



Jonathan Y Scammon Elementary School / Plan summary

2018-2020 plan summary

Team

Name	Role	Email	Access
Chris Liberos	Principal	cliberos@cps.edu	Has access
Jacqueline Barbara	Assistant Principal	jcbarbara@cps.edu	Has access
Renee Klimkiewicz	Curriculum Coordinator	rklmkiewicz@cps.edu	Has access
Nayla Hasan	Bilingual Coordinator	nmhasan@cps.edu	Has access
Gloria Escabalzeta	Counselor/SEL	gmescabalzeta@cps.edu	No Access
Angelica Torres	parent/LSC	angie.torres5@yahoo.com	No Access
Kelsey Sohrweide	DL teacher (3-5)	klsohrwide@cps.edu	Has access
Vanessa Feaman	teacher (middle science)	vnfeaman@cps.edu	Has access
Yolanda Toledo	school clerk	ytoledo@cps.edu	No Access
Chris Zuniga	teacher	cvzuniga@cps.edu	Has access
Giovani Toledo	teacher	gtoledo5@cps.edu	Has access

Team meetings

Date	Participants	Topic
------	--------------	-------

02/08/2018	Chris Libereros, Jacqueline Barbara, Renee Klimkiewicz, Vanessa Feaman, Meaghan Dooley, Gloria Escabalzeta, Leslie Perez, Kelsey Sohrweide	CIWP SEF evaluation and priority discussion
02/15/2018	Chris Libereros, Jacqueline Barbara, Renee Klimkiewicz, Vanessa Feaman, Meaghan Dooley, Gloria Escabalzeta, Leslie Perez, Kelsey Sohrweide	CIWP SEF evaluation and priority discussion
03/01/2018	Chris Libereros, Jacqueline Barbara, Renee Klimkiewicz, Vanessa Feaman, Meaghan Dooley, Gloria Escabalzeta, Leslie Perez, Kelsey Sohrweide	CIWP SEF evaluation and priority discussion
02/27/2018	Chris Libereros, Jacqueline Barbara, Renee Klimkiewicz, Kelsey Sohrweide, Chris Zuniga	CIWP planning and preparation
01/23/2018	Chris Libereros, Jacqueline Barbara, Renee Klimkiewicz,	CIWP workshop
01/16/2018	ILT	Selected priority discussion and action step development
12/19/2017	ILT	Selected priority discussion and action step development

School Excellence Framework

Culture of & Structure for Continuous Improvement

4 of 4 complete

Leadership & Collective Responsibility:

Score

Leadership & Collective Responsibility is characterized by an unwavering commitment to fulfilling a shared vision of success. There is a clear focus and high expectations for staff and students, motivating the entire school community to continue striving for success for every student.

1 2 3 4

The culture of the school is changing. We are working to develop a sense of community and of shared leadership. Currently, the Culture Team has a plan in place to develop a shared vision. We are also working on developing our MTSS.

Guide for Leadership & Collective Responsibility

- **Set the direction and create a sense of purpose by building consensus on and implementing a shared vision.**
 - Consider the demographics of the school community in developing a shared vision.
 - Help stakeholders understand the relationship between the school's vision and their initiatives and priorities.
 - Consistently use informal and formal opportunities to champion and articulate the vision.
 - Act in ways that consistently reflect the school's core values, beliefs, and priorities in order to establish trust.
 - Ensure the school's identity, vision, and mission drive school decisions.
 - Use the Multi-Tiered System of Support framework as a standard for how to distribute leadership and make significant decisions both academically and social-emotionally.
- **Inspire a culture of collective responsibility for the success of ALL students in the whole school (not solely teacher's own students).**
- **Empower others to make or influence significant decisions.**
 - Build shared leadership structures and opportunities for job-embedded leadership training and development.
 - Capitalize on the leadership skills of others.
 - Constantly listen and synthesize what is heard, and learn from all sources.
- **Employ the skills to effectively manage change.**
 - Master skills associated with large-scale strategic planning processes and implementation of such plans.
 - Steer through the challenges associated with making improvements, both large and small.
- **Create and sustain a coherent instructional program (coordinated and consistent) with learning goals.**
- **Use the CPS Framework for Teaching to ground instructional guidance and coaching.**
 - Model ambitious goals for teaching and learning for all students, including priority groups.
 - Draw from the best available evidence to inform instructional improvement decisions.
- **Enable staff to focus and prioritize what matters most.**

- Buffer staff from external distractions to the school's priorities and goals.
- Limit school improvement goals to a few high leverage activities.
- Prioritize teaching challenging content, engaging students in learning, rigor and ways to raise achievement.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ School's vision, beliefs, and how it is shared (e.g. presentations to community, promotional materials) ✓ Five Essentials – Program Coherence
Measures	<ul style="list-style-type: none"> ✓ Five Essentials
Five Essentials	<ul style="list-style-type: none"> Effective Leaders Collaborative Teachers
CPS Framework for Teaching	<ul style="list-style-type: none"> 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> A1. Assesses the Current State of School Performance and Develops a CIWP A2. Implements Data Driven Decision Making and Data Driven Instruction A5. School Vision and Mission Drive Decision-Making D4. Demonstrates Change Management

Instructional Leadership Team:

The ILT is characterized by having a consistent structure for teacher leadership that is focused on creating and implementing the theories of action that improve teaching and learning. ILT meetings are a productive forum to identify challenges, collect and review evidence, exchange ideas, and propose and implement solutions to challenges to school improvement.

Score

1 2 3 4

The ILT in the past has focused on school wide decisions around curriculum and evaluation of student performance on NWEA and identifying students in tier III. The ILT was comprised of appointed members, which included the ELA or lead teachers for each grade level. Moving forward, the ILT will focus on Tier I instruction on a school level. We are looking to have membership to the ILT be through an application process in which teachers that are open to coaching peers apply.

Guide for Instructional Leadership Team

- **Engage in on-going inquiry (e.g. continuous improvement cycles) as a basis for improvement.**
 - Gain productive insight and take substantial new action or adjust strategy that clearly addresses root causes.
 - Relentlessly ask, "Is it working?" about every program, initiative, and strategy in the school.
 - Vet Initiatives and strategies on the basis of their direct or proven impact on outcomes.
 - Monitor if previous actions were implemented (fidelity) and working as intended. Ask, "If not, why not?"
- **Share leadership for improving teaching and learning with representative school members.**
 - Organize the team around a common understanding of team's purpose and instructional priorities.
 - Represent all relevant specialty content areas, programs, related services, and grade bands/department teams and is an appropriate size.
 - Represent a balance of work styles (e.g. task-oriented, provides push-back, synthesizes, etc.)
- **Use protocols and ask probing questions.**
 - Ask questions focused on factors within sphere of control and avoid a focus on student factors.
 - Use appropriate protocols and level of analysis (grade, school-wide, individuals) for meeting purpose.
 - Systematically consider root cause(s) based on thorough review of evidence.
- **Use timely and relevant data/evidence sources.**
 - Gather and use current and relevant local student, school, teacher performance (e.g. attendance data, assessment results), and operational data formatively to review and revise school and classroom practices as needed.
 - Disaggregate data for priority student groups (e.g. English learners, diverse learners).
- **Schedule and structure frequent meetings.**
 - Meet regularly (2-4 times per month).
 - Use an agenda with a clear focus.
- **Collaborate effectively, value transparency, and inform and engage stakeholders.**
 - All team members have equity of voice and are actively engaged in asking questions.
 - Celebrate small wins and improvements.
 - Regularly inform and engage stakeholders of key data and work of the ILT.
- **Build the capacity of teacher teams to lead cycles of learning and problem solving focused on student learning data and student work.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ ILT Effectiveness Rubric Score ✓ ILT artifacts (e.g. agenda, calendar, protocols, minutes) ✓ Evidence that work of ILT has contributed to positive outcomes for students and staff ✓ Teacher team agendas/minutes reflective of ILT focus
Measures	<ul style="list-style-type: none"> ✓ Five Essentials: Instructional Leadership
Five Essentials	<ul style="list-style-type: none"> Effective Leaders Collaborative Teachers
MTSS Framework	Shared Leadership, Evaluation of MTSS
CPS Framework for Teaching	<ul style="list-style-type: none"> 4a. Reflecting on Teaching & Learning 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> A1. Assesses the Current State of School Performance and Develops a CIWP A2. Implements Data Driven Decision Making and Data Driven Instruction
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Instructional Leadership Team Planning Tools ✓ PLC and Mentoring Coaching Resources

Professional Learning:

Score

Professional Learning includes sufficient time, support, and 'safe practice' space to internalize new knowledge to change practice and beliefs. Adults persevere in collaboration with their colleagues to innovate and improve implementation of new practices.

1 2 3 4

Working on building capacity within team members to facilitate meaningful adult professional learning (i.e. PLCs, etc.) Shared collaboration time exists- working on making this time more meaningful and purposeful. Coaching is taking place (i.e. co-teaching, formal coaching, informal coaching, observations/feedback sessions, etc.). Implemented an induction program for new teachers this year.

Guide for Professional Learning

- **Select and design professional learning (PL) to achieve school-wide improvement, including closing priority group achievement gaps.**
 - Use data to identify performance and practice gaps to inform PL plan.
 - Use research about best practices to identify potential learning and subject matter experts to support.
 - Solicit feedback from staff to inform selection of PL opportunities.
 - Provide PL relevant to the cultural and linguistic needs of students.
 - Provide both whole staff and differentiated PL to individual teacher levels.
- **Implement and sustain on-going, job-embedded professional learning (PL) (e.g. coaching, peer learning opportunities, action research)**
 - Recommend and/or provide PL opportunities directly related to individuals' specific areas of need and professional growth goals.
 - Encourage staff to broaden networks to bring new knowledge and resources to learning environment.
 - Teachers initiate opportunities for professional growth and proactively seek opportunities to enhance content knowledge and pedagogical skill.
- **Structure time for teachers to collaborate and learn together.**
 - Create schedules and systems to conduct peer observations, and coaching. Reflect on its impact.
 - Teachers provide and accept collegial support and feedback to/from colleagues.
 - Teachers participate in and facilitate professional inquiry in teams to advance student learning.
- **Make 'safe practice' an integral part of professional learning.**
 - Allow teachers ample time to try new strategies, refine skills, grapple with implementation problems, and share knowledge and experience.
 - Provide support that addresses the specific challenges of changing classroom practice. Provide coaching/mentoring support to validate continuing to work through struggles.
- **Monitor implementation to ensure staff uses new knowledge to improve practice and it is having the desired effect on practice and student outcomes.**
 - Conduct frequent non-REACH observations to provide coaching and actionable feedback.
- **Provide induction and support for new teachers.**
 - Assign each new teacher a mentor who is skilled in pedagogy and is an open, collaborative colleague.
 - Schedule a series of 'learning experiences' for new teachers that helps them navigate important initiatives (e.g. REACH) and provides information on school specific goals and resources.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ School's PD Plan – review for goal alignment – does the plan advance the school's improvement agenda? ✓ PD agendas, PD feedback surveys ✓ Teacher practice improving on the Framework for Teaching (e.g. Basic>Proficient, Proficient>Distinguished)
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth ✓ Five Essentials: Collaborative Teachers
Five Essentials	<ul style="list-style-type: none"> Effective Leaders Collaborative Teachers
MTSS Framework	Shared Leadership, Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 4a. Reflecting on Teaching & Learning 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> 82. Observes and Evaluates Staff and Gives Feedback to Staff 86. Professional Development Provided for Staff
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Teaching the Teachers ✓ Making Better Use of Research ✓ Upcoming Professional Learning Opportunities ✓ Framework for Teaching PD Modules

Aligned Resources:

Resources (e.g. time, budget, staff, and community resources) are aligned to school priorities. Improving achievement guides resource allocation. Making the most of student time and staffing is a priority. The school organizes resources school-wide through schedules and staffing plans that target additional time and individual attention to those students who need it most and to highest priority subject areas.

Score

1 2 **3** 4

Our school day maximizes instructional time across grade levels, insuring all minutes are met. We have aligned our budget with our CIWP priorities and also the proper allocation of resources to the various content areas. We are working on forming a hiring team, so that all stakeholders feel connected to the hiring process. We are also forming sustainable partnerships with community organizations (i.e. LSSI, Erie House, Lurie Children's Hospital, etc.).

Guide for Aligned Resources

- **Design a school day that is responsive to student needs.**
 - Use CPS Instructional Time Guidelines to maximize instructional time.
 - Use CPS Instructional Block Guidelines to maximize academic-engaged time.
- **Align the budget to the CIWP priorities and the mission of the school.**
 - Avoid overemphasis on the purchase of products/programs that are not research based or do not respond to SEF needs.
 - Leverage strategic source vendors to maximize dollars.
 - Seek and obtain grants to support articulated needs.
 - Use grant funds strategically to support areas of highest need.
 - Maximize the use of supplemental funding to close any priority group achievement gaps.
- **Streamline purchase procedures to minimize lapses between ordering and receiving materials.**
- **Evaluate, to the extent possible, the consequences for student learning of resource allocation decisions to develop an evidence base of outcomes of particular uses of resources.**
- **Have a 'hiring team' and collaborative hiring process with clear selection criteria to identify and select best available candidates.**
 - Actively work to build a pool of potential staff members, particularly difficult to fill positions (e.g. staff to serve English learners).
 - Use an interview process including a protocol for questioning and select highly qualified candidates.
 - Require a classroom lesson demonstration to assess candidate expertise, philosophy and commitment.
 - Check teachers' previous performance at CPS schools.
- **Strategically assign teachers to grade and content areas to create a balanced team with a variety of strengths.**
 - Ensure all students have fair access to high-quality teachers in the school.
- **Effectively utilize Related Service Providers at the classroom level.**
- **Use data including teacher evaluations and exit interviews to inform a retention strategy.**
 - Create a positive climate and working conditions for teaching that attracts and retains educator talent.
 - Create opportunities for growth including opportunities for staff to assume additional leadership roles or pursue personal growth goals.
 - Track retention rates over time and use this information to isolate staffing strengths and identify opportunities to improve.
 - Solicit information from staff using exit interviews/surveys to understand reasons for leaving school or district.
- **Make outreach efforts to engage community members as partners and resources.**
- **Partner with one or more organizations that share the values of the school and have a complementary mission to the school's vision.**
 - Monitor the impact of partner organizations' activity.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
	<ul style="list-style-type: none"> ✓ Schedules ✓ Teacher retention rates ✓ Staff exit interviews/surveys (data on reasons for leaving school or district)
Suggested Evidence	<ul style="list-style-type: none"> ✓ Candidate interview protocol documents ✓ List of community-based organizations that partner with the school and description of services ✓ Evidence of effectiveness of the services that community-based organizations provide ✓ Budget analysis and CIWP
Measures	<ul style="list-style-type: none"> ✓ Five Essentials
Five Essentials	Effective Leaders, Collaborative Teachers
MTSS Framework	Shared Leadership, Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	4a. Reflecting on Teaching & Learning 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	A3. Allocates Resources to Support Student Learning, Prioritizing Time B4. Hires and Retains Highly Effective Teachers
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Aligning Resources with Priorities: Focusing on What Matters Most ✓ Instructional Supports ✓ Strategic Source Vendor List ✓ CPS Instructional Time Guidelines: Elementary School Overview ✓ CPS Instructional Time Guidelines: High School Overview ✓ CPS Instructional Block Guidance: K-2 Literacy ✓ CPS Instructional Block Toolkits: Math

Expectations for depth & breadth of Student Learning

4 of 4 complete

Curriculum:

Score

The curriculum – what students should know and be able to do - makes standards come alive for students. All students have access to an academically rigorous curriculum that inspires students to think and contribute high quality work to authentic audiences beyond the classroom. The curriculum fully integrates academic and social emotional learning opportunities for all students, including diverse learners, English learners, and advanced learners. The school regularly examines the curriculum to check alignment to standards and opportunities for all students to meet those standards.

1 2 3 4

We have aligned curriculum for ELA (grades 2-8) and math (grades K-8). However, pacing and extension beyond classroom to larger authentic audiences needs improvement. Currently no curriculum team.

Guide for Curriculum

- - **Align units of instruction (horizontally/vertically) to scope and sequence maps and pace units and lessons appropriately.**
 - Focus so units can be adequately addressed in the time available.
 - Examine formative data to determine mastery and pace. Discuss how much time it takes to adequately address the essential elements, and the viability of documents that articulate essential content and timing of delivery (e.g. pacing guides, curriculum maps).
- **Utilize the 'big ideas' that should be taught to determine whether students are being taught the body of knowledge, the understandings and the skills expected.**
 - Identify the essential understandings – what students should learn in greater depth. In other words, know 'covering everything but learning nothing' does not work.
- **Expose and extend opportunities for all students to grade appropriate levels of text complexity in all types of texts, including informational in all content areas.**
 - Articulate language goals that are separate from and support content goals. Literacy - reading, writing and speaking are essential 'learning tools' across the curriculum (disciplinary literacy).
- **Engage all learners in content areas by fully integrating opportunities for all learners, including:**
 - Diverse learners to demonstrate core knowledge and skills.
 - English Learners to develop academic language to demonstrate mastery.
 - Use English and native language development standards in addition to content standards to differentiate instruction and assessments for English learners, to ensure meaningful access to content, regardless of English language proficiency.
 - Understand research and implement programs to develop native language literacy for English learners.
 - Advanced learners to extend core knowledge and skills.
- **Integrate academic and social emotional learning.**
- **Connection to real world, authentic application of learning. For example,**
 - Provide opportunities for meaningful project-based learning.
 - Integrate field-based learning through partnerships with city institutions (e.g. museums), colleges, universities, and community based organizations.
- - Curriculum is culturally relevant/sustaining and provides opportunities to explore and celebrate students' communities, culture, history, and language.
 - Curriculum is tailored to the strengths, needs, and interests of each student.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Curriculum maps, vertical/horizontal ✓ Sequencing and pacing guides ✓ Thematic units which cover multiple disciplines ✓ Comprehensive unit plans including assessments
Measures	<ul style="list-style-type: none"> ✓ SGRP Attainment and Growth
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Effective Leaders Collaborative Teachers
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 3a. Communicating with Students 3c. Engaging Students in Learning 1a. Demonstrating knowledge of content and pedagogy 1d. Designing Coherent Instruction
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ CPS Content Frameworks: Math, Science, Social Science, and Literacy ✓ CPS Literacy Scope and Sequence ✓ CPS Math Scope and Sequence Guidance ✓ Digital Citizenship Curriculum ✓ K-12 Financial Literacy Guide ✓ Personal Finance 3.0 Course ✓ Physical Education Scope & Sequence ✓ Health Education Scope & Sequence ✓ Interdisciplinary African & African American Studies Curriculum ✓ Interdisciplinary Latino and Latin American Studies Curriculum

Instructional Materials:

Materials to present learning content and what the learner uses to demonstrate are characterized by variability and flexibility. Materials are identified and adapted to increase access to learning for all students. Materials include multimedia and embedded, just-in-time supports; varied tools and supports; alternative pathways, and varied levels of support and challenge. (adapted from UDL Guidelines 2.0)

Score

1 2 **3** 4

Adopted new curriculum over the past 2 years in both math (enVision) and reading (EngageNY). Working on pacing with both, as it varies from teacher to teacher and grade to grade. All students have access to various online learning platforms (i.e. LexiaCore5, Imagine Math, Achieve3000, IXL, enVision math online resources, RAZ Kids, etc.).

Guide for Instructional Materials

Instructional materials (including technology) are.....

- **Aligned to curricular plans and expectations of the standards.**
- **Varied and flexible.**
 - Are selected and adapted based on learning objectives and learner needs.
 - Include a variety of quality media, manipulatives and supplies to achieve valued learning outcomes.
- **Intentionally planned by identifying or adapting appropriate tools (including technology) for specific instructional needs.**
 - Student outcomes and developmental appropriateness determine when and who will use the materials.
 - Materials are updated/upgraded in response to new information and understandings.
- **Equitably available and accessible to all teachers and students.**
 - Teachers and students have available a variety of high quality, standards-aligned instructional materials and resources.
 - Materials are in English and native language for English learners.
 - Reference and resource materials are readily available and circulated throughout the school.
- **Include multimedia and embedded, just-in-time supports (e.g. hyperlinked glossaries, background information, and on-screen coaching) – for conveying conceptual knowledge.**
 - Students interact with instructional materials to engage all modalities in the learning process.
 - Technology is integral to students learning experiences.
 - Units and lessons include grade-appropriate levels of texts and other materials so every student can access the content/skills.
- **Include tools and supports needed to access, analyze, organize, synthesize, and demonstrate understanding in varied ways – for learning and expression of knowledge.**
 - The needs of the students at different performance levels are met by using a variety of instructional materials that allow students to draw on all of their learning capacities.
 - The teacher models effective use of various materials.
 - Students understand that materials are a means to acquire language, knowledge, and competencies.
 - Technology enhances students' higher order, creative thinking and problem solving.
 - Materials connect subject area content to real life applications.
- **Include alternative pathways including choice of content, varied levels of support and challenge, and options for recruiting and sustaining interest and motivation – for engaging and learning.**
 - Students make choices about instructional materials as part of learning.
 - Materials address the needs of the total child: cognitive, linguistic, social, emotional, physical, and aesthetic.
 - Consumables are often non-print supplies that promote active, hands-on learning.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Cross-section of materials from a variety of content areas and grade levels ✓ Evidence of scaffolding and differentiation for all students to access the content/skills ✓ Description of materials in curriculum and/or lesson plans ✓ Presence of varied texts, supplementary media (e.g. videos)
Measures	<ul style="list-style-type: none"> ✓ SGPR Attainment and Growth
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Supportive Environment
MTSS Framework	<ul style="list-style-type: none"> Curriculum & Instruction 1a. Demonstrating Knowledge of Content and Pedagogy 1b. Demonstrating Knowledge of Students 1c. Selecting Learning Objectives 1d. Designing Coherent Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 1a. Demonstrating Knowledge of Content and Pedagogy 1b. Demonstrating Knowledge of Students 1c. Selecting Learning Objectives 1d. Designing Coherent Instruction
CPS Performance Standards for School	<ul style="list-style-type: none"> A3. Allocates Resources to Support Student Learning, Prioritizing
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Universal Design for Learning Guidelines 2.0 ✓ UDL PD Modules ✓ CPS Integrated Library System (S.O.A.R.)

Rigorous Student Tasks:

Score

The school regularly examines student work - what students are being asked to do on in their classrooms - across grades or courses in all content areas. Examining the texts and tasks students experience provides the necessary insight to gauge rigor and illuminate how the standards are actualized prompting the question whether or not approaches support the true spirit of college and career readiness. (adapted from The Education Trust – Equity in Motion Series)

1 2 3 4

We generally hold high learning expectations throughout the school- they need to be more explicit and defined. Need more consistent vertical alignment and clear scope and sequence. Have tasks apply to a "real audience". Working on analyzing student work as part of professional learning.

Guide for Rigorous Student Tasks

- **Begin with the belief that all students can learn. (see *Culture for Learning*)**
 - Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.
 - Create an environment where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.
 - Communicate the necessity of attendance and engagement everyday in order to succeed.
- **Plan and assign tasks that are cognitively challenging for individual students and require students to provide evidence of their reasoning.**
 - Align tasks with standards-based learning objectives that reflect the depth of knowledge expectations.
 - Tasks are Integrative to draw on multiple standards.
 - Teach for Robust Understanding in Mathematics (TRU Math). Engage students with important mathematical ideas, not simply receiving knowledge, requiring students to engage in productive struggle.
- **Tasks reflect the key shifts in literacy.**
 - **Complexity:** Tasks reward close reading of complex text; Focus on comprehension of academic language, not obscure vocabulary.
 - **Evidence:** Cite evidence from text and write to sources, not decontextualized prompts.
 - **Knowledge (non-fiction):** Tasks embed reading and writing across disciplines with a variety of literary and informational complex texts and tasks and demonstrate comprehension through speaking, listening.
- **Tasks reflect the key shifts in mathematics.**
 - **Focus:** Tasks reflect a curricular and instructional focus on the major work in (e.g. operational fluency and number sense in K-2).
 - **Coherence:** Multi-grade progressions stress key beginnings (e.g. ratios in 6th grade) and key end points (e.g. fluency with multiplication in 3rd);
 - **Rigor:** Problems require construction of mathematical reasoning and critiques of other possible solutions.
- **Provide opportunities for students to create authentic work for real audiences (beyond the teacher) to motivate them to meet standards and engage in critique and revision.**
- **Examine student work to identify and showcase the qualities of strategic thinking that are both rich in content and relevant for students.**
 - Analyze models with students to build a vision of quality.
 - Use protocols to collectively reflect regularly on the level of cognitive demand asked of students across the school, particularly priority group students, to think strategically as speakers, listeners, readers, and writers.
 - Analyze student work samples as part of professional learning to best support students' attainment of quality work and standards.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Cross-section of student work from a variety of content areas ✓ Observation of student learning (e.g. learning walks/walkthroughs) ✓ Focus group(s) and discussions with students
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth
Five Essentials	Ambitious instruction
MTSS Framework	Shared Leadership, Curriculum & Instruction
CPS Framework for Teaching	1.d. Designing Coherent Instruction
	2b. Establishing a Culture for Learning
	3b. Using Questioning and Discussion Techniques
	3c. Engaging Students in Learning
CPS Performance Standards for School Leaders	B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓	Teaching for Robust Understanding in Mathematics (TRU Math)
✓	Math Practices: What to Look for Observation Tool
✓	Checking In: Do Classroom Anticipations Reflect Today's Higher Standards?
✓	Student Work Protocol (SQIP)
✓	Slice Protocol – Looking at Student Work

Transitions, College & Career Access & Persistence:

Score

1 2 3 4

The school creates pathways to success built on a vision in which all students leave secondary school with a clear plan for their initial postsecondary destination, whether in apprenticeship training, work, or college. All students have equal access to college preparatory curriculum to be successful. The school is characterized by structures for developing early postsecondary awareness and the knowledge and skills that lay the foundation for the academic rigor and social development necessary for college and career success. Students are equipped with the confidence in their ability to implement and adapt their plan throughout their lives as they and the world around them change. This vision sees students as the architects of their own lives. (adapted from Creating Pathways to Success, Ontario)

We have a heavy focus on GoCPS and preparing students for highschool. Need to develop our repertoire with preparing kids for beyond highschool.

Guide for Transitions, College & Career Access & Persistence

- **TRANSITIONS - Have structures and processes in place to ensure successful transitions (e.g. into school , grade to grade, school to school, school to post-secondary).**
 - Mitigate the adverse effects experienced by some students in transition – such as arriving part-way through the school year – that can cause students to fall behind or become disengaged from school.
 - Monitor the progress of English learners after transition from services.
 - Provide programs and interventions that help students as they move from middle school through Freshmen year, including but not limited to: High School Investigation Days, CTE recruitment fairs, Freshmen Connection program (where budget allows), and a robust Freshmen Orientation program. Implement targeted holistic student supports the entire Freshmen year.
 - Provide sustained summer learning experiences to minimize learning loss and support key transition periods (e.g. summers before Kindergarten, HS, and college).
 - Use student data and best practices research to develop focused programs.
 - Expand access beyond students who are struggling academically.
 - Provide school counseling and postsecondary advising transition support and follow-up during “Summer Melt” and the first year of college.
- **AWARENESS - Expose students early to academic/professional worlds beyond K-12.**
 - Provide students opportunities to discover personal talents and skills, identify career interests, and pursue coursework/activities necessary to reach personal, academic and career goals. Expose students to CTE Pathways around career options
 - Expose students to a range of career paths and the educational requirements of each to improve long-term planning and goal-setting.
 - Start the conversation about college in primary grades.
 - Make parents aware of academic opportunities and supports for their child.
- **READINESS – Ensure equitable access to college preparatory curriculum.**
 - Provide access to 8th Grade Algebra to all eligible 8th grade students.
 - Provide access to early college and career coursework and credential opportunities while in HS (e.g. AP credit, Dual credit, industry credentials (CTE), Seal of Biliteracy)
 - Teach students to analyze their transcripts and test scores, as well as connect course selection, attendance, and grades to their continued success and access to postsecondary options, and adjust their actions and behavior to make progress toward graduation and their top postsecondary choice. Provide support and motivation to encourage B’s or better and improving attendance.
 - Create opportunities for students to explore college and career knowledge, mindsets, and skills necessary for academic planning and goal setting.
 - Find opportunities to work with all students on academic and personal behaviors, including persistence, engagement, work habits/organization, communication/ collaboration, and self-regulation.
 - In Naviance, develop an Individual Learning Plan that tracks coursework, college and career assessments, goal setting, 6th-12th grade milestones completion that culminates in a concrete postsecondary plan.
 - Provide opportunities for Dual Credit/Dual Enrollment
- **SUCCESS - Provide direct assistance to all students and families through every stage of the college selection, application, and entry process (Transition to College (HS))** including, but not limited to academic planning/advising to assist with:
 - Selecting colleges with the best institutional graduation rates for their level of qualifications. (Students of all qualification levels are more likely to graduate from college if they attend a postsecondary institution with high graduation rates
 - Researching/comparing options including short and long-term financial outcomes, comparing college graduation rates, and other statistics to narrow down options.
 - Researching living wage options such as an apprenticeship or certification programs for students who wish to work after high school and/or want to

delay college.

- Applying to multiple colleges—generally three or more.
- Navigating financial aid and capitalizing on grant and scholarship opportunities.
- Equipping students and families with persistence strategies. (College Persistence Toolkit)
- Help families learn about existing CTE career pathways, apprenticeships/pre-apprenticeship programs

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none">✓ Data on college visits and college fair information✓ Nonvintage Monthly Data✓ Scholarships awarded✓ Artifacts, plans, or timelines related to successful transitions structures✓ To & Through data
Measures	<ul style="list-style-type: none">✓ College Enrollment, Persistence, Drop Out, and Attendance Rates✓ Early College and Career Credentials
Five Essentials	Ambitious Instruction Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2b. Establishing a Culture for Learning
CPS Performance Standards for	C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
<ul style="list-style-type: none">✓ Redefining College✓ CPS Achievement Framework✓ Preventing college plans from melting away✓ To & Through Project✓ Redefining College & Career Readiness✓ College Scorecard	<ul style="list-style-type: none">✓ CPS College Persistence Toolkit✓ Meaningful Linkages Between Summer Programs, Schools, and Community✓ From HS to the Future (CCSR, 2006)

Expectations for depth & breadth of Quality Teaching

3 of 3 complete

Instruction:

The teachers have finely honed instructional skills. They can shift from one approach to another as the situation demands by carefully monitoring the effect of their teaching on student learning. They seamlessly incorporate ideas and concepts from other parts of the curriculum into their explanations and activities. Their questions probe student thinking and serve to extend understanding. They promote the emergence of self-directed learners.

Score

1 2 **3** 4

Teachers demonstrate a lot of flexibility with their instruction- various formats, various questioning/discussion techniques, modifying to meet student needs, etc.. Several formal and informal assessments that evaluate teacher instructional capacity take place (i.e. coaching, REACH, observations, co-teaching opportunities). Can grow in building our bilingual and EL programming, as well as targeting more academic vocabulary with our students.

Guide for Instruction

- **Plan a range of effective pedagogical approaches suitable to student learning of the content/skills taught and anticipate student misconceptions.**
- **Effectively communicate with students.**
 - Guide students to articulate the relevance of the objective(s) to learning.
 - Anticipate possible student misunderstanding.
 - Enable students to develop a conceptual understanding of content while making connections to their interests, knowledge, and experience.
 - Enable students to contribute to extending the content by explaining concepts to their classmates.
 - Build on students' language development and understanding of content.
 - Use vocabulary appropriately for students' ages and development. Students contribute to the correct use of academic vocabulary.
- **Use questioning and discussion as techniques to deepen student understanding and challenge.**
 - Use a variety of low- and high-level, open-ended, and developmentally appropriate questions to challenge students cognitively, advance high level thinking and discourse, and promote metacognition.
 - Use techniques that enable students to engage each other in authentic discussions about content. And, enable students to formulate their own questions and respectfully challenge one another using viable arguments based on evidence.
 - Encourage student responsibility for ensuring all voices are heard in the discourse and that all students are listening and responding to questions and answers from their teacher and peers.
 - Require students to cite textual evidence to support/develop a claim.
- **Engage students in learning.**
 - Scaffold instruction to ensure all students, including diverse learners and English Learners, access complex texts and engage in complex tasks.
 - Provide targeted supports to individual students or groups of students based on their identified needs.
 - Provide instruction designed to develop language domains for English learners.
- **Monitor the effect of teaching on student learning and integrate formative assessment into instruction.**
 - Monitor progress and check for understanding for individual students.
 - Change instructional practice based on analysis of current data.
 - Use universally designed assessments that allow for multiple pathways for students to demonstrate understanding of the objective(s).
 - Also see *Balanced Assessment*.

- **Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated.**
 - Intervene in a timely and effective way to help students who are struggling.
 - When formative assessments show a need for intervention or enrichment, make effective impromptu adjustments that individualize instruction.
 - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **Foster student ownership.** Create opportunities for students to have voice and choice in instructional tasks.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Evidence of best practices (flexible grouping, cognitively demanding tasks, open-ended questions) ✓ Informational observations, peer observations, learning walks ✓ Lesson studies
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth ✓ REACH observation trends (de-identified)
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Effective Leaders Supportive Environment
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 3a. Communicating with Students 3b. Using Questioning and Discussion Techniques 3c. Engaging Students in Learning 3d. Using Assessment in Instruction 3e. Demonstrating Flexibility and Responsiveness
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices B2. Observes and Evaluates Staff and Gives Feedback to Staff
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ CPS Framework for Teaching with Critical Attributes ✓ CPS Framework for Teaching Professional Learning Modules ✓ CPS Framework for Teaching Professional Learning Opportunities ✓ Special Education Addendum ✓ English Language Learner Addendum

Balanced Assessment & Grading:

A balanced assessment system effectively measures the depth and breadth of student learning and monitors student progress towards college and career readiness. It also produces actionable data to inform planning for instruction, academic supports, and resource allocation. To meet these goals, a balanced assessment system must include multiple measures and be responsive to the needs of all students, including diverse learners and English learners.

Score

1 **2** 3 4

Currently grading on a school level is largely dictated by teachers at specific grade levels. There is little to no alignment across grade levels. We are looking to have a school wide shift in approaching grading and this process will begin with grade level team discussions and partnerships to improve this practice on a school level.

Guide for Balanced Assessment & Grading

- **Use multiple measures (i.e. a range of assessment types and at multiple points in time) to supplement district-centralized assessments with other formative assessments to provide a more comprehensive picture of student learning.**
- **Use screening, diagnostic, and progress monitoring assessment to correctly identify specific gaps and monitor improvement, especially for students receiving Tier 2 and 3 services, in addition to Tier 1 core instruction. (also see *MTSS and Instruction*)**
- **Make assessments accessible to students, including diverse learners and English Learners through employing features of universal design and use of accommodations and, where needed, modifications.**
 - Provide accommodations in presentation (i.e. how assessment text and tasks are presented to students), response (i.e. how students provide their answers), and/or setting/timing (i.e. scheduling/location of assessment).
- **Utilize assessments that reflect the key shifts in literacy and mathematics in teacher created or selected assessments.** (see Rigorous Student Tasks)
- **Utilize assessments that measure the development of academic language for English learners.**
- **Have access to and analyze school-wide, teacher team, and classroom assessment data to determine instructional effectiveness and subsequent learning needs**
- **Improve and promote assessment literacy.**
 - Work together on building common assessments within a department, course, or grade level team.
 - Invest resources in helping teachers evaluate and improve the quality of formative assessments. For example, use the Assessment Design Toolkit.
 - Use common protocols and calibrate on scoring and grading in teacher teams.
 - Analyze quality and alignment of assessments and tasks to ensure they meet the expectations of the standards and embed various levels of complexity.
- **Have a grading system that clearly, accurately, consistently, and fairly communicates learning progress and achievement to students, families, postsecondary institutions, and prospective employers.**
 - Ensure that students, families, teachers, counselors, advisors, and support specialists have the detailed information they need to make important decisions about a student's education.
 - Measure, report, and document student progress and proficiency:
 - Against a set of clearly defined cross-curricular and content-area standards and learning objectives collaboratively developed with staff.
 - Separately from work habits, character traits, and behaviors, so that educators, counselors, advisors, and support specialists can accurately determine the difference between learning needs and behavioral or work-habit needs. academic mindsets and behaviors (CCSR).
 - Ensure consistency and fairness in the assessment of learning, and assignment of scores and proficiency levels against the same learning standards,

- across students, teachers, assessments, learning experiences, content areas, and time.
- Ensure grades are not used as a form of punishment, control, or compliance.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Examples of a variety of teacher created and teacher selected assessments
	✓ Units and lesson plans with formative and summative assessments embedded in a long term plan
	✓ Evidence of assessment data analysis for the purpose of planning
	✓ Assessment calendar
	✓ Examples of gradebooks
	✓ School's grading policy
Measures	✓ SGRF Attainment and Growth
	Five Essentials
MTSS Framework	Ambitious Instruction
CPS Framework for Teaching	Curriculum & Instruction
	1c. Selecting Learning Objectives
	1e. Designing Student Assessment
	3d. Using Assessment in Instruction
CPS Performance Standards for School Leaders	4a. Reflecting on Teaching & Learning
	4b. Maintaining Accurate Records
Now What? Materials to Support Improvement Planning	B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices
	✓ CPS Balanced Assessment Framework & Assessment Models
	✓ Assessment Design Toolkit
	✓ Teacher Made Assessment Basics
	✓ Grading principals and guidelines
	✓ Great Schools Partnership –Grading + Reporting

Multi-Tiered System of Supports:

The school is characterized by full implementation a system of academic and social emotional (SEL) supports for all students. Every day, in all classrooms, all teachers provide: Universal instruction in the core curriculum - academic & SEL (Tier 1) to all students; additional targeted academic and SEL supports (Tier 2) where needed; and deep and intense supports (Tier 3) based on individual and small group needs. The school also monitors On Track data (grades/GPA and attendance (ES), and course credits (HS)) to provide interventions/supports for students at risk for failure and/or truancy.

Score

1 2 3 4

MTSS is an area that is currently not well developed at a school level. Currently, the schedule allows for one hour daily in middle school for MTSS time however, what is done during that time is largely teacher determined. We are looking to address what the process is for identifying students within tier III and the interventions that are provided for individual students. We hope to follow a similar process that was developed for our BHT team that will transfer for students needing MTSS interventions.

Guide for Multi-Tiered System of Supports

- **TIER 1 - Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated. (3e)**
 - Intervene in a timely and effective way to help students who are struggling.
 - When formative assessments show a need for intervention or enrichment, teachers make effective impromptu adjustments that individualize instruction for students.
 - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **TIER 1 - Customize the learning environment, pace, and approach of teaching and curriculum in order to meet each learners' individual needs ('Personalized Learning').**
 - Empower student to advance their learning.
 - Use up-to-date individual student profiles that include strengths, needs, motivations, and outlines an individualized path to reach his/her goals.
 - Classrooms are student-centered with student agency.
 - Each student has the opportunity to advance upon demonstrating mastery.
- **ON TRACK - Provide universal supports to prevent failing and absenteeism and targeted interventions for grades below "C" or chronic absenteeism. (On Track)**
 - Identify students off track due to low attendance and poor course performance and provide intensive supports to address root causes of why students have low grades and poor attendance.
- **TIER 2 & 3 - Collaborate and work as teams of teachers and Related Service Providers (RSP) to plan and monitor targeted student support with varied instructional strategies and SEL support of varying degrees of intensity for all students.**
 - Monitor students requiring and receiving targeted and intensive instruction/interventions.
 - Use the Problem Solving Process to plan Tier 2 and 3 instruction/interventions.
 - Determine appropriate interventions for students or groups of students not making adequate progress.
 - Use progress monitoring data to track effectiveness of interventions and student response to intervention.
- **TIER 2 & 3 – Implement Personal Learning Plans (PLP) goals and intervention strategies for students requiring school year supports as described in Elementary School Promotion Policy (Board Report 09-1028-PO2).**
 - Ensure implementation of these plans, review subsequent 5 week data, determine the effectiveness of the strategies and adjust plans as needed.
- **Communicate to parents/guardians the additional supports and/or interventions provided for their child to better align school and home environments.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Evidence of multi-tiered system of supports (e.g. progress monitoring data, menu of available interventions in use, teacher team protocols in use) ✓ Evidence of Personal Learning Plan (PLP) implementation ✓ Integrated data system that informs instructional choices ✓ Flexible learning environments ✓ Use of student learning plans ✓ Use of competency-based assessments ✓ Use of personalized learning rubric ✓ Evidence of On Track monitoring and supports
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth ✓ Attendance Rates ✓ Course success rates (e.g. grade distributions, pass/failure rates)
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Collaborative Teachers Supportive Environment
CPS Framework for Teaching	<ul style="list-style-type: none"> 1a. Demonstrating knowledge of content and pedagogy 1b. Demonstrating Knowledge of Students 1d. Designing Coherent Instruction 2d. Managing Student Behavior 3d. Using Assessment in Instruction 3e. Demonstrating Flexibility and Responsiveness 4b. Maintaining Accurate Records
CPS Performance Standards for School Leaders	B3. MTSS Implemented Effectively in School

Expectations for Quality & Character of School Life

6 of 6 complete

Culture for Learning:

Score

1 **2** 3 4

A culture for learning is characterized by a school atmosphere that reflects the educational importance of the work undertaken by both students and staff. It describes the norms that govern the interactions among individuals about the mindsets (e.g. ability/confidence to grow with effort), academic behaviors (e.g. attending classes, completing assignments), the learning strategies and skills, the value of perseverance despite challenges and obstacles, and the general tone of the school. The classroom is characterized by high cognitive energy, by a sense that what is happening there is important, and that it is essential to "get it right." There are high expectations for all students. The classroom is a place where teachers and students value learning and hard work, and students take visible delight in accomplishing their work. Staff believe they can make a difference, that their hard work is the fundamental cause of student achievement, and are invested in student outcomes.

Recognize students for hard work in academic and non-academic areas. Working on developing a "growth mindset" for all staff and all students. Working on providing frequent and formative feedback to students.

Guide for Culture for Learning

- **Create a culture that reflects a shared belief in the importance of learning and hard work.**
 - Use strategies to reinforce and cultivate student curiosity.
 - Make learning goals relevant to students, and inspire students to stay committed to their learning goals.
 - Consistently communicate the expectation that all students can achieve at high levels.
 - Utilize strategies to encourage daily and timely attendance.
- **Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.**
 - Clearly display school-wide expectations for academic and personal success throughout the building.
 - Set high expectations according to grade-appropriate learning objectives.
 - Differentiate expectations so all students stretch to not only meet but exceed personal learning goals.
 - Recognize high levels of student achievement. All students receive recognition.
 - Encourage student resilience and hard work.
 - Ensure students feel safe to share misunderstandings and struggles.
- **Encourage students to take ownership and pride in their work where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.**
 - Students self-assess (e.g. checking own work before giving to teacher) to develop a reflective habit of mind essential for improvement. This ensures students take responsibility for their own learning, focuses attention on criteria for success, and increases effort and persistence.
- **Provide students frequent, informative feedback.**
 - Tell/show students what they have done well (through positive reinforcement) and what they need to do to improve, including clarifying criteria and goals.
 - Give feedback on the task, the processes used to complete the task, and on the student's ability to self-regulate their own learning.
- **Develop academic mindsets and behaviors.**
 - Teach a growth mindset that over time with effort and practice, students can learn and succeed.

- Encourage students' sense of belonging to the school and classroom community (see Relational Trust).
- Employ strategies including ongoing monitoring and support of students' academic behaviors.
- Praise effort and process. For example, "Good job, that must have taken a lot of effort" instead of, "Good job. You must be really smart."

Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Sample of individual student learning goals from a cross-section of teachers ✓ Also review student work evidence from Rigorous Student Tasks
Measures	<ul style="list-style-type: none"> ✓ Five Essentials – Ambitious Instruction ✓ SQRP Attainment and Growth
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Collaborative Teachers Supportive Environment
MTSS Framework Curriculum & Instruction	
CPS Performance Standards for School Leaders	C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort
Now What? Materials to Support Improvement Planning	
<ul style="list-style-type: none"> ✓ Teaching Adolescents: The Role of Non-cognitive Factors in Shaping School Performance ✓ Framework for Teaching Companion Guide p. 50 ✓ Social Emotional Learning Supports (cps.edu/SEL) ✓ ASCA Mindsets & Behaviors 	

Relational Trust:

The school is characterized by high levels of relational trust between all school participants - the "glue" or the essential element that coordinates and supports the processes essential to effective school improvement. Interactions, both between the teacher and students and among students, are highly respectful, reflecting genuine warmth and caring. Students contribute to high levels of civility. Interactions are sensitive to students as individuals, appropriate to the ages and development of individual students, and to the context of the class. The net result of interactions is that of academic and personal connections among students and adults.

Score

1 2 3 4

Most staff are more positive than corrective when interacting with students. Implementing "adult mentors" and "check-in/check-out" for high need students. Have "PALS" classrooms, pairing up a younger and older classroom as buddies. Need to continue working on providing training to address bias and diversity.

Guide for Relational Trust

- **Develop trusting relationships with students so each student has at least one trusted adult in the school.**
 - Adults are responsible for occasional check-ins or serve as mentors.
- **Adult-student interactions are positive, caring, and respectful.**
 - Ensure a greater proportion of interactions are positive (as opposed to corrective) between staff and student consistently school-wide.
- **Student interactions are mutually supportive and respectful, with strong norms for positive behavior.**
 - Create opportunities for students to build positive relationships with peers.
 - Create opportunities for older students to mentor younger students.
- **Understand diversity and its impact on student learning; recognize and integrate the learning opportunities that come from a diverse community.**
 - Create opportunities for students to learn about the community they serve (e.g. culture and neighborhoods).
 - Have mutual respect for individual differences (e.g. gender, race, culture, etc.) at all levels of the school—student-student; adult-student; adult-adult and overall norms for tolerance.
 - Provide training to engage diverse families and communities.
- **Support and respect one another, personally and professionally (Teacher-Teacher Trust, Teacher-Principal Trust)**
 - Respect other teachers who take the lead in school improvement efforts.
 - Respect colleagues who are experts at their craft.
 - Exchanges are marked by genuinely listening to what each person has to say and by taking these views into account in subsequent actions. Even when people disagree, individuals can still feel valued if others respect their opinions.
 - Personal regard springs from a collective willingness to extend beyond the formal requirements of a job definition or a union contract (e.g. openness or reaching out to others).
- **Utilize relationships as a means of deterring truant behavior brought on by unspoken hurdles a child may be facing.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Five Essentials/My Voice, My School Survey ✓ School Climate Standards Self-Assessment
Measures	✓ Five Essentials
Five Essentials	Collaborative Teachers Supportive Environment
MTSS Framework	Shared Leadership, Family & Community Engagement
CPS Framework for Teaching	1b. Demonstrating Knowledge of Students 2a. Creating an Environment of Respect and Rapport
CPS Performance Standards for School Leaders	D2. Creates, develops and sustains relationships that result in active student engagement in the learning process E1. Creates a Culturally Responsiveness Climate
Now WHAT? Materials to Support Improvement Planning	
✓	Social Emotional Learning Supports (cps.edu/sei)
✓	Trust in Schools: A Core Resource for School Reform (ASCD)
✓	Creating a School Community (ASCD)

Student Voice, Engagement, & Civic Life:

Score

Students are interested and engaged in learning, invested in their school, and contributing to their community. The school provides early and ongoing exposure to a wide range of extracurricular activities and rigorous courses and programming.

1 **2** 3 4

Need to improve civic studies and student voice in the primary grades. Middle school curriculum provides this for the older students. Student Council, Leadership Team, announcements, etc. provide student voice opportunities for the older students, too.

Guide for Student Voice, Engagement, & Civic Life

Study politics

- Teachers teach about the structure and function of government as well as local, national, and international political structures and power dynamics.
- Teachers invite students to reflect on their own role in the political landscape, engage in analyses of power, and identify strategies they can use to utilize civic power as an individual and as a member of a community.
- **Become informed voters and participants in the electoral process**
 - Students learn about the history and structures of the local and national voting process and ballot issues and candidates.
 - The school supports non-partisan engagement in all parts of the electoral process, including voter education, voter mobilization and registration.
 - There are a variety of school/classroom activities or simulations that support student voter preparation and participation in the electoral process.
- **Engage in discussions about current and controversial issues.**
 - Students prepare for discussions, learn about issues that matter to them through deliberation, evaluate evidence from a range of sources, consider competing views, develop arguments, and deepen their viewpoints.
 - With teachers' support, students learn how to engage in and lead respectful and productive democratic discussions where everyone expresses their viewpoints, shares evidence, and listens to one another.
 - Teachers teach how to find different points of view online and instruct how to engage in respectful, informed, and productive online dialogue.
- **Explore their identities and beliefs**
 - Teachers design learning experiences that enable students to explore how their identities influence their lived experiences and their perspectives.
 - Students are encouraged to learn about and understand the perspectives of those who have different identities and beliefs.
 - School staff reflect on their own identities and consider how that impacts their role and support of teaching and learning with youth.
- **Exercise student voice**
 - Students can participate on multiple decision/policy making bodies and their perspectives are regularly included in decisions at their school.
 - Student Voice Committee represents the diversity of the school, addresses school-based issues, and regularly gathers input from their peers to inform and impact school policy and decisions.
 - Teachers respond to and integrate students' lived experiences, perspectives, and interests in class.
 - Authentically **interact with civics leaders**
 - Students learn about community, city, state, and national civic leaders and their roles in civil society.
 - School staff support engagement with civic leaders by inviting them into classrooms/the school and identifying face-to-face or online avenues for students to share their feedback and perspectives with civic leaders.
- **Engage with their community**
 - Students complete at least 2 service learning projects before graduation in which they gain exposure to civic organizations, leaders, and careers. Students gain tools to work cooperatively in partnership with peers, community members, and organizations to advance a specific cause
- **Take informed action** where they work together to propose and advocate for solutions.
 - Students research and analyze issues that matter to them, identify root causes, develop a theory of action, determine relevant audiences, outline specific goals, implement a response, and reflect before, during and after experiences.
 - Students use social and digital platforms to raise awareness about issues, produce and circulate multimedia content, and mobilize involvement.
- Experience a **Schoolwide civics cultur**
 - School leaders articulate a commitment to and vision for the importance of civic learning; students are civic leaders in the school.
 - Schools integrate civic learning across the curriculum, including projects that address relevant issues in their schools and communities.
 - School staff have professional development, collaboration time, and curriculum resources to infuse civic learning across disciplines.
 - Systems and structures exist where students are invited to participate in shaping school's policies, goals, instruction, and climate.

Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	<ul style="list-style-type: none"> • MVMS Student Survey completion rates and results • Artifact from student-run organizations and events (including SVCs) • Meeting minutes/agendas that include student participation • Policies regarding student engagement in decision making • Service learning reports and/or reflections of SL projects • Unit and curriculum maps, rubric, assessment artifacts • Evidence of student work • Democracy School recognition
Measures	✓ Five Essentials – Supportive Environment
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 2c. Managing Classroom Procedures 2d. Managing Student Behavior
CPS Performance Standards for School Leaders	D3. Utilize Feedback from Multiple Stakeholders for School Improvement
Content Standards	Illinois Social Science Standards, Illinois Social Emotional Learning Standards, CCSS ELA/MS Standards

Safety & Order:

Score

The school is characterized by high levels of safety and order. Students feel physically and emotionally safe from harm, and adults work to actively maintain a safe, orderly school environment.

1 2 3 4

Security and structures in place to insure high levels of safety and order. Clear daily entry and exit plans and procedures. Implementing a BHT to increase communication and consistency with ALL security and safety procedures.

Guide for Safety & Order

- **Ensure students and adults feel physically, socially, intellectually, and emotionally safe throughout the school.**
- **Provide clear procedures for reporting and responding to safety concerns.**
- **Manage efficient and orderly transitions between activities.**
 - Manage classroom routines and procedures to maximize instructional time.
 - Orchestrate the environment so students contribute to the management of classroom routines (e.g. transitions) without disruption of learning).
 - Arrival, dismissal, and other school-wide transitions are safe, efficient, and orderly.
- **Provide a framework for positive behavior throughout the school based on shared values and expectations.**
 - Have shared expectations for positive behavior. (See Restorative Approaches to Discipline)
- **Teach, model, and reinforce (by all staff members) clear behavior expectations for all areas of the school.**
 - All adults use active supervision (move, scan, and interact) in all settings.
- **Have a voice and take informed action.**
 - Students are included in key conversations about their learning experience and work with the principal and staff to identify issues and implement solutions. (e.g. student voice committee).
 - Students initiate and lead some school improvement initiatives.
 - Students participate in democratic decision-making at the school level.
 - Students identify and research issues of relevance and work together to propose/advocate for solutions.
- **Emphasize proactive, instructive, and restorative approaches to student behavior and minimize punitive consequences through policies and procedures. (See Restorative Approaches to Discipline)**
 - Adults correct misbehavior in ways that reinforce established expectations and cause minimal disruption to learning.
- **Clarify criteria for office referrals versus classroom managed behavior.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ MVMS score – “Safety” ✓ % of teachers proficient or distinguished in 2c (Management of Transitions) on the Framework for Teaching? ✓ Examples of teacher practice improving in Domain 2 of the Framework for Teaching. ✓ School Climate Standards Rubric/Assessment
Measures	<ul style="list-style-type: none"> ✓ Five Essentials – Supportive Environment score ✓ My Voice, My School Survey “Safety” score
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 2c. Managing Classroom Procedures 2d. Managing Student Behavior
CPS Performance Standards for School Leaders	A4. Creates a Safe, Clean and Orderly Learning Environment
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	✓ Social Emotional Learning Supports (cps.edu/sel)

Restorative Approaches to Discipline:

Score

The school is characterized by having and implementing policies and procedures that emphasize proactive, instructive, and restorative approaches minimizing punitive consequences. Discipline practices primarily focus on shaping behavior as opposed to punishing behavior. The school only uses out-of-school suspension as a last resort and utilizes a systems-change approach to bring about a more restorative culture. The school is also characterized by strong and consistent school and classroom climates. The school reinforces positive behaviors and responds to misbehaviors in calm, respectful, and thoughtful ways, teaching students important social and emotional skills that enable them to get along with others, make responsible decisions, and focus on learning. When misbehavior occurs, the school seeks to understand the underlying reasons (root cause) in order to design a response that

1 2 3 4

effectively changes student behavior using a menu of instructive, corrective and restorative responses.

Implementing BHT to support restorative approaches to discipline. Working on developing clear procedures and protocols for discipline (i.e. behavior matrix, detention referrals, etc.).

Guide for Restorative Approaches to Discipline

- **PROACTIVE - Reinforce positive student behavior with clear expectations, routines, and procedures.**
 - A team meets regularly to organize systems that support a restorative environment.
 - Develop, reinforce, and model shared agreements and clear, positively stated expectations.
 - Well-managed routines and transitions maximize instructional time.
 - Engage families as partners.
 - Contact families frequently to inform them of positive student behavior and progress.
 - Vary acknowledgements and provide both short and long term opportunities for reinforcement for all students.
- **INSTRUCTIVE - Integrate universal SEL skills instruction and core content.**
 - Intentionally teach competencies outlined in SEL Standards. Use discipline as opportunity to teach these skills.
 - Use a Multi-tiered System of Supports (MTSS) for social, emotional, and behavioral growth.
 - Use data to determine which behaviors should be retaught or more heavily reinforced.
 - Explicitly teach expected behavior and positively reinforce consistently school-wide.
 - Avoid power struggles with students by offering choices. Redirect students privately and respectfully.
- **RESTORATIVE - Employ a discipline system that guides students to take ownership, resolve conflict, and learn from their actions.**
 - Support all staff to engage in restorative conversations and respond to behavior incidents in ways that de-escalate conflict, reteach expectations, build social & emotional skills, repair relationships, and cause minimal disruption to learning.
 - Support staff in understanding the impact of trauma on student behaviors and using trauma-sensitive approaches to discipline.
 - Identify clear disciplinary procedures for classroom-managed behaviors and office-managed behaviors. Develop a continuum of interventions and logical consequences that address the root cause of behavior and align to MTSS processes.
 - Ensure discipline systems minimize the use of punitive responses, including removing students from the classroom or school community.
 - Respond equitably to students in all subgroups. Implement processes that address and meet the needs of students who are impacted by behavior incidents.
 - Designate an administrator, such as a dean or restorative practices coordinator, responsible for leading centrally-managed response to behaviors using consistent, restorative processes.
 - Provide opportunities for students to take responsibility for repairing harm caused by their actions, generate solutions, and resolve conflicts with peers or staff.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Misconduct data (Dashboard)
Evidence	✓ My Voice, My School survey responses
Measures	✓ Five Essentials – Supportive Environment
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 2d. Managing Student Behavior 4c. Communicating with Families
CPS Performance Standards for School Leaders	C3. Staff/Student Behavior Aligned to Mission and Vision of School
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓	CPS Restorative Practice Guide & Toolkit
✓	Guideline for Effective Discipline

Parent and Family Partnership:

All schools have authentic partnerships with parents or family members that lead to a sense of shared responsibility for the academic, physical, and social emotional development of their students. Through meaningful consultation with parents, these partnerships include creating an intentional process to foster and sustain school-wide procedures, programs, and activities which involve and empower parents or family members and are responsive to student and family's needs. Schools provide a variety of parent volunteer opportunities (both in and out of school) and leadership opportunities (ie - PACs, BACs and PLNs), which support school operations, instructional programs and community partnerships. Research shows that when families, schools and communities partner in promoting learning and healthy development for all students schools thrive and student outcomes increase. The development and implementation of effective outreach and communication strategies will be inclusive of all families and school staff, creating a two-way feedback loop process which will lead to an increase in the home-school connection to identify, problem-solve and design actions which target instructional and student programs.

Score

1 2 **3** 4

Translate all paperwork, resources, etc. for families. Do home visits when necessary. Have started sending home a "Wednesday Folder" to increase school/home communication. Have processes in place to create a two-way feedback loop. Twice monthly parent engagement meetings/activities/opportunities (PAC, BAC, LSC, etc.). High report-card pick up turn out.

Guide for Parent and Family Partnership

- Establish a non-threatening, welcoming environment that is warm, inviting, and helpful.
- Provide frequent, high quality, well publicized opportunities for families and community to participate in authentic and engaging activities in the school community (e.g. student performances/ exhibitions, literacy or math events).
- Provide multiple opportunities for parents to ask questions, raise concerns, and give feedback.
 - Respond to families' concerns and requests for information professionally and in a timely manner, providing resources and solutions to address the concerns.
- Solicit the support and engagement of families as partners in the instructional program (e.g. volunteering, working at home with their child, involvement in class and school projects in and out of school, and parent workshops).
 - Host events for parents to share with other parents how home and school complement each other.
 - Share best practices around learning and development with parents to support students at home.
 - Inform parents of grade level standards and expectations and grading policies with a clear description of what meeting the standard looks like.
 - Inform parents of attendance expectations and the impact of attendance on a student's trajectory.
 - Assist parents to volunteer in the school and/or participate on teams/committees.
 - Promote the use of **Parent Portal** and **Parent University** to connect and engage parents with school.
- Frequently communicate with families about class and individual activities and individual student's progress.
 - Regularly inform parents of their child's progress across all relevant measures: attendance, discipline, academics, social-emotional learning, and health and wellness.
 - Send regular, positive, personalized communication from a staff member.
 - Use a variety of consistent communication methods (e.g. calls, text, newsletter, website, face to face) sensitive to cultural norms and needs.
- Conduct intensive outreach to families in need of specialized support through home visits and collaboration with social services agencies.
 - School responses to student excessive absences and/or tardiness includes outreach to families.
- Provide proactive communication (e.g. parent handbook and resources).
- Partner equitably with parents speaking languages other than English.
 - Information is provided to parents in their native language.
 - Parent meetings scheduled with interpreters present to facilitate participation.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS

✓ Examples of communication methods and content
 ✓ Participation rates for Parent University, events, parent council(s), report card pick-up, survey completion, Parent Portal, etc.
 ✓ Outreach efforts

Suggested Evidence

✓ Documentation of responsiveness to Parent Support Center concerns raised
 ✓ Event agendas, flyers
 ✓ Fundraising activities and amounts (if applicable)
 ✓ How does the school honor and reflect the diversity of families including language and culture?

Measures

✓ Five Essentials Score – Involved Families
 ✓ My Voice, My School Survey scores – outreach to parents; parent-teacher trust

Five Essentials: Involved Families

ATSS Framework: Family & Community Engagement

CPS Framework for Teaching: 2c. Homing Classroom Procedures etc. Communication with Families

CPS Performance Standards for School Leaders: D1. Engages Families

NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING

✓ Parent Support Centers
 ✓ Parent University
 ✓ Parent Portal

School Excellence Framework Priorities

Score	Framework dimension and category	Area of focus \emptyset = Not of focus
1	Culture of & Structure for Continuous Improvement: Instructional Leadership Team	1 2 3 4 5 \emptyset
1	Expectations for depth & breadth of Student Learning: Transitions, College & Career Access & Persistence	1 2 3 4 5 \emptyset
2	Culture of & Structure for Continuous Improvement: Leadership & Collective Responsibility	1 2 3 4 5 \emptyset
2	Culture of & Structure for Continuous Improvement: Professional Learning	1 2 3 4 5 \emptyset
2	Expectations for depth & breadth of Quality Teaching: Balanced Assessment & Grading	1 2 3 4 5 \emptyset

2	Expectations for depth & breadth of Quality Teaching: Multi-Tiered System of Supports	1	2	3	4	5	⊗
2	Expectations for depth & breadth of Student Learning: Curriculum	1	2	3	4	5	⊗
2	Expectations for depth & breadth of Student Learning: Rigorous Student Tasks	1	2	3	4	5	⊗
2	Expectations for Quality & Character of School Life: Culture for Learning	1	2	3	4	5	⊗
2	Expectations for Quality & Character of School Life: Relational Trust	1	2	3	4	5	⊗
2	Expectations for Quality & Character of School Life: Restorative Approaches to Discipline	1	2	3	4	5	⊗
2	Expectations for Quality & Character of School Life: Student Voice, Engagement, & Civic Life	1	2	3	4	5	⊗
3	Culture of & Structure for Continuous Improvement: Aligned Resources	1	2	3	4	5	⊗
3	Expectations for depth & breadth of Quality Teaching: Instruction	1	2	3	4	5	⊗
3	Expectations for depth & breadth of Student Learning: Instructional Materials	1	2	3	4	5	⊗
3	Expectations for Quality & Character of School Life: Parent and Family Partnership	1	2	3	4	5	⊗
3	Expectations for Quality & Character of School Life: Safety & Order	1	2	3	4	5	⊗

Goals

Required metrics (Elementary)

18 of 18 complete

	2016-2017 Actual	2017-2018 Actual	2017-2018 SQRP Goal	2018-2019 SQRP Goal	2019-2020 SQRP Goal
National School Growth Percentile - Reading					
National School Growth Goals (Reading) are based upon data analysis and prediction set by Network 1.	71.00	93.00	75.00	91.50	90.00
National School Growth Percentile - Math					
National School Growth Goals (Math) are based upon data analysis and prediction set by Network 1.	40.00	90.00	87.00	90.00	90.00
% of Students Meeting/Exceeding National Ave Growth Norms					
Growth norms are based upon previous trends noted for students, as well as Network 1 recommended goals.	53.70	68.10	60.00	69.05	70.00
African-American Growth Percentile - Reading					
NA	(Blank)	(Blank)	0.00	0.00	0.00
Hispanic Growth Percentile - Reading					
Percentile growth is based upon data analysis and prediction set by Network 1.	70.00	94.00	65.00	82.00	70.00
English Learner Growth Percentile - Reading					

Percentile growth is based upon data analysis and prediction set by Network 1.	91.00	99.00	35.00	84.50	70.00
--	-------	-------	-------	-------	-------

Diverse Learner Growth Percentile - Reading

Percentile growth is based upon data analysis and prediction set by Network 1.	93.00	48.00	30.00	49.00	50.00
--	-------	-------	-------	-------	-------

African-American Growth Percentile - Math

NA	(Blank)	(Blank)	0.00	0.00	0.00
----	---------	---------	------	------	------

Hispanic Growth Percentile - Math

Percentile growth is based upon data analysis and prediction set by Network 1.	37.00	91.00	90.00	80.50	70.00
--	-------	-------	-------	-------	-------

English Learner Growth Percentile - Math

Percentile growth is based upon data analysis and prediction set by Network 1.	80.00	94.00	92.00	82.00	70.00
--	-------	-------	-------	-------	-------

Diverse Learner Growth Percentile - Math

Percentile growth is based upon data analysis and prediction set by Network 1.	34.00	17.00	70.00	23.50	30.00
--	-------	-------	-------	-------	-------

National School Attainment Percentile - Reading (Grades 3-8)

National School Attainment Percentile is based upon data analysis and prediction set by Network 1.	50.00	69.00	70.00	69.50	70.00
--	-------	-------	-------	-------	-------

National School Attainment Percentile - Math (Grades 3-8)

National School Attainment Percentile is based upon data analysis and prediction set by Network 1.	54.00	69.00	80.00	69.50	70.00
--	-------	-------	-------	-------	-------

National School Attainment Percentile - Reading (Grade 2)

National School Attainment Percentile is based upon data analysis and prediction set by Network 1.	20.00	34.00	70.00	37.00	40.00
--	-------	-------	-------	-------	-------

National School Attainment Percentile - Math (Grade 2)

National School Attainment Percentile is based upon data analysis and prediction set by Network 1.	38.00	33.00	72.00	36.50	40.00
--	-------	-------	-------	-------	-------

% of Students Making Sufficient Annual Progress on ACCESS

NA	26.20	(Blank)	55.00	0.00	0.00
----	-------	---------	-------	------	------

Average Daily Attendance Rate

Continued evaluation and communication sent to students and families regarding the importance of attendance.	94.20	94.80	95.70	94.90	95.00
--	-------	-------	-------	-------	-------

My Voice, My School 5 Essentials Survey

Scammon is a level 1+ school, with an overall rating of organized from the My Voice, My School 5 Essential Survey. Results show areas of strength in Ambitious Instruction (62%) and Involved Families (67%). Areas of needed improvement, scoring a neutral rating are Collaborative Teachers (47%), Effective Leaders (54%), and Supportive Environment (42%). Change in administration may impact 2017-2018 survey results. In addition, active steps are being taken to address neutral areas.	(Blank)	(Blank)	(Blank)	(Blank)	(Blank)
--	---------	---------	---------	---------	---------

2016-2017 Actual	2017-2018 Actual	2017-2018 SQRP Goal	2018-2019 SQRP Goal	2019-2020 SQRP Goal
---------------------	---------------------	---------------------------	---------------------------	---------------------------

Strategies

Strategy 1

If we do...

create an ILT that has key representation from primary grades, as well as other members and grades (including DL, EL, Intermediate, and Middle School), whose main function is to improve primary literacy.

...then we see...

an examination of expectations and standards by invested teachers to review and improve primary literacy.

...which leads to...

an alignment of standards, benchmarks, and content taught in PreK-2, in hope to increase collaboration and shared language amongst teachers. Evaluation will be based upon NWEA Grade 2 attainment, Dibels/TRC, and both formal and informal teacher observations.

Tags:

Area(s) of focus:
1

Action step	Responsible	Timeframe	Status
Identify area of need at Scammon School based upon review of NWEA, Dibels/TRC, and other data measures.	Administration	Aug 1, 2018 to Aug 31, 2018	Not started
Communicate with stakeholders (teachers, staff, LSC, PAC, BAC) area of need and ask for participation.	Administration	Sep 4, 2018 to Oct 21, 2018	Not started
Conduct initial ILT meeting to set purpose and view invested partners/teachers to complete this year long work.	Potential ILT Memebers + Admin	Nov 13, 2018 to Nov 14, 2018	Not started
ILT team sets meeting dates, roles, and responsibilities of the team.	ILT and Admin	Nov 13, 2018 to Nov 14, 2018	Not started
Review current grade level expectations and benchmarks from PreK and 2 to look for alignment.	ILT	Nov 13, 2018 to Dec 31, 2018	Not started
Set strategic goals to ensure this work moves forward, using a clear timeline. Work with team to develop a scope and sequence that corresponds and ensure we do not overlap certain priorities.	ILT	Nov 13, 2018 to Jun 18, 2019	Not started

Strategy 2

If we do...

If we establish a balanced assessment system that fairly and effectively measures student growth and learning

...then we see...

Teachers using equitable grading practices and documentation that are an accurate reflection of student's abilities and academic progress

...which leads to...

Horizontal and vertical grading alignment.

Tags:

Area(s) of focus:
2

Action step	Responsible	Timeframe	Status
-------------	-------------	-----------	--------

Find and share professional readings with staff around grading best practices and beliefs (Marzano, Case against the zero).	Admin and teachers	May 1, 2018 to Jun 14, 2018	Not started
---	--------------------	-----------------------------	-------------

ILT begins discussion about grading policy and standard balanced assessments.	ILT admin	Apr 1, 2018 to Sep 1, 2018	Not started
---	-----------	----------------------------	-------------

Strategy 3

If we do...

establish a school environment that reflects the educational importance of SEL development across all grade levels and staff as a whole.

...then we see...

shared language used amongst staff and students that will foster successful restorative conversations and practices. Also, an increase in overall respect and rapport amongst staff and students.

...which leads to...

an increase of student-teacher trust and student safety and an overall increased score of supportive environment in the 5 Essentials Survey in addition to a decrease in discipline referrals.

Tags:

Area(s) of focus:
3

Action step	Responsible	Timeframe	Status
Implement 2nd step tier 1 education	teachers	Apr 1, 2018 to Jun 30, 2020	On-Track
Create and maintain BHT team that creates a school wide referral process for tier II and III behavior needs.	BHT and admin	Apr 1, 2018 to Jun 30, 2020	On-Track
Outside vendors brought in to support student tier III SEL concerns (Girlspeak, LSSI)	Admin	Apr 1, 2018 to Jun 30, 2020	On-Track
Provide PD for developing staff capacity in addressing SEL needs on a school level.	Admin	Apr 1, 2018 to Jun 30, 2020	On-Track
Create unified school wide log of behaviors, concerns, contact, etc. that all teachers use with continuity.	Admin, BHT, ILT	Jul 1, 2018 to Sep 14, 2018	Not started

Strategy 4

If we do...

If we implement various attendance incentives and tier I, II and III strategies in the classroom aimed at conveying the importance of attendance

...then we see...

students and teachers taking ownership of attendance rates as well as increased family role in decreased student absenteeism

...which leads to...

Increased attendance, above a 95.5% throughout the school year in addition to increased student achievement

Tags:

Area(s) of focus:
3

Action step	Responsible	Timeframe	Status
Continue to implement school wide incentives that reward classrooms and individuals that have high attendance rates.	Admin and Leadership	Jul 1, 2018 to Jul 31, 2020	On-Track

Teacher evaluation and documentation of individual classroom attendance with classroom percentages posted outside of the classroom. Teachers held to the expectation of documenting each student's daily attendance rate on an incentive chart to determine trends.	Teachers and Admin	Sep 1, 2018 to Jun 25, 2020	Not started
Teachers will have incentives to partake in attendance protocols on a daily and monthly time period.	admin	Sep 1, 2018 to Jun 30, 2020	Not started
More teacher development engaged in attendance analysis as well as strategies for involving families in attendance improvement. Teacher-parent contact log created and utilized accurately (remind me app, teacher BOY training, etc).	admin, teachers and culture/climate team	Sep 1, 2018 to Jun 23, 2020	Not started
Send nudge letters to parents on a quarterly basis to address student attendance below a specific percentage.	Admin and office staff	Sep 1, 2018 to May 20, 2020	On-Track

Strategy 5

If we do...

Develop a committed MTSS team that meets regularly to address tier II and III academic concerns

...then we see...

teachers within the team and the school have increased clarity of the MTSS process and procedures as well as a true collaboration of staff to best serve student academic needs

...which leads to...

an overall increase in NWEA scores and a decrease of students in tier II and tier III on a school wide level.

Tags:

Area(s) of focus:
3

Action step	Responsible	Timeframe	Status
Define MTSS team, roles and norms consisting of 6-7 teachers across grade levels and content areas	Admin	Apr 30, 2018 to Jul 31, 2018	Not started
MTSS team creates electronic referral form.	MTSS	Sep 1, 2018 to Oct 31, 2018	Not started
Research and develop documents as an MTSS team that include but not limited to: parent letters, plan, progress monitoring, interventions, etc.)	MTSS	Nov 1, 2018 to Feb 28, 2019	Not started
Create and refine uniform process of referral	MTSS	Sep 1, 2018 to Jun 25, 2020	Not started
Create school wide, agreed upon credentials for student tier placement using CPS tiers as a guide.	MTSS	Nov 1, 2018 to Feb 28, 2019	Not started
Share function of MTSS, referral and process with staff.	MTSS	Sep 1, 2019 to Sep 14, 2019	Not started

Action Plan

Strategy 1

NOT STARTED

Identify area of need at Scammon School based upon review of NWEA, Dibels/TRC, and other data measures."

Aug 01, 2018 to Aug 31, 2018 - Administration

Status history



NOT STARTED

May 02, 2018

Evidence

Application created

NOT STARTED

Communicate with stakeholders (teachers, staff, LSC, PAC, BAC) area of need and ask for participation."

Sep 04, 2018 to Oct 21, 2018 - Administration

Status history



NOT STARTED

May 02, 2018

Evidence

Agenda and minutes for ILT meetings

NOT STARTED

Conduct initial ILT meeting to set purpose and view invested partners/teachers to complete this year long work."

Nov 13, 2018 to Nov 14, 2018 - Potential ILT Memebers + Admin

Status history



NOT STARTED

May 02, 2018

Evidence

spreadsheets and analysis of data and list of teachers of focus.

NOT STARTED

ILT team sets meeting dates, roles, and responsibilities of the team."

Nov 13, 2018 to Nov 14, 2018 - ILT and Admin

Status history



NOT STARTED

May 02, 2018

Evidence

identify partnerships among staff within the school documented in ILT folder

NOT STARTED

Review current grade level expectations and benchmarks from PreK and 2 to look for alignment."

Nov 13, 2018 to Dec 31, 2018 - ILT

Status history



NOT STARTED

May 02, 2018

Evidence

teachers document training through learning HUB and staff sign ins.

NOT STARTED

Set strategic goals to ensure this work moves forward, using a clear timeline. Work with team to develop a scope and sequence that corresponds and ensure we do not overlap certain priorities."

Nov 13, 2018 to Jun 18, 2019 - ILT

Status history

May 2

NOT STARTED

May 02, 2018

Evidence

documents created in ILT folder that are utilized by the team as well as teachers being coached.

Strategy 2

NOT STARTED

Find and share professional readings with staff around grading best practices and beliefs (Marzano, Case against the zero)."

May 01, 2018 to Jun 14, 2018 - Admin and teachers

Status history

May 2

NOT STARTED

May 02, 2018

Evidence

meeting sign ins

NOT STARTED

ILT begins discussion about grading policy and standard balanced assessments."

Apr 01, 2018 to Sep 01, 2018 - ILT admin

Status history

May 2

NOT STARTED

May 02, 2018

Evidence

ILT meeting agendas

Strategy 3

ON-TRACK

Implement 2nd step tier 1 education"

Apr 01, 2018 to Jun 30, 2020 - teachers

Status history

May 2

ON-TRACK

May 02, 2018

Evidence

observations of 2nd step, adhering to schedule and scope and sequence of curriculum

ON-TRACK

Create and maintain BHT team that creates a school wide referral process for tier II and III behavior needs."

Apr 01, 2018 to Jun 30, 2020 - BHT and admin

Status history

May 2

ON-TRACK

May 02, 2018

Evidence

bht documents, meetings, agendas, sign ins,

ON-TRACK

Outside vendors brought in to support student tier III SEL concerns (Girlspeak, LSSI)"

Apr 01, 2018 to Jun 30, 2020 - Admin

Status history

May 2

ON-TRACK

May 02, 2018

Evidence

student schedule for LSSI

ON-TRACK

Provide PD for developing staff capacity in addressing SEL needs on a school level."

Apr 01, 2018 to Jun 30, 2020 - Admin

Status history

May 2

ON-TRACK

May 02, 2018

Evidence

PD schedule of teachers

NOT STARTED

Create unified school wide log of behaviors, concerns, contact, etc. that all teachers use with continuity."

Jul 01, 2018 to Sep 14, 2018 - Admin, BHT, ILT

Status history

May 2

NOT STARTED

May 02, 2018

Evidence

log created

Strategy 4

ON-TRACK

Continue to implement school wide incentives that reward classrooms and individuals that have high attendance rates."

Jul 01, 2018 to Jul 31, 2020 - Admin and Leadership

Status history

May 2

ON-TRACK

May 02, 2018

Evidence

monthly incentives shared with the school and students

NOT STARTED

Teacher evaluation and documentation of individual classroom attendance with classroom percentages posted outside of the classroom. Teachers held to the expectation of documenting each student's daily attendance rate on an incentive chart to determine trends."

Status history



May 2

NOT STARTED May 02, 2018
Evidence
daily post of percentages and teachers filling out daily chart observed by admin

NOT STARTED Teachers will have incentives to partake in attendance protocols on a daily and monthly time period."
Sep 01, 2018 to Jun 30, 2020 - admin

Status history



May 2

NOT STARTED May 02, 2018
Evidence
internal documentation of awards received

NOT STARTED
More teacher development engaged in attendance analysis as well as strategies for involving families in attendance improvement. Teacher-parent contact log created and utilized accurately (remind me app, teacher BOY training, etc)."

Sep 01, 2018 to Jun 23, 2020 - admin, teachers and culture/climate team

Status history



May 2

NOT STARTED May 02, 2018
Evidence
teacher logs filled out, teacher sign in for trainings attended

ON-TRACK Send nudge letters to parents on a quarterly basis to address student attendance below a specific percentage."
Sep 01, 2018 to May 20, 2020 - Admin and office staff

Status history



May 2

ON-TRACK May 02, 2018
Evidence
documented nuge letters sent home and reports pulled for students on attendance percentage on a quarterly basis.

Strategy 5

NOT STARTED Define MTSS team, roles and norms consisting of 6-7 teachers across grade levels and content areas"
Apr 30, 2018 to Jul 31, 2018 - Admin

Status history



May 2

NOT STARTED May 02, 2018
Evidence
team created, agendas, minutes and schedule of meetings

NOT STARTED

MTSS team creates electronic referral form."

Sep 01, 2018 to Oct 31, 2018 - MTSS

Status history



NOT STARTED

May 02, 2018

Evidence
electronic referral form

NOT STARTED

Research and develop documents as an MTSS team that include but not limited to: parent letters, plan, progress monitoring, interventions, etc.)"

Nov 01, 2018 to Feb 28, 2019 - MTSS

Status history



NOT STARTED

May 02, 2018

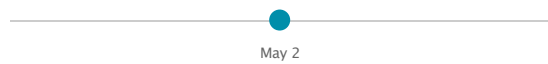
Evidence
templates and documents created

NOT STARTED

Create and refine uniform process of referral"

Sep 01, 2018 to Jun 25, 2020 - MTSS

Status history



NOT STARTED

May 02, 2018

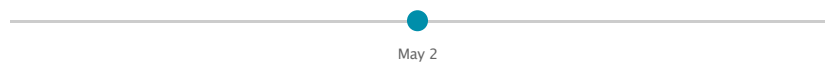
Evidence
flowchart of process, roles and procedures

NOT STARTED

Create school wide, agreed upon credentials for student tier placement using CPS tiers as a guide."

Nov 01, 2018 to Feb 28, 2019 - MTSS

Status history



NOT STARTED

May 02, 2018

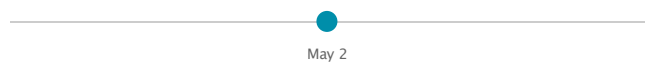
Evidence
credentials for tiers document

NOT STARTED

Share function of MTSS, referral and process with staff."

Sep 01, 2019 to Sep 14, 2019 - MTSS

Status history



NOT STARTED

May 02, 2018

Evidence
MTSS folder shared with staff opening year PD (2019)

Supplemental General State Aid(SGSA)

My school receives SGSA funds

By checking the above box, the school is verifying that the attendance center complies with the statement regarding the use of SGSA funds:

1. The attendance center allocation is correctly based on the number of students eligible to receive free and reduced lunch and breakfast.
2. The attendance center has an approved plan, developed in consultation with teachers, administrators, and other appropriate personnel, and parents of these students attending the attendance center.
3. The attendance center's plan is approved by the LSC and CPS.
4. SGSA funded activities fall within the allowable program categories: early childhood education, reduced class size, enrichment programs, remedial assistance, attendance improvement, and other educationally beneficial expenditures which supplement the regular programs as determined by the Illinois state board of education.
5. SGSA Funds supplement and do not supplant non-categorical and other categorical funds allocated to the attendance center.
6. SGSA funds are supporting only those activities specified in the school's approved plan/amendment.
7. SGSA funds are not used for capital expenditures. 8. SGSA funds are not used for any political or lobbying activities by the attendance center.

ESSA Program

ESSA Schoolwide Program

(Not available to schools receiving NCLB funds for the first time) [Title I/SW].

The school annually reviews the schoolwide plan/program. The schoolwide program plan is available to CPS, parents, and the public, and the information in the plan is in an understandable and uniform format, and to the extent practicable in a language the parents can understand.

ESSA Targeted Assistance Program Title I funded staff participate in the school's general professional development and school planning activities. Title I funded staff assume limited duties that are assigned to similar personnel including duties beyond the classroom, or that do not benefit Title I students, as long as the amount of time spent on such duties is the same proportion of the total work time with respect to similar staff.

Non-title school that does not receive any Title funds

Parent Involvement in Targeted Assistance and Schoolwide Programs

I verify that the statement below is correct

Every Student Succeeds Act (ESSA), the reauthorization of the Elementary and Secondary Act of 1965 continues a legislative commitment to parental involvement. Central features of prior reauthorizations, such as school-parent compacts, parent involvement policies, and the parent involvement funding formula remain unaltered. However, the ESSA reauthorization represents a notable shift in the role of parental involvement in the schools. It includes new provisions increasing parental notification requirements, parental selection of educational options, and parental involvement in governance. It envisions parents as informed and empowered decision makers in their children's education.

Parent and Family Plan

Parent and Family Engagement Policy

Complete

Schools must involve parents and family in the joint development and periodic review and revision of the ESSA, Title I school parental and family engagement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.

We have over 50% of our LSC is composed of parents within our school, as a result, the review and revision of the ESSA, Title I school parental and family engagement plan and policy will be reviewed within LSC meeting time throughout the school year. In addition, we have monthly PAC and BAC meetings where this will be reviewed. Scammon will provide numerous parent workshops, conferences and guest speakers to support parents.

The school will hold an annual meeting at a time convenient to parents and families during the first month of school to inform them of the school's participation in ESSA, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental and family engagement meetings, including school PAC meetings, at different times and will invite all parents and key family members of children participating in the ESSA, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting

The projected dates of the Title I Annual Meeting is September 13, 2018. The projected date of the Title I PAC Organizational Meeting is October 11, 2018. Funding and budgets are discussed and allocations are voted on. Scammon also holds PAC and BAC meeting each month at different times. A monthly letter and calendar sent home with students and distributed at parent meetings announce these meeting dates. An announcement and flyer is sent home with each student a week prior to the meeting. These are also displayed outside of the main building and annex building for parents and community members to view.

At the request of parents and family members, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents and family members to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.

During regularly held LSC, PAC and BAC meetings when suggestions are shared to the administration, these suggestions are noted by the secretary or minutes keeper and then discussed directly if not at the time, at the following meeting. When parent ideas are shared with teachers, those suggestions are also brought to the administration which will always be discussed and deliberated on and implemented when appropriate. Feedback is always given back those proposing the suggestion in a timely matter.

Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.

Reports on student performance are sent home on a biannual basis during report card pickup. Reports shared are the NWEA growth report and Dibels/TRC data. Parents are invited to make appointments with teacher or administration or both, to discuss these scores if requested.

Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.

Scammon works diligently to ensure that all teachers have the necessary endorsements and qualifications to teach the students in their assigned grade levels. In the case of a teacher that is not highly qualified, notification to the parents will be sent home in a timely manner. In the event that letters are generated by the state, letters would be sent to the school and addressed to the parents. All parent letters would be given to parents either through mail or during report card distribution. In the case that a teacher would become unqualified, a plan would be put in place to ensure that the teacher is on track to becoming highly qualified.

Schools will assist parents of participating ESSA Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.

Scammon holds various parent seminars and workshops on reading student data and understanding student content standards. These workshops are designed to help parents understand and read all assessments used to determine their child's success at school. This information is also shared during our regular BAC and BAC meetings.

Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents and family members in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.

Scammon holds various parent seminars and workshops to become more involved with their school and their child's education. These workshops are designed to help parents understand parent's role in homework, technology, computer based programs. A specialist, Dr. Ramirez, also came into Scammon during PAC meetings to speak to parents on how to work with your child in various areas to ensure success of the child.

Schools will educate all staff in the value and utility of contributions by parents and family and in how to reach out to, communicate and work with, parents and family as equal partners in the education of their children and in how to implement and coordinate parent and family programs and build ties with parents and family members. Please describe how this will be accomplished.

At the beginning of the school year and through various Flex PD opportunities, teachers are educated on successful strategies to use with parents, forms of encouraging parent communication and ideas to involve parents in the classroom and on a school level. Examples are shared with staff members utilizing google drive as well as teacher driven professional development and shared resources.

Schools will, to the extent feasible and appropriate, coordinate and integrate parent and family programs and activities with Head Start, Reading First, Early Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs, to further encourage and support parents and families in more fully participating in their children's education. Please describe how this will be accomplished.

Scammon will try to involve all parents in the preschool program as well as all grades. Parents of preschool aged children are asked to volunteer in the preschool classroom. Parents are asked to read with students, help with activities, assist with daily classroom responsibilities. Scammon has built a partnership with KidsFirst to support both students and parents in the GoCPS application process for high school acceptance. Parents attended several informational meetings to assist in this process. Additionally, PAC invited Dr. Ramirez to speak at each meeting in parent involvement in all areas of a child's life.

Schools will ensure that information related to the school and parent and family programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.

All documents sent home to students regarding any school information is sent in both English and Spanish. Teachers know that all correspondence sent home must be approved by administration and translated to Spanish to ensure accurate communication at all times. Communication to parents are sent home weekly (on Wednesday) in a folder that all students were given in the beginning of the school year. Other forms of communication include the school website, marquee and parent bulletin board.

Policy Implementation Activities

The LSC will approve the school improvement plan and monitor the CIWP.

In the CIWP, the school identifies current parental and family engagement practices and outlines activities related to expanding parent and family partnership programs.



The school will coordinate the parent and family engagement programs identified in the CIWP.



The school will evaluate the Parent and Family Engagement Policy for effectiveness and make improvements as necessary.

Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)

n/a

School-Parent Compact

Complete

The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards. Describe how the school will provide high-quality curriculum and instruction in a supportive environment. (Restate the school mission.)

Vision Statement

We are a neighborhood school committed to excellence in education, in a safe and nurturing environment. We instill respect, responsibility, and readiness to succeed. We are empowered to become lifelong learners to think globally and develop into well-rounded contributing members within our community.

Mission Statement

Scammon School students, parents, staff and community work as a team to create knowledgeable and enthusiastic learners. We use rigorous research-based curricula and incorporate technology which cater to individual learning styles. Together we will develop as responsible, caring, and contributing members of society.

Scammon has adopted two new curricula in reading (Engage NY) and math (enVision). Both are aligned with CCSS which allows for alignment across grade levels. Each grade level team works collaboratively to ensure scope and sequence and supplemental supports for student needs. Accommodations and differentiation are provided to ensure success for all students. All students have access to technology, on a 1:1 ratio, to enhance each unit of study and ensure students receive instruction at their level.

The school will hold parent-teacher conferences. Describe the kinds of parent-teacher conferences that will be held and the dates on which they are scheduled.

All parents are given the opportunity to pick-up their child's report card and meet with their child's teacher on Report Card Pick-Up Days. This will occur in the first and third quarters. Parents can meet with teachers one-on-one to discuss and collaborate about the students progress and grades and any academic concerns. Parents are also informed that appointments can be made at any given time that is mutually agreed upon, between the teacher and parent, to discuss any issues that may be of concern to the parent regarding their child's performance. Parents are encouraged to leave a message for the teacher and teachers are instructed to return the call within 24 hours. Teachers also communicate with parents through their child's planner on a daily basis. Information can be informally shared using the student planner or through email. Parents also have the ability to keep track of their child's academic progress through the Parent Portal.

The school will provide parents with frequent reports on their children's progress. Describe when and how the school will provide reports to parents.

Parents receive progress reports every 5 weeks along with corresponding failure notices for students at risk. Teachers are encouraged to call or e-mail home to inform parents of any academic or behavioral issues. Parent and teacher conferences occur as needed between report card pick-up days. There are multiple assessments given throughout the year and results are given to parents providing information and input as to how their child is meeting standards and goals and their overall success. Parents also have access to the parent portal in which they can access their child's grades at any time.

The school will provide parents access to staff. Describe when, where and how staff will be available for consultations with parents.

All parents are invited to contact their child's teacher or call school if there is a concern. At this time, parent and teacher can arrange a mutually agreeable time to meet either before, or after school, or during a teachers prep period. Parents can meet with teachers in their classroom or one of the Administrative Offices. All departmental teachers are encouraged to attend meetings with parents to discuss the academic and behavioral progress of the child.

The school will provide parents opportunities to volunteer and participate in their children's classes. Describe how and when parents and family members may volunteer, participate, and observe classroom activities.

Scammon will try to involve all parents in the primary program, as well as all grades. Parents of primary aged children are asked to volunteer in the preschool classroom. Parents are asked to read with students, help with activities, assist with daily classroom responsibilities. Parents are encouraged to attend any and all field trips at all grade levels. Other parents interested in volunteering at the school can, at any time, ask for an application from the main office or child's teacher. All completed applications are submitted for approval and await CPS background safety checks. Upon approval of the background check, parents are called and notified and welcomed to the school as a volunteer. Scammon has built a partnership with KidsFirst to support both students and parents in the GoCPS application process for high school acceptance. Parents attended several informational meetings to assist in this process. Additionally, PAC invited Dr. Ramirez to speak at each meeting in parent involvement in all areas of a child's life.

The parents will support their children's learning. Describe how the parents will assist learning (i.e. monitoring attendance, homework completion).

Parents are encouraged to attend parent-teacher conference dates, Open Houses, parent seminars, school assemblies, PAC and BAC meetings, etc. Parents are also asked to check the planner nightly for any communication from the teacher and to check student homework assignments. Parent involvement should include working with their children to complete assignments if needed, acquire necessary resources to complete school work, and review all parent feedback assessment results from their child's testing scores. All parents are encouraged to call the school and set up meetings either before or after school to discuss how they can assist with their child's learning. Our goal at Scammon is to have all parents work along with the teachers as partners in their child's education. The school provides daily communication home for all absent students and meetings are requested when students fall below a 90% attendance rate.

The parents will participate in decisions relating to the education of their children. Describe when, where and how parents will consult with the school.

Parents are encouraged to actively engage in their child's education by working closely with the classroom teachers to ensure that all children are receiving the best education with additional consideration to ELLs, DL, and MTSS modifications that may be required. Parent meetings with administrators are scheduled when parents have concerns regarding the status or education of their child. Parents must prearrange meetings with classroom teachers to accommodate their classroom schedules. Email, notes home, and daily dialogue are utilized to a great degree in addition to parent teacher conferences that are held in between report card pick-up days.

The students will share the responsibility for improved student academic achievement. Describe how the students will assure academic achievement (i.e. good attendance, positive attitude, class preparation).

All students have the responsibility to attend school daily, on time, and in uniform. At Scammon, students must share in the responsibility of their own academic success by ensuring that they come to school prepared with the necessary materials and supplies, complete all of their homework and classwork assignments on time, follow all of the school rules, and work diligently to achieve their own success. In addition, students are held accountable through the student code of conduct as well as student behavior contracts. School expectations are shared in school planners for each student to reference. These expectations are reviewed with students by each homeroom teacher and students are expected to sign the SCC.

Parent Budget

Complete

Goals: Indicate goals, timeline of activities and training topics that are designed to assist parents and families with increasing their students' academic achievement. The overarching goal is to increase student academic achievement through parental and family engagement involvement; specify your goals.

The goal of all funding is to increase parental awareness and improve parent participation in student's academic and behavioral wellness. A parent seminar is given each month at the PAC meetings. Topics that are presented on are: helping children with reading, dealing with bullying, developing habits of effective students, disciplining your child, etc.

Allocate your Mandated Title 1 Parent and Family Engagement Funds to support your Parent and Family Engagement Program.

Account(s)	Description	Allocation	
51130, 52130	Teacher Presenter/ESP Extended Day For Teacher presenter, ESP Extended Day, please remember to put money on the benefits line. Non-Instructional pay rate applies.	\$	Amount .00
53405	Supplies In addition to supplies for parent program, please use this account to also purchase books for parents only. Use this account for equipment with a per unit cost of less than \$500.	\$	1300 .00
53205	Refreshments Allocation CAN NOT EXCEED 25% of the Parent Budget. Refreshments must be used for Title 1 PAC meetings, trainings and workshops.	\$	1000 .00
54125	Consultants For Parent Training Only. Consultant must have a CPS vendor number and paid with a Purchase Order after service is rendered (NO CHECKS ARE ALLOWED)	\$	1400 .00
54505	Admission and Registration Fees, Subscriptions and memberships For Parents use only.	\$	Amount .00

<p>54205</p>**Travel**

Buses for Parents use. Overnight Conference travel- schools must follow the CPS Travel Policy. The CPS Parent Overnight Travel Approval Form and Conference Travel Form must be completed.

\$	Amount	.00
----	--------	-----

<p>54565</p>**Reimbursements**

Allocation CAN NOT EXCEED 25% OF THE Parent Budget. All Parent Reimbursements related to Title 1 parent and family engagement must be paid from this account. Receipts must be clear unaltered and itemized. School must keep all receipts.

\$	Amount	.00
----	--------	-----

<p>53510</p>**Postage**

Must be used for parent and family engagement programs only.

\$	Amount	.00
----	--------	-----

53306

Software

Must be educational and for parent use only.

\$	Amount	.00
----	--------	-----

55005

Furniture and Equipment

Must have a parent room or a secure place to keep furniture/equipment. Cannot be placed in the main office or where staff and students have access too. To by used only by parents.

\$	1000	.00
----	------	-----