the various tiers within MTSS and the appropriate interventions for each tier.	Administration ILT	Sep 20, 2018 to Jun 1, 2020	Behind
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**MTSS, New teachers, Training, Professional development plan**

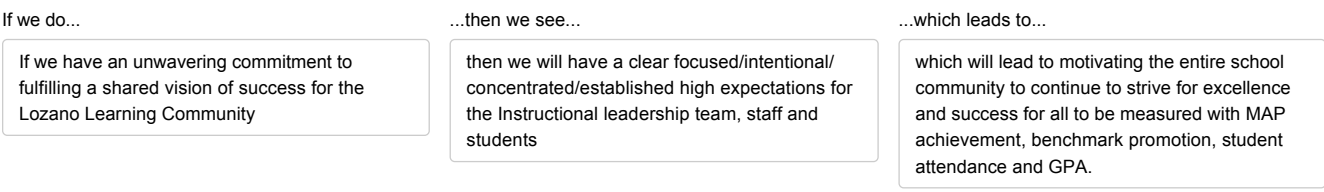
On a monthly basis, teachers utilize multiple data points (attendance, formative/summative assessment, that are reviewed to ensure students are on-track with a C or better) this data will be used to assure students are on track to achieve their end of the year target goals from NWEA; and to adjust performance goals as needed.	Administration All teachers	Aug 27, 2018 to Jun 30, 2020	Behind
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**MTSS, Attendance, Flexible grouping**

Provide time during weekly grade level meetings for teachers to review student work, instructional strategies, interventions, and authentic, on-going assessment aligned to the common core for identified students in Literacy/ Reading and Math.	Administration All teachers ILT Team	Aug 27, 2018 to Jun 1, 2020	Behind
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**Multi-tiered support systems core instruction**

Strategy 3



Tags:  
Instructional leadership team, Effective instruction, Student attendance

Area(s) of focus:  
4

Action step	Responsible	Timeframe	Status
Communicate vision and goals of ILT to all staff through sharing minutes after each meeting	ILT Team	Aug 27, 2018 to Jan 31, 2020	Not started

**Expectations and goals, School vision**

By end of 1st Quarter SY18-19, establish protocols for ongoing school-wide input into ILT decision making to ensure equity of teacher voice.	ILT Team Teacher Teams	Aug 27, 2018 to Nov 9, 2018	Not started
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**ILT, Protocols, Equity**

On a quarterly basis, examine school data such as attendance, grades, and test scores in order to monitor progress towards goals of the CIWP and make adjustments as needed.	ILT Team Teacher teams	Aug 27, 2018 to Jun 30, 2020	Not started
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**Data, Ciwp, On track data**

Action Plan

Strategy 1

ON-TRACK

Teaching and learning will be supplemented with the purchase of personalized Learning and assessment programs that will be integrated into reading and math curriculum for grades 3-8 (i.e; Reading A-Z, RAZ Kids,IXL, Xtra Math, etc..) The implementation of Personalized Learning will support the work of a school-wide learning plan that includes student's "voice" and "choice". Additionally, we will hire a Special Education teacher to work with DL students. close to 50% of our students are EL students and need additional services. We will hire a .5 Bilingual Teacher to offer the necessary services for our Bilingual students."

Oct 19, 2018 to Jun 19, 2019 - All staff PPLC

## Status history



**ON-TRACK** May 14, 2018  
**Evidence**  
Lesson plans Program data usage reports Student data Binders

**BEHIND**  
Develop a systematic plan for the frequent analysis of student performance and formative data in an effort to identify students needing additional support or enrichment activities. Teams will meet quarterly in a data retreat to share best practices and to support students that need Tier 1 and 2 instruction."

Aug 30, 2018 to Aug 31, 2018 - Grade Level Leads ILT All teachers

## Status history



**BEHIND** May 14, 2018  
**Problem**  
Student work Grade level meeting agendas  
**Root Cause**  
**Next steps**

**BEHIND**  
Intervention and or enrichment blocks built into each grade level schedule support student learning. Students grouped by RIT or reading/math levels across classrooms, i.e. walking reading and walking math during designated days and times of the week. All staff will be included to provide instructional support for students."

Aug 27, 2018 to Jun 30, 2020 - All Staff PK-8 Teachers

## Status history



**BEHIND** May 14, 2018  
**Problem**  
Master Schedule MTSS tracker NWEA assessment data  
**Root Cause**  
**Next steps**

**BEHIND**  
Hold family nights; Literacy, Math and Inform parents at open house about the instructional material to be covered in core subject areas for the year."

Aug 27, 2018 to Jun 30, 2020 - All staff ILT

## Status history



**BEHIND** May 14, 2018  
**Problem**  
School calendar NWEA supports mClass Home Connect  
**Root Cause**  
**Next steps**

## Strategy 2

BEHIND

Provide two Professional Development trainings for teachers at the beginning of each semester to help them understand and identify the various tiers within MTSS and the appropriate interventions for each tier."

Sep 20, 2018 to Jun 01, 2020 - Administration ILT

### Status history



May 14

BEHIND

May 14, 2018

**Problem**

Professional development plan Agenda and notes from PD session

**Root Cause**

**Next steps**

BEHIND

On a monthly basis, teachers utilize multiple data points (attendance, formative/summative assessment, that are reviewed to ensure students are on-track with a C or better) this data will be used to assure students are on track to achieve their end of the year target goals from NWEA; and to adjust performance goals as needed."

Aug 27, 2018 to Jun 30, 2020 - Administration All teachers

### Status history



May 14

BEHIND

May 14, 2018

**Problem**

Grade level agenda Off track data tool Small group instruction plans

**Root Cause**

**Next steps**

BEHIND

Provide time during weekly grade level meetings for teachers to review student work, instructional strategies, interventions, and authentic, on-going assessment aligned to the common core for identified students in Literacy/ Reading and Math."

Aug 27, 2018 to Jun 01, 2020 - Administration All teachers ILT Team

### Status history



May 14

BEHIND

May 14, 2018

**Problem**

Grade level agendas Lesson plans with interventions Assessments

**Root Cause**

**Next steps**

## Strategy 3

NOT STARTED

Communicate vision and goals of ILT to all staff through sharing minutes after each meeting"

Aug 27, 2018 to Jan 31, 2020 - ILT Team

### Status history



May 14

NOT STARTED

May 14, 2018

**Evidence**

## Meeting agenda notes

NOT STARTED

By end of 1st Quarter SY18-19, establish protocols for ongoing school-wide input into ILT decision making to ensure equity of teacher voice."

Aug 27, 2018 to Nov 09, 2018 - ILT Team Teacher Teams

### Status history

May 14

NOT STARTED

May 14, 2018

#### Evidence

ILT meeting minutes; grade level meeting minutes; protocols

NOT STARTED

On a quarterly basis, examine school data such as attendance, grades, and test scores in order to monitor progress towards goals of the CIWP and make adjustments as needed."

Aug 27, 2018 to Jun 30, 2020 - ILT Team Teacher teams

### Status history

May 14

NOT STARTED

May 14, 2018

#### Evidence

ILT meeting minutes; CIWP

## Fund Compliance

### Supplemental General State Aid(SGSA)

My school receives SGSA funds

By checking the above box, the school is verifying that the attendance center complies with the statement regarding the use of SGSA funds:

1. The attendance center allocation is correctly based on the number of students eligible to receive free and reduced lunch and breakfast.
2. The attendance center has an approved plan, developed in consultation with teachers, administrators, and other appropriate personnel, and parents of the students attending the attendance center.
3. The attendance center's plan is approved by the LSC and CPS.
4. SGSA funded activities fall within the allowable program categories: early childhood education, reduced class size, enrichment programs, remedial assistance, attendance improvement, and other educationally beneficial expenditures which supplement the regular programs as determined by the Illinois state board of education.
5. SGSA Funds supplement and do not supplant non-categorical and other categorical funds allocated to the attendance center.
6. SGSA funds are supporting only those activities specified in the school's approved plan/amendment.
7. SGSA funds are not used for capital expenditures. 8. SGSA funds are not used for any political or lobbying activities by the attendance center.

### ESSA Program

ESSA Schoolwide Program

(Not available to schools receiving NCLB funds for the first time) [Title 1/SW].

The school annually reviews the schoolwide plan/program. The schoolwide program plan is available to CPS, parents, and the public, and the information in the plan is in an understandable and uniform format, and to the extent practicable in a language the parents can understand.

ESSA Targeted Assistance Program Title I funded staff participate in the school's general professional development and school planning activities. Title I funded staff assume limited duties that are assigned to similar personnel including duties beyond the classroom, or that do not benefit Title I students, as long as the amount of time spent on such duties is the same proportion of the total work time with respect to similar staff.

Non-title school that does not receive any Title funds

### Parent Involvement in Targeted Assistance and Schoolwide Programs

I verify that the statement below is correct

Every Student Succeeds Act (ESSA), the reauthorization of the Elementary and Secondary Act of 1965 continues a legislative commitment to parental involvement. Central features of prior reauthorizations, such as school-parent compacts, parent involvement policies, and the parent involvement funding

formula remain unaltered. However, the ESSA reauthorization represents a notable shift in the role of parental involvement in the schools. It includes new provisions increasing parental notification requirements, parental selection of educational options, and parental involvement in governance. It envisions parents as informed and empowered decision makers in their children's education.

## Parent and Family Plan

### Parent and Family Engagement Policy

Complete

Schools must involve parents and family in the joint development and periodic review and revision of the ESSA, Title I school parental and family engagement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.

Parents will be involved in developing the NCLB Parent Involvement Policy and Parent Compact. The first NCLB/PAC annual meeting will be held at the end of September 2017. During this meeting general information will be shared with the parent population as to how school committees will be elected and roles and responsibilities of the different committees and their officers. Meetings will be scheduled and agendas will include periodic review of the policy, and the effectiveness of the parent programs and workshops planned for the school year, this will address any improvements or changes that may be agreed upon by the parents and the Coordinator. Parents will be involved in the strategic planning committee to give input related to academic success. Lozano holds NCLB meetings to discuss greater parent involvement with their children, their education and activities within the school. Lozano will provide parent workshops, conferences and guest speakers to support parents. All parents are encouraged to participate and additional activities supporting EIs and DLs.

The school will hold an annual meeting at a time convenient to parents and families during the first month of school to inform them of the school's participation in ESSA, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental and family engagement meetings, including school PAC meetings, at different times and will invite all parents and key family members of children participating in the ESSA, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting

Lozano holds an annual NCLB meeting in September to review the components of NCLB/PAC elections date for the month of October. Funding and budgets are discussed, and allocation of funds is voted on. This process is repeated at other meetings throughout the year. Lozano also holds PAC and BAC meetings each month at different times. At this meeting officers will be elected. The school-wide orientation meeting will also be used to inform all the parents of the different parent programs and workshops offered here at Lozano. Information will also be disseminated during the LSC meetings to keep the parents well informed of the different activities taking place during and after school hours. The parents will also be surveyed and they will be able to select the type and quality of programs they would like to participate in.

At the request of parents and family members, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents and family members to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.

The School/Home coordinator will be present at all parent school meetings providing immediate dialogue and feedback to any recommendations that can be incorporated into the on-going parent involvement programs, workshops, and activities. Parents have a strong voice in the school and administration and teachers work with the parents on any concerns they may have. Parent ideas are implemented when mutually agreeable. Parent conferences are held whenever a parent requests one with a teacher, and/or administration at the earliest convenience of all parties. Notes are taken at the BAC meeting and distributed to administration to address topics of concern after the meetings take place. Parents are asked to take surveys and the information is analyzed to ensure any needs are accommodated. Parents are involved on the strategic planning committee which indicates the direction of the school with respect to enrichment curricular activities being offered. Communication with parents regarding meetings, activities, and special events are offered in flyers, the newsletter, website, and marquee. Parents also have numerous other opportunities to offer suggestions or ideas through the LSC and NCLB/PAC committee meetings where they can raise concerns or suggestions about the academic direction of the school.

Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.

If available, this information will be disseminated during the School Open House planned for the month of September. During this open house the school administration as well as the teachers will be available to inform the parents and provide them with student data available, expectations, and demands for the upcoming school year. Student report state assessment reports are generated and sent to school. As soon as the school receives the results the reports are sent home. District reports for NWEA are sent home twice a year in winter and spring. Students also receive 4 progress reports a year within 5 weeks of each grading period and 4 student report cards at the end of each quarter. Primary teachers also send home results of DIBELS, TRC, & mClass math 3 times a year.

Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.

As soon as this information is made available by the system, letters of "not highly qualified" teachers will be sent home. Parents will have all the right to ask for clarifications regarding this process and how the school is planning to address issues related to teacher certifications. Lozano works diligently to ensure that all teachers have the necessary endorsements and qualifications to be teaching the students. In the case of a teacher not being highly qualified, and the teacher has taught for more than 4 weeks, the school would send home letters to all the parents of the students being taught by that teacher indicating the status of the teacher's qualifications, as mandated. All parent letters would be given to parents either through mail or through report card distribution. If the case arises that a teacher would be unqualified, then a plan would be worked out with the teacher to make sure that they are on track to becoming highly qualified.

Schools will assist parents of participating ESSA Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.

All NCLB/PAC and BAC meetings are scheduled at school will have a component that will be designed to help parents understand the requirements of title 1 and how all assessments are used in determining their child's success at school. Parents will be given access to Parent Portal.

Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents and family members in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.

To address all or most of these issues, parents will be invited to attend the orientation sessions for each grade level at the beginning of the school year. All NCLB/PAC and BAC meetings are scheduled at school in the Parent Room. Moving forward at our meetings we will have a component that will be designed to help parents understand the requirements of title 1 and how all assessments are used in determining their child's success at school. Parents will be given access to Parent Portal. The main goal is to empower parents so they can actively support their children at home. These different meetings will take place during and after school hours to make sure different parent scheduling needs are met.

Schools will educate all staff in the value and utility of contributions by parents and family and in how to reach out to, communicate and work with, parents and family as equal partners in the education of their children and in how to implement and coordinate parent and family programs and build ties with parents and family members. Please describe how this will be accomplished.

In the beginning of the year, Lozano will provide PD for teachers and staff members which will include successful strategies to use with parents, forms for encouraging parent communication, suggestions for how to work with parents, and ideas to involve parents in the classroom. Volunteering information will be distributed to parents and parent volunteers will be encouraged especially for special events, classroom parties, and field trips.

Schools will, to the extent feasible and appropriate, coordinate and integrate parent and family programs and activities with Head Start, Reading First, Early Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs, to further encourage and support parents and families in more fully participating in their children's education. Please describe how this will be accomplished.

A wide variety of parent meetings and workshops take place throughout the school year. These meetings and workshops are used to inform the parents about the different programs and opportunities implemented at the school level. These informational sessions focus on the following: School goals, vision and mission statements; expectations, curriculum, assessments, and new school initiatives to support the teaching and learning process. Lozano will go to great lengths to involve all parents of the pre-school program, and other grades as well. Parents of the pre-school students are asked to volunteer for 30 hours in the classroom. Parents read to students, help with activities, assist with daily classroom responsibilities, and help children learn new experiences with a variety of teaching tools. All parents fill out a school volunteer form that is approved by CPS. Approved volunteer forms are carried over to the next year for parents to be able to easily volunteer again.

Schools will ensure that information related to the school and parent and family programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.

Information related to parent programs, instruction, and school events will be sent home on a regular basis via the following: School calendar, automated phone calls, flyers, letters, reminders, and classroom and hallway monitors. The school website provides parents with much more information related to school activities and curriculum. All information regarding school policies and procedures, school calendars, LSC, NCLB, PAC and BAC meetings, and all school events are delineated in the student planner which is distributed to all students on the first day of school. Forms of communication such as the newsletter, flyers, report cards, forms, etc. are written in both English and Spanish. Other forms of communication include the website, marquee, parent bulletin board are also in both languages. All officers of each committee are also phoned 48 hours in advance of any meetings to remind them of the meeting and issues on the agenda.

#### Policy Implementation Activities

The LSC will approve the school improvement plan and monitor the CIWP.

In the CIWP, the school identifies current parental and family engagement practices and outlines activities related to expanding parent and family partnership programs.

The school will coordinate the parent and family engagement programs identified in the CIWP.

The school will evaluate the Parent and Family Engagement Policy for effectiveness and make improvements as necessary.

Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)

n/a

School-Parent Compact

Complete

The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards. Describe how the school will provide high-quality curriculum and instruction in a supportive environment. (Restate the school mission.)

The school can provide high quality curriculum and instruction in a supportive environment by giving teachers ongoing professional development in areas that need more support. Students should have access to computer labs on a weekly basis. The school should provide academic afterschool programs to support those in need of it. Purchasing memberships to online learning programs for students can also support their curriculum instruction.

The school will hold parent-teacher conferences. Describe the kinds of parent-teacher conferences that will be held and the dates on which they are scheduled.

The school can provide parent teacher conference by appointment and as usual on report card day.

The school will provide parents with frequent reports on their children's progress. Describe when and how the school will provide reports to parents.

The school can provide parents with frequent progress reports through the parent portal, a report sent home, or by appointment with the teacher if necessary.

The school will provide parents access to staff. Describe when, where and how staff will be available for consultations with parents.

The school can provide parents access to staff by appointment unless it is an urgent matter.

The school will provide parents opportunities to volunteer and participate in their children's classes. Describe how and when parents and family members may volunteer, participate, and observe classroom activities.

Parents can volunteer in their child's classroom at the teacher's request with fieldtrips, special events, or activities. I believe students should not be distracted from their daily class instruction by their parents, unless there is a special case where parents are required to be present.

The parents will support their children's learning. Describe how the parents will assist learning (i.e. monitoring attendance, homework completion).

Parents are not only required to monitor their child's attendance and homework but also support them by being involved in the school and attend important meetings. Maintaining frequent communication with their teachers is also very important. Dedicating time to your child on a regular basis to discuss homework and goals can show support as a parent. Giving emotional support to your child is also extremely important as it helps them develop confidence and self-esteem.

The parents will participate in decisions relating to the education of their children. Describe when, where and how parents will consult with the school.

The parents will participate in decisions relating to the education of their children as needed and maintaining good communication with the student's teacher.

The students will share the responsibility for improved student academic achievement. Describe how the students will assure academic achievement (i.e. good attendance, positive attitude, class preparation).

Students can assure their academic achievement by staying engaged, placing a bigger focus on extracurricular reading, maintaining parents and teachers informed of their strengths and weakness.

Parent Budget

Complete

Goals: Indicate goals, timeline of activities and training topics that are designed to assist parents and families with increasing their students' academic achievement. The overarching goal is to increase student academic achievement through parental and family engagement involvement; specify your goals.

The overarching goal is to increase student academic achievement through parental involvement; specify your goals. A more specific goal will be developed with our parent committees.

Allocate your Mandated Title 1 Parent and Family Engagement Funds to support your Parent and Family Engagement Program.

Account(s) Description

Allocation

51130, **Teacher Presenter/ESP Extended Day**  
52130 For Teacher presenter, ESP Extended Day, please remember to put money on the benefits line. Non-Instructional pay rate applies.

\$	Amount	.00
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53405      **Supplies**  
In addition to supplies for parent program, please use this account to also purchase books for parents only. Use this account for equipment with a per unit cost of less than \$500.

\$	306	.00
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53205      **Refreshments**  
Allocation CAN NOT EXCEED 25% of the Parent Budget. Refreshments must be used for Title 1 PAC meetings, trainings and workshops.

\$	280	.00
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54125      **Consultants**  
For Parent Training Only. Consultant must have a CPS vendor number and paid with a Purchase Order after service is rendered (NO CHECKS ARE ALLOWED)

\$	500	.00
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54505      **Admission and Registration Fees, Subscriptions and memberships**  
For Parents use only.

\$	Amount	.00
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<p>54205</p>**Travel**  
Buses for Parents use. Overnight Conference travel- schools must follow the CPS Travel Policy. The CPS Parent Overnight Travel Approval Form and Conference Travel Form must be completed.

\$	56	.00
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<p>54565</p>**Reimbursements**  
Allocation CAN NOT EXCEED 25% OF THE Parent Budget. All Parent Reimbursements related to Title 1 parent and family engagement must be paid from this account. Receipts must be clear unaltered and itemized. School must keep all receipts.

\$	Amount	.00
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<p>53510</p>**Postage**  
Must be used for parent and family engagement programs only.

\$	Amount	.00
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53306      **Software**  
Must be educational and for parent use only.

\$	Amount	.00
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55005      **Furniture and Equipment**  
Must have a parent room or a secure place to keep furniture/equipment. Cannot be placed in the main office or where staff and students have access too. To by used only by parents.

\$	Amount	.00
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