



Albert G Lane Technical High School / Plan summary

2018-2020 plan summary

Team

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Team meetings

Date	Participants	Topic
11/07/2017	ALL	CIWP Process
12/05/2017	ALL	Data Analysis
12/19/2017	ALL	SEF Ratings
01/16/2017	ALL	SEF Ratings
02/13/2018	ALL	SEF Ratings Discussion- Action Step Plans
03/13/2018	ALL	Strategy and Action Step Share Out
04/17/2018	Hildebrandt, Young, Davey, Jencius, Mullin, Telles, Thompson, Tennison	Strategy and Action Step Finalization/Goal Setting
05/15/2018	ALL	Using Feedback from network to make improvements on strategies and action steps
09/20/2018	Hildebrandt, Young, Davey, Jencius, Thompson, Tennison	Discussed CIWP action steps (responsibilities) and discussed quarterly meetings

School Excellence Framework

Culture of & Structure for Continuous Improvement

4 of 4 complete

Leadership & Collective Responsibility:

Score

Leadership & Collective Responsibility is characterized by an unwavering commitment to fulfilling a shared vision of success. There is a clear focus and high expectations for staff and students, motivating the entire school community to continue striving for success for every student.

1 2 **3** 4

- Shared vision shared by most staff, principal attends two monthly parent meetings (5essentials)
- School goals/pd plan reflect school's core values/beliefs/priorities that drives school decisions (School pd plans/team meeting agendas/ILT agendas)
- Most staff hold collective responsibility for the success of all students (5essentials)
- Currently working on large scale improvements within the school (School pd plans/school goals)
- Currently improving on Framework to ground instructional guidance and coaching (Admin meeting agendas-school pd plan/REACH evaluations)
- Currently focusing goals on a few high-leverage areas of improvement for the school (School PD plans/school goals)
- Instructional plan focuses on school priorities and is shared by all staff and parents/stakeholders during monthly meetings and State of School (pd plan/team meeting agendas)

Guide for Leadership & Collective Responsibility

- **Set the direction and create a sense of purpose by building consensus on and implementing a shared vision.**
 - Consider the demographics of the school community in developing a shared vision.
 - Help stakeholders understand the relationship between the school's vision and their initiatives and priorities.
 - Consistently use informal and formal opportunities to champion and articulate the vision.

- Act in ways that consistently reflect the school's core values, beliefs, and priorities in order to establish trust.
- Ensure the school's identity, vision, and mission drive school decisions.
- Use the Multi-Tiered System of Support framework as a standard for how to distribute leadership and make significant decisions both academically and social-emotionally.
- **Inspire a culture of collective responsibility for the success of ALL students in the whole school (not solely teacher's own students).**
- **Empower others to make or influence significant decisions.**
 - Build shared leadership structures and opportunities for job-embedded leadership training and development.
 - Capitalize on the leadership skills of others.
 - Constantly listen and synthesize what is heard, and learn from all sources.
- **Employ the skills to effectively manage change.**
 - Master skills associated with large-scale strategic planning processes and implementation of such plans.
 - Steer through the challenges associated with making improvements, both large and small.
- **Create and sustain a coherent instructional program (coordinated and consistent) with learning goals.**
- **Use the CPS Framework for Teaching to ground instructional guidance and coaching.**
 - Model ambitious goals for teaching and learning for all students, including priority groups.
 - Draw from the best available evidence to inform instructional improvement decisions.
- **Enable staff to focus and prioritize what matters most.**
 - Buffer staff from external distractions to the school's priorities and goals.
 - Limit school improvement goals to a few high leverage activities.
 - Prioritize teaching challenging content, engaging students in learning, rigor and ways to raise achievement.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ School's vision, beliefs, and how it is shared (e.g. presentations to community, promotional materials) ✓ Five Essentials – Program Coherence
Measures	<ul style="list-style-type: none"> ✓ Five Essentials
Five Essentials	<ul style="list-style-type: none"> Effective Leaders Collaborative Teachers
CPS Framework for Teaching	<ul style="list-style-type: none"> 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> A1. Assesses the Current State of School Performance and Develops a CIWP A2. Implements Data Driven Decision Making and Data Driven Instruction A5. School Vision and Mission Drive Decision-Making D4. Demonstrates Change Management

Instructional Leadership Team:

The ILT is characterized by having a consistent structure for teacher leadership that is focused on creating and implementing the theories of action that improve teaching and learning. ILT meetings are a productive forum to identify challenges, collect and review evidence, exchange ideas, and propose and implement solutions to challenges to school improvement.

Score

1 2 **3** 4

- ILT is effective team that is engaged in on-going inquiry around instructional questioning (ILT agenda)
- Focus is on creating pd from ILT instructional rounds and currently evaluating the effectiveness of pd (ILT round evidence/agendas)
- There is shared leadership for improving teaching and learning through common understanding of team's purpose and instructional priorities (SY1718- questioning- ILT team agendas/Instructional round evidence and ILT pd presentations)
- ILT uses instructional round protocols that they developed (protocol) and consider root causes (PD presentations to staff)
- Evidence from rounds is evaluated immediately and shared out to staff during PD presentations (presentation powerpoints/summary of rounds handout)
- ILT meets biweekly as large group (ILT team agendas/calendar)

Guide for Instructional Leadership Team

- **Engage in on-going inquiry (e.g. continuous improvement cycles) as a basis for improvement.**
 - Gain productive insight and take substantial new action or adjust strategy that clearly addresses root causes.
 - Relentlessly ask, "**Is it working?**" about every program, initiative, and strategy in the school.
 - Vet Initiatives and strategies on the basis of their direct or proven impact on outcomes.
 - Monitor if previous actions were implemented (fidelity) and working as intended. Ask, "**If not, why not?**"
- **Share leadership for improving teaching and learning with representative school members.**
 - Organize the team around a common understanding of team's purpose and instructional priorities.
 - Represent all relevant specialty content areas, programs, related services, and grade bands/department teams and is an appropriate size.
 - Represent a balance of work styles (e.g. task-oriented, provides push-back, synthesizes, etc.)
- **Use protocols and ask probing questions.**
 - Ask questions focused on factors within sphere of control and avoid a focus on student factors.
 - Use appropriate protocols and level of analysis (grade, school-wide, individuals) for meeting purpose.

- Systematically consider root cause(s) based on thorough review of evidence.
- **Use timely and relevant data/evidence sources.**
 - Gather and use current and relevant local student, school, teacher performance (e.g. attendance data, assessment results), and operational data formatively to review and revise school and classroom practices as needed.
 - Disaggregate data for priority student groups (e.g. English learners, diverse learners).
- **Schedule and structure frequent meetings.**
 - Meet regularly (2-4 times per month).
 - Use an agenda with a clear focus.
- **Collaborate effectively, value transparency, and inform and engage stakeholders.**
 - All team members have equity of voice and are actively engaged in asking questions.
 - Celebrate small wins and improvements.
 - Regularly inform and engage stakeholders of key data and work of the ILT.
- **Build the capacity of teacher teams to lead cycles of learning and problem solving focused on student learning data and student work.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ ILT Effectiveness Rubric Score ✓ ILT artifacts (e.g. agenda, calendar, protocols, minutes) ✓ Evidence that work of ILT has contributed to positive outcomes for students and staff ✓ Teacher team agendas/minutes reflective of ILT focus
Measures	<ul style="list-style-type: none"> ✓ Five Essentials: Instructional Leadership
Five Essentials	<ul style="list-style-type: none"> Effective Leaders Collaborative Teachers
MTSS Framework	Shared Leadership, Evaluation of MTSS
CPS Framework for Teaching	<ul style="list-style-type: none"> 4a. Reflecting on Teaching & Learning 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> A1. Assesses the Current State of School Performance and Develops a CIWP A2. Implements Data Driven Decision Making and Data Driven Instruction
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Instructional Leadership Team Planning Tools ✓ PLC and Mentoring Coaching Resources

Professional Learning:

Professional Learning includes sufficient time, support, and 'safe practice' space to internalize new knowledge to change practice and beliefs. Adults persevere in collaboration with their colleagues to innovate and improve implementation of new practices.

Score

1 2 3 4

-Beginning to create improved PL plans for new teachers and veteran teachers. ILT presents strategies aligned to problem of practice (5essentials/ILT presentations)

-CIWP focus area as area is improving but not a success in all areas of scoring guide (5essentials)

-Need improvement in monitoring of effectiveness of pd plans (School pd plan)

-REACH evaluations and informal walkthroughs used for coaching and peer learning opportunities (walkthrough feedback form/REACH evaluations)

-Teacher teams beginning to create PL plans for differentiated areas (teacher team meetings)

- School schedule allows for common planning periods for most teacher teams which includes assistant principal attendance biweekly (teacher master schedule/teacher team agendas)

- School is in process of creating program for new teachers. This year they met monthly with principal and other new teachers with relevant focus on teaching experience each month (new teacher meeting agendas)

Guide for Professional Learning

- **Select and design professional learning (PL) to achieve school-wide improvement, including closing priority group achievement gaps.**
 - Use data to identify performance and practice gaps to inform PL plan.
 - Use research about best practices to identify potential learning and subject matter experts to support.
 - Solicit feedback from staff to inform selection of PL opportunities.
 - Provide PL relevant to the cultural and linguistic needs of students.
 - Provide both whole staff and differentiated PL to individual teacher levels.
- **Implement and sustain on-going, job-embedded professional learning (PL) (e.g. coaching, peer learning opportunities, action research)**
 - Recommend and/or provide PL opportunities directly related to individuals' specific areas of need and professional growth goals.
 - Encourage staff to broaden networks to bring new knowledge and resources to learning environment.
 - Teachers initiate opportunities for professional growth and proactively seek opportunities to enhance content knowledge and pedagogical skill.
- **Structure time for teachers to collaborate and learn together.**
 - Create schedules and systems to conduct peer observations, and coaching. Reflect on its impact.
 - Teachers provide and accept collegial support and feedback to/from colleagues.
 - Teachers participate in and facilitate professional inquiry in teams to advance student learning.
- **Make 'safe practice' an integral part of professional learning.**
 - Allow teachers ample time to try new strategies, refine skills, grapple with implementation problems, and share knowledge and experience.
 - Provide support that addresses the specific challenges of changing classroom practice. Provide coaching/mentoring support to validate continuing to work through struggles.

- **Monitor implementation to ensure staff uses new knowledge to improve practice and it is having the desired effect on practice and student outcomes.**
 - Conduct frequent non-REACH observations to provide coaching and actionable feedback.
- **Provide induction and support for new teachers.**
 - Assign each new teacher a mentor who is skilled in pedagogy and is an open, collaborative colleague.
 - Schedule a series of 'learning experiences' for new teachers that helps them navigate important initiatives (e.g. REACH) and provides information on school specific goals and resources.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ School's PD Plan – review for goal alignment – does the plan advance the school's improvement agenda? ✓ PD agendas, PD feedback: surveys ✓ Teacher practice improving on the Framework for Teaching (e.g. Basic>Proficient, Proficient>Distinguished)
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth ✓ Five Essentials: Collaborative Teachers
Five Essentials	<ul style="list-style-type: none"> Effective Leaders Collaborative Teachers
MTSS Framework	Shared Leadership, Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 4a. Reflecting on Teaching & Learning 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> 82. Observes and Evaluates Staff and Gives Feedback to Staff 86. Professional Development Provided for Staff
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Teaching the Teachers ✓ Making Better Use of Research ✓ Upcoming Professional Learning Opportunities ✓ Framework for Teaching PD Modules

Aligned Resources:

Resources (e.g. time, budget, staff, and community resources) are aligned to school priorities. Improving achievement guides resource allocation. Making the most of student time and staffing is a priority. The school organizes resources school-wide through schedules and staffing plans that target additional time and individual attention to those students who need it most and to highest priority subject areas.

Score

1 2 **3** 4

- School day is responsive to student needs (school schedule)
- Budget procedures are clear and streamlined (PO procedure/budgeting steps for staff)
- Hiring team in place this year, continuing to improve process/some departments require lesson demonstration (Interview questions)
- Do not consistently use exit interviews
- Budget is analyzed and aligned to school priorities (budget meeting agendas)
- Most inclusion teams utilizing coteaching framework (classroom observations/REACH evaluations)
- New resources used this year relative to achievement gap (SAT practice) to be evaluated (SAT team agendas)
- Department chairs and Assistant Principals meet regularly to discuss scheduling (master schedule)
- Partnerships sought after in some departments and evaluated for effectiveness in relation to school goals and mission (meeting agendas)
- Multiple opportunities for parent and community volunteers in some areas (Science fair judge/sponsor sign ups/FOL newsletters/parent sign ups)

Guide for Aligned Resources

- **Design a school day that is responsive to student needs.**
 - Use CPS Instructional Time Guidelines to maximize instructional time.
 - Use CPS Instructional Block Guidelines to maximize academic-engaged time.
- **Align the budget to the CIWP priorities and the mission of the school.**
 - Avoid overemphasis on the purchase of products/programs that are not research based or do not respond to SEF needs.
 - Leverage strategic source vendors to maximize dollars.
 - Seek and obtain grants to support articulated needs.
 - Use grant funds strategically to support areas of highest need.
 - Maximize the use of supplemental funding to close any priority group achievement gaps.
- **Streamline purchase procedures to minimize lapses between ordering and receiving materials.**
- **Evaluate, to the extent possible, the consequences for student learning of resource allocation decisions to develop an evidence base of outcomes of particular uses of resources.**
- **Have a 'hiring team' and collaborative hiring process with clear selection criteria to identify and select best available candidates.**
 - Actively work to build a pool of potential staff members, particularly difficult to fill positions (e.g. staff to serve English learners).
 - Use an interview process including a protocol for questioning and select highly qualified candidates.
 - Require a classroom lesson demonstration to assess candidate expertise, philosophy and commitment.
 - Check teachers' previous performance at CPS schools.
- **Strategically assign teachers to grade and content areas to create a balanced team with a variety of strengths.**
 - Ensure all students have fair access to high-quality teachers in the school.

- **Effectively utilize Related Service Providers at the classroom level.**
- **Use data including teacher evaluations and exit interviews to inform a retention strategy.**
 - Create a positive climate and working conditions for teaching that attracts and retains educator talent.
 - Create opportunities for growth including opportunities for staff to assume additional leadership roles or pursue personal growth goals.
 - Track retention rates over time and use this information to isolate staffing strengths and identify opportunities to improve.
 - Solicit information from staff using exit interviews/surveys to understand reasons for leaving school or district.
- **Make outreach efforts to engage community members as partners and resources.**
- **Partner with one or more organizations that share the values of the school and have a complementary mission to the school's vision.**
 - Monitor the impact of partner organizations' activity.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
	<ul style="list-style-type: none"> ✓ Schedules ✓ Teacher retention rates ✓ Staff exit interviews/surveys (data on reasons for leaving school or district)
Suggested Evidence	<ul style="list-style-type: none"> ✓ Candidate interview protocol documents ✓ List of community-based organizations that partner with the school and description of services ✓ Evidence of effectiveness of the services that community-based organizations provide ✓ Budget analysis and CIWP
Measures	<ul style="list-style-type: none"> ✓ Five Essentials
Five Essentials	Effective Leaders, Collaborative Teachers
MTSS Framework	Shared Leadership, Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	4a. Reflecting on Teaching & Learning 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	A3. Allocates Resources to Support Student Learning, Prioritizing Time B4. Hires and Retains Highly Effective Teachers
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Aligning Resources with Priorities: Focusing on What Matters Most ✓ Instructional Supports ✓ Strategic Source Vendor List ✓ CPS Instructional Time Guidelines: Elementary School Overview ✓ CPS Instructional Time Guidelines: High School Overview ✓ CPS Instructional Block Guidance: K-2 Literacy ✓ CPS Instructional Block Toolkits: Math

Expectations for depth & breadth of Student Learning

4 of 4 complete

Curriculum:

Score

The curriculum – what students should know and be able to do - makes standards come alive for students. All students have access to an academically rigorous curriculum that inspires students to think and contribute high quality work to authentic audiences beyond the classroom. The curriculum fully integrates academic and social emotional learning opportunities for all students, including diverse learners, English learners, and advanced learners. The school regularly examines the curriculum to check alignment to standards and opportunities for all students to meet those standards.

1 2 3 4

-Most core areas vertically aligned/School goals focused on common summative assessments and common unit plans. This is increasing exposure to rigorous tasks/texts and conversations around essential understandings and skills, as well as including more real-world applications (team meeting agendas/unit plans/summative assessments/REACH ratings/5essentials)

- Essential understandings and big ideas are aligned vertically in core areas (curriculum maps)

- Unit plans and curriculum maps include literacy goals in all core areas (unit plans/curriculum maps)

-Currently improving in areas of SEL within every classroom (pd plan/A-notes- daily email to staff with SEL value of the week)

- A variety of Service Learning Projects are integrated into the curriculum of Biology, Chemistry, AP Environmental Science, English I, and English II. Next year, there will be a Service learning project in physics and in new civics course (Project instructions/Course Curriculum)

- SQRP SAT/PSAT growth will be used determine effectiveness of current curriculum plans and will ongoing evidence for improvement (SQRP)

Guide for Curriculum

- - **Align units of instruction (horizontally/vertically) to scope and sequence maps and pace units and lessons appropriately.**
 - Focus so units can be adequately addressed in the time available.
 - Examine formative data to determine mastery and pace. Discuss how much time it takes to adequately address the essential elements, and the viability of documents that articulate essential content and timing of delivery (e.g. pacing guides, curriculum maps).
- **Utilize the 'big ideas' that should be taught to determine whether students are being taught the body of knowledge, the understandings and the skills expected.**
 - Identify the essential understandings – what students should learn in greater depth. In other words, know 'covering everything but learning nothing' does not work.
- **Expose and extend opportunities for all students to grade appropriate levels of text complexity in all types of texts, including informational**

in all content areas.

- Articulate language goals that are separate from and support content goals. Literacy - reading, writing and speaking are essential 'learning tools' across the curriculum (disciplinary literacy).
- **Engage all learners in content areas by fully integrating opportunities for all learners, including:**
 - Diverse learners to demonstrate core knowledge and skills.
 - English Learners to develop academic language to demonstrate mastery.
 - Use English and native language development standards in addition to content standards to differentiate instruction and assessments for English learners, to ensure meaningful access to content, regardless of English language proficiency.
 - Understand research and implement programs to develop native language literacy for English learners.
 - Advanced learners to extend core knowledge and skills.
- **Integrate academic and social emotional learning.**
- **Connection to real world, authentic application of learning. For example,**
 - Provide opportunities for meaningful project-based learning.
 - Integrate field-based learning through partnerships with city institutions (e.g. museums), colleges, universities, and community based organizations.
- - Curriculum is culturally relevant/sustaining and provides opportunities to explore and celebrate students' communities, culture, history, and language.
 - Curriculum is tailored to the strengths, needs, and interests of each student.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Curriculum maps, vertical/horizontal ✓ Sequencing and pacing guides ✓ Thematic units which cover multiple disciplines ✓ Comprehensive unit plans including assessments
Measures	<ul style="list-style-type: none"> ✓ SGRP Attainment and Growth
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Effective Leaders Collaborative Teachers
MTSS Framework	<ul style="list-style-type: none"> Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 3a. Communicating with Students 3c. Engaging Students in Learning 1a. Demonstrating knowledge of content and pedagogy 1d. Designing Coherent Instruction
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ CPS Content Frameworks: Math, Science, Social Science, and Literacy ✓ CPS Literacy Scope and Sequence ✓ CPS Math Scope and Sequence Guidance ✓ Digital Citizenship Curriculum ✓ K-12 Financial Literacy Guide ✓ Personal Finance 3.0 Course ✓ Physical Education Scope & Sequence ✓ Health Education Scope & Sequence ✓ Interdisciplinary African & African American Studies Curriculum ✓ Interdisciplinary Latino and Latin American Studies Curriculum

Instructional Materials:

Materials to present learning content and what the learner uses to demonstrate are characterized by variability and flexibility. Materials are identified and adapted to increase access to learning for all students. Materials include multimedia and embedded, just-in-time supports; varied tools and supports; alternative pathways, and varied levels of support and challenge. (adapted from UDL Guidelines 2.0)

Score

1 2 **3** 4

- Instructional materials are varied and flexible, intentionally planned, accessible to all teachers/students and aligned to curriculum maps/unit plans (unit plans/lesson plans/REACH ratings/5essentials)
- Instructional materials are varied and include multiple ways to achieve learning outcomes (manipulatives, media, primary sources)
- Each year the teacher teams update/adapt materials to best suit needs of individual students (teacher team agendas)
- Some teachers use google classroom/all have websites to embed instructional supports (syllabi)
- Each department receives a budget to purchase additional instructional materials to achieve student learning beyond the textbook (teacher POs, teacher team meeting agendas)
- Ongoing teacher team meetings to discuss common unit summatives to assess learning in multiple ways, next year, the focus is on common formative assessments that utilize multiple demonstrations of understanding (teacher team agendas/common summatives)
- Teacher teams will focus on differentiation of learning materials chosen by student as common formative assessments are created in SY1819 (PD plan)
- Instructional materials are effective (SQRP attainment/5essentials/REACH evaluations)

Guide for Instructional Materials

Instructional materials (including technology) are.....

- **Aligned to curricular plans and expectations of the standards.**
- **Varied and flexible.**
 - Are selected and adapted based on learning objectives and learner needs.

- Include a variety of quality media, manipulatives and supplies to achieve valued learning outcomes.
- **Intentionally planned by identifying or adapting appropriate tools (including technology) for specific instructional needs.**
 - Student outcomes and developmental appropriateness determine when and who will use the materials.
 - Materials are updated/upgraded in response to new information and understandings.
- **Equitably available and accessible to all teachers and students.**
 - Teachers and students have available a variety of high quality, standards-aligned instructional materials and resources.
 - Materials are in English and native language for English learners.
 - Reference and resource materials are readily available and circulated throughout the school.
- **Include multimedia and embedded, just-in-time supports (e.g. hyperlinked glossaries, background information, and on-screen coaching) – for conveying conceptual knowledge.**
 - Students interact with instructional materials to engage all modalities in the learning process.
 - Technology is integral to students learning experiences.
 - Units and lessons include grade-appropriate levels of texts and other materials so every student can access the content/skills.
- **Include tools and supports needed to access, analyze, organize, synthesize, and demonstrate understanding in varied ways – for learning and expression of knowledge.**
 - The needs of the students at different performance levels are met by using a variety of instructional materials that allow students to draw on all of their learning capacities.
 - The teacher models effective use of various materials.
 - Students understand that materials are a means to acquire language, knowledge, and competencies.
 - Technology enhances students' higher order, creative thinking and problem solving.
 - Materials connect subject area content to real life applications.
- **Include alternative pathways including choice of content, varied levels of support and challenge, and options for recruiting and sustaining interest and motivation – for engaging and learning.**
 - Students make choices about instructional materials as part of learning.
 - Materials address the needs of the total child: cognitive, linguistic, social, emotional, physical, and aesthetic.
 - Consumables are often non-print supplies that promote active, hands-on learning.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Cross-section of materials from a variety of content areas and grade levels ✓ Evidence of scaffolding and differentiation for all students to access the content/skills ✓ Description of materials in curriculum and/or lesson plans ✓ Presence of varied texts, supplementary media (e.g. videos)
Measures	<ul style="list-style-type: none"> ✓ SGPR Attainment and Growth
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Supportive Environment
MTSS Framework	<ul style="list-style-type: none"> Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 1a. Demonstrating Knowledge of Content and Pedagogy 1b. Demonstrating Knowledge of Students 1c. Selecting Learning Objectives 1d. Designing Coherent Instruction
CPS Performance Standards for School	<ul style="list-style-type: none"> A3. Allocates Resources to Support Student Learning, Prioritizing Time
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Universal Design for Learning Guidelines 2.0 ✓ UDL PD Modules ✓ CPS Integrated Library System (S.O.A.R.)

Rigorous Student Tasks:

The school regularly examines student work - what students are being asked to do on in their classrooms - across grades or courses in all content areas. Examining the texts and tasks students experience provides the necessary insight to gauge rigor and illuminate how the standards are actualized prompting the question whether or not approaches support the true spirit of college and career readiness. (adapted from The Education Trust – Equity in Motion Series)

Score

1 2 3 4

- Most teachers have high expectations for all students that is reflected in classroom environment (REACH evaluations/5essentials)
- School goal for next year is a focus on Looking at student work and creating procedures for assessing rigor in the curriculum (pd plan/team meeting agendas)
- Tasks are mostly cognitively challenging for individual students that require students to provide evidence of their reasoning (5essentials/REACH evaluations)
- Common formative assessments are CIWP focus for balanced assessment. This will help increase rigor, engagement, and to focus on multiple standards within a task. (PD plan/school goals)
- Most tasks reflect shifts in literacy and math (team meeting agendas/school goals/unit plans/summative assessments)
- Creating more service learning projects within all sciences and level 1,2 English classes (SL project details)
- Informal walkthroughs and peer walkthroughs provide support and feedback for rigorous tasks (walkthrough form/teacher team meetings)

Guide for Rigorous Student Tasks

- **Begin with the belief that all students can learn. (see *Culture for Learning*)**
 - Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.
 - Create an environment where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.
 - Communicate the necessity of attendance and engagement everyday in order to succeed.
- **Plan and assign tasks that are cognitively challenging for individual students and require students to provide evidence of their reasoning.**
 - Align tasks with standards-based learning objectives that reflect the depth of knowledge expectations.
 - Tasks are Integrative to draw on multiple standards.
 - Teach for Robust Understanding in Mathematics (TRU Math). Engage students with important mathematical ideas, not simply receiving knowledge, requiring students to engage in productive struggle.
- **Tasks reflect the key shifts in literacy.**
 - **Complexity:** Tasks reward close reading of complex text; Focus on comprehension of academic language, not obscure vocabulary.
 - **Evidence:** Cite evidence from text and write to sources, not decontextualized prompts.
 - **Knowledge (non-fiction):** Tasks embed reading and writing across disciplines with a variety of literary and informational complex texts and tasks and demonstrate comprehension through speaking, listening.
- **Tasks reflect the key shifts in mathematics.**
 - **Focus:** Tasks reflect a curricular and instructional focus on the major work in (e.g. operational fluency and number sense in K-2).
 - **Coherence:** Multi-grade progressions stress key beginnings (e.g. ratios in 6th grade) and key end points (e.g. fluency with multiplication in 3rd);
 - **Rigor:** Problems require construction of mathematical reasoning and critiques of other possible solutions.
- **Provide opportunities for students to create authentic work for real audiences (beyond the teacher) to motivate them to meet standards and engage in critique and revision.**
- **Examine student work to identify and showcase the qualities of strategic thinking that are both rich in content and relevant for students.**
 - Analyze models with students to build a vision of quality.
 - Use protocols to collectively reflect regularly on the level of cognitive demand asked of students across the school, particularly priority group students, to think strategically as speakers, listeners, readers, and writers.
 - Analyze student work samples as part of professional learning to best support students' attainment of quality work and standards.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Cross-section of student work from a variety of content areas ✓ Observation of student learning (e.g. learning walks/walkthroughs) ✓ Focus group(s) and discussions with students
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth
Five Essentials	Ambitious Instruction
MTSS Framework	Shared Leadership, Curriculum & Instruction
CPS Framework for Teaching	1d. Designing Coherent Instruction 2b. Establishing a Culture for Learning 3b. Using Questioning and Discussion Techniques 3c. Engaging Students in Learning
CPS Performance Standards for School Leaders	B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Teaching For Robust Understanding in Mathematics (TRU Math) ✓ Math Practices: What to Look For Observation Tool ✓ Checking In: Do Classroom Assessments Reflect Today's Higher Standards? ✓ Student Work Protocol (SQWP) ✓ Slice Protocol – Looking at Student Work

Transitions, College & Career Access & Persistence:

Score

The school creates pathways to success built on a vision in which all students leave secondary school with a clear plan for their initial postsecondary destination, whether in apprenticeship training, work, or college. All students have equal access to college preparatory curriculum to be successful. The school is characterized by structures for developing early postsecondary awareness and the knowledge and skills that lay the foundation for the academic rigor and social development necessary for college and career success. Students are equipped with the confidence in their ability to implement and adapt their plan throughout their lives as they and the world around them change. This vision sees students as the architects of their own lives. (adapted from Creating Pathways to Success, Ontario)

1 2 3 4

- College Persistence is down, working with current CIWP to increase this area (SQRP)
- Students in Academic Center have advisory class to assist in transition to high school (advisory lesson plans)
- All students able to take AP classes/Lane requires at least 1 AP class to be taken in order to graduate (school requirements)
- We offer a large variety of electives for students to explore interests (Curriculum/Course Selection)
- All students meet with counselors to select courses for following school year (meeting agendas/meeting schedules)
- Counselors regularly create college and career planning lessons to be used during advisories monthly (lesson plans)
- Student data used to provide tier 2 and tier 3 supports for students who are in danger of failing/not graduating (academic probation protocols/meetings with attendance advocate, counselor)
- College and Career Center offer multiple opportunities to meet with college representatives and to attend college tours (CCC calendar, college tour invitations)
- Counselors have check out day to meet with each senior to ensure they are ready to graduate and have post high school plan in place (senior checkout list)

Guide for Transitions, College & Career Access & Persistence

- **TRANSITIONS - Have structures and processes in place to ensure successful transitions (e.g. into school , grade to grade, school to school, school to post-secondary).**
 - Mitigate the adverse effects experienced by some students in transition – such as arriving part-way through the school year – that can cause students to fall behind or become disengaged from school.
 - Monitor the progress of English learners after transition from services.
 - Provide programs and interventions that help students as they move from middle school through Freshmen year, including but not limited to: High School Investigation Days, CTE recruitment fairs, Freshmen Connection program (where budget allows), and a robust Freshmen Orientation program. Implement targeted holistic student supports the entire Freshmen year.
 - Provide sustained summer learning experiences to minimize learning loss and support key transition periods (e.g. summers before Kindergarten, HS, and college).
 - Use student data and best practices research to develop focused programs.
 - Expand access beyond students who are struggling academically.
 - Provide school counseling and postsecondary advising transition support and follow-up during “Summer Melt” and the first year of college.
- **AWARENESS - Expose students early to academic/professional worlds beyond K-12.**
 - Provide students opportunities to discover personal talents and skills, identify career interests, and pursue coursework/activities necessary to reach personal, academic and career goals. Expose students to CTE Pathways around career options
 - Expose students to a range of career paths and the educational requirements of each to improve long-term planning and goal-setting.
 - Start the conversation about college in primary grades.
 - Make parents aware of academic opportunities and supports for their child.
- **READINESS – Ensure equitable access to college preparatory curriculum.**
 - Provide access to 8th Grade Algebra to all eligible 8th grade students.
 - Provide access to early college and career coursework and credential opportunities while in HS (e.g. AP credit, Dual credit, industry credentials (CTE), Seal of Biliteracy)
 - Teach students to analyze their transcripts and test scores, as well as connect course selection, attendance, and grades to their continued success and access to postsecondary options, and adjust their actions and behavior to make progress toward graduation and their top postsecondary choice. Provide support and motivation to encourage B’s or better and improving attendance.
 - Create opportunities for students to explore college and career knowledge, mindsets, and skills necessary for academic planning and goal setting.
 - Find opportunities to work with all students on academic and personal behaviors, including persistence, engagement, work habits/organization, communication/ collaboration, and self-regulation.
 - In Naviance, develop an Individual Learning Plan that tracks coursework, college and career assessments, goal setting, 6th-12th grade milestones completion that culminates in a concrete postsecondary plan.
 - Provide opportunities for Dual Credit/Dual Enrollment
- **SUCCESS - Provide direct assistance to all students and families through every stage of the college selection, application, and entry process (Transition to College (HS))** including, but not limited to academic planning/advising to assist with:
 - Selecting colleges with the best institutional graduation rates for their level of qualifications. (Students of all qualification levels are more likely to graduate from college if they attend a postsecondary institution with high graduation rates
 - Researching/comparing options including short and long-term financial outcomes, comparing college graduation rates, and other statistics to narrow down options.
 - Researching living wage options such as an apprenticeship or certification programs for students who wish to work after high school and/or want to delay college.
 - Applying to multiple colleges—generally three or more.
 - Navigating financial aid and capitalizing on grant and scholarship opportunities.
 - Equipping students and families with persistence strategies. (College Persistence Toolkit)
 - Help families learn about existing CTE career pathways, apprenticeships/pre-apprenticeship programs

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Data on college visits and college fair information ✓ Naviance Monthly Data ✓ Scholarships awarded ✓ Artifacts, plans, or timelines related to successful transitions structures ✓ To & Through data
Measures	<ul style="list-style-type: none"> ✓ College Enrollment, Persistence, Drop Out, and Attendance Rates ✓ Early College and Career Credentials
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2b. Establishing a Culture for Learning
CPS Performance Standards for	C1. Create a Culture that Supports Social Emotional Learning and Effective Effort
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
<ul style="list-style-type: none"> ✓ Enriching College ✓ CPS Advisory Framework ✓ Preventing college plans from melting away ✓ To & Through Project ✓ Redefining College & Career Readiness ✓ College Scorecard 	<ul style="list-style-type: none"> ✓ CPS College Persistence Toolkit ✓ Meaningful Linkages Between Summer Programs, Schools, and Community ✓ From HS to the Future (CCSR, 2006)
CPS SCHOOL EXCELLENCE FRAMEWORK 17	

Instruction:

Score

The teachers have finely honed instructional skills. They can shift from one approach to another as the situation demands by carefully monitoring the effect of their teaching on student learning. They seamlessly incorporate ideas and concepts from other parts of the curriculum into their explanations and activities. Their questions probe student thinking and serve to extend understanding. They promote the emergence of self-directed learners.

1 2 3 4

- Most teachers use a range of approaches to increase student learning. This includes misconceptions in unit plan or instruction (REACH ratings/5essentials)
- Most teachers regularly seek information regarding student culture and interests to be implemented within classroom tasks and projects (REACH evaluations/5essentials/unit plans)
- Questioning is our ILT focus area for this school year and show improvement in instructional questioning to higher DOK levels (ILT agendas/ILT round summaries)
- Most teachers require students to cite evidence and support their claim (REACH evaluations/unit plans/summative assessments)
- Active monitoring and improved individual feedback is a school goal (pd plan)
- Currently working on common formative assessments/tasks that mirror summatives to increase student learning (meeting team agendas)
- Differentiation and scaffolding instruction is area that is improving (Core Effectiveness Walkthroughs/REACH evaluations)
- Working on improving coaching through REACH (REACH ratings/5essentials)
- Most teachers using student choice and working to improve student ownership of learning (REACH ratings/5essentials)
- Student ownership and learning is evident within most classrooms (REACH evaluations/HS summit artifacts)

Guide for Instruction

- **Plan a range of effective pedagogical approaches suitable to student learning of the content/skills taught and anticipate student misconceptions.**
- **Effectively communicate with students.**
 - Guide students to articulate the relevance of the objective(s) to learning.
 - Anticipate possible student misunderstanding.
 - Enable students to develop a conceptual understanding of content while making connections to their interests, knowledge, and experience.
 - Enable students to contribute to extending the content by explaining concepts to their classmates.
 - Build on students' language development and understanding of content.
 - Use vocabulary appropriately for students' ages and development. Students contribute to the correct use of academic vocabulary.
- **Use questioning and discussion as techniques to deepen student understanding and challenge.**
 - Use a variety of low- and high-level, open-ended, and developmentally appropriate questions to challenge students cognitively, advance high level thinking and discourse, and promote metacognition.
 - Use techniques that enable students to engage each other in authentic discussions about content. And, enable students to formulate their own questions and respectfully challenge one another using viable arguments based on evidence.
 - Encourage student responsibility for ensuring all voices are heard in the discourse and that all students are listening and responding to questions and answers from their teacher and peers.
 - Require students to cite textual evidence to support/develop a claim.
- **Engage students in learning.**
 - Scaffold instruction to ensure all students, including diverse learners and English Learners, access complex texts and engage in complex tasks.
 - Provide targeted supports to individual students or groups of students based on their identified needs.
 - Provide instruction designed to develop language domains for English learners.
- **Monitor the effect of teaching on student learning and integrate formative assessment into instruction.**
 - Monitor progress and check for understanding for individual students.
 - Change instructional practice based on analysis of current data.
 - Use universally designed assessments that allow for multiple pathways for students to demonstrate understanding of the objective(s).
 - Also see *Balanced Assessment*.
- **Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated.**
 - Intervene in a timely and effective way to help students who are struggling.
 - When formative assessments show a need for intervention or enrichment, make effective impromptu adjustments that individualize instruction.
 - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **Foster student ownership.** Create opportunities for students to have voice and choice in instructional tasks.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Evidence of best practices (flexible grouping, cognitively demanding tasks, open-ended questions) ✓ Informational observations, peer observations, learning walks ✓ Lesson studies
Measures	<ul style="list-style-type: none"> ✓ SGRF Attainment and Growth ✓ REACH observation trends (de-identified)
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Effective Leaders Supportive Environment
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 3a. Communicating with Students 3b. Using Questioning and Discussion Techniques 3c. Engaging Students in Learning 3d. Using Assessment in Instruction 3e. Demonstrating Flexibility and Responsiveness
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices B2. Observes and Evaluates Staff and Gives Feedback to Staff
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓	CPS Framework for Teaching with Critical Attributes
✓	CPS Framework for Teaching Professional Learning Modules
✓	CPS Framework for Teaching Professional Learning Opportunities
✓	Special Education Addendum
✓	English Language Learner Addendum

Balanced Assessment & Grading:

Score

A balanced assessment system effectively measures the depth and breadth of student learning and monitors student progress towards college and career readiness. It also produces actionable data to inform planning for instruction, academic supports, and resource allocation. To meet these goals, a balanced assessment system must include multiple measures and be responsive to the needs of all students, including diverse learners and English learners.

1 2 3 4

- Focus is on improving common formative assessments and increased individual feedback in the classroom (school goals/pd plan/CIWP)
- ELL are not consistently known by staff, is included in action steps of CIWP(teacher feedback)
- There is not a shared vision on grading/homework within school, this is included in CIWP action steps(5essentials/teacher feedback)
- Most departments perform data analysis and use that data to inform instruction (team meeting agendas/data analysis evidence)
- Currently creating common unit plans and common summative assessments within core departments (unit plans/team meeting agendas)
- There is a grading system that somewhat clearly, accurately, and consistently communicates learning progress, this is a CIWP action step, we need to perform research on elements of grading (5essentials/SQRP data analysis)

Guide for Balanced Assessment & Grading

- **Use multiple measures (i.e. a range of assessment types and at multiple points in time) to supplement district-centralized assessments with other formative assessments to provide a more comprehensive picture of student learning.**
- **Use screening, diagnostic, and progress monitoring assessment to correctly identify specific gaps and monitor improvement, especially for students receiving Tier 2 and 3 services, in addition to Tier 1 core instruction. (also see MTSS and Instruction)**
- **Make assessments accessible to students, including diverse learners and English Learners through employing features of universal design and use of accommodations and, where needed, modifications.**
 - Provide accommodations in presentation (i.e. how assessment text and tasks are presented to students), response (i.e. how students provide their answers), and/or setting/timing (i.e. scheduling/location of assessment).
- **Utilize assessments that reflect the key shifts in literacy and mathematics in teacher created or selected assessments.** (see Rigorous Student Tasks)
- **Utilize assessments that measure the development of academic language for English learners.**
- **Have access to and analyze school-wide, teacher team, and classroom assessment data to determine instructional effectiveness and subsequent learning needs**
- **Improve and promote assessment literacy.**
 - Work together on building common assessments within a department, course, or grade level team.
 - Invest resources in helping teachers evaluate and improve the quality of formative assessments. For example, use the Assessment Design Toolkit.
 - Use common protocols and calibrate on scoring and grading in teacher teams.
 - Analyze quality and alignment of assessments and tasks to ensure they meet the expectations of the standards and embed various levels of complexity.
- **Have a grading system that clearly, accurately, consistently, and fairly communicates learning progress and achievement to students, families, postsecondary institutions, and prospective employers.**
 - Ensure that students, families, teachers, counselors, advisors, and support specialists have the detailed information they need to make important decisions about a student's education.
 - Measure, report, and document student progress and proficiency:
 - Against a set of clearly defined cross-curricular and content-area standards and learning objectives collaboratively developed with staff.
 - Separately from work habits, character traits, and behaviors, so that educators, counselors, advisors, and support specialists can accurately determine the difference between learning needs and behavioral or work-habit needs. academic mindsets and behaviors (CCSR).
 - Ensure consistency and fairness in the assessment of learning, and assignment of scores and proficiency levels against the same learning standards, across students, teachers, assessments, learning experiences, content areas, and time.
 - Ensure grades are not used as a form of punishment, control, or compliance.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Examples of a variety of teacher created and teacher selected assessments
	✓ Units and lesson plans with formative and summative assessments embedded in a long term plan
	✓ Evidence of assessment data analysis for the purpose of planning
	✓ Assessment calendar
	✓ Examples of gradebooks
	✓ School's grading policy
Measures	✓ SQRP Attainment and Growth
	Ambitious Instruction
Five Essentials	Ambitious Instruction
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	1.c. Selecting Learning Objectives
	1.e. Designing Student Assessment
	3.d. Using Assessment in Instruction
	4.a. Reflecting on Teaching & Learning
CPS Performance Standards for School Leaders	81. Implements Curricular Scope and Sequence and Reviews Instructional Practices
Now What? Materials to Support Improvement Planning	
✓	CPS Balanced Assessment Framework & Assessment Models
✓	Assessment Design Toolkit
✓	Teacher Made Assessment Basics
✓	Grading principals and guidelines
✓	Great Schools Partnership --Grading + Reporting

Multi-Tiered System of Supports:

The school is characterized by full implementation a system of academic and social emotional (SEL) supports for all students. Every day, in all classrooms, all teachers provide: Universal instruction in the core curriculum - academic & SEL (Tier 1) to all students; additional targeted academic and SEL supports (Tier 2) where needed; and deep and intense supports (Tier 3) based on individual and small group needs. The school also monitors On Track data (grades/GPA and attendance (ES), and course credits (HS)) to provide interventions/supports for students at risk for failure and/or truancy.

Score

1 2 **3** 4

- MTSS team meets regularly to evaluate strategies and discuss opportunities to support students (meeting agendas)
- Academic detention for struggling students (after school support)
- There is some monitoring of effectiveness, but this can be improved (teacher feedback)
- Focus for SY 1819 is on active monitoring and this will improve Tier 1 supports in the classroom. PL around accommodations and supports will be provided to staff (pd plan)
- Most teachers customize learning environment to better meet the needs of individual students (Core effectiveness walkthroughs/walkthroughs/REACH evaluations/SQRP/5essentials)
- We have attendance director who meets with all students and parents who fall below 95% (attendance protocol)
- PLPs are created by counselors for required students (PLP plans)
- Communication log logs all communications with parents/teachers/other staff involving behaviors, grades, attendance, etc. (communication log)
- Some unit plans include differentiation strategies to meet the needs of all students (unit plans)

Guide for Multi-Tiered System of Supports

- **TIER 1 - Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated. (3e)**
 - Intervene in a timely and effective way to help students who are struggling.
 - When formative assessments show a need for intervention or enrichment, teachers make effective impromptu adjustments that individualize instruction for students.
 - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **TIER 1 - Customize the learning environment, pace, and approach of teaching and curriculum in order to meet each learners' individual needs ('Personalized Learning').**
 - Empower student to advance their learning.
 - Use up-to-date individual student profiles that include strengths, needs, motivations, and outlines an individualized path to reach his/her goals.
 - Classrooms are student-centered with student agency.
 - Each student has the opportunity to advance upon demonstrating mastery.
- **ON TRACK - Provide universal supports to prevent failing and absenteeism and targeted interventions for grades below "C" or chronic absenteeism. (On Track)**
 - Identify students off track due to low attendance and poor course performance and provide intensive supports to address root causes of why students have low grades and poor attendance.
- **TIER 2 & 3 - Collaborate and work as teams of teachers and Related Service Providers (RSP) to plan and monitor targeted student support with varied instructional strategies and SEL support of varying degrees of intensity for all students.**
 - Monitor students requiring and receiving targeted and intensive instruction/interventions.
 - Use the Problem Solving Process to plan Tier 2 and 3 instruction/interventions.
 - Determine appropriate interventions for students or groups of students not making adequate progress.
 - Use progress monitoring data to track effectiveness of interventions and student response to intervention.
- **TIER 2 & 3 – Implement Personal Learning Plans (PLP) goals and intervention strategies for students requiring school year supports as described in Elementary School Promotion Policy (Board Report 09-1028-PO2).**
 - Ensure implementation of these plans, review subsequent 5 week data, determine the effectiveness of the strategies and adjust plans as needed.
- **Communicate to parents/guardians the additional supports and/or interventions provided for their child to better align school and home environments.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Evidence of multi-tiered system of supports (e.g. progress monitoring data, menu of available interventions in use, teacher team protocols in use)
	✓ Evidence of Personal Learning Plan (PLP) implementation
	✓ Integrated data system that informs instructional choices
	✓ Flexible learning environments
	✓ Use of student learning plans
	✓ Use of competency-based assessments
	✓ Use of personalized learning rubric
Measures	✓ Evidence of On Track monitoring and supports
	✓ SQRP Attainment and Growth
	✓ Attendance Rates
Five Essentials	✓ Course success rates (e.g. grade distributions, pass/failure rates)
	Ambitious Instruction
	Collaborative Teachers
CPS Framework for Teaching	Supportive Environment
	1a. Demonstrating knowledge of content and pedagogy
	1b. Demonstrating Knowledge of Students
	1d. Designing Coherent Instruction
	2d. Managing Student Behavior
	3d. Using Assessment in Instruction
CPS Performance Standards for School Leaders	3e. Demonstrating Flexibility and Responsiveness
	4b. Maintaining Accurate Records
	B3. MTSS Implemented Effectively in School

Expectations for Quality & Character of School Life

6 of 6 complete

Culture for Learning:

Score

1 2 3 4

A culture for learning is characterized by a school atmosphere that reflects the educational importance of the work undertaken by both students and staff. It describes the norms that govern the interactions among individuals about the mindsets (e.g. ability/confidence to grow with effort), academic behaviors (e.g. attending classes, completing assignments), the learning strategies and skills, the value of perseverance despite challenges and obstacles, and the general tone of the school. The classroom is characterized by high cognitive energy, by a sense that what is happening there is important, and that it is essential to “get it right.” There are high expectations for all students. The classroom is a place where teachers and students value learning and hard work, and students take visible delight in accomplishing their work. Staff believe they can make a difference, that their hard work is the fundamental cause of student achievement, and are invested in student outcomes.

- Most of school have shared belief in importance of learning and hard work (5essentials/REACH ratings)
- Most teachers convey high expectations for students (5essentials/REACH ratings)
- Some teachers provide individual feedback daily, this is part of school pd plan for following year (pd plan/5essentials)
- School mission is displayed in most classrooms (walkthroughs)
- Most teachers encourage student resilience and student ownership of learning (REACH evaluations)
- Students have opportunities for self-assessment and reflection within the curriculum (REACH evaluations/self assessment rubrics)
- Individual feedback each day is a goal of the school and PL will include strategies for this in SY1819 (PD plan/REACH evaluation)
- Teachers update grades regularly and timely (REACH evaluations/gradebook)
- Most teachers encourage an academic mindset and behavior and praise effort and process (5essentials/REACH evaluations)
- SQRP SAT/PSAT growth will be an indicator of this area (SQRP)

Guide for Culture for Learning

- **Create a culture that reflects a shared belief in the importance of learning and hard work.**
 - Use strategies to reinforce and cultivate student curiosity.
 - Make learning goals relevant to students, and inspire students to stay committed to their learning goals.
 - Consistently communicate the expectation that all students can achieve at high levels.
 - Utilize strategies to encourage daily and timely attendance.
- **Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.**
 - Clearly display school-wide expectations for academic and personal success throughout the building.
 - Set high expectations according to grade-appropriate learning objectives.
 - Differentiate expectations so all students stretch to not only meet but exceed personal learning goals.

- Recognize high levels of student achievement. All students receive recognition.
- Encourage student resilience and hard work.
- Ensure students feel safe to share misunderstandings and struggles.
- **Encourage students to take ownership and pride in their work where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.**
 - Students self-assess (e.g. checking own work before giving to teacher) to develop a reflective habit of mind essential for improvement. This ensures students take responsibility for their own learning, focuses attention on criteria for success, and increases effort and persistence.
- **Provide students frequent, informative feedback.**
 - Tell/show students what they have done well (through positive reinforcement) and what they need to do to improve, including clarifying criteria and goals.
 - Give feedback on the task, the processes used to complete the task, and on the student's ability to self-regulate their own learning.
- **Develop academic mindsets and behaviors.**
 - Teach a growth mindset that over time with effort and practice, students can learn and succeed.
 - Encourage students' sense of belonging to the school and classroom community (see Relational Trust).
 - Employ strategies including ongoing monitoring and support of students' academic behaviors.
 - Praise effort and process. For example, "Good job, that must have taken a lot of effort" instead of, "Good job. You must be really smart."

Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Sample of individual student learning goals from a cross-section of teachers ✓ Also review student work evidence from Rigorous Student Tasks
Measures	<ul style="list-style-type: none"> ✓ Five Essentials – Ambitious Instruction ✓ SEL® Attainment and Growth
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Collaborative Teachers Supportive Environment
MTSS Frameworks Curriculum & Instruction	
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort
Now What? Materials to Support Improvement Planning	
<ul style="list-style-type: none"> ✓ Teaching Adolescents: The Role of Non-cognitive Factors in Shaping School Performance ✓ Framework for Teaching Companion Guide p. 50 ✓ Social Emotional Learning Supports (cps.edu/SEL) ✓ ASCA Mindsets & Behaviors 	

Relational Trust:

The school is characterized by high levels of relational trust between all school participants - the “glue” or the essential element that coordinates and supports the processes essential to effective school improvement. Interactions, both between the teacher and students and among students, are highly respectful, reflecting genuine warmth and caring. Students contribute to high levels of civility. Interactions are sensitive to students as individuals, appropriate to the ages and development of individual students, and to the context of the class. The net result of interactions is that of academic and personal connections among students and adults.

Score

1 2 **3** 4

- Increasing trust within building (5essentials)
- Respect and rapport is evident (5essentials/REACH ratings)
- Most teachers utilize diversity as learning resource and regularly seek opportunities to include culture and interests (5essentials/REACH ratings/unit plans)
- SEL value of the week encourages tolerance and understanding of diversity (A-Notes/Value of week/walkthroughs/REACH evaluations)
- All students meet face to face at least once with their counselors each year to build relationships (Counselor sign ins)
- Teachers and students have high respect and rapport in the classrooms (REACH evaluations)

Guide for Relational Trust

- **Develop trusting relationships with students so each student has at least one trusted adult in the school.**
 - Adults are responsible for occasional check-ins or serve as mentors.
- **Adult-student interactions are positive, caring, and respectful.**
 - Ensure a greater proportion of interactions are positive (as opposed to corrective) between staff and student consistently school-wide.
- **Student interactions are mutually supportive and respectful, with strong norms for positive behavior.**
 - Create opportunities for students to build positive relationships with peers.
 - Create opportunities for older students to mentor younger students.
- **Understand diversity and its impact on student learning; recognize and integrate the learning opportunities that come from a diverse community.**
 - Create opportunities for students to learn about the community they serve (e.g. culture and neighborhoods).
 - Have mutual respect for individual differences (e.g. gender, race, culture, etc.) at all levels of the school—student-student; adult-student; adult-adult and overall norms for tolerance.
 - Provide training to engage diverse families and communities.
- **Support and respect one another, personally and professionally (Teacher-Teacher Trust, Teacher-Principal Trust)**
 - Respect other teachers who take the lead in school improvement efforts.
 - Respect colleagues who are experts at their craft.
 - Exchanges are marked by genuinely listening to what each person has to say and by taking these views into account in subsequent actions. Even

when people disagree, individuals can still feel valued if others respect their opinions.

- Personal regard springs from a collective willingness to extend beyond the formal requirements of a job definition or a union contract (e.g. openness or reaching out to others).
- **Utilize relationships as a means of deterring truant behavior brought on by unspoken hurdles a child may be facing.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Five Essentials/My Voice, My School Survey ✓ School Climate Standards Self-Assessment
Measures	<ul style="list-style-type: none"> ✓ Five Essentials
Five Essentials	<ul style="list-style-type: none"> Collaborative Teachers Supportive Environment
MTSS Framework:	Shared Leadership, Family & Community Engagement
CPS Framework for Teaching	<ul style="list-style-type: none"> 1b. Demonstrating Knowledge of Students 2a. Creating an Environment of Respect and Rapport
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> D2. Creates, develops and sustains relationships that result in active student engagement in the learning process E1. Creates a Culturally Responsiveness Climate
Now WHAT? Materials to Support Improvement Planning	
✓	Social Emotional Learning Supports (cps.edu/se)
✓	Trust in Schools: A Core Resource for School Reform (ASCD)
✓	Creating a School Community (ASCD)

Student Voice, Engagement, & Civic Life:

Score

Students are interested and engaged in learning, invested in their school, and contributing to their community. The school provides early and ongoing exposure to a wide range of extracurricular activities and rigorous courses and programming.

1 2 **3** 4

- All students study politics in social science, science, and English courses (curriculum/course electives)
- Increasing community engagement with increased number of service learning projects embedded in curriculum (SL Projects/unit plans)
- Most courses embed current issues and have students exploring identities and beliefs (unit plans)
- Student voice is exercised through Service Learning Projects, electives, student council, and other student organized events (calendar/unit plans)
- Students engage with their communities through Service learning projects, extra-curriculars, science fair, and volunteering (service projects, unit plans)

Guide for Student Voice, Engagement, & Civic Life

Study politics

- Teachers teach about the structure and function of government as well as local, national, and international political structures and power dynamics.
- Teachers invite students to reflect on their own role in the political landscape, engage in analyses of power, and identify strategies they can use to utilize civic power as an individual and as a member of a community.
- **Become informed voters and participants in the electoral process**
 - Students learn about the history and structures of the local and national voting process and ballot issues and candidates.
 - The school supports non-partisan engagement in all parts of the electoral process, including voter education, voter mobilization and registration.
 - There are a variety of school/classroom activities or simulations that support student voter preparation and participation in the electoral process.
- **Engage in discussions about current and controversial issues.**
 - Students prepare for discussions, learn about issues that matter to them through deliberation, evaluate evidence from a range of sources, consider competing views, develop arguments, and deepen their viewpoints.
 - With teachers' support, students learn how to engage in and lead respectful and productive democratic discussions where everyone expresses their viewpoints, shares evidence, and listens to one another.
 - Teachers teach how to find different points of view online and instruct how to engage in respectful, informed, and productive online dialogue.
- **Explore their identities and beliefs**
 - Teachers design learning experiences that enable students to explore how their identities influence their lived experiences and their perspectives.
 - Students are encouraged to learn about and understand the perspectives of those who have different identities and beliefs.
 - School staff reflect on their own identities and consider how that impacts their role and support of teaching and learning with youth.
- **Exercise student voice**
 - Students can participate on multiple decision/policy making bodies and their perspectives are regularly included in decisions at their school.
 - Student Voice Committee represents the diversity of the school, addresses school-based issues, and regularly gathers input from their peers to inform and impact school policy and decisions.
 - Teachers respond to and integrate students' lived experiences, perspectives, and interests in class.
 - Authentically **interact with civics leaders**
 - Students learn about community, city, state, and national civic leaders and their roles in civil society.
 - School staff support engagement with civic leaders by inviting them into classrooms/the school and identifying face-to-face or online avenues for students to share their feedback and perspectives with civic leaders.
- **Engage with their community**
 - Students complete at least 2 service learning projects before graduation in which they gain exposure to civic organizations, leaders, and careers. Students gain tools to work cooperatively in partnership with peers, community members, and organizations to advance a specific cause

- **Take informed action** where they work together to propose and advocate for solutions.
 - Students research and analyze issues that matter to them, identify root causes, develop a theory of action, determine relevant audiences, outline specific goals, implement a response, and reflect before, during and after experiences.
 - Students use social and digital platforms to raise awareness about issues, produce and circulate multimedia content, and mobilize involvement.
- Experience a **Schoolwide civics cultur**
 - School leaders articulate a commitment to and vision for the importance of civic learning; students are civic leaders in the school.
 - Schools integrate civic learning across the curriculum, including projects that address relevant issues in their schools and communities.
 - School staff have professional development, collaboration time, and curriculum resources to infuse civic learning across disciplines.
 - Systems and structures exist where students are invited to participate in shaping school's policies, goals, instruction, and climate.

Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	<ul style="list-style-type: none"> ▪ INVNS Student Survey completion rates and results ▪ Artifacts from student-run organizations and events (including SVCs) ▪ Meeting minutes/agendas that include student participation ▪ Policies regarding student engagement in decision making ▪ Service learning reports and/or reflections of SL projects ▪ Unit and curriculum maps, rubrics, assessment artifacts ▪ Evidence of student work ▪ Democracy School recognition
Measure	✓ Five Essentials – Supportive Environment
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 3c. Engaging Students in Learning
CPS Performance Standards for School Leaders	D2. Utilize Feedback from Multiple Stakeholders for School Improvement
Content Standards	Illinois Social Science Standards, Illinois Social Emotional Learning Standards, CCSS ELA/HST Standards

Safety & Order:

The school is characterized by high levels of safety and order. Students feel physically and emotionally safe from harm, and adults work to actively maintain a safe, orderly school environment.

Score

1 2 3 4

- Staff and students feel that the school is a safe environment (5essentials)
- Detailed plans in place for emergencies (emergency plans/red folders in rooms/evacuation signs)
- Positive behaviors are praised within the school and individual classrooms (5essentials/REACH ratings)
- Students are included in making key decisions within the school (student council agenda/LSC participation)
- Student votes are used for making decisions (locker locations, advisory needs)
- Restorative practices are evident (5essentials/REACH evaluations/Restorative practice conversation guides/discipline records)
- Adults supervise in hallways and during events (assembly duties list/REACH evaluations)

Guide for Safety & Order

- **Ensure students and adults feel physically, socially, intellectually, and emotionally safe throughout the school.**
- **Provide clear procedures for reporting and responding to safety concerns.**
- **Manage efficient and orderly transitions between activities.**
 - Manage classroom routines and procedures to maximize instructional time.
 - Orchestrate the environment so students contribute to the management of classroom routines (e.g. transitions) without disruption of learning).
 - Arrival, dismissal, and other school-wide transitions are safe, efficient, and orderly.
- **Provide a framework for positive behavior throughout the school based on shared values and expectations.**
 - Have shared expectations for positive behavior. (See Restorative Approaches to Discipline)
- **Teach, model, and reinforce (by all staff members) clear behavior expectations for all areas of the school.**
 - All adults use active supervision (move, scan, and interact) in all settings.
- **Have a voice and take informed action.**
 - Students are included in key conversations about their learning experience and work with the principal and staff to identify issues and implement solutions. (e.g. student voice committee).
 - Students initiate and lead some school improvement initiatives.
 - Students participate in democratic decision-making at the school level.
 - Students identify and research issues of relevance and work together to propose/advocate for solutions.
- **Emphasize proactive, instructive, and restorative approaches to student behavior and minimize punitive consequences through policies and procedures. (See Restorative Approaches to Discipline)**
 - Adults correct misbehavior in ways that reinforce established expectations and cause minimal disruption to learning.
- **Clarify criteria for office referrals versus classroom managed behavior.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ MVMS score – “Safety” ✓ % of teachers proficient or distinguished in 2c (Management of Transitions) on the Framework for Teaching? ✓ Examples of teacher practice improving in Domain 2 of the Framework for Teaching. ✓ School Climate Standards Rubric/Assessment
Measures	<ul style="list-style-type: none"> ✓ Five Essentials – Supportive Environment score ✓ My Voice, My School Survey “Safety” score
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 2a. Creating an Environment of Respect and Rapport 2c. Managing Classroom Procedures 2d. Managing Student Behavior
CPS Performance Standards for School Leaders	A4. Creates a Safe, Clean and Orderly Learning Environment
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Social Emotional Learning Supports (cps.edu/pdf)

Restorative Approaches to Discipline:

Score

The school is characterized by having and implementing policies and procedures that emphasize proactive, instructive, and restorative approaches minimizing punitive consequences. Discipline practices primarily focus on shaping behavior as opposed to punishing behavior. The school only uses out-of-school suspension as a last resort and utilizes a systems-change approach to bring about a more restorative culture. The school is also characterized by strong and consistent school and classroom climates. The school reinforces positive behaviors and responds to misbehaviors in calm, respectful, and thoughtful ways, teaching students important social and emotional skills that enable them to get along with others, make responsible decisions, and focus on learning. When misbehavior occurs, the school seeks to understand the underlying reasons (root cause) in order to design a response that effectively changes student behavior using a menu of instructive, corrective and restorative responses.

1 2 3 4

- School has fully integrated restorative practices (policies/verify/5essentials/misconduct data)
- Respect is high in the school (REACH ratings/5essentials)
- SEL intentionally taught and MTSS team regularly meet (meeting agendas/SEL value of the week)
- School is proactive by reinforcing positive student behaviors and have clear expectations (REACH evaluations/discipline guides/school incentives)

Guide for Restorative Approaches to Discipline

- **PROACTIVE - Reinforce positive student behavior with clear expectations, routines, and procedures.**
 - A team meets regularly to organize systems that support a restorative environment.
 - Develop, reinforce, and model shared agreements and clear, positively stated expectations.
 - Well-managed routines and transitions maximize instructional time.
 - Engage families as partners.
 - Contact families frequently to inform them of positive student behavior and progress.
 - Vary acknowledgements and provide both short and long term opportunities for reinforcement for all students.
- **INSTRUCTIVE - Integrate universal SEL skills instruction and core content.**
 - Intentionally teach competencies outlined in SEL Standards. Use discipline as opportunity to teach these skills.
 - Use a Multi-tiered System of Supports (MTSS) for social, emotional, and behavioral growth.
 - Use data to determine which behaviors should be retaught or more heavily reinforced.
 - Explicitly teach expected behavior and positively reinforce consistently school-wide.
 - Avoid power struggles with students by offering choices. Redirect students privately and respectfully.
- **RESTORATIVE - Employ a discipline system that guides students to take ownership, resolve conflict, and learn from their actions.**
 - Support all staff to engage in restorative conversations and respond to behavior incidents in ways that de-escalate conflict, reteach expectations, build social & emotional skills, repair relationships, and cause minimal disruption to learning.
 - Support staff in understanding the impact of trauma on student behaviors and using trauma-sensitive approaches to discipline.
 - Identify clear disciplinary procedures for classroom-managed behaviors and office-managed behaviors. Develop a continuum of interventions and logical consequences that address the root cause of behavior and align to MTSS processes.
 - Ensure discipline systems minimize the use of punitive responses, including removing students from the classroom or school community.
 - Respond equitably to students in all subgroups. Implement processes that address and meet the needs of students who are impacted by behavior incidents.
 - Designate an administrator, such as a dean or restorative practices coordinator, responsible for leading centrally-managed response to behaviors using consistent, restorative processes.
 - Provide opportunities for students to take responsibility for repairing harm caused by their actions, generate solutions, and resolve conflicts with peers or staff.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested	✓ Misconduct data (Dashboard)
Evidence	✓ My Voice, My School survey responses
Measures	✓ Five Essentials – Supportive Environment
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 2d. Managing Student Behavior 4c. Communicating with Families
CPS Performance Standards for School Leaders	C3. Staff/Student Behavior Aligned to Mission and Vision of School
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓	CPS Restorative Practice Guide & Toolkit
✓	Guideline for Effective Discipline

Parent and Family Partnership:

Score

1 2 **3** 4

All schools have authentic partnerships with parents or family members that lead to a sense of shared responsibility for the academic, physical, and social emotional development of their students. Through meaningful consultation with parents, these partnerships include creating an intentional process to foster and sustain school-wide procedures, programs, and activities which involve and empower parents or family members and are responsive to student and family's needs. Schools provide a variety of parent volunteer opportunities (both in and out of school) and leadership opportunities (ie - PACs, BACs and PLNs), which support school operations, instructional programs and community partnerships. Research shows that when families, schools and communities partner in promoting learning and healthy development for all students schools thrive and student outcomes increase. The development and implementation of effective outreach and communication strategies will be inclusive of all families and school staff, creating a two-way feedback loop process which will lead to an increase in the home-school connection to identify, problem-solve and design actions which target instructional and student programs.

- School is welcoming environment (5essentials/REACH evaluations)
- Frequent opportunities for parent involvement in engaging activities (FOL agendas)
- Attendance advocates frequently provide intensive supports for families and meet with all parents/students who fall below 95% (communication log)
- Teachers regularly enter grades into gradebook in timely manner and communicate with parents as to student progress and behaviors (5essentials/REACH evaluations/gradebook reports/Communication log)
- Parents have opportunities to visit school on multiple occasions (calendar of events)
- Parent handbook is provided to all parents in native language (online and in office)
- Principal meets with parent groups twice a month (agendas)

Guide for Parent and Family Partnership

- **Establish a non-threatening, welcoming environment that is warm, inviting, and helpful.**
- **Provide frequent, high quality, well publicized opportunities for families and community to participate in authentic and engaging activities in the school community (e.g. student performances/ exhibitions, literacy or math events).**
- **Provide multiple opportunities for parents to ask questions, raise concerns, and give feedback.**
 - Respond to families' concerns and requests for information professionally and in a timely manner, providing resources and solutions to address the concerns.
- **Solicit the support and engagement of families as partners in the instructional program (e.g. volunteering, working at home with their child, involvement in class and school projects in and out of school, and parent workshops).**
 - Host events for parents to share with other parents how home and school complement each other.
 - Share best practices around learning and development with parents to support students at home.
 - Inform parents of grade level standards and expectations and grading policies with a clear description of what meeting the standard looks like.
 - Inform parents of attendance expectations and the impact of attendance on a student's trajectory.
 - Assist parents to volunteer in the school and/or participate on teams/committees.
 - Promote the use of **Parent Portal** and **Parent University** to connect and engage parents with school.
- **Frequently communicate with families about class and individual activities and individual student's progress.**
 - Regularly inform parents of their child's progress across all relevant measures: attendance, discipline, academics, social-emotional learning, and health and wellness.
 - Send regular, positive, personalized communication from a staff member.
 - Use a variety of consistent communication methods (e.g. calls, text, newsletter, website, face to face) sensitive to cultural norms and needs.
- **Conduct intensive outreach to families in need of specialized support through home visits and collaboration with social services agencies.**
 - School responses to student excessive absences and/or tardiness includes outreach to families.
- **Provide proactive communication (e.g. parent handbook and resources).**
- **Partner equitably with parents speaking languages other than English.**
 - Information is provided to parents in their native language.
 - Parent meetings scheduled with interpreters present to facilitate participation.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
	<ul style="list-style-type: none"> ✓ Examples of communication methods and content ✓ Participation rates for Parent University, events, parent council(s), report card pick-up, survey completion, Parent Portal, etc. ✓ Outreach efforts
Suggested Evidence	<ul style="list-style-type: none"> ✓ Documentation of responsiveness to Parent Support Center concerns raised ✓ Event agendas, flyers ✓ Fundraising activities and amounts (if applicable) ✓ How does the school honor and reflect the diversity of families including language and culture?
Measures	<ul style="list-style-type: none"> ✓ Five Essentials Score – Involved Families ✓ My Voice, My School Survey scores – outreach to parents; parent-teacher trust
Five Essentials	Involved Families
MTSS Framework	Family & Community Engagement
CPS Framework for Teaching	2c. Managing Classroom Procedures 4c. Communicating with Families
CPS Performance Standards for School Leaders	D1. Engages Families
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Parent Support Centers ✓ Parent University ✓ Parent Portal

School Excellence Framework Priorities

Score	Framework dimension and category	Area of focus
3	Culture of & Structure for Continuous Improvement: Aligned Resources	1 2 3 4 5 <input type="radio"/>
3	Culture of & Structure for Continuous Improvement: Instructional Leadership Team	1 2 3 4 5 <input type="radio"/>
3	Culture of & Structure for Continuous Improvement: Leadership & Collective Responsibility	1 2 3 4 5 <input type="radio"/>
3	Culture of & Structure for Continuous Improvement: Professional Learning	1 2 3 4 5 <input type="radio"/>
3	Expectations for depth & breadth of Quality Teaching: Balanced Assessment & Grading	1 2 3 4 5 <input type="radio"/>
3	Expectations for depth & breadth of Quality Teaching: Instruction	1 2 3 4 5 <input type="radio"/>
3	Expectations for depth & breadth of Quality Teaching: Multi-Tiered System of Supports	1 2 3 4 5 <input type="radio"/>
3	Expectations for depth & breadth of Student Learning: Curriculum	1 2 3 4 5 <input type="radio"/>
3	Expectations for depth & breadth of Student Learning: Instructional Materials	1 2 3 4 5 <input type="radio"/>
3	Expectations for depth & breadth of Student Learning: Rigorous Student Tasks	1 2 3 4 5 <input type="radio"/>
3	Expectations for Quality & Character of School Life: Culture for Learning	1 2 3 4 5 <input type="radio"/>
3	Expectations for Quality & Character of School Life: Parent and Family Partnership	1 2 3 4 5 <input type="radio"/>
3	Expectations for Quality & Character of School Life: Relational Trust	1 2 3 4 5 <input type="radio"/>
3	Expectations for Quality & Character of School Life: Student Voice, Engagement, & Civic Life	1 2 3 4 5 <input type="radio"/>
4	Expectations for depth & breadth of Student Learning: Transitions, College & Career Access & Persistence	1 2 3 4 5 <input type="radio"/>
4	Expectations for Quality & Character of School Life: Restorative Approaches to Discipline	1 2 3 4 5 <input type="radio"/>

Goals

Required metrics (Highschool)

17 of 17 complete

	2016-2017 Actual	2017-2018 Actual	2017-2018 SQRP Goal	2018-2019 SQRP Goal	2019-2020 SQRP Goal
My Voice, My School 5 Essentials Survey					
Goal is to maintain well organized.	(Blank)	(Blank)	(Blank)	(Blank)	(Blank)
PSAT 9 Annual Growth Measure					
Goal is to maintain high % of growth and keep consistent	(Blank)	89.00	89.50	90.00	90.50
PSAT 10 Annual Growth Measure					
Goal is to maintain high % of growth and keep consistent	(Blank)	91.00	91.50	92.00	92.50
SAT Annual Growth Measure					
Goal is to maintain high % of growth and keep consistent	(Blank)	87.00	87.50	88.00	88.50
3 yr Cohort(SAT) Growth Measure (this will be a new metric)					
Goal is to maintain high % of growth and keep consistent	(Blank)	(Blank)	90.00	90.50	91.00
African-American School Growth Percentile SAT11					
Goal is decrease the achievement gap and increase our growth by 3% each year	(Blank)	52.00	55.00	57.00	60.00
Hispanic School Growth Percentile SAT11					
Goal is decrease the achievement gap and increase our growth by 2% each year	(Blank)	81.00	83.00	85.00	87.00
English Learner School Growth Percentile SAT11					
No ELL score	(Blank)	(Blank)	100.00	100.00	100.00
Diverse Learner School Growth Percentile SAT11					
No DL score	(Blank)	(Blank)	100.00	100.00	100.00
Percent Meeting College Readiness Benchmarks					
Score is high, we are reaching for small increases each year	(Blank)	97.20	97.30	97.40	97.50
Early College and Career Credentials Rate					
Goal is to maintain our current average with more first time AP exam takers.	84.20	89.20	90.00	90.50	91.00
Freshmen On-Track Rate					
Goal is to maintain our high % of FOT	97.70	97.20	97.00	97.50	98.00
4-Year Cohort Graduation Rate					

Goal is to maintain high %	93.70	95.70	96.00	96.50	97.00
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1-Year Dropout Rate

Goal is to keep below 1%	1.60	0.60	1.70	1.00	1.00
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College Enrollment Rate

Goal is to increase % by 0.2% each year.	85.00	86.90	87.10	87.30	87.50
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College Persistence Rate

Goal is to maintain high % but increase and keep steady	91.30	89.50	90.00	90.50	91.00
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Average Daily Attendance Rate

Goal is to maintain above 95%	95.10	94.90	95.70	96.00	96.00
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Custom metrics

0 of 0 complete

2016-2017 Actual	2017-2018 Actual	2017-2018 SQRP Goal	2018-2019 SQRP Goal	2019-2020 SQRP Goal
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Strategies

Strategy 1

If we do...

...then we see...

...which leads to...

Create a comprehensive multi-tiered system which includes improving Tier 1 instruction through school-wide SEL lesson plans facilitated through bi-weekly Advisory periods, and maintaining a Behavioral Health team of counselors, teachers, Admin, and support staff to develop plans and monitor students referred for Tier 2 & 3 interventions that are developed and monitored by a team of counselors, teachers and Administrators.

Teachers grades 7-12 facilitating conversations around restorative practices and students gaining the tools to better handle daily stressors. Collaboration between students, teachers, Admin, and support services for students referred for Tier 2 & 3 interventions.

Students who can navigate through their academic endeavors while maintaining positive relationships in secondary (5 Essentials) and post-secondary experiences (college persistence rate will increase to 91%) (decrease in achievement gap for African Americans to 60% and Hispanics to 87%)

Tags:

MTSS, Tier 2 & 3, Tier 1, Behavioral health team, Monitoring tools

Area(s) of focus:

1

Action step

Responsible

Timeframe

Status

Specify the members, roles, and responsibilities of the MTSS, SEL, BHT restorative justice, attendance, and counseling teams to provide teachers, parents, and students with clarity on the correct group to contact for various needs by end of Fall 2018

Gabriela Escobar-
Director of Culture
and Climate

Sep 4, 2018 to
Nov 1, 2018

On-Track

Behavior health team, Mtss team, Sel support

Create and maintain (diagnostic survey at the end of each semester) user-friendly tracking system to monitor social, emotional, and academic needs of students who require Tier 2 & 3 supports by end of Fall 2018

MTSS Team

Sep 4, 2018 to
Nov 1, 2018

On-Track

Tier 2 & 3, Sel mtss, Mtss tracker

Develop curriculum for incoming 7th and 9th grades for Academy classes to better support their transition to a new school and creating lesson plans for biweekly advisory periods for each grade level by beginning of fall 2018.	MTSS Team/BHT	Jul 2, 2018 to Sep 4, 2018	Completed
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Mtss plann, Sel support

Develop a streamlined incentive and consequence program to increase attendance/tardy percentages for all grade levels to a minimum of 95% by end of 2019 which includes monthly attendance incentives. Each month the attendance team will include incentive in Student General News email.	Behavioral Health Team	Sep 4, 2018 to Jun 21, 2019	On-Track
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Attendance interventions, Mtss plann

Monitor quarterly beginning Fall 2018, Tier 1 instruction to ensure that differentiation, data-driven instruction, and multiple intelligence activities and strategies are employed by end of 2020	MTSS Team	Sep 4, 2018 to Jun 19, 2020	On-Track
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Tier 1, Monitoring tools, Mtss data

Provide staff instructional support for improved Tier 1 instruction to begin fall of 2018 during each principal directed professional development day.	MTSS Team	Sep 4, 2018 to Nov 1, 2018	On-Track
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Mtss team, Tier 1 instruction

BHT team and MTSS Team will develop peer conferencing protocol and talking circle structures to be implemented starting Fall 2018	BHT/MTSS Team	Sep 4, 2018 to Jun 22, 2020	Completed
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MTSS, Behavioral health team, Talking circles, Peer conferences

Meet with parents of students whose attendance fell below 96% ongoing through 2020	Gabriela Escobar-Culture and Climate Director	Sep 4, 2018 to Jun 19, 2020	On-Track
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Attendance, Attendance interventions

Strategy 2

If we do...

Create more opportunities for teachers to have collaborative, professional learning opportunities within and outside of the school, and increase the duration and frequency that teacher teams meet to align curriculum, assessment, and instruction in order to establish a more cohesive flow.

...then we see...

More teachers collaborating as a team and sharing effective instructional strategies that promote curricular alignment and best practices within the classroom and school community

...which leads to...

improved passing AP scores of 3 from 75% to 80%, PSAT/SAT growth will increase to 90.5 for 9th, 92.5 for 10th, and 88.5 for 11th, and a decrease in the achievement gap for priority groups (African Americans SAT11 growth will be 60% and Hispanic SAT11 growth will be 87%) and a Strong or very strong 5Essentials results in Collaborative Teachers category.

Tags:
Professional Learning, Collaborative teachers, Alignment assessment

Area(s) of focus:
2

Action step

Responsible

Timeframe

Status

<p>ILT will implement multiple PDs based on instructional round classroom observations in relation to explicit daily learning targets in order to highlight classroom learning experiences for the staff to develop practices in a large-group setting by end of 2020 during each principal directed professional development day and during monthly teacher team meetings.</p> <p>ILT will conduct research and learning on what "learning targets" are and how they are used to improve effective instruction. We will have 3 instructional rounds to provide feedback from the ILT on tying specific learning targets to the learning task.</p>	ILT	Sep 4, 2018 to Jun 19, 2020	On-Track
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Professional Learning, ILT, Problem of practice

<p>Re-implementation of Lane Talks by teachers who volunteer to present curricular and extracurricular topics to other teachers in order to nurture camaraderie and fellowship among the staff.</p>	Teacher Volunteers	Feb 1, 2019 to Jun 21, 2019	On-Track
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Professional learning plan, Teacher collaboration

<p>Implementation of collaboration/invitation for observation door tool in which classroom teachers invite other staff members to informally observe classroom activities. Thumbs up means that the teacher is available, while thumbs down means that the teacher is unavailable by end of 2020 all staff will have have sign.</p>	Teacher Volunteers	Sep 4, 2018 to Jun 19, 2020	On-Track
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Peer observation, Teacher collaboration, Professional learning community

<p>Instructional videos are created quarterly in order to help staff members navigate CPS and ISBE online resources in regards to finding and submitting PD through 2020 as needed.</p>	CIWP Team	Sep 4, 2018 to Jan 25, 2019	On-Track
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Professional development, Video

<p>PD for common grading sessions for grade level teams in order to align key content knowledge and tasks for fair and balanced grade-level teaching practices by end of 2020.</p>	Department Chairs	Sep 4, 2018 to Jun 19, 2020	On-Track
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Professional development, Collaborative teachers, Common grading

<p>Each professional learning team will participate in designing meaningful tasks that are aligned to CCSS/NGSS/Advanced Placement summative assessments. Meaningful tasks are tasks that are aligned, purposeful, and produce an outcome that is instrumental in forming student learning.</p>	Teacher Teams	Sep 4, 2018 to Nov 2, 2018	On-Track
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Professional Learning, Professional reading, Collaborative teachers

<p>Teachers who attend professional learning opportunities will share-out after PD to their learning teams. By the end of 2019, this will be common practice.</p>	Teachers	Sep 4, 2018 to Jun 19, 2020	On-Track
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Professional Learning, Teacher leader summits, Cps summits

Strategy 3

If we do...

Align formative assessments and tasks to our common summative assessments (which are AP/SAT/CCSS/NGSS aligned) across all subject areas to positively affect student learning and performance.

...then we see...

Teachers implementing formative assessments/tasks that are aligned to common summative assessments, providing individualized feedback each day, and students engaging with more cognitively demanding

...which leads to...

Higher grades, deep meaningful learning , improved passing AP scores of 3 from 75% to 80%, PSAT/SAT growth will increase to 90.5 for 9th, 92.5 for 10th, and 88.5 for 11th, and a decrease in the achievement gap for priority

coursework
"

groups (African Americans SAT11 growth will be 60% and Hispanic SAT11 growth will be 87%).

Tags:

Math, Science, Social studies, Aligned resources, Ccss, World language, Ngss, Balanced grading and assessment, English, Sat, Aligned assessments

Area(s) of focus:

3

Action step	Responsible	Timeframe	Status
Develop Grading Committee consisting of teacher leads, administration, ILT representatives and other building leaders by the end of 1st quarter 2018. This team will research Standard/Skill Based Grading/Assessments and create summaries to share with grade level teacher teams by end of 2019 to facilitate teacher learning and inform decisions about grading and assessments.	Grading Committee	Sep 4, 2018 to Jun 21, 2019	On-Track

Grading, Balanced grading and assessment, Assessment review

Teacher teams will build a bank of formative assessments in content areas that are aligned with CCSS/AP/NGSS/SAT and grade level summative assessments that provide opportunities for agency, identity, and authority, are cognitively demanding, and that provide equitable access to content by the end of 2020.	Administration, department chairs, Literacy leads	Sep 4, 2018 to Oct 2, 2018	On-Track
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Balanced grading and assessment, Collaborative teachers, Formative assessments

Use established grade level meetings for one year to support learning and ongoing development of implementing banks of formative assessments and to develop a school grading philosophy and department specific criteria for homework, testing, and grading. Agreeing to role of homework/attendance/participation and how they are weighted by end of 2020	Grading Committee	Sep 2, 2019 to Jun 19, 2020	On-Track
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Homework, Balanced assessment and grading

Data Analysis structure will be established to measure and record the impact of aligned assessments and established school wide grading guidelines and structures by the end of 2020.	Data Team/ILT/Teacher Teams	Sep 4, 2018 to Jun 19, 2020	On-Track
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Data driven instruction, Collaborative teachers, Data analysis protocol

Promote ESL Certification-Having one teacher per department certified by end of 2020 will help teachers to create formative assessments which will differentiate for students who come from bilingual backgrounds.	DL Department	Sep 4, 2018 to Jun 19, 2020	On-Track
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Differentiated instruction, Esl strategies, Differentiated assessment, Assessment planning

Provide teachers with a list of students with bilingual background and past or current language barriers who have been through Access process. This will assist teachers in creating differentiated formative assessments.	DL Department	Sep 4, 2018 to Jun 19, 2020	Completed
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Differentiated instruction, Esl strategies, Differentiated assessment

Create assessment and grading guide accessible by teachers, students, and parents (LASW guidelines/assessment rubric/task assessment rubric) by end of 2020	Grading Committee	Sep 2, 2019 to Jun 19, 2020	On-Track
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Rubrics, Balanced assessment and grading, Lasw protocol

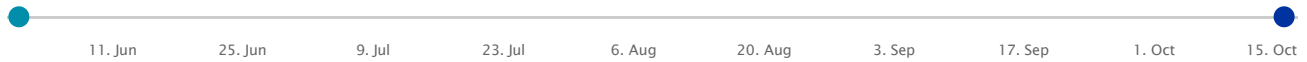
Strategy 1

ON-TRACK

Specify the members, roles, and responsibilities of the MTSS, SEL, BHT restorative justice, attendance, and counseling teams to provide teachers, parents, and students with clarity on the correct group to contact for various needs by end of Fall 2018"

Sep 04, 2018 to Nov 01, 2018 - Gabriela Escobar- Director of Culture and Climate

Status history



ON-TRACK

Oct 15, 2018

Evidence

Gabrielle Escobar has created flow charts and identified team members for all MTSS related teams. Communication log is used by all staff to log communication with families. All communications (unless marked private) can be seen by all student's teachers.

Teacher Flow Chart- <https://docs.google.com/document/d/1CN7vwiOn5jPXygcTKrGnZ30PVGS-4TzzYkzJeSniD0s/edit>

Flow Chart Link for Referral Behaviors- <https://docs.google.com/document/d/1m3YVfwwFrSAtcCopYe3yN8Nh7wMbYM6qt3sK5OEPcA/edit>

MTSS Teams-https://docs.google.com/document/d/1ImPxIRunTk2TLrnXNTzd1G7_dsEvBWDMjUMA8hALulk/edit

NOT STARTED

Jun 01, 2018

Evidence

"Flow chart;" streamlined and comprehensive communication log where teachers can access entries (from current and previous years) from other teachers and providers

ON-TRACK

Create and maintain (diagnostic survey at the end of each semester) user-friendly tracking system to monitor social, emotional, and academic needs of students who require Tier 2 & 3 supports by end of Fall 2018"

Sep 04, 2018 to Nov 01, 2018 - MTSS Team

Status history



ON-TRACK

Oct 15, 2018

Evidence

MTSS Tier 2,3 Intervention list- https://docs.google.com/document/d/1p8y8soYEUUNWeJeTkJTNfHR_1eJi_MyVoDVPJHq5Do/edit

Academic Detention: Students grades 9-11. Students are selected based on grades (F's and multiple D's and F's) from their most recent report card.

Students have mandatory weekly sessions after school to get tutoring, do homework and also reinforcement lessons (i.e. organization, stress management, taking notes, finals prep etc.). Students are tracked each week with attendance and a grade check. Students have a 1:1 meeting with coordinator reviewing their grades, and attendance for their classes. If the students are not following program requirements, counselor is notified and student will have a meeting with counselor, coordinator to assure that students are getting back on track. At the end of each quarter, students grades are reviewed. Students with a C or better are allowed to be dismissed with the after school program but remain on the watch list. Students are tracked each week by attendance and grade checks.

Freshmen Interventions based on the Red, Yellow and Green System:

Freshmen Academy: RED

Students selected based on the CPS Incoming Freshmen data that were in the the "high risk" category. Students are in a class that meets weekly on their schedule. Days are dedicated for study hall, days are lesson specific (SEL Lessons) which are taught by the teacher, and another day is directed for Counselor lessons- reinforcement lessons on academic skills and one on one meetings.

LT S.O.S: Save One Student Mentoring: YELLOW

Students are selected based on the CPS Incoming Freshmen data that were in the vulnerable category. These students are paired with a teacher mentor on campus to meet with them 15-20 minutes a week for semester 1. The purpose is to help students with transitional issues and academic reinforcement. Teachers log each week what they worked on with the student. Teachers are also given a resource google doc that contains study tips, test prep help, etc. Counselors will be responsible to monitor the list to ensure that student and teacher are meeting each week and to review grades. LT SOS will have to large group events 1)meet and greet and an end of the semester wrap up event.

Freshmen Green Light: GREEN

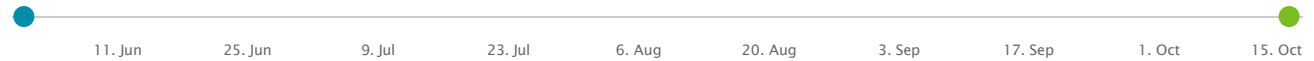
Students that are listed in the "high opportunity" are not in an intervention. They will be meeting with counselors, having grade level SEL lessons in advisory (along with all other students). If students fall out of this category, counselors will seek out coordinator to have an intervention for a the student (LT SOS, Academic Detention).

NOT STARTED Jun 01, 2018
Evidence
 Updated System Checks each Semester

COMPLETED
 Develop curriculum for incoming 7th and 9th grades for Academy classes to better support their transition to a new school and creating lesson plans for biweekly advisory periods for each grade level by beginning of fall 2018."

Jul 02, 2018 to Sep 04, 2018 - MTSS Team/BHT

Status history



COMPLETED Oct 15, 2018
Evidence
 Lesson Plan Link
<https://drive.google.com/open?id=1KbYvYntutTDbWHm3wXxbRmd1wNABCAwS>

NOT STARTED
 Jun 01, 2018
Evidence
 -Summer programs (Camp Duncan, Student Mentor programs--ACES/STARS); Bullying prevention and mental health awareness programs for grades 7 & 9 via Advisory and Health class; Required "Academy" class for 7th grade SEL support; Targeted transition classroom based curriculum the first month of school, Seminar I course for identified freshmen,;skills focus, stress reduction, transition supports, college exploration/preparation, additional counselor supports, time management skills, study skills,

ON-TRACK
 Develop a streamlined incentive and consequence program to increase attendance/tardy percentages for all grade levels to a minimum of 95% by end of 2019 which includes monthly attendance incentives. Each month the attendance team will include incentive in Student General News email."

Sep 04, 2018 to Jun 21, 2019 - Behavioral Health Team

Status history



ON-TRACK
 Oct 15, 2018
Evidence
 The Demerit System addresses dress code violations, tardies to school, and class cuts. Any student who violates the dress code, is tardy to school, or receives a class cut (unexcused absence), will be issued a demerit through the Lane Tech discipline office. Continued negligence will lead to progressive discipline including Saturday Academy, A.M./P.M. Detention, In-School Suspension, etc. Continued improvement will lead to positive recognition. Please see the chart below outlining the demerit system.

Students who are tardy to first period past 8:00 a.m. will be issued 1 demerit. Students who cut first period will be issued 2 demerits. Students who cut a class during periods 2-8 will be issued 1 demerit.

5 demerits = Student's off-campus lunch is revoked for the day; 7-9th graders serve a Saturday Academy

*If a student is assigned detention by Lane Tech and they serve the detention, we will have three demerits removed for that detention. This is a one time removal option and cannot be applied to multiple served detentions.

10 = Student cannot attend the homecoming dance, Turn About, or other school dance; seniors also cannot attend Oktoberfest

15 = Student cannot attend or participate in international days/nights

20 = Student cannot be a date at prom or, for seniors, cannot attend prom or senior luncheon, etc.

25 = Senior cannot walk at graduation; underclassmen have 5 demerits that carry over to next school year

Demerit reduction opportunities will be offered monthly throughout the school year. Seniors with 20 or more demerits are eligible for a special senior demerit reduction plan.

NOT STARTED

Jun 01, 2018

Evidence

Streamlined demerit program; Monthly attendance incentives (trip to Sears Tower); Dashboard attendance reports

ON-TRACK

Monitor quarterly beginning Fall 2018, Tier 1 instruction to ensure that differentiation, data-driven instruction, and multiple intelligence activities and strategies are employed by end of 2020"

Sep 04, 2018 to Jun 19, 2020 - MTSS Team

Status history



ON-TRACK

Oct 15, 2018

Evidence

Communication Log updates

Meeting Agendas (LASW/Summative Analysis)

A-Notes- Human Value of the Week

NOT STARTED

Jun 01, 2018

Evidence

weekly MTSS school-wide themes and activities shared with staff to implement; evidence of Tier 1 interventions in communication log ;

ON-TRACK

Provide staff instructional support for improved Tier 1 instruction to begin fall of 2018 during each principal directed professional development day."

Sep 04, 2018 to Nov 01, 2018 - MTSS Team

Status history



ON-TRACK

Jun 01, 2018

Evidence

weekly MTSS school-wide themes and activities shared with staff to implement

ON-TRACK

Meet with parents of students whose attendance fell below 96% ongoing through 2020"

Sep 04, 2018 to Jun 19, 2020 - Gabriela Escobar- Culture and Climate Director

Status history



ON-TRACK

Jun 01, 2018

Evidence

letter to individual parents with struggling attendance; home visits for truant students; log of parent attendance

COMPLETED

BHT team and MTSS Team will develop peer conferencing protocol and talking circle structures to be implemented starting Fall 2018"

Sep 04, 2018 to Jun 22, 2020 - BHT/MTSS Team

Status history



COMPLETED Oct 15, 2018
Evidence

NOT STARTED Jun 01, 2018
Evidence
Peer conferencing opportunities for Tier 2 intervention; Talking circles conflict resolution for Tier 2 & 3 discipline referrals

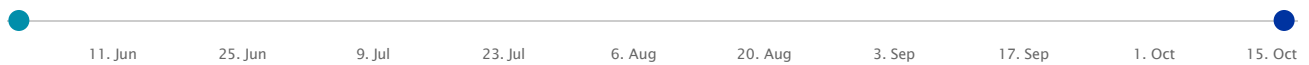
Strategy 2

ON-TRACK

ILT will implement multiple PDs based on instructional round classroom observations in relation to explicit daily learning targets in order to highlight classroom learning experiences for the staff to develop practices in a large-group setting by end of 2020 during each principal directed professional development day and during monthly teacher team meetings. ILT will conduct research and learning on what "learning targets" are and how they are used to improve effective instruction. We will have 3 instructional rounds to provide feedback from the ILT on tying specific learning targets to the learning task."

Sep 04, 2018 to Jun 19, 2020 - ILT

Status history



ON-TRACK Oct 15, 2018
Evidence
ILT has identified a TIA for following school year, learning targets. They are scheduling instructional rounds for end of Sem 1/Sem 2.
ILT Agendas as evidence.

NOT STARTED Jun 01, 2018
Evidence
Will have at least 3 professional learning experiences for feedback from the ILT on best practices tying to common task

ON-TRACK

Re-implementation of Lane Talks by teachers who volunteer to present curricular and extracurricular topics to other teachers in order to nurture camaraderie and fellowship among the staff."

Feb 01, 2019 to Jun 21, 2019 - Teacher Volunteers

Status history



ON-TRACK Oct 16, 2018
Evidence
CIWP will plan Lane Talks for Spring 2019

NOT STARTED Jun 01, 2018
Evidence
Teachers volunteer to run a "talk", then nonvolunteers sign up to participate in the "talk"

ON-TRACK

Implementation of collaboration/invitation for observation door tool in which classroom teachers invite other staff members to informally observe classroom activities. Thumbs up means that the teacher is available, while thumbs down means that the teacher is unavailable by end of 2020 all staff will have have sign."

Sep 04, 2018 to Jun 19, 2020 - Teacher Volunteers

Status history



ON-TRACK Oct 16, 2018
Evidence
Some teachers have sign on doors. Request in A-Notes for more sign ups.

ON-TRACK

Jun 01, 2018

Evidence

"Thumbs up" door pieces created and laminated; distributed during August Teacher-Institute Days and explained how they work. Increased number of participants.

ON-TRACK

Instructional videos are created quarterly in order to help staff members navigate CPS and ISBE online resources in regards to finding and submitting PD through 2020 as needed."

Sep 04, 2018 to Jan 25, 2019 - CIWP Team

Status history



ON-TRACK

Oct 16, 2018

Evidence

Plan to have link in daily A-notes. CIWP team is the lead on this.

ON-TRACK

Jun 01, 2018

Evidence

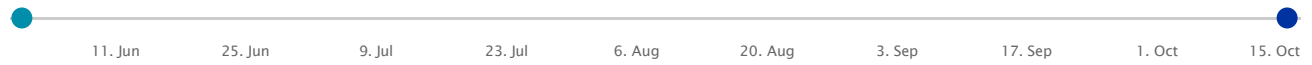
How to use the Learning Hub and ISBE PD video shared with staff via A-Notes. Create additional videos associated with common school practices and task

ON-TRACK

PD for common grading sessions for grade level teams in order to align key content knowledge and tasks for fair and balanced grade-level teaching practices by end of 2020."

Sep 04, 2018 to Jun 19, 2020 - Department Chairs

Status history



ON-TRACK

Oct 15, 2018

Evidence

Course teams all have protocols for Looking at Student Work. ILT Core (Dept Chairs) are researching learning targets for year 1, Sem 1. For the second semester of year 1, Department chairs will be communicating curriculum, standards, and tasks/summatives. During year 2, ILT Core, will be creating guides and/or rubrics to ensure assessments and units are aligned.

NOT STARTED

Jun 01, 2018

Evidence

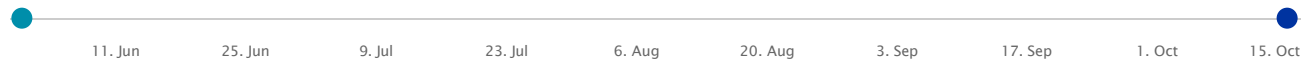
teachers will include common grading practices to their PD agendas.

ON-TRACK

Each professional learning team will participate in designing meaningful tasks that are aligned to CCSS/NGSS/Advanced Placement summative assessments. Meaningful tasks are tasks that are aligned, purposeful, and produce an outcome that is instrumental in forming student learning."

Sep 04, 2018 to Nov 02, 2018 - Teacher Teams

Status history



ON-TRACK

Oct 15, 2018

Evidence

Departments are focused on creating formative tasks. Various school teams provide PD to school (ILT, MTSS, SEL).

NOT STARTED

Jun 01, 2018

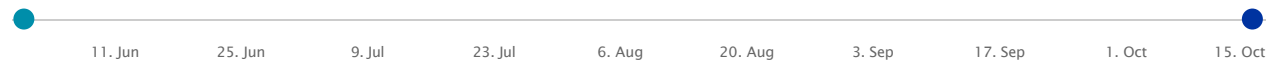
Evidence

Professional Learning Plans

ON-TRACK

Teachers who attend professional learning opportunities will share-out after PD to their learning teams. By the end of 2019, this will be common practice."

Status history



ON-TRACK Oct 15, 2018
Evidence
Dept Meeting Agendas

NOT STARTED Jun 01, 2018
Evidence
Department Agendas

Strategy 3

ON-TRACK

Teacher teams will build a bank of formative assessments in content areas that are aligned with CCSS/AP/NGSS/SAT and grade level summative assessments that provide opportunities for agency, identity, and authority, are cognitively demanding, and that provide equitable access to content by the end of 2020."

Sep 04, 2018 to Oct 02, 2018 - Administration, department chairs, Literacy leads

Status history



ON-TRACK

Oct 16, 2018

Evidence

Most teacher teams are in the process of creating/examining formative tasks and creating google folders for task. Each department has own folders on drive.

NOT STARTED

Jun 01, 2018

Evidence

Team members will create agendas to scaffold the process of building the bank of assessments and the ultimate alignment of formative and summative assessments across departments and grade levels. This will result in horizontally and vertically aligned assessments that teachers value and accurately track skill development and progress.

ON-TRACK

Develop Grading Committee consisting of teacher leads, administration, ILT representatives and other building leaders by the end of 1st quarter 2018. This team will research Standard/Skill Based Grading/Assessments and create summaries to share with grade level teacher teams by end of 2019 to facilitate teacher learning and inform decisions about grading and assessments."

Sep 04, 2018 to Jun 21, 2019 - Grading Committee

Status history



ON-TRACK

Oct 16, 2018

Evidence

This will be completed in 2 teams- the PPLC will be researching grading systems and communicate out to staff by end of 2019.

The ILT Core team (dept chairs/admin) will be examining curriculum and creating rubrics/assessment tools/protocols.

NOT STARTED

Jun 01, 2018

Evidence

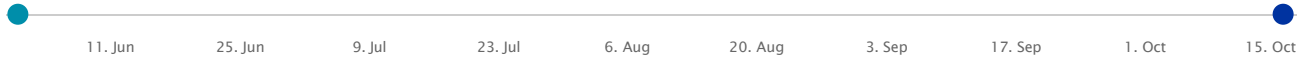
Research and Summaries will provide structure for strategizing next steps which will be evident in meeting agendas and in the setting of specific goals and timelines for next steps.

ON-TRACK

Use established grade level meetings for one year to support learning and ongoing development of implementing banks of formative assessments and to develop a school grading philosophy and department specific criteria for homework, testing, and grading. Agreeing to role of homework/attendance/participation and how they are weighted by end of 2020"

Sep 02, 2019 to Jun 19, 2020 - Grading Committee

Status history



ON-TRACK

Oct 16, 2018

Evidence

Most teams have been discussing what homework looks like in their classes. They have also been working on examining/creating formative tasks.

NOT STARTED

Jun 01, 2018

Evidence

Increase teacher capacity and student engagement more cognitively demanding coursework decreasing the achievement gap and end in deep meaningful learning. Implementation will be gauged by a mix of critical friends groups and gathering data through instructional rounds.

ON-TRACK

Create assessment and grading guide accessible by teachers, students, and parents (LASW guidelines/assessment rubric/task assessment rubric) by end of 2020"

Sep 02, 2019 to Jun 19, 2020 - Grading Committee

Status history



ON-TRACK

Oct 16, 2018

Evidence

The ILT Core team will be completing this action step by the end of 2020.

NOT STARTED

Jun 01, 2018

Evidence

Guide

ON-TRACK

Promote ESL Certification-Having one teacher per department certified by end of 2020 will help teachers to create formative assessments which will differentiate for students who come from bilingual backgrounds."

Sep 04, 2018 to Jun 19, 2020 - DL Department

Status history



ON-TRACK

Oct 16, 2018

Evidence

A resource folder has been created for ESL learners and contains links for teachers to get certified.

NOT STARTED

Jun 01, 2018

Evidence

Teacher Certifications

COMPLETED

Provide teachers with a list of students with bilingual background and past or current language barriers who have been through Access process. This will assist teachers in creating differentiated formative assessments."

Sep 04, 2018 to Jun 19, 2020 - DL Department

Status history



11. Jun 25. Jun 9. Jul 23. Jul 6. Aug 20. Aug 3. Sep 17. Sep 1. Oct 15. Oct

COMPLETED

Oct 16, 2018

Evidence

All teachers were notified of all students that have taken the screener assessments or that will take the screener assessments, along with resources for planning instruction. Teachers have been made aware of testing dates.

NOT STARTED

Jun 01, 2018

Evidence

Notifications

ON-TRACK

Data Analysis structure will be established to measure and record the impact of aligned assessments and established school wide grading guidelines and structures by the end of 2020."

Sep 04, 2018 to Jun 19, 2020 - Data Team/ILT/Teacher Teams

Status history



ON-TRACK

Oct 16, 2018

Evidence

All teacher teams perform data analysis on summative assessments, some teams perform data analysis on formative assessments. This is evident in meeting agendas.

ON-TRACK

Jun 01, 2018

Evidence

Data Analysis on Agendas. Instruction will be data driven: differentiation and strategies in the classroom will reflect gaps in learning evident in data collection

Fund Compliance

Supplemental General State Aid(SGSA)

My school receives SGSA funds

By checking the above box, the school is verifying that the attendance center complies with the statement regarding the use of SGSA funds:

1. The attendance center allocation is correctly based on the number of students eligible to receive free and reduced lunch and breakfast.
2. The attendance center has an approved plan, developed in consultation with teachers, administrators, and other appropriate personnel, and parents of these students attending the attendance center.
3. The attendance center's plan is approved by the LSC and CPS.
4. SGSA funded activities fall within the allowable program categories: early childhood education, reduced class size, enrichment programs, remedial assistance, attendance improvement, and other educationally beneficial expenditures which supplement the regular programs as determined by the Illinois state board of education.
5. SGSA Funds supplement and do not supplant non-categorical and other categorical funds allocated to the attendance center.
6. SGSA funds are supporting only those activities specified in the school's approved plan/amendment.
7. SGSA funds are not used for capital expenditures. 8. SGSA funds are not used for any political or lobbying activities by the attendance center.

ESSA Program

ESSA Schoolwide Program

(Not available to schools receiving NCLB funds for the first time) [Title 1/SW].

The school annually reviews the schoolwide plan/program. The schoolwide program plan is available to CPS, parents, and the public, and the information in the plan is in an understandable and uniform format, and to the extent practicable in a language the parents can understand.

ESSA Targeted Assistance Program Title I funded staff participate in the school's general professional development and school planning activities. Title I funded staff assume limited duties that are assigned to similar personnel including duties beyond the classroom, or that do not benefit Title I students, as long as the amount of time spent on such duties is the same proportion of the total work time with respect to similar staff.

Non-title school that does not receive any Title funds

Parent Involvement in Targeted Assistance and Schoolwide Programs

I verify that the statement below is correct

Every Student Succeeds Act (ESSA), the reauthorization of the Elementary and Secondary Act of 1965 continues a legislative commitment to parental involvement. Central features of prior reauthorizations, such as school-parent compacts, parent involvement policies, and the parent involvement funding formula remain unaltered. However, the ESSA reauthorization represents a notable shift in the role of parental involvement in the schools. It includes new provisions increasing parental notification requirements, parental selection of educational options, and parental involvement in governance. It envisions parents as informed and empowered decision makers in their children's education.

Parent and Family Plan

Parent and Family Engagement Policy

Complete

Schools must involve parents and family in the joint development and periodic review and revision of the ESSA, Title I school parental and family engagement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.

NA

The school will hold an annual meeting at a time convenient to parents and families during the first month of school to inform them of the school's participation in ESSA, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental and family engagement meetings, including school PAC meetings, at different times and will invite all parents and key family members of children participating in the ESSA, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting

NA

At the request of parents and family members, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents and family members to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.

NA

Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.

School provides parents with on-line account access codes in order to receive their child's state assessment results in ELA and Math.

Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.

NA

Schools will assist parents of participating ESSA Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.

NA

Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents and family members in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.

The school has daily communication that is sent out to students and parents. Parent portal accounts are assigned to all families for access to student performance. Two teacher-parent meetings are scheduled per year, and individual meetings upon request. The LSC facilitates a parent survey to provide feedback, and principal meets with parents twice a month in open parent meetings.

Schools will educate all staff in the value and utility of contributions by parents and family and in how to reach out to, communicate and work with, parents and family as equal partners in the education of their children and in how to implement and coordinate parent and family programs and build ties with parents and family members. Please describe how this will be accomplished.

The school has a teacher site, which includes all contact information for parents. It also includes a communication log for all parent contact for all teachers and support staff. REACH evaluations and coaching assist with proper communication with parents and to ensure that teachers are regularly contacting parents. All teachers have a website with course information, most teachers use Google classroom.

Schools will, to the extent feasible and appropriate, coordinate and integrate parent and family programs and activities with Head Start, Reading First, Early

Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs, to further encourage and support parents and families in more fully participating in their children's education. Please describe how this will be accomplished.

NA

Schools will ensure that information related to the school and parent and family programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.

The school has daily communication that is sent out to students and parents. Parent portal accounts are assigned to all families for access to student performance. Two teacher-parent meetings are scheduled per year, and individual meetings upon request. The LSC facilitates a parent survey to provide feedback, and principal meets with parents twice a month in open parent meetings. Interpreters are available as needed for conferences/meetings/other communications.

Policy Implementation Activities

The LSC will approve the school improvement plan and monitor the CIWP.

In the CIWP, the school identifies current parental and family engagement practices and outlines activities related to expanding parent and family partnership programs.

The school will coordinate the parent and family engagement programs identified in the CIWP.

The school will evaluate the Parent and Family Engagement Policy for effectiveness and make improvements as necessary.

Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)

n/a

School-Parent Compact

Complete

The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards. Describe how the school will provide high-quality curriculum and instruction in a supportive environment. (Restate the school mission.)

Lane's mission includes:
Providing 21st century curricular offerings that prepare students for a variety of post-secondary paths
Creating community partnerships to engage outside organizations in public education
Continuing ongoing partnerships between the school, the parent, and the child
Supporting every student mentally, academically, and developmentally
Demonstrating mutual respect between all staff members and students

The school will hold parent-teacher conferences. Describe the kinds of parent-teacher conferences that will be held and the dates on which they are scheduled.

There are 2 scheduled parent conferences they are Nov 16 and April 19. The school also holds a meet the teacher night during quarter 1. This was held on Sept 29th.

The school will provide parents with frequent reports on their children's progress. Describe when and how the school will provide reports to parents.

Parent pins are sent to parents at the beginning of the school year to access Gradebook. Progress reports are distributed every 5 weeks and report cards are distributed every 10 weeks.

The school will provide parents access to staff. Describe when, where and how staff will be available for consultations with parents.

Parents are encouraged to schedule meetings with parents before, during, or after school. Teachers are also available at Parent-Teacher conferences twice a year. The school also holds a meet the teacher night during quarter 1. This was held on Sept 29th. All teachers have a website with contact information.

The school will provide parents opportunities to volunteer and participate in their children's classes. Describe how and when parents and family members may volunteer, participate, and observe classroom activities.

Most volunteering opportunities are presented to parents through our Parent Teacher Organization. These include assisting with testing, sports events, and during open house.

The parents will support their children's learning. Describe how the parents will assist learning (i.e. monitoring attendance, homework completion).

Parent pins are sent out at the beginning of the year, so parents can access student grades and attendance. Notices, calls home, and meetings are scheduled if a student attendance falls below 95% and if students are in danger of failing.

The parents will participate in decisions relating to the education of their children. Describe when, where and how parents will consult with the school.

The LSC provides a parent survey each year and hold open forum during monthly LSC meetings.

The students will share the responsibility for improved student academic achievement. Describe how the students will assure academic achievement (i.e. good attendance, positive attitude, class preparation).

Students receive incentives for having good attendance, which include attendance to various school functions.

Parent Budget

Complete

Goals: Indicate goals, timeline of activities and training topics that are designed to assist parents and families with increasing their students' academic achievement. The overarching goal is to increase student academic achievement through parental and family engagement involvement; specify your goals.

na

Allocate your Mandated Title 1 Parent and Family Engagement Funds to support your Parent and Family Engagement Program.

Account(s)	Description	Allocation
51130, 52130	Teacher Presenter/ESP Extended Day For Teacher presenter, ESP Extended Day, please remember to put money on the benefits line. Non-Instructional pay rate applies.	\$ Amount .00
53405	Supplies In addition to supplies for parent program, please use this account to also purchase books for parents only. Use this account for equipment with a per unit cost of less than \$500.	\$ Amount .00
53205	Refreshments Allocation CAN NOT EXCEED 25% of the Parent Budget. Refreshments must be used for Title 1 PAC meetings, trainings and workshops.	\$ Amount .00
54125	Consultants For Parent Training Only. Consultant must have a CPS vendor number and paid with a Purchase Order after service is rendered (NO CHECKS ARE ALLOWED)	\$ Amount .00
54505	Admission and Registration Fees, Subscriptions and memberships For Parents use only.	\$ Amount .00
<p>54205</p>	Travel Buses for Parents use. Overnight Conference travel- schools must follow the CPS Travel Policy. The CPS Parent Overnight Travel Approval Form and Conference Travel Form must be completed.	\$ Amount .00
<p>54565</p>	Reimbursements Allocation CAN NOT EXCEED 25% OF THE Parent Budget. All Parent Reimbursements related to Title 1	\$ Amount .00

parent and family engagement must be paid from this account. Receipts must be clear unaltered and itemized. School must keep all receipts.

<p>53510</p>**Postage**

Must be used for parent and family engagement programs only.

\$	Amount	.00
----	--------	-----

53306 **Software**

Must be educational and for parent use only.

\$	Amount	.00
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55005 **Furniture and Equipment**

Must have a parent room or a secure place to keep furniture/equipment. Cannot be placed in the main office or where staff and students have access too. To be used only by parents.

\$	Amount	.00
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