



James B Farnsworth Elementary School / Plan summary

2018-2020 plan summary

Team

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Team meetings

Date	Participants	Topic
02/14/2018	Grade Level Teams	SEF

02/21/2018	Grade Level Teams	SEF
02/26/2018	ILT/CIWP Team	SEF
02/27/2018	All ESP/PSRP staff	SEF
03/19/2018	ILT/CIWP Team	CIWP Drafting
03/21/2018	Parent Team	SEF Review/CIWP Drafting
04/13/2018	ILT/CIWP/Parent Team	CIWP Drafting

School Excellence Framework

Culture of & Structure for Continuous Improvement

4 of 4 complete

Leadership & Collective Responsibility:

Score

Leadership & Collective Responsibility is characterized by an unwavering commitment to fulfilling a shared vision of success. There is a clear focus and high expectations for staff and students, motivating the entire school community to continue striving for success for every student.

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Mrs. Oken and Mrs. Walsh have worked closely with staff to develop professional learning systems that will effectively nurture teacher and student development. These include a peer observation model and ILT created learning cycles based on school wide need. Our teachers are fully invested in our school. In the 2017-18. school year, nearly 100% of our teachers will be involved in the success of our school through leadership and participation in a specialized team including ILT, MTSS team, ELA lead teachers, Math lead teachers, Restorative Practice Leads, Climate and Culture team as well as other school based teams. Teachers also assist in the planning of school wide events and activities. We have created a coherent instructional program by aligning our math curriculum K-8.

Our vision and mission statements as well as our PBIS matrix are posted in each classroom and throughout the building. Our grade level teams meet weekly to plan and our MTSS team meets with grade level teams every 6 weeks. Our Student council/junior council gives students a voice in school decisions.

Guide for Leadership & Collective Responsibility

- **Set the direction and create a sense of purpose by building consensus on and implementing a shared vision.**
 - Consider the demographics of the school community in developing a shared vision.
 - Help stakeholders understand the relationship between the school's vision and their initiatives and priorities.
 - Consistently use informal and formal opportunities to champion and articulate the vision.
 - Act in ways that consistently reflect the school's core values, beliefs, and priorities in order to establish trust.
 - Ensure the school's identity, vision, and mission drive school decisions.
 - Use the Multi-Tiered System of Support framework as a standard for how to distribute leadership and make significant decisions both academically and social-emotionally.
- **Inspire a culture of collective responsibility for the success of ALL students in the whole school (not solely teacher's own students).**
- **Empower others to make or influence significant decisions.**
 - Build shared leadership structures and opportunities for job-embedded leadership training and development.
 - Capitalize on the leadership skills of others.
 - Constantly listen and synthesize what is heard, and learn from all sources.
- **Employ the skills to effectively manage change.**
 - Master skills associated with large-scale strategic planning processes and implementation of such plans.
 - Steer through the challenges associated with making improvements, both large and small.
- **Create and sustain a coherent instructional program (coordinated and consistent) with learning goals.**
- **Use the CPS Framework for Teaching to ground instructional guidance and coaching.**
 - Model ambitious goals for teaching and learning for all students, including priority groups.
 - Draw from the best available evidence to inform instructional improvement decisions.
- **Enable staff to focus and prioritize what matters most.**
 - Buffer staff from external distractions to the school's priorities and goals.

- Limit school improvement goals to a few high leverage activities.
- Prioritize teaching challenging content, engaging students in learning, rigor and ways to raise achievement.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ School's vision, beliefs, and how it is shared (e.g. presentations to community, promotional materials) ✓ Five Essentials – Program Coherence
Measures	✓ Five Essentials
Five Essentials	<ul style="list-style-type: none"> Effective Leaders Collaborative Teachers
CPS Framework for Teaching	4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> A1. Assesses the Current State of School Performance and Develops a CIWP A2. Implements Data Driven Decision Making and Data Driven Instruction A5. School Vision and Mission Drive Decision-Making D4. Demonstrates Change Management

Instructional Leadership Team:

The ILT is characterized by having a consistent structure for teacher leadership that is focused on creating and implementing the theories of action that improve teaching and learning. ILT meetings are a productive forum to identify challenges, collect and review evidence, exchange ideas, and propose and implement solutions to challenges to school improvement.

Score

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Our ILT is open to all staff, and members represent a diverse cross section of staff. All team members have equity of voice and actively engage in meetings; the team meets 2x per month. The ILT works with grade level teams to complete data toolkits 3x per year and analyzes this data to make instructional recommendations based on schoolwide trends. They will continue to work on engaging teacher teams in the learning cycles, most recently the creation of a learning cycle to implement WIDA standards in unit plans. The ILT meets bimonthly and has specific agendas and meeting notes.

Guide for Instructional Leadership Team

- **Engage in on-going inquiry (e.g. continuous improvement cycles) as a basis for improvement.**
 - Gain productive insight and take substantial new action or adjust strategy that clearly addresses root causes.
 - Relentlessly ask, "Is it working?" about every program, initiative, and strategy in the school.
 - Vet Initiatives and strategies on the basis of their direct or proven impact on outcomes.
 - Monitor if previous actions were implemented (fidelity) and working as intended. Ask, "If not, why not?"
- **Share leadership for improving teaching and learning with representative school members.**
 - Organize the team around a common understanding of team's purpose and instructional priorities.
 - Represent all relevant specialty content areas, programs, related services, and grade bands/department teams and is an appropriate size.
 - Represent a balance of work styles (e.g. task-oriented, provides push-back, synthesizes, etc.)
- **Use protocols and ask probing questions.**
 - Ask questions focused on factors within sphere of control and avoid a focus on student factors.
 - Use appropriate protocols and level of analysis (grade, school-wide, individuals) for meeting purpose.
 - Systematically consider root cause(s) based on thorough review of evidence.
- **Use timely and relevant data/evidence sources.**
 - Gather and use current and relevant local student, school, teacher performance (e.g. attendance data, assessment results), and operational data formatively to review and revise school and classroom practices as needed.
 - Disaggregate data for priority student groups (e.g. English learners, diverse learners).
- **Schedule and structure frequent meetings.**
 - Meet regularly (2-4 times per month).
 - Use an agenda with a clear focus.
- **Collaborate effectively, value transparency, and inform and engage stakeholders.**
 - All team members have equity of voice and are actively engaged in asking questions.
 - Celebrate small wins and improvements.
 - Regularly inform and engage stakeholders of key data and work of the ILT.
- **Build the capacity of teacher teams to lead cycles of learning and problem solving focused on student learning data and student work.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ ILT Effectiveness Rubric Score ✓ ILT artifacts (e.g. agenda, calendar, protocols, minutes) ✓ Evidence that work of ILT has contributed to positive outcomes for students and staff ✓ Teacher team agendas/minutes reflective of ILT focus
Measures	<ul style="list-style-type: none"> ✓ Five Essentials: Instructional Leadership
Five Essentials	<ul style="list-style-type: none"> Effective Leaders Collaborative Teachers
MTSS Framework	Shared Leadership, Evaluation of MTSS
CPS Framework for Teaching	<ul style="list-style-type: none"> 4a. Reflecting on Teaching & Learning 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> A1. Assesses the Current State of School Performance and Develops a CIWP A2. Implements Data Driven Decision Making and Data Driven Instruction
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Instructional Leadership Team Planning Tools ✓ PLC and Mentoring Coaching Resources

Professional Learning:

Score

Professional Learning includes sufficient time, support, and 'safe practice' space to internalize new knowledge to change practice and beliefs. Adults persevere in collaboration with their colleagues to innovate and improve implementation of new practices.

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Our school professional development is aligned to CIWP goals as well as identified staff needs; individual PL is provided for staff (restorative practices). Teachers seek PL and opportunities for growth. We have common planning time for all grade level teams who meet weekly for collaborative planning. We have monthly whole staff morning meetings. We are beginning peer observations for professional learning. Systems are in place to provide support to staff members through our MTSS meetings and grade level team meetings.

Guide for Professional Learning

- **Select and design professional learning (PL) to achieve school-wide improvement, including closing priority group achievement gaps.**
 - Use data to identify performance and practice gaps to inform PL plan.
 - Use research about best practices to identify potential learning and subject matter experts to support.
 - Solicit feedback from staff to inform selection of PL opportunities.
 - Provide PL relevant to the cultural and linguistic needs of students.
 - Provide both whole staff and differentiated PL to individual teacher levels.
- **Implement and sustain on-going, job-embedded professional learning (PL) (e.g. coaching, peer learning opportunities, action research)**
 - Recommend and/or provide PL opportunities directly related to individuals' specific areas of need and professional growth goals.
 - Encourage staff to broaden networks to bring new knowledge and resources to learning environment.
 - Teachers initiate opportunities for professional growth and proactively seek opportunities to enhance content knowledge and pedagogical skill.
- **Structure time for teachers to collaborate and learn together.**
 - Create schedules and systems to conduct peer observations, and coaching. Reflect on its impact.
 - Teachers provide and accept collegial support and feedback to/from colleagues.
 - Teachers participate in and facilitate professional inquiry in teams to advance student learning.
- **Make 'safe practice' an integral part of professional learning.**
 - Allow teachers ample time to try new strategies, refine skills, grapple with implementation problems, and share knowledge and experience.
 - Provide support that addresses the specific challenges of changing classroom practice. Provide coaching/mentoring support to validate continuing to work through struggles.
- **Monitor implementation to ensure staff uses new knowledge to improve practice and it is having the desired effect on practice and student outcomes.**
 - Conduct frequent non-REACH observations to provide coaching and actionable feedback.
- **Provide induction and support for new teachers.**
 - Assign each new teacher a mentor who is skilled in pedagogy and is an open, collaborative colleague.
 - Schedule a series of 'learning experiences' for new teachers that helps them navigate important initiatives (e.g. REACH) and provides information on school specific goals and resources.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ School's PD Plan – review for goal alignment – does the plan advance the school's improvement agenda? ✓ PD agendas, PD feedback surveys ✓ Teacher practice improving on the Framework for Teaching (e.g. Basic>Proficient, Proficient>Distinguished)
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth ✓ Five Essentials: Collaborative Teachers
Five Essentials	<ul style="list-style-type: none"> Effective Leaders Collaborative Teachers
MTSS Framework	Shared Leadership, Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 4a. Reflecting on Teaching & Learning 4d. Growing and Developing Professionally 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> 82. Observes and Evaluates Staff and Gives Feedback to Staff 86. Professional Development Provided for Staff
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Teaching the Teachers ✓ Making Better Use of Research ✓ Upcoming Professional Learning Opportunities ✓ Framework for Teaching PD Modules

Aligned Resources:

Resources (e.g. time, budget, staff, and community resources) are aligned to school priorities. Improving achievement guides resource allocation. Making the most of student time and staffing is a priority. The school organizes resources school-wide through schedules and staffing plans that target additional time and individual attention to those students who need it most and to highest priority subject areas.

Score

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Our schedule maximizes instructional time to best meet the needs of the students; it adheres to instructional minutes and is designed to maximize instructional time. Hiring teams are collaborative and created based on the appropriateness of the position. For example, special education staff is brought in to aid in hiring a new special education staff member. We have an extremely low mobility rate. Teachers are assigned strategically and all students have access to high quality teachers. Related service providers are effectively integrated into classrooms. We have developed community partnerships that include LSSI, Lurie's, and Healthy Schools Campaign/Space to Grow. We will continue to explore new partnerships. Some supplemental funding is used to support DL learners with additional staff. Staff has applied for and received arts and CFE grants.

Guide for Aligned Resources

- **Design a school day that is responsive to student needs.**
 - Use CPS Instructional Time Guidelines to maximize instructional time.
 - Use CPS Instructional Block Guidelines to maximize academic-engaged time.
- **Align the budget to the CIWP priorities and the mission of the school.**
 - Avoid overemphasis on the purchase of products/programs that are not research based or do not respond to SEF needs.
 - Leverage strategic source vendors to maximize dollars.
 - Seek and obtain grants to support articulated needs.
 - Use grant funds strategically to support areas of highest need.
 - Maximize the use of supplemental funding to close any priority group achievement gaps.
- **Streamline purchase procedures to minimize lapses between ordering and receiving materials.**
- **Evaluate, to the extent possible, the consequences for student learning of resource allocation decisions to develop an evidence base of outcomes of particular uses of resources.**
- **Have a 'hiring team' and collaborative hiring process with clear selection criteria to identify and select best available candidates.**
 - Actively work to build a pool of potential staff members, particularly difficult to fill positions (e.g. staff to serve English learners).
 - Use an interview process including a protocol for questioning and select highly qualified candidates.
 - Require a classroom lesson demonstration to assess candidate expertise, philosophy and commitment.
 - Check teachers' previous performance at CPS schools.
- **Strategically assign teachers to grade and content areas to create a balanced team with a variety of strengths.**
 - Ensure all students have fair access to high-quality teachers in the school.
- **Effectively utilize Related Service Providers at the classroom level.**
- **Use data including teacher evaluations and exit interviews to inform a retention strategy.**
 - Create a positive climate and working conditions for teaching that attracts and retains educator talent.
 - Create opportunities for growth including opportunities for staff to assume additional leadership roles or pursue personal growth goals.
 - Track retention rates over time and use this information to isolate staffing strengths and identify opportunities to improve.
 - Solicit information from staff using exit interviews/surveys to understand reasons for leaving school or district.
- **Make outreach efforts to engage community members as partners and resources.**
- **Partner with one or more organizations that share the values of the school and have a complementary mission to the school's vision.**
 - Monitor the impact of partner organizations' activity.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
	<ul style="list-style-type: none"> ✓ Schedules ✓ Teacher retention rates ✓ Staff exit interviews/surveys (data on reasons for leaving school or district)
Suggested Evidence	<ul style="list-style-type: none"> ✓ Candidate interview protocol documents ✓ List of community-based organizations that partner with the school and description of services ✓ Evidence of effectiveness of the services that community-based organizations provide ✓ Budget analysis and CIWP
Measures	<ul style="list-style-type: none"> ✓ Five Essentials
Five Essentials	Effective Leaders, Collaborative Teachers
MTSS Framework	Shared Leadership, Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	4a. Reflecting on Teaching & Learning 4e. Demonstrating Professionalism
CPS Performance Standards for School Leaders	A3. Allocates Resources to Support Student Learning, Prioritizing Time B4. Hires and Retains Highly Effective Teachers
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Aligning Resources with Priorities: Focusing on What Matters Most ✓ Instructional Supports ✓ Strategic Source Vendor List ✓ CPS Instructional Time Guidelines: Elementary School Overview ✓ CPS Instructional Time Guidelines: High School Overview ✓ CPS Instructional Block Guidance: K-2 Literacy ✓ CPS Instructional Block Toolkits: Math

Expectations for depth & breadth of Student Learning

4 of 4 complete

Curriculum:

Score

The curriculum – what students should know and be able to do - makes standards come alive for students. All students have access to an academically rigorous curriculum that inspires students to think and contribute high quality work to authentic audiences beyond the classroom. The curriculum fully integrates academic and social emotional learning opportunities for all students, including diverse learners, English learners, and advanced learners. The school regularly examines the curriculum to check alignment to standards and opportunities for all students to meet those standards.

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All goals in unit plans are aligned to CCSS including goals for DL students; ILT has developed learning around the incorporation of WIDA standards in unit planning. Teachers are currently fine tuning units and incorporating the WIDA standards. Our focus will be the horizontal and vertical alignment of ELA curriculum. Goals for DSecond Step is used with fidelity.

Guide for Curriculum

- - **Align units of instruction (horizontally/vertically) to scope and sequence maps and pace units and lessons appropriately.**
 - Focus so units can be adequately addressed in the time available.
 - Examine formative data to determine mastery and pace. Discuss how much time it takes to adequately address the essential elements, and the viability of documents that articulate essential content and timing of delivery (e.g. pacing guides, curriculum maps).
- **Utilize the ‘big ideas’ that should be taught to determine whether students are being taught the body of knowledge, the understandings and the skills expected.**
 - Identify the essential understandings – what students should learn in greater depth. In other words, know ‘covering everything but learning nothing’ does not work.
- **Expose and extend opportunities for all students to grade appropriate levels of text complexity in all types of texts, including informational in all content areas.**
 - Articulate language goals that are separate from and support content goals. Literacy - reading, writing and speaking are essential ‘learning tools’ across the curriculum (disciplinary literacy).
- **Engage all learners in content areas by fully integrating opportunities for all learners, including:**
 - Diverse learners to demonstrate core knowledge and skills.
 - English Learners to develop academic language to demonstrate mastery.
 - Use English and native language development standards in addition to content standards to differentiate instruction and assessments for English learners, to ensure meaningful access to content, regardless of English language proficiency.
 - Understand research and implement programs to develop native language literacy for English learners.
 - Advanced learners to extend core knowledge and skills.
- **Integrate academic and social emotional learning.**
- **Connection to real world, authentic application of learning. For example,**
 - Provide opportunities for meaningful project-based learning.
 - Integrate field-based learning through partnerships with city institutions (e.g. museums), colleges, universities, and community based organizations.
- - Curriculum is culturally relevant/sustaining and provides opportunities to explore and celebrate students’ communities, culture, history, and language.
 - Curriculum is tailored to the strengths, needs, and interests of each student.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Curriculum maps, vertical/horizontal ✓ Sequencing and pacing guides ✓ Thematic units which cover multiple disciplines ✓ Comprehensive unit plans including assessments
Measures	<ul style="list-style-type: none"> ✓ SGRP Attainment and Growth
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Effective Leaders Collaborative Teachers
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 3a. Communicating with Students 3c. Engaging Students in Learning 1a. Demonstrating knowledge of content and pedagogy 1d. Designing Coherent Instruction
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort

- NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING**
- ✓ [CPS Content Frameworks: Math, Science, Social Science, and Literacy](#)
 - ✓ [CPS Literacy Scope and Sequence](#)
 - ✓ [CPS Math Scope and Sequence Guidance](#)
 - ✓ [Digital Citizenship Curriculum](#)
 - ✓ [K-12 Financial Literacy Guide](#)
 - ✓ [Personal Finance 3.0 Course](#)
 - ✓ [Physical Education Scope & Sequence](#)
 - ✓ [Health Education Scope & Sequence](#)
 - ✓ [Interdisciplinary African & African American Studies Curriculum](#)
 - ✓ [Interdisciplinary Latino and Latin American Studies Curriculum](#)

Instructional Materials:

Materials to present learning content and what the learner uses to demonstrate are characterized by variability and flexibility. Materials are identified and adapted to increase access to learning for all students. Materials include multimedia and embedded, just-in-time supports; varied tools and supports; alternative pathways, and varied levels of support and challenge. (adapted from UDL Guidelines 2.0)

Score

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We have updated the math curriculum from K-8 (Envision K-6 and GoMath 7-8) and purchased supplemental materials for reading including leveled readers. We are exploring the idea of purchasing aligned ELA materials. We have purchased FOSS and STC kits for grades K-5 science, as well as SEPUP for grades 6-8 science. Students have many opportunities for alternative pathways to learning including mobymax, Think Circa, Kahn academy, Exploros, and Smarty Ants. We also have a wealth of technology throughout the building including smartboards, chromebooks, ipads and laptops.

Guide for Instructional Materials

Instructional materials (including technology) are.....

- **Aligned to curricular plans and expectations of the standards.**
- **Varied and flexible.**
 - Are selected and adapted based on learning objectives and learner needs.
 - Include a variety of quality media, manipulatives and supplies to achieve valued learning outcomes.
- **Intentionally planned by identifying or adapting appropriate tools (including technology) for specific instructional needs.**
 - Student outcomes and developmental appropriateness determine when and who will use the materials.
 - Materials are updated/updated in response to new information and understandings.
- **Equitably available and accessible to all teachers and students.**
 - Teachers and students have available a variety of high quality, standards-aligned instructional materials and resources.
 - Materials are in English and native language for English learners.
 - Reference and resource materials are readily available and circulated throughout the school.
- **Include multimedia and embedded, just-in-time supports (e.g. hyperlinked glossaries, background information, and on-screen coaching) – for conveying conceptual knowledge.**
 - Students interact with instructional materials to engage all modalities in the learning process.
 - Technology is integral to students learning experiences.
 - Units and lessons include grade-appropriate levels of texts and other materials so every student can access the content/skills.
- **Include tools and supports needed to access, analyze, organize, synthesize, and demonstrate understanding in varied ways – for learning and expression of knowledge.**
 - The needs of the students at different performance levels are met by using a variety of instructional materials that allow students to draw on all of their learning capacities.
 - The teacher models effective use of various materials.
 - Students understand that materials are a means to acquire language, knowledge, and competencies.
 - Technology enhances students' higher order, creative thinking and problem solving.
 - Materials connect subject area content to real life applications.
- **Include alternative pathways including choice of content, varied levels of support and challenge, and options for recruiting and sustaining interest and motivation – for engaging and learning.**
 - Students make choices about instructional materials as part of learning.
 - Materials address the needs of the total child: cognitive, linguistic, social, emotional, physical, and aesthetic.
 - Consumables are often non-print supplies that promote active, hands-on learning.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Cross-section of materials from a variety of content areas and grade levels ✓ Evidence of scaffolding and differentiation for all students to access the content/skills ✓ Description of materials in curriculum and/or lesson plans ✓ Presence of varied texts, supplementary media (e.g. videos)
Measures	<ul style="list-style-type: none"> ✓ SGRP Attainment and Growth
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Supportive Environment
MTSS Framework	<ul style="list-style-type: none"> Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 1a. Demonstrating Knowledge of Content and Pedagogy 1b. Demonstrating Knowledge of Students 1c. Selecting Learning Objectives 1d. Designing Coherent Instruction
CPS Performance Standards for School	<ul style="list-style-type: none"> A3. Allocates Resources to Support Student Learning, Prioritizing
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Universal Design for Learning Guidelines 2.0 ✓ UDL PD Modules ✓ CPS Integrated Library System (S.O.A.R.)

Rigorous Student Tasks:

Score

The school regularly examines student work - what students are being asked to do on in their classrooms - across grades or courses in all content areas. Examining the texts and tasks students experience provides the necessary insight to gauge rigor and illuminate how the standards are actualized prompting the question whether or not approaches support the true spirit of college and career readiness. (adapted from The Education Trust – Equity in Motion Series)

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Teachers plan tasks that convey high expectations for students and reflect the key shifts in learning. We are working on peer observations. We will focus on developing a learning cycle to analyze a cross section of student work. We will also work to include focus groups and discussions with students about the rigor of tasks. As evidenced in the 5 Essentials, 72% of students in ELA and 52% of students in math report receiving rigorous instruction. In addition, 55% of students report that they are being challenged. As such, we have chosen to select this area to focus on in the upcoming CIWP.

Guide for Rigorous Student Tasks

- **Begin with the belief that all students can learn. (see *Culture for Learning*)**
 - Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.
 - Create an environment where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.
 - Communicate the necessity of attendance and engagement everyday in order to succeed.
- **Plan and assign tasks that are cognitively challenging for individual students and require students to provide evidence of their reasoning.**
 - Align tasks with standards-based learning objectives that reflect the depth of knowledge expectations.
 - Tasks are Integrative to draw on multiple standards.
 - Teach for Robust Understanding in Mathematics (TRU Math). Engage students with important mathematical ideas, not simply receiving knowledge, requiring students to engage in productive struggle.
- **Tasks reflect the key shifts in literacy.**
 - **Complexity:** Tasks reward close reading of complex text; Focus on comprehension of academic language, not obscure vocabulary.
 - **Evidence:** Cite evidence from text and write to sources, not decontextualized prompts.
 - **Knowledge (non-fiction):** Tasks embed reading and writing across disciplines with a variety of literary and informational complex texts and tasks and demonstrate comprehension through speaking, listening.
- **Tasks reflect the key shifts in mathematics.**
 - **Focus:** Tasks reflect a curricular and instructional focus on the major work in (e.g. operational fluency and number sense in K-2).
 - **Coherence:** Multi-grade progressions stress key beginnings (e.g. ratios in 6th grade) and key end points (e.g. fluency with multiplication in 3rd);
 - **Rigor:** Problems require construction of mathematical reasoning and critiques of other possible solutions.
- **Provide opportunities for students to create authentic work for real audiences (beyond the teacher) to motivate them to meet standards and engage in critique and revision.**
- **Examine student work to identify and showcase the qualities of strategic thinking that are both rich in content and relevant for students.**
 - Analyze models with students to build a vision of quality.
 - Use protocols to collectively reflect regularly on the level of cognitive demand asked of students across the school, particularly priority group students, to think strategically as speakers, listeners, readers, and writers.
 - Analyze student work samples as part of professional learning to best support students' attainment of quality work and standards.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Cross-section of student work from a variety of content areas ✓ Observation of student learning (e.g. learning walks/walkthroughs) ✓ Focus group(s) and discussions with students
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth
Five Essentials	Ambitious instruction
MTSS Framework	Shared Leadership, Curriculum & Instruction
CPS Framework for Teaching	1.d. Designing Coherent Instruction
	2.b. Establishing a Culture for Learning
	3.b. Using Questioning and Discussion Techniques
	3.c. Engaging Students in Learning
CPS Performance Standards for School Leaders	B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Teaching for Robust Understanding in Mathematics (TRU Math) ✓ Math Practices: What to Look for Observation Tool ✓ Checking In: Do Classroom Antecedents Reflect Today's Higher Standards? ✓ Student Work Protocol (SQAP) ✓ Slice Protocol – Looking at Student Work

Transitions, College & Career Access & Persistence:

Score

1 2 **3** 4

The school creates pathways to success built on a vision in which all students leave secondary school with a clear plan for their initial postsecondary destination, whether in apprenticeship training, work, or college. All students have equal access to college preparatory curriculum to be successful. The school is characterized by structures for developing early postsecondary awareness and the knowledge and skills that lay the foundation for the academic rigor and social development necessary for college and career success. Students are equipped with the confidence in their ability to implement and adapt their plan throughout their lives as they and the world around them change. This vision sees students as the architects of their own lives. (adapted from Creating Pathways to Success, Ontario)

We will focus on preparing students for transitions. These include transitioning students to high school, to the next grade group, and even to the next grade level. We will incorporate more college awareness as well.

Naviance is being utilized in 8th grade; Algebra is offered to all eligible students and our counselor assists in 8th grade to high school transition. EL transitioning students are monitored and after school tutoring available for EL students. Our SEL curriculum assists all students on academic and personal behaviors, including persistence, engagement, work habits/organization, communication/ collaboration, and self-regulation. Our students have opportunities to develop personal talents and skills through art, cooking and acting classes.

Guide for Transitions, College & Career Access & Persistence

- **TRANSITIONS - Have structures and processes in place to ensure successful transitions (e.g. into school , grade to grade, school to school, school to post-secondary).**
 - Mitigate the adverse effects experienced by some students in transition – such as arriving part-way through the school year – that can cause students to fall behind or become disengaged from school.
 - Monitor the progress of English learners after transition from services.
 - Provide programs and interventions that help students as they move from middle school through Freshmen year, including but not limited to: High School Investigation Days, CTE recruitment fairs, Freshmen Connection program (where budget allows), and a robust Freshmen Orientation program. Implement targeted holistic student supports the entire Freshmen year.
 - Provide sustained summer learning experiences to minimize learning loss and support key transition periods (e.g. summers before Kindergarten, HS, and college).
 - Use student data and best practices research to develop focused programs.
 - Expand access beyond students who are struggling academically.
 - Provide school counseling and postsecondary advising transition support and follow-up during “Summer Melt” and the first year of college.
- **AWARENESS - Expose students early to academic/professional worlds beyond K-12.**
 - Provide students opportunities to discover personal talents and skills, identify career interests, and pursue coursework/activities necessary to reach personal, academic and career goals. Expose students to CTE Pathways around career options
 - Expose students to a range of career paths and the educational requirements of each to improve long-term planning and goal-setting.
 - Start the conversation about college in primary grades.
 - Make parents aware of academic opportunities and supports for their child.
- **READINESS – Ensure equitable access to college preparatory curriculum.**
 - Provide access to 8th Grade Algebra to all eligible 8th grade students.
 - Provide access to early college and career coursework and credential opportunities while in HS (e.g. AP credit, Dual credit, industry credentials (CTE), Seal of Biliteracy)
 - Teach students to analyze their transcripts and test scores, as well as connect course selection, attendance, and grades to their continued success and access to postsecondary options, and adjust their actions and behavior to make progress toward graduation and their top postsecondary choice. Provide support and motivation to encourage B’s or better and improving attendance.
 - Create opportunities for students to explore college and career knowledge, mindsets, and skills necessary for academic planning and goal setting.
 - Find opportunities to work with all students on academic and personal behaviors, including persistence, engagement, work habits/organization, communication/ collaboration, and self-regulation.
 - In Naviance, develop an Individual Learning Plan that tracks coursework, college and career assessments, goal setting, 6th-12th grade milestones completion that culminates in a concrete postsecondary plan.
 - Provide opportunities for Dual Credit/Dual Enrollment
- **SUCCESS - Provide direct assistance to all students and families through every stage of the college selection, application, and entry**

process (Transition to College (HS)) including, but not limited to academic planning/advising to assist with:

- Selecting colleges with the best institutional graduation rates for their level of qualifications. (Students of all qualification levels are more likely to graduate from college if they attend a postsecondary institution with high graduation rates)
- Researching/comparing options including short and long-term financial outcomes, comparing college graduation rates, and other statistics to narrow down options.
- Researching living wage options such as an apprenticeship or certification programs for students who wish to work after high school and/or want to delay college.
- Applying to multiple colleges—generally three or more.
- Navigating financial aid and capitalizing on grant and scholarship opportunities.
- Equipping students and families with persistence strategies. (College Persistence Toolkit)
- Help families learn about existing CTE career pathways, apprenticeships/pre-apprenticeship programs

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Data on college visits and college fair information ✓ Naviance Monthly Data ✓ Scholarships earned ✓ Artifacts, plans, or timelines related to successful transitions structures ✓ To & Through data
Measures	<ul style="list-style-type: none"> ✓ College Enrollment, Persistence, Drop Out, and Attendance Rates ✓ Early College and Career Credentials
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2b, Establishing a Culture for Learning
CPS Performance Standards for	C1, Creates a Culture that Supports Social Emotional Learning and Effective Effort
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
<ul style="list-style-type: none"> ✓ Everything College ✓ CPS Advisory Framework ✓ Presenting college plans from meeting entry ✓ To & Through Project ✓ Redefining College & Career Readiness ✓ College Scorecard 	<ul style="list-style-type: none"> ✓ CPS College Persistence Toolkit ✓ Meaningful Linkages Between Summer Programs, Schools, and Community ✓ From HS to the Future (CCSS, 2006)

Expectations for depth & breadth of Quality Teaching

3 of 3 complete

Instruction:

The teachers have finely honed instructional skills. They can shift from one approach to another as the situation demands by carefully monitoring the effect of their teaching on student learning. They seamlessly incorporate ideas and concepts from other parts of the curriculum into their explanations and activities. Their questions probe student thinking and serve to extend understanding. They promote the emergence of self-directed learners.

Score

1 2 3 4

Each of our teachers clearly communicates objectives, directions and procedures to students. They have updated questioning and discussion techniques that reflect CCSS. Teachers purposely sequence and scaffold instruction to ensure that all students can access the curriculum. Teachers plan for and use formative assessments regularly to check for student understanding and guide instruction. We will continue to focus on consistency of high quality, differentiated instruction in all classrooms to meet the needs of individual students.

Guide for Instruction

- **Plan a range of effective pedagogical approaches suitable to student learning of the content/skills taught and anticipate student misconceptions.**
- **Effectively communicate with students.**
 - Guide students to articulate the relevance of the objective(s) to learning.
 - Anticipate possible student misunderstanding.
 - Enable students to develop a conceptual understanding of content while making connections to their interests, knowledge, and experience.
 - Enable students to contribute to extending the content by explaining concepts to their classmates.
 - Build on students' language development and understanding of content.
 - Use vocabulary appropriately for students' ages and development. Students contribute to the correct use of academic vocabulary.
- **Use questioning and discussion as techniques to deepen student understanding and challenge.**
 - Use a variety of low- and high-level, open-ended, and developmentally appropriate questions to challenge students cognitively, advance high level thinking and discourse, and promote metacognition.
 - Use techniques that enable students to engage each other in authentic discussions about content. And, enable students to formulate their own questions and respectfully challenge one another using viable arguments based on evidence.
 - Encourage student responsibility for ensuring all voices are heard in the discourse and that all students are listening and responding to questions and answers from their teacher and peers.
 - Require students to cite textual evidence to support/develop a claim.
- **Engage students in learning.**
 - Scaffold instruction to ensure all students, including diverse learners and English Learners, access complex texts and engage in complex tasks.

- Provide targeted supports to individual students or groups of students based on their identified needs.
- Provide instruction designed to develop language domains for English learners.
- **Monitor the effect of teaching on student learning and integrate formative assessment into instruction.**
 - Monitor progress and check for understanding for individual students.
 - Change instructional practice based on analysis of current data.
 - Use universally designed assessments that allow for multiple pathways for students to demonstrate understanding of the objective(s).
 - Also see *Balanced Assessment*.
- **Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated.**
 - Intervene in a timely and effective way to help students who are struggling.
 - When formative assessments show a need for intervention or enrichment, make effective impromptu adjustments that individualize instruction.
 - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **Foster student ownership.** Create opportunities for students to have voice and choice in instructional tasks.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Evidence of best practices (flexible grouping, cognitively demanding tasks, open-ended questions) ✓ Informational observations, peer observations, learning walks ✓ Lesson studies
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth ✓ REACH observation trends (de-identified)
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Effective Leaders Supportive Environment
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 3a. Communicating with Students 3b. Using Questioning and Discussion Techniques 3c. Engaging Students in Learning 3d. Using Assessment in Instruction 3e. Demonstrating Flexibility and Responsiveness
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices B2. Observes and Evaluates Staff and Gives Feedback to Staff
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ CPS Framework for Teaching with Critical Attributes ✓ CPS Framework for Teaching Professional Learning Modules ✓ CPS Framework for Teaching Professional Learning Opportunities ✓ Special Education Addendum ✓ English Language Learner Addendum

Balanced Assessment & Grading:

A balanced assessment system effectively measures the depth and breadth of student learning and monitors student progress towards college and career readiness. It also produces actionable data to inform planning for instruction, academic supports, and resource allocation. To meet these goals, a balanced assessment system must include multiple measures and be responsive to the needs of all students, including diverse learners and English learners.

Score

1 2 3 4

We have coherent grading practices throughout the building. Categories and weights in gradebook have been aligned between grade levels. We utilize assessments that reflect the key shifts in reading and math. Units include formative and summative assessments and students often have menus of options to demonstrate student learning. We will continue to focus on the cohesion among all grade levels and classrooms.

Guide for Balanced Assessment & Grading

- **Use multiple measures (i.e. a range of assessment types and at multiple points in time) to supplement district-centralized assessments with other formative assessments to provide a more comprehensive picture of student learning.**
- **Use screening, diagnostic, and progress monitoring assessment to correctly identify specific gaps and monitor improvement, especially for students receiving Tier 2 and 3 services, in addition to Tier 1 core instruction. (also see *MTSS and Instruction*)**
- **Make assessments accessible to students, including diverse learners and English Learners through employing features of universal design and use of accommodations and, where needed, modifications.**
 - Provide accommodations in presentation (i.e. how assessment text and tasks are presented to students), response (i.e. how students provide their answers), and/or setting/timing (i.e. scheduling/location of assessment).
- **Utilize assessments that reflect the key shifts in literacy and mathematics in teacher created or selected assessments.** (see Rigorous Student Tasks)
- **Utilize assessments that measure the development of academic language for English learners.**
- **Have access to and analyze school-wide, teacher team, and classroom assessment data to determine instructional effectiveness and subsequent learning needs**
- **Improve and promote assessment literacy.**
 - Work together on building common assessments within a department, course, or grade level team.
 - Invest resources in helping teachers evaluate and improve the quality of formative assessments. For example, use the Assessment Design Toolkit.
 - Use common protocols and calibrate on scoring and grading in teacher teams.
 - Analyze quality and alignment of assessments and tasks to ensure they meet the expectations of the standards and embed various levels of complexity.
- **Have a grading system that clearly, accurately, consistently, and fairly communicates learning progress and achievement to students,**

families, postsecondary institutions, and prospective employers.

- Ensure that students, families, teachers, counselors, advisors, and support specialists have the detailed information they need to make important decisions about a student’s education.
- Measure, report, and document student progress and proficiency:
 - Against a set of clearly defined cross-curricular and content-area standards and learning objectives collaboratively developed with staff.
 - Separately from work habits, character traits, and behaviors, so that educators, counselors, advisors, and support specialists can accurately determine the difference between learning needs and behavioral or work-habit needs. academic mindsets and behaviors (CCSR).
- Ensure consistency and fairness in the assessment of learning, and assignment of scores and proficiency levels against the same learning standards, across students, teachers, assessments, learning experiences, content areas, and time.
- Ensure grades are not used as a form of punishment, control, or compliance.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Examples of a variety of teacher created and teacher selected assessments ✓ Units and lesson plans with formative and summative assessments embedded in a long term plan ✓ Evidence of assessment data analysis for the purpose of planning ✓ Assessment calendar ✓ Examples of gradebooks ✓ School's grading policy ✓ Grade distribution reports (course success rates)
Measures	<ul style="list-style-type: none"> ✓ SGRP Attainment and Growth
Five Essentials	Ambitious Instruction
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	<ul style="list-style-type: none"> 1.e. Selecting Learning Objectives 1.g. Designing Student Assessment 2.d. Using Assessment in Instruction 4.a. Reflecting on Teaching & Learning 4.b. Maintaining Accurate Records
CPS Performance Standards for School Leaders	81. Implements Curricular Scope and Sequence and Reviews Instructional Practices
Now What? Materials to Support Improvement Planning	
	<ul style="list-style-type: none"> ✓ CPS Balanced Assessment Framework & Assessment Models ✓ Assessment Design Toolkit ✓ Teacher Made Assessment Basics ✓ Grading principals and guidelines ✓ Great Schools Partnership –Grading + Reporting

Multi-Tiered System of Supports:

The school is characterized by full implementation a system of academic and social emotional (SEL) supports for all students. Every day, in all classrooms, all teachers provide: Universal instruction in the core curriculum - academic & SEL (Tier 1) to all students; additional targeted academic and SEL supports (Tier 2) where needed; and deep and intense supports (Tier 3) based on individual and small group needs. The school also monitors On Track data (grades/GPA and attendance (ES), and course credits (HS)) to provide interventions/supports for students at risk for failure and/or truancy.

Score

1 2 3 4

Our school uses MAP data as well as classroom data to identify students in need of intervention. All teachers have been trained in the MTSS process. We created a specific MTSS plan and procedure to ensure cohesiveness. We are working towards a model where teachers are providing interventions during the course of instructional time. We are utilizing specials teachers to provide additional interventions for students. The MTSS team meets with GLT's consistently every 6 weeks to review data and progress monitoring.

Guide for Multi-Tiered System of Supports

- **TIER 1 - Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated. (3e)**
 - Intervene in a timely and effective way to help students who are struggling.
 - When formative assessments show a need for intervention or enrichment, teachers make effective impromptu adjustments that individualize instruction for students.
 - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **TIER 1 - Customize the learning environment, pace, and approach of teaching and curriculum in order to meet each learners’ individual needs (‘Personalized Learning’).**
 - Empower student to advance their learning.
 - Use up-to-date individual student profiles that include strengths, needs, motivations, and outlines an individualized path to reach his/her goals.
 - Classrooms are student-centered with student agency.
 - Each student has the opportunity to advance upon demonstrating mastery.
- **ON TRACK - Provide universal supports to prevent failing and absenteeism and targeted interventions for grades below “C” or chronic absenteeism. (On Track)**
 - Identify students off track due to low attendance and poor course performance and provide intensive supports to address root causes of why students have low grades and poor attendance.
- **TIER 2 & 3 - Collaborate and work as teams of teachers and Related Service Providers (RSP) to plan and monitor targeted student support with varied instructional strategies and SEL support of varying degrees of intensity for all students.**
 - Monitor students requiring and receiving targeted and intensive instruction/interventions.
 - Use the Problem Solving Process to plan Tier 2 and 3 instruction/interventions.
 - Determine appropriate interventions for students or groups of students not making adequate progress.
 - Use progress monitoring data to track effectiveness of interventions and student response to intervention.

- **TIER 2 & 3 – Implement Personal Learning Plans (PLP) goals and intervention strategies for students requiring school year supports as described in Elementary School Promotion Policy (Board Report 09-1028-PO2).**
 - Ensure implementation of these plans, review subsequent 5 week data, determine the effectiveness of the strategies and adjust plans as needed.
- **Communicate to parents/guardians the additional supports and/or interventions provided for their child to better align school and home environments.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Evidence of multi-tiered system of supports (e.g. progress monitoring data, menu of available interventions in use, teacher team protocols in use) ✓ Evidence of Personal Learning Plan (PLP) implementation ✓ Integrated data system that informs instructional choices ✓ Flexible learning environments ✓ Use of student learning plans ✓ Use of competency-based assessments ✓ Use of personalized learning rubric ✓ Evidence of On Track monitoring and supports
Measures	<ul style="list-style-type: none"> ✓ SQRP Attainment and Growth ✓ Attendance Rates ✓ Course success rates (e.g. grade distributions, pass/failure rates)
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Collaborative Teachers Supportive Environment
CPS Framework for Teaching	<ul style="list-style-type: none"> 1a. Demonstrating knowledge of content and pedagogy 1b. Demonstrating Knowledge of Students 1d. Designing Coherent Instruction 2d. Managing Student Behavior 3d. Using Assessment in Instruction 3e. Demonstrating Flexibility and Responsiveness 4b. Maintaining Accurate Records
CPS Performance Standards for School Leaders	<ul style="list-style-type: none"> B3. MTSS Implemented Effectively in School

Expectations for Quality & Character of School Life

6 of 6 complete

Culture for Learning:

A culture for learning is characterized by a school atmosphere that reflects the educational importance of the work undertaken by both students and staff. It describes the norms that govern the interactions among individuals about the mindsets (e.g. ability/confidence to grow with effort), academic behaviors (e.g. attending classes, completing assignments), the learning strategies and skills, the value of perseverance despite challenges and obstacles, and the general tone of the school. The classroom is characterized by high cognitive energy, by a sense that what is happening there is important, and that it is essential to “get it right.” There are high expectations for all students. The classroom is a place where teachers and students value learning and hard work, and students take visible delight in accomplishing their work. Staff believe they can make a difference, that their hard work is the fundamental cause of student achievement, and are invested in student outcomes.

Score

1 2 3 4

Based on REACH observations, teachers have created classroom environment where children are committed to their learning and high expectations. Students are active participants in their learning. Teachers demonstrate flexibility and responsiveness in all aspects of their practice. Schoolwide expectations are provided through our PBIS matrix. Students self reflect and set goals based on their MAP scores.

Guide for Culture for Learning

- **Create a culture that reflects a shared belief in the importance of learning and hard work.**
 - Use strategies to reinforce and cultivate student curiosity.
 - Make learning goals relevant to students, and inspire students to stay committed to their learning goals.
 - Consistently communicate the expectation that all students can achieve at high levels.
 - Utilize strategies to encourage daily and timely attendance.
- **Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.**
 - Clearly display school-wide expectations for academic and personal success throughout the building.
 - Set high expectations according to grade-appropriate learning objectives.
 - Differentiate expectations so all students stretch to not only meet but exceed personal learning goals.
 - Recognize high levels of student achievement. All students receive recognition.

- Encourage student resilience and hard work.
- Ensure students feel safe to share misunderstandings and struggles.
- **Encourage students to take ownership and pride in their work where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.**
 - Students self-assess (e.g. checking own work before giving to teacher) to develop a reflective habit of mind essential for improvement. This ensures students take responsibility for their own learning, focuses attention on criteria for success, and increases effort and persistence.
- **Provide students frequent, informative feedback.**
 - Tell/show students what they have done well (through positive reinforcement) and what they need to do to improve, including clarifying criteria and goals.
 - Give feedback on the task, the processes used to complete the task, and on the student's ability to self-regulate their own learning.
- **Develop academic mindsets and behaviors.**
 - Teach a growth mindset that over time with effort and practice, students can learn and succeed.
 - Encourage students' sense of belonging to the school and classroom community (see Relational Trust).
 - Employ strategies including ongoing monitoring and support of students' academic behaviors.
 - Praise effort and process. For example, "Good job, that must have taken a lot of effort" instead of, "Good job. You must be really smart."

Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Sample of individual student learning goals from a cross-section of teachers ✓ Also review student work: evidence from Rigorous Student Tasks
Measures	<ul style="list-style-type: none"> ✓ Five Essentials – Ambitious Instruction ✓ SQRP Attainment and Growth
Five Essentials	<ul style="list-style-type: none"> Ambitious Instruction Collaborative Teachers Supportive Environment
<u>MTSS Framework Curriculum & Instruction</u>	
CPS Performance Standards for School Leaders	C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort
Now What? Materials to Support Improvement Planning	
<ul style="list-style-type: none"> ✓ Teaching Adolescents: The Role of Non-cognitive Factors in Shaping School Performance ✓ Framework for Teaching Companion Guide p. 50 ✓ Social Emotional Learning Supports (cps.edu/set) ✓ ASCA Mindsets & Behaviors 	

Relational Trust:

The school is characterized by high levels of relational trust between all school participants - the "glue" or the essential element that coordinates and supports the processes essential to effective school improvement. Interactions, both between the teacher and students and among students, are highly respectful, reflecting genuine warmth and caring. Students contribute to high levels of civility. Interactions are sensitive to students as individuals, appropriate to the ages and development of individual students, and to the context of the class. The net result of interactions is that of academic and personal connections among students and adults.

Score

1 2 3 4

Students and staff have a high level of respect for each other and have developed a rapport that encourages and nurtures positive trusting and respectful relationships.

Guide for Relational Trust

- **Develop trusting relationships with students so each student has at least one trusted adult in the school.**
 - Adults are responsible for occasional check-ins or serve as mentors.
- **Adult-student interactions are positive, caring, and respectful.**
 - Ensure a greater proportion of interactions are positive (as opposed to corrective) between staff and student consistently school-wide.
- **Student interactions are mutually supportive and respectful, with strong norms for positive behavior.**
 - Create opportunities for students to build positive relationships with peers.
 - Create opportunities for older students to mentor younger students.
- **Understand diversity and its impact on student learning; recognize and integrate the learning opportunities that come from a diverse community.**
 - Create opportunities for students to learn about the community they serve (e.g. culture and neighborhoods).
 - Have mutual respect for individual differences (e.g. gender, race, culture, etc.) at all levels of the school—student-student; adult-student; adult-adult and overall norms for tolerance.
 - Provide training to engage diverse families and communities.
- **Support and respect one another, personally and professionally (Teacher-Teacher Trust, Teacher-Principal Trust)**
 - Respect other teachers who take the lead in school improvement efforts.
 - Respect colleagues who are experts at their craft.
 - Exchanges are marked by genuinely listening to what each person has to say and by taking these views into account in subsequent actions. Even when people disagree, individuals can still feel valued if others respect their opinions.
 - Personal regard springs from a collective willingness to extend beyond the formal requirements of a job definition or a union contract (e.g. openness or reaching out to others).
- **Utilize relationships as a means of deterring truant behavior brought on by unspoken hurdles a child may be facing.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Five Essentials/My Voice, My School Survey ✓ School Climate Standards Self-Assessment
Measures	✓ Five Essentials
Five Essentials	Collaborative Teachers Supportive Environment
MTSS Framework	Shared Leadership, Family & Community Engagement
CPS Framework for Teaching	1b. Demonstrating Knowledge of Students 2a. Creating an Environment of Respect and Rapport
CPS Performance Standards for School Leaders	D2. Creates, develops and sustains relationships that result in active student engagement in the learning process E1. Creates a Culturally Responsiveness Climate
Now WHAT? Materials to Support Improvement Planning	
✓	Social Emotional Learning Supports (cps.edu/sel)
✓	Trust in Schools: A Core Resource for School Reform (ASCD)
✓	Creating a School Community (ASCD)

Student Voice, Engagement, & Civic Life:

Students are interested and engaged in learning, invested in their school, and contributing to their community. The school provides early and ongoing exposure to a wide range of extracurricular activities and rigorous courses and programming.

Score

1 2 **3** 4

Students study politics, the electoral process and current events as appropriate to their grade levels. Through our social emotional learning curriculum and our schoolwide talking circles, students are able to explore their identities and beliefs. Through the Junior/Senior council students are able to exercise student voice and participate in school decisions. Our goals for this area include focus on the updated social studies standards and service learning projects for students.

Guide for Student Voice, Engagement, & Civic Life

Study politics

- Teachers teach about the structure and function of government as well as local, national, and international political structures and power dynamics.
- Teachers invite students to reflect on their own role in the political landscape, engage in analyses of power, and identify strategies they can use to utilize civic power as an individual and as a member of a community.
- **Become informed voters and participants in the electoral process**
 - Students learn about the history and structures of the local and national voting process and ballot issues and candidates.
 - The school supports non-partisan engagement in all parts of the electoral process, including voter education, voter mobilization and registration.
 - There are a variety of school/classroom activities or simulations that support student voter preparation and participation in the electoral process.
- **Engage in discussions about current and controversial issues.**
 - Students prepare for discussions, learn about issues that matter to them through deliberation, evaluate evidence from a range of sources, consider competing views, develop arguments, and deepen their viewpoints.
 - With teachers' support, students learn how to engage in and lead respectful and productive democratic discussions where everyone expresses their viewpoints, shares evidence, and listens to one another.
 - Teachers teach how to find different points of view online and instruct how to engage in respectful, informed, and productive online dialogue.
- **Explore their identities and beliefs**
 - Teachers design learning experiences that enable students to explore how their identities influence their lived experiences and their perspectives.
 - Students are encouraged to learn about and understand the perspectives of those who have different identities and beliefs.
 - School staff reflect on their own identities and consider how that impacts their role and support of teaching and learning with youth.
- **Exercise student voice**
 - Students can participate on multiple decision/policy making bodies and their perspectives are regularly included in decisions at their school.
 - Student Voice Committee represents the diversity of the school, addresses school-based issues, and regularly gathers input from their peers to inform and impact school policy and decisions.
 - Teachers respond to and integrate students' lived experiences, perspectives, and interests in class.
 - Authentically **interact with civics leaders**
 - Students learn about community, city, state, and national civic leaders and their roles in civil society.
 - School staff support engagement with civic leaders by inviting them into classrooms/the school and identifying face-to-face or online avenues for students to share their feedback and perspectives with civic leaders.
- **Engage with their community**
 - Students complete at least 2 service learning projects before graduation in which they gain exposure to civic organizations, leaders, and careers. Students gain tools to work cooperatively in partnership with peers, community members, and organizations to advance a specific cause
- **Take informed action** where they work together to propose and advocate for solutions.
 - Students research and analyze issues that matter to them, identify root causes, develop a theory of action, determine relevant audiences, outline specific goals, implement a response, and reflect before, during and after experiences.
 - Students use social and digital platforms to raise awareness about issues, produce and circulate multimedia content, and mobilize involvement.
- Experience a **Schoolwide civics cultur**
 - School leaders articulate a commitment to and vision for the importance of civic learning; students are civic leaders in the school.
 - Schools integrate civic learning across the curriculum, including projects that address relevant issues in their schools and communities.
 - School staff have professional development, collaboration time, and curriculum resources to infuse civic learning across disciplines.
 - Systems and structures exist where students are invited to participate in shaping school's policies, goals, instruction, and climate.

Evidence, Measures, and Standards

Evidence, Measures, and Standards	
Suggested Evidence	<ul style="list-style-type: none"> • MVMS Student Survey completion rates and results • Artifacts from student-run organizations and events (including SVCs) • Meeting minutes/agendas that include student participation • Policies regarding student engagement in decision making • Service learning reports and/or reflections of SL projects • Unit and curriculum maps, rubrics, assessment artifacts • Evidence of student work • Democracy School recognition
Measures	✓ Five Essentials – Supportive Environment
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 2c. Engaging Students in Learning
CPS Performance Standards for School Leaders	D3. Utilize Feedback from Multiple Stakeholders for School Improvement
Content Standards	Illinois Social Science Standards, Illinois Social Emotional Learning Standards, CCSS ELA/HST Standards

Safety & Order:

The school is characterized by high levels of safety and order. Students feel physically and emotionally safe from harm, and adults work to actively maintain a safe, orderly school environment.

Score

1 2 **3** 4

Our PBIS matrix provides clear expectations for every area of the building. Classroom teachers and school staff have created an environment that has clear procedures and expectations that maintain safety and order throughout the building. Transitions between subjects, classes, and throughout the building are efficient and promote a supportive environment.

Guide for Safety & Order

- **Ensure students and adults feel physically, socially, intellectually, and emotionally safe throughout the school.**
- **Provide clear procedures for reporting and responding to safety concerns.**
- **Manage efficient and orderly transitions between activities.**
 - Manage classroom routines and procedures to maximize instructional time.
 - Orchestrate the environment so students contribute to the management of classroom routines (e.g. transitions) without disruption of learning).
 - Arrival, dismissal, and other school-wide transitions are safe, efficient, and orderly.
- **Provide a framework for positive behavior throughout the school based on shared values and expectations.**
 - Have shared expectations for positive behavior. (See Restorative Approaches to Discipline)
- **Teach, model, and reinforce (by all staff members) clear behavior expectations for all areas of the school.**
 - All adults use active supervision (move, scan, and interact) in all settings.
- **Have a voice and take informed action.**
 - Students are included in key conversations about their learning experience and work with the principal and staff to identify issues and implement solutions. (e.g. student voice committee).
 - Students initiate and lead some school improvement initiatives.
 - Students participate in democratic decision-making at the school level.
 - Students identify and research issues of relevance and work together to propose/advocate for solutions.
- **Emphasize proactive, instructive, and restorative approaches to student behavior and minimize punitive consequences through policies and procedures. (See Restorative Approaches to Discipline)**
 - Adults correct misbehavior in ways that reinforce established expectations and cause minimal disruption to learning.
- **Clarify criteria for office referrals versus classroom managed behavior.**

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ MVMS score – “Safety” ✓ % of teachers proficient or distinguished in 2c (Management of Transitions) on the Framework for Teaching? ✓ Examples of teacher practice improving in Domain 2 of the Framework for Teaching. ✓ School Climate Standards Rubric/Assessment
Measures	<ul style="list-style-type: none"> ✓ Five Essentials – Supportive Environment score ✓ My Voice, My School Survey “Safety” score
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 2c. Managing Classroom Procedures 2d. Managing Student Behavior
CPS Performance Standards for School Leaders	A4. Creates a Safe, Clean and Orderly Learning Environment
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING <ul style="list-style-type: none"> ✓ Social Emotional Learning Supports (cps.edu/sel/) 	

Restorative Approaches to Discipline:

The school is characterized by having and implementing policies and procedures that emphasize proactive, instructive, and restorative approaches minimizing punitive consequences. Discipline practices primarily focus on shaping behavior as opposed to punishing behavior. The school only uses out-of-school suspension as a last resort and utilizes a systems-change approach to bring

Score

1 2 3 **4**

about a more restorative culture. The school is also characterized by strong and consistent school and classroom climates. The school reinforces positive behaviors and responds to misbehaviors in calm, respectful, and thoughtful ways, teaching students important social and emotional skills that enable them to get along with others, make responsible decisions, and focus on learning. When misbehavior occurs, the school seeks to understand the underlying reasons (root cause) in order to design a response that effectively changes student behavior using a menu of instructive, corrective and restorative responses.

Our climate and culture team meets 2x per month. We have already created and implemented our schoolwide PBIS behavior matrix and will be enlisting students and staff to help evaluate and update the matrix. Students receive horseshoes for positive behavior which are cashed in for rewards once a month. We have a school wide system of major and minor discipline documentation which includes mandatory restorative conversations and parent contact. Teachers are encouraged to contact parents for positive reasons as well.

We implemented Second Step six years ago at Farnsworth School. At the beginning of the 17-18 school year, our staff engaged in a refresher training and we purchased updated kits for all classrooms. We engage in monthly walkthroughs to ensure the continued fidelity of implementation.

Our classes also engage in monthly schoolwide talking circles which are created by our Climate and Culture team and aligned to our PBIS standards as well as created in response to identified student needs. For instance, our student school climate survey showed that students felt a lack of empathy towards each other, so the team created a talking circle on empathy for the following month.

Our Climate and Culture team is almost finished with their creation of Restorative conversation training for students including a visual tool, modeled scenarios and lesson plans for teachers to use for future classes.

Guide for Restorative Approaches to Discipline

- **PROACTIVE - Reinforce positive student behavior with clear expectations, routines, and procedures.**
 - A team meets regularly to organize systems that support a restorative environment.
 - Develop, reinforce, and model shared agreements and clear, positively stated expectations.
 - Well-managed routines and transitions maximize instructional time.
 - Engage families as partners.
 - Contact families frequently to inform them of positive student behavior and progress.
 - Vary acknowledgements and provide both short and long term opportunities for reinforcement for all students.
- **INSTRUCTIVE - Integrate universal SEL skills instruction and core content.**
 - Intentionally teach competencies outlined in SEL Standards. Use discipline as opportunity to teach these skills.
 - Use a Multi-tiered System of Supports (MTSS) for social, emotional, and behavioral growth.
 - Use data to determine which behaviors should be retaught or more heavily reinforced.
 - Explicitly teach expected behavior and positively reinforce consistently school-wide.
 - Avoid power struggles with students by offering choices. Redirect students privately and respectfully.
- **RESTORATIVE - Employ a discipline system that guides students to take ownership, resolve conflict, and learn from their actions.**
 - Support all staff to engage in restorative conversations and respond to behavior incidents in ways that de-escalate conflict, reteach expectations, build social & emotional skills, repair relationships, and cause minimal disruption to learning.
 - Support staff in understanding the impact of trauma on student behaviors and using trauma-sensitive approaches to discipline.
 - Identify clear disciplinary procedures for classroom-managed behaviors and office-managed behaviors. Develop a continuum of interventions and logical consequences that address the root cause of behavior and align to MTSS processes.
 - Ensure discipline systems minimize the use of punitive responses, including removing students from the classroom or school community.
 - Respond equitably to students in all subgroups. Implement processes that address and meet the needs of students who are impacted by behavior incidents.
 - Designate an administrator, such as a dean or restorative practices coordinator, responsible for leading centrally-managed response to behaviors using consistent, restorative processes.
 - Provide opportunities for students to take responsibility for repairing harm caused by their actions, generate solutions, and resolve conflicts with peers or staff.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	✓ Misconduct data (Dashboard)
Evidence	✓ My Voice, My School survey responses
Measures	✓ Five Essentials – Supportive Environment
Five Essentials	Supportive Environment
MTSS Framework	Curriculum & Instruction, Family & Community Engagement
CPS Framework for Teaching	2a. Creating an Environment of Respect and Rapport 2d. Managing Student Behavior 4c. Communicating with Families
CPS Performance Standards for School Leaders	C3. Staff/Student Behavior Aligned to Mission and Vision of School
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
✓	CPS Restorative Practice Guide & Toolkit
✓	Guideline for Effective Discipline

Parent and Family Partnership:

Score

1 2 **3** 4

All schools have authentic partnerships with parents or family members that lead to a sense of shared responsibility for the academic, physical, and social emotional development of their students. Through meaningful consultation with parents, these partnerships include creating an intentional process to foster and sustain school-wide procedures, programs, and activities which involve and empower parents or family members and are responsive to student and family’s needs. Schools provide a variety of parent volunteer opportunities (both in and out of school) and leadership opportunities (ie - PACs, BACs and PLNs), which support school operations, instructional programs and community partnerships. Research shows that when families, schools and communities partner in promoting learning and healthy development for all students schools thrive and student outcomes increase. The development and implementation of effective outreach and communication strategies will be inclusive of all families and school staff, creating a two-way feedback loop process which will lead to an increase in the home-school connection to identify, problem-solve and design actions which target instructional and student programs.

Our families are involved in many ways. Our BAC meets monthly and is engaging parents in learning how they can connect to school curriculum and activities in their native language. They discuss school information and procedures. They brainstorm and provide resources for EL parents. Our PAC is guiding parent involvement activities. We have frequent parent and family nights. We have parent representation on our Space to Grow committee. School activities are communicated through remind app, monthly newsletter, website, classroom newsletters. Climate and culture team will be conducting a school climate walkthrough to assess school climate.

Guide for Parent and Family Partnership

- **Establish a non-threatening, welcoming environment that is warm, inviting, and helpful.**
- **Provide frequent, high quality, well publicized opportunities for families and community to participate in authentic and engaging activities in the school community (e.g. student performances/ exhibitions, literacy or math events).**
- **Provide multiple opportunities for parents to ask questions, raise concerns, and give feedback.**
 - Respond to families’ concerns and requests for information professionally and in a timely manner, providing resources and solutions to address the concerns.
- **Solicit the support and engagement of families as partners in the instructional program (e.g. volunteering, working at home with their child, involvement in class and school projects in and out of school, and parent workshops).**
 - Host events for parents to share with other parents how home and school complement each other.
 - Share best practices around learning and development with parents to support students at home.
 - Inform parents of grade level standards and expectations and grading policies with a clear description of what meeting the standard looks like.
 - Inform parents of attendance expectations and the impact of attendance on a student’s trajectory.
 - Assist parents to volunteer in the school and/or participate on teams/committees.
 - Promote the use of **Parent Portal** and **Parent University** to connect and engage parents with school.
- **Frequently communicate with families about class and individual activities and individual student’s progress.**
 - Regularly inform parents of their child’s progress across all relevant measures: attendance, discipline, academics, social-emotional learning, and health and wellness.
 - Send regular, positive, personalized communication from a staff member.
 - Use a variety of consistent communication methods (e.g. calls, text, newsletter, website, face to face) sensitive to cultural norms and needs.
- **Conduct intensive outreach to families in need of specialized support through home visits and collaboration with social services agencies.**
 - School responses to student excessive absences and/or tardiness includes outreach to families.
- **Provide proactive communication (e.g. parent handbook and resources).**
- **Partner equitably with parents speaking languages other than English.**
 - Information is provided to parents in their native language.
 - Parent meetings scheduled with interpreters present to facilitate participation.

Evidence, Measures, and Standards

EVIDENCE, MEASURES, AND STANDARDS	
Suggested Evidence	<ul style="list-style-type: none"> ✓ Examples of communication methods and content ✓ Participation rates for Parent University, events, parent council(s), report card pick-up, survey completion, Parent Portal, etc. ✓ Outreach efforts ✓ Documentation of responsiveness to Parent Support Center concerns raised ✓ Event agendas, flyers ✓ Fundraising activities and amounts (if applicable) ✓ How does the school honor and reflect the diversity of families including language and culture?
Measures	<ul style="list-style-type: none"> ✓ Five Essentials Score – Involved Families ✓ My Voice, My School Survey scores – outreach to parents, parent-teacher trust
Five Essentials	Involved Families
MTSS Framework	Family & Community Engagement
CPS Framework for Teaching	2c. Managing Classroom Procedures 4c. Communicating with Families
CPS Performance Standards for School Leaders	D1. Engages Families
NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING	
	<ul style="list-style-type: none"> ✓ Parent Support Centers ✓ Parent University ✓ Parent Portal

School Excellence Framework Priorities

Score	Framework dimension and category	Area of focus	1	2	3	4	5	☐
3	Culture of & Structure for Continuous Improvement: Instructional Leadership Team	☐	☐	☐	☐	☐	☐	☐
3	Culture of & Structure for Continuous Improvement: Professional Learning	☐	☐	☐	☐	☐	☐	☐
3	Expectations for depth & breadth of Student Learning: Curriculum	☐	☐	☐	☐	☐	☐	☐
3	Expectations for depth & breadth of Student Learning: Instructional Materials	☐	☐	☐	☐	☐	☐	☐
3	Expectations for depth & breadth of Student Learning: Rigorous Student Tasks	☐	☐	☐	☐	☐	☐	☐
3	Expectations for depth & breadth of Student Learning: Transitions, College & Career Access & Persistence	☐	☐	☐	☐	☐	☐	☐
3	Expectations for Quality & Character of School Life: Parent and Family Partnership	☐	☐	☐	☐	☐	☐	☐
3	Expectations for Quality & Character of School Life: Safety & Order	☐	☐	☐	☐	☐	☐	☐
3	Expectations for Quality & Character of School Life: Student Voice, Engagement, & Civic Life	☐	☐	☐	☐	☐	☐	☐
4	Culture of & Structure for Continuous Improvement: Aligned Resources	☐	☐	☐	☐	☐	☐	☐
4	Culture of & Structure for Continuous Improvement: Leadership & Collective Responsibility	☐	☐	☐	☐	☐	☐	☐
4	Expectations for depth & breadth of Quality Teaching: Balanced Assessment & Grading	☐	☐	☐	☐	☐	☐	☐
4	Expectations for depth & breadth of Quality Teaching: Instruction	☐	☐	☐	☐	☐	☐	☐
4	Expectations for depth & breadth of Quality Teaching: Multi-Tiered System of Supports	☐	☐	☐	☐	☐	☐	☐
4	Expectations for Quality & Character of School Life: Culture for Learning	☐	☐	☐	☐	☐	☐	☐
4	Expectations for Quality & Character of School Life: Relational Trust	☐	☐	☐	☐	☐	☐	☐
4	Expectations for Quality & Character of School Life: Restorative Approaches to Discipline	☐	☐	☐	☐	☐	☐	☐

Goals

Required metrics (Elementary)

18 of 18 complete

2016-2017 Actual	2017-2018 Actual	2017-2018 SQRP Goal	2018-2019 SQRP Goal	2019-2020 SQRP Goal
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National School Growth Percentile - Reading

While last years scores dipped from the prior year, we we have analyzed our data and expanded our MTSS program and we expect to see an increase in growth.

78.00

71.00

91.00

73.00

75.00

National School Growth Percentile - Math

Due to the alignment of our math curriculum and work on the fidelity of implementation, we have seen an increase in scores that we expect to continue.

60.00	82.00	93.00	84.00	86.00
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% of Students Meeting/Exceeding National Ave Growth Norms

We have recently focused on realigning our math instruction. In addition, many of our teachers have completed their ESL endorsements. As a result of these, our scores have been increasing. We expect to see these scores continue to rise over the next two years.

58.70	60.10	68.50	62.00	64.00
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African-American Growth Percentile - Reading

We do not have sufficient data.

(Blank)	(Blank)	0.00	0.00	0.00
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Hispanic Growth Percentile - Reading

A majority of our teachers has or has recently obtained their ESL instruction. As a result, this population has received increased language support in their general education classrooms. We expect to see these scores increase over the next two years.

75.00	75.00	71.00	77.00	79.00
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English Learner Growth Percentile - Reading

The growth of our EL learners has continued to rise as many of our teachers achieve EL endorsements/certification.

(Blank)	89.00	0.00	91.00	93.00
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Diverse Learner Growth Percentile - Reading

While last years scores dipped from the prior year, we we have analyzed our data and expanded our MTSS program to include Diverse Learners and we expect to see an increase in growth.

79.00	52.00	55.50	57.00	59.00
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African-American Growth Percentile - Math

We do not have sufficient data.

(Blank)	(Blank)	0.00	0.00	0.00
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Hispanic Growth Percentile - Math

Due to the alignment of our math curriculum and work on the fidelity of implementation, we have seen an increase in scores that we expect to continue.

52.00	80.00	95.00	82.00	84.00
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English Learner Growth Percentile - Math

The growth of our EL learners has continued to rise as many of our teachers achieve EL endorsements/certification.

(Blank)	97.00	0.00	97.00	97.00
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Diverse Learner Growth Percentile - Math

Due to the alignment of our math curriculum and work on the fidelity of implementation, we have seen an increase in scores that we expect to continue.

9.00	48.00	55.50	57.00	59.00
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National School Attainment Percentile - Reading (Grades 3-8)

One of our goals over the next to years is to realign our reading curriculum. As a result, we expect to see increases in the scores.

80.00	81.00	89.50	83.00	85.00
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National School Attainment Percentile - Math (Grades 3-8)

Due to the alignment of our math curriculum and work on the fidelity of implementation, we have seen an increase in scores that we expect to continue.

74.00	83.00	95.00	85.00	87.00
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National School Attainment Percentile - Reading (Grade 2)

While last years scores dipped from the prior year, we we have analyzed our data and expanded our MTSS program and are working to align our literacy curriculum; we expect to see an increase in attainment.

76.00	72.00	85.00	74.00	76.00
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National School Attainment Percentile - Math (Grade 2)

While last years scores dipped from the prior year, we we have analyzed our data and expanded our MTSS program and are working on the fidelity of implementation of our math curriculum; we expect to see an increase in attainment.

87.00	79.00	75.00	81.00	83.00
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% of Students Making Sufficient Annual Progress on ACCESS

The growth of our EL learners has continued to rise as many of our teachers achieve EL endorsements/certification. We expect that to continue over the next two years.

36.00	(Blank)	53.50	56.00	58.00
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Average Daily Attendance Rate

We have worked on strategies to increase the attendance of our general education population to offset the attendance of our significant population of medically fragile children. We will continue these strategies.

95.20	94.80	95.00	95.00	95.00
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My Voice, My School 5 Essentials Survey

We intend to increase our focus on the social emotional well being of both students and staff. As a result, we expect to see an increase in scores on the 5 Essentials survey

(Blank)	(Blank)	(Blank)	(Blank)	(Blank)
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Custom metrics

0 of 0 complete

2016-2017 Actual	2017-2018 Actual	2017-2018 SQRP Goal	2018-2019 SQRP Goal	2019-2020 SQRP Goal
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Strategies

Strategy 1

If we do...

...then we see...

...which leads to...

align our literacy and math curriculum

consistent task and text complexity, targeting individual students, and the fidelity of implementation

consistency and an increase in student growth in Reading and Math as evidenced by NWEA Map Assessment and PARCC.

Tags:
Math, Curriculum, Reading

Area(s) of focus:
1, 2

Action step

Responsible

Timeframe

Status

Coordinating vertical planning meetings for math instruction

Administration

Aug 1, 2018 to Sep 30, 2018

On-Track

Mathematics

Create a protocol for feedback on peer observations

Administration

Aug 1, 2018 to Sep 30, 2018

Not started

Instructional Coaching

Coordinate teacher peer observations of math instruction

Administration

Oct 1, 2018 to Jun 30, 2019

Not started

Mathematics

Researching additional resources for ELA curriculum	Administration	Jul 1, 2018 to Sep 29, 2018	Completed
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Literacy/Reading

ILT will choose model of literacy instruction	Administration/ILT	Jul 1, 2018 to Sep 30, 2018	Completed
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Literacy/Reading

Work with ISL to develop balanced literacy professional development	Administration/ILT	Aug 6, 2018 to Dec 1, 2018	Completed
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Literacy/Reading

Implement balanced literacy development with all staff	ILT/Administration	Jan 1, 2019 to Jun 30, 2019	Completed
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Literacy/Reading

Develop a cohesive scope and sequence for literacy instruction	Administration/ILT	Nov 1, 2018 to Jun 30, 2019	Not started
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Literacy/Reading

ILT to collaborate with Network ISL to develop learning cycle on student learning protocol	ILT/Administration	Aug 1, 2019 to Nov 29, 2019	Not started
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Assessment

ILT to deliver learning cycle to grade level teams to Implement learning cycle based on protocol	ILT/Administration	Dec 1, 2019 to Mar 27, 2020	Not started
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Assessment

Utilizing the chosen protocol, grade level teams will analyze student work with ILT support and will review schoolwide during professional development time.	ILT/Administration	Mar 1, 2020 to Jun 30, 2020	Not started
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Assessment

Strategy 2

If we do...

...then we see...

...which leads to...

have a comprehensive MTSS protocol which is followed with fidelity	students' academic and social emotional needs being met	an increase in attendance and academic growth as evidenced by NWEA scores and attendance percentages.
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Tags:
MTSS, Attendance, SEL

Area(s) of focus:
1

Action step	Responsible	Timeframe	Status
Tracking data to target at risk or high risk students, chronic truant and tardy students and targeting communication with the affected families	Attendance committee/ Administration	Aug 1, 2018 to Jun 30, 2020	On-Track
Creation of attendance plan and school activities on HOT days to promote student attendance	Attendance committee	Aug 1, 2018 to Jun 30, 2020	On-Track

Implement new MTSS protocol, which includes referral process for both academic and SEL, including 6 week MTSS check-ins with individual teachers	Administration, MTSS team	Sep 2, 2018 to Jun 29, 2019	On-Track
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MTSS

Monitoring the fidelity of MTSS protocol	MTSS document	Jul 1, 2019 to Jun 30, 2020	On-Track
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ILT will plan a professional development session Special Education teachers on accessing and analyzing NWEA data, including instruction on how to use the Data Analysis Toolkit	ILT	Sep 2, 2018 to Sep 30, 2018	Not started
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Diverse Learners, Data analysis

ILT will meet and train Special education teachers on data analysis of NWEA including accessing reports, completing the data toolkit, and how to use the Learning Continuum.	ILT	Oct 1, 2018 to Oct 31, 2018	Not started
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Diverse Learners, Data analysis

ILT will follow up with and provide support to special education teachers after Winter and Spring testing sessions to ensure accurate analysis.	ILT	Nov 1, 2018 to Jun 15, 2019	Not started
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Diverse Learners, Data analysis

After analyzing data to drive classroom instruction to meet the instructional needs of all students, creating enrichment grouping to enhance learning of high students	Administration/ILT	Sep 3, 2018 to Jun 28, 2019	Not started
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MTSS, Data analysis

Inclusion of the special education population in intervention groupings	Administration	Sep 2, 2018 to Jun 29, 2019	Not started
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Diverse Learners

BHT/MTSS team will review student data at 6 week intervals	BHT/MTSS team	Sep 2, 2018 to Jun 29, 2019	Not started
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Strategy 3

If we do...

expand upon our current health and wellness practices

...then we see...

and increase in student voice, engagement and civic responsibility; promoting students and staff who want to be meaningful members of the school community

...which leads to...

an decrease in minor behavior infractions, as evidenced by school level data and an increase in attendance to 95%.

Tags:

SEL, Student voice, engagement, & civic life, Health and wellness

Area(s) of focus:

3

Action step

We will create a plan to transition students from grade to grade or transition new students into Farnsworth

Responsible

CCT/ILT

Timeframe

Aug 1, 2018 to Nov 30, 2018

Status

On-Track

SEL, Transition

Each grade bands to create 1 service learning projects per year	Grade level teams	Aug 1, 2018 to Jun 30, 2020	Not started
SEL, Service learning			
Build upon existing Adult SEL practices, by developing new quarterly outings and monthly socials	CCT	Jul 1, 2018 to Jun 30, 2020	On-Track
SEL, Adult social and emotional learning			
Students and staff to evaluate PBIS matrix	Administration/CCT	Mar 1, 2019 to Jun 30, 2019	Not started
SEL, Student voice, engagement, & civic life, Pbis program			
PBIS team to engage in Tier II/III team training in July	CCT	Jul 1, 2018 to Jul 31, 2018	Postponed
SEL, Pbis program			
Building the leadership responsibilities of the Student council by developing a mentoring system	Student council, SC advisors	Jul 1, 2018 to Jun 30, 2019	On-Track
SEL, Student leadership, Student voice, engagement, & civic life			
Student council will create and implement a survey to increase student voice on activities throughout the year	Student council	Aug 1, 2018 to Nov 30, 2018	Not started
SEL, Student leadership, Student voice, engagement, & civic life			
Teacher familiarizing themselves with SEL standards and looking for overlap in current curriculum/units	Administration/CCT	Jul 1, 2018 to Jun 30, 2019	On-Track
SEL, Cross curricular planning			
Deliberate Integration of SEL standards in lesson and unit planning	CCT	Jul 1, 2019 to Jun 30, 2020	Not started
SEL, Cross curricular planning			
Climate and Culture team to offer Parent RP 101 training throughout the school year	CCT	Jul 1, 2018 to Jun 30, 2020	On-Track
SEL, Restorative practices			
Restorative practice leads and middle school students to train on peer conferencing	Administration/CCT	Jul 1, 2018 to Jun 30, 2019	On-Track
SEL, Restorative practices, Student voice, engagement, & civic life			
Training and implementation of Calm Classroom	Administration/CCT	Jul 1, 2018 to Aug 31, 2018	On-Track
SEL, Restorative practices, Calm classroom			
Monitoring for fidelity of Calm Classroom implementation	Administration	Sep 1, 2018 to Jun 30, 2020	Not started
SEL, Restorative practices, Calm classroom			
Incorporation of additional daily physical activity according to Learn Well criteria	CCT/Administration	Sep 1, 2018 to Jun 30, 2020	Not started

Social emotional learning, Health and wellness

Action Plan

Strategy 1

COMPLETED Researching additional resources for ELA curriculum"
Jul 01, 2018 to Sep 29, 2018 - Administration

Status history



COMPLETED Aug 21, 2018
Evidence
ILt Meeting minutes

ON-TRACK Coordinating vertical planning meetings for math instruction"
Aug 01, 2018 to Sep 30, 2018 - Administration

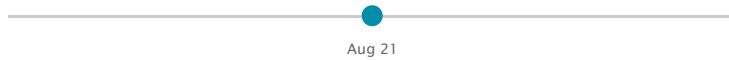
Status history



ON-TRACK Aug 21, 2018
Evidence
ILT Meeting minutes

NOT STARTED ILT to collaborate with Network ISL to develop learning cycle on student learning protocol"
Aug 01, 2019 to Nov 29, 2019 - ILT/Administration

Status history



NOT STARTED Aug 21, 2018
Evidence
ILT Meeting Minutes

NOT STARTED ILT to deliver learning cycle to grade level teams to Implement learning cycle based on protocol"
Dec 01, 2019 to Mar 27, 2020 - ILT/Administration

Status history



NOT STARTED Aug 21, 2018
Evidence
Grade level team minutes

NOT STARTED
Utilizing the chosen protocol, grade level teams will analyze student work with ILT support and will review schoolwide during professional development time."

Mar 01, 2020 to Jun 30, 2020 - ILT/Administration

Status history



NOT STARTED Aug 21, 2018
Evidence
Grade level team meeting minutes, professional development

COMPLETED Work with ISL to develop balanced literacy professional development"
Aug 06, 2018 to Dec 01, 2018 - Administration/ILT

Status history



COMPLETED Aug 21, 2018
Evidence
ILT meeting notes, Professional development agenda

COMPLETED ILT will choose model of literacy instruction"
Jul 01, 2018 to Sep 30, 2018 - Administration/ILT

Status history



COMPLETED Aug 21, 2018
Evidence
ILT meeting minutes

NOT STARTED Develop a cohesive scope and sequence for literacy instruction"
Nov 01, 2018 to Jun 30, 2019 - Administration/ILT

Status history



NOT STARTED Aug 21, 2018
Evidence
ILT meeting minutes

NOT STARTED Coordinate teacher peer observations of math instruction"
Oct 01, 2018 to Jun 30, 2019 - Administration

Status history



NOT STARTED Aug 21, 2018
Evidence
Grade level team meeting minutes

NOT STARTED Create a protocol for feedback on peer observations"
Aug 01, 2018 to Sep 30, 2018 - Administration

Status history



NOT STARTED Aug 21, 2018
Evidence
ILT meeting minutes

COMPLETED

Implement balanced literacy development with all staff"

Jan 01, 2019 to Jun 30, 2019 - ILT/Administration

Status history



COMPLETED

Aug 21, 2018

Evidence

Professional development agenda

Strategy 2

ON-TRACK

Tracking data to target at risk or high risk students, chronic truant and tardy students and targeting communication with the affected families"

Aug 01, 2018 to Jun 30, 2020 - Attendance committee/ Administration

Status history



ON-TRACK

Aug 21, 2018

Evidence

Communication logs, cohorts in Dashboard

ON-TRACK

Implement new MTSS protocol, which includes referral process for both academic and SEL, including 6 week MTSS check-ins with individual teachers"

Sep 02, 2018 to Jun 29, 2019 - Administration, MTSS team

Status history



ON-TRACK

Aug 21, 2018

Evidence

Team meeting minutes, MTSS data

NOT STARTED

Inclusion of the special education population in intervention groupings"

Sep 02, 2018 to Jun 29, 2019 - Administration

Status history



NOT STARTED

Aug 21, 2018

Evidence

MTSS data

NOT STARTED

After analyzing data to drive classroom instruction to meet the instructional needs of all students, creating enrichment grouping to enhance learning of high students"

Sep 03, 2018 to Jun 28, 2019 - Administration/ILT

Status history



NOT STARTED Aug 21, 2018
Evidence
ILT Meeting minutes, Data toolkit, Lesson plans

NOT STARTED
ILT will plan a professional development session Special Education teachers on accessing and analyzing NWEA data, including instruction on how to use the Data Analysis Toolkit"

Sep 02, 2018 to Sep 30, 2018 - ILT

Status history



NOT STARTED Aug 21, 2018
Evidence
ILT meeting notes

NOT STARTED
ILT will meet and train Special education teachers on data analysis of NWEA including accessing reports, completing the data toolkit, and how to use the Learning Continuum."

Oct 01, 2018 to Oct 31, 2018 - ILT

Status history



NOT STARTED Aug 21, 2018
Evidence
ILT/Grade level minutes

NOT STARTED
ILT will follow up with and provide support to special education teachers after Winter and Spring testing sessions to ensure accurate analysis."

Nov 01, 2018 to Jun 15, 2019 - ILT

Status history



NOT STARTED Aug 21, 2018
Evidence
ILT Meeting minutes

NOT STARTED BHT/MTSS team will review student data at 6 week intervals"

Sep 02, 2018 to Jun 29, 2019 - BHT/MTSS team

Status history



NOT STARTED Aug 21, 2018
Evidence
MTSS Team notes

ON-TRACK Creation of attendance plan and school activities on HOT days to promote student attendance"

Aug 01, 2018 to Jun 30, 2020 - Attendance committee

Status history



ON-TRACK Aug 21, 2018
Evidence
Attendance committee notes

ON-TRACK Monitoring the fidelity of MTSS protocol"
Jul 01, 2019 to Jun 30, 2020 - MTSS document

Status history



ON-TRACK Aug 21, 2018
Evidence
MTSS Team notes from bi-weekly visits

Strategy 3

ON-TRACK We will create a plan to transition students from grade to grade or transition new students into Farnsworth"
Aug 01, 2018 to Nov 30, 2018 - CCT/ILT

Status history



ON-TRACK Aug 21, 2018
Evidence
CCT/ILT Meeting notes

NOT STARTED Each grade bands to create 1 service learning projects per year"
Aug 01, 2018 to Jun 30, 2020 - Grade level teams

Status history



NOT STARTED Aug 21, 2018
Evidence
Grade level team meeting notes

ON-TRACK Build upon existing Adult SEL practices, by developing new quarterly outings and monthly socials"
Jul 01, 2018 to Jun 30, 2020 - CCT

Status history



ON-TRACK Aug 21, 2018
Evidence
CCT meeting notes

ON-TRACK Building the leadership responsibilities of the Student council by developing a mentoring system"
Jul 01, 2018 to Jun 30, 2019 - Student council, SC advisors

Status history



ON-TRACK Aug 21, 2018
Evidence
Student council meeting notes

NOT STARTED Students and staff to evaluate PBIS matrix"
Mar 01, 2019 to Jun 30, 2019 - Administration/CCT

Status history



NOT STARTED Aug 21, 2018
Evidence
CCT Meeting notes

NOT STARTED Student council will create and implement a survey to increase student voice on activities throughout the year"
Aug 01, 2018 to Nov 30, 2018 - Student council

Status history



NOT STARTED Aug 21, 2018
Evidence
Student council notes

ON-TRACK Teacher familiarizing themselves with SEL standards and looking for overlap in current curriculum/units"
Jul 01, 2018 to Jun 30, 2019 - Administration/CCT

Status history



ON-TRACK Aug 21, 2018
Evidence
CCT notes

ON-TRACK Climate and Culture team to offer Parent RP 101 training throughout the school year"
Jul 01, 2018 to Jun 30, 2020 - CCT

Status history



ON-TRACK Aug 21, 2018
Evidence
CCT notes

POSTPONED PBIS team to engage in Tier II/III team training in July"
Jul 01, 2018 to Jul 31, 2018 - CCT

Status history



POSTPONED Aug 21, 2018
Problem
Root Cause
Next steps

ON-TRACK

Restorative practice leads and middle school students to train on peer conferencing"

Jul 01, 2018 to Jun 30, 2019 - Administration/CCT

Status history



ON-TRACK

Aug 21, 2018
Evidence
Meeting agenda/notes

NOT STARTED

Deliberate Integration of SEL standards in lesson and unit planning"

Jul 01, 2019 to Jun 30, 2020 - CCT

Status history



NOT STARTED

Aug 21, 2018
Evidence
CCT notes, unit plans

ON-TRACK

Training and implementation of Calm Classroom"

Jul 01, 2018 to Aug 31, 2018 - Administration/CCT

Status history



ON-TRACK

Aug 21, 2018
Evidence
Professional development agendas, grade level team meeting notes

NOT STARTED

Monitoring for fidelity of Calm Classroom implementation"

Sep 01, 2018 to Jun 30, 2020 - Administration

Status history



NOT STARTED

Aug 21, 2018
Evidence
Monthly classroom walkthroughs

NOT STARTED

Incorporation of additional daily physical activity according to Learn Well criteria"

Sep 01, 2018 to Jun 30, 2020 - CCT/Administration

Status history



NOT STARTED

Aug 21, 2018
Evidence
Monthly classroom walkthroughs

Supplemental General State Aid(SGSA)

My school receives SGSA funds

By checking the above box, the school is verifying that the attendance center complies with the statement regarding the use of SGSA funds:

1. The attendance center allocation is correctly based on the number of students eligible to receive free and reduced lunch and breakfast.
2. The attendance center has an approved plan, developed in consultation with teachers, administrators, and other appropriate personnel, and parents of the students attending the attendance center.
3. The attendance center's plan is approved by the LSC and CPS.
4. SGSA funded activities fall within the allowable program categories: early childhood education, reduced class size, enrichment programs, remedial assistance, attendance improvement, and other educationally beneficial expenditures which supplement the regular programs as determined by the Illinois state board of education.
5. SGSA Funds supplement and do not supplant non-categorical and other categorical funds allocated to the attendance center.
6. SGSA funds are supporting only those activities specified in the school's approved plan/amendment.
7. SGSA funds are not used for capital expenditures. 8. SGSA funds are not used for any political or lobbying activities by the attendance center.

ESSA Program

ESSA Schoolwide Program

(Not available to schools receiving NCLB funds for the first time) [Title I/SW].

The school annually reviews the schoolwide plan/program. The schoolwide program plan is available to CPS, parents, and the public, and the information in the plan is in an understandable and uniform format, and to the extent practicable in a language the parents can understand.

ESSA Targeted Assistance Program Title I funded staff participate in the school's general professional development and school planning activities. Title I funded staff assume limited duties that are assigned to similar personnel including duties beyond the classroom, or that do not benefit Title I students, as long as the amount of time spent on such duties is the same proportion of the total work time with respect to similar staff.

Non-title school that does not receive any Title funds

Parent Involvement in Targeted Assistance and Schoolwide Programs

I verify that the statement below is correct

Every Student Succeeds Act (ESSA), the reauthorization of the Elementary and Secondary Act of 1965 continues a legislative commitment to parental involvement. Central features of prior reauthorizations, such as school-parent compacts, parent involvement policies, and the parent involvement funding formula remain unaltered. However, the ESSA reauthorization represents a notable shift in the role of parental involvement in the schools. It includes new provisions increasing parental notification requirements, parental selection of educational options, and parental involvement in governance. It envisions parents as informed and empowered decision makers in their children's education.

Parent and Family Plan

Parent and Family Engagement Policy

Complete

Schools must involve parents and family in the joint development and periodic review and revision of the ESSA, Title I school parental and family engagement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.

This will be accomplished through monthly PAC and LSC meetings.

The school will hold an annual meeting at a time convenient to parents and families during the first month of school to inform them of the school's participation in ESSA, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental and family engagement meetings, including school PAC meetings, at different times and will invite all parents and key family members of children participating in the ESSA, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting

Meeting for the 2018-2019 is September . Meeting dates and information will be posted on the school website, sent home in backpack mail, as well as emailed.

Schedule of meeting dates for 2018-2019

November
December
January
February
March
April

At the request of parents and family members, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents and family members to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.

We will provide parents with information about the Title 1 program through backpack mail and emails. The PAC has scheduled monthly meetings. We will schedule additional meetings as necessary.

Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.

Student progress reports for NWEA MAP assessments are sent home 3x per year. When we receive information on PARCC results, we will distribute it to parents.

Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.

At this time, all teachers are highly qualified. If this changes the appropriate letters will be sent home.

Schools will assist parents of participating ESSA Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.

.Title 1 parents will invited to the PAC meetings and/or parent workshops where academic achievement and SEL issues will be discussed.

Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents and family members in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.

PAC is researching parent education programs and materials. They have purchased materials for summer learning for families.

Schools will educate all staff in the value and utility of contributions by parents and family and in how to reach out to, communicate and work with, parents and family as equal partners in the education of their children and in how to implement and coordinate parent and family programs and build ties with parents and family members. Please describe how this will be accomplished.

Time will be devoted on teacher professional development days to effective communication with parents.

Schools will, to the extent feasible and appropriate, coordinate and integrate parent and family programs and activities with Head Start, Reading First, Early Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs, to further encourage and support parents and families in more fully participating in their children's education. Please describe how this will be accomplished.

If these programs become available, we will integrate them into the program.

Schools will ensure that information related to the school and parent and family programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.

Whenever possible, communication is made available in multiple languages. Translators can also be arranged.

Policy Implementation Activities

The LSC will approve the school improvement plan and monitor the CIWP.

In the CIWP, the school identifies current parental and family engagement practices and outlines activities related to expanding parent and family partnership programs.

The school will coordinate the parent and family engagement programs identified in the CIWP.

The school will evaluate the Parent and Family Engagement Policy for effectiveness and make improvements as necessary.

Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)

N/A

School-Parent Compact

Complete

The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards. Describe how the school will provide high-quality curriculum and instruction in a supportive environment. (Restate the school mission.)

Information will be posted on the school website, sent home in backpack mail, as well as emailed. Staff is available to letters and materials as needed.

The school will hold parent-teacher conferences. Describe the kinds of parent-teacher conferences that will be held and the dates on which they are scheduled.

Parent teacher conferences are held in November and April.

The school will provide parents with frequent reports on their children's progress. Describe when and how the school will provide reports to parents.

Parents are provided with NWEA MAP results 3x per year. Parents also receive student report cards and progress reports 4x per year.

The school will provide parents access to staff. Describe when, where and how staff will be available for consultations with parents.

Staff is available via email, phone and in person conferences

The school will provide parents opportunities to volunteer and participate in their children's classes. Describe how and when parents and family members may volunteer, participate, and observe classroom activities.

Parents are encouraged to complete the CPS volunteer packet and volunteer in their children's classrooms.

The parents will support their children's learning. Describe how the parents will assist learning (i.e. monitoring attendance, homework completion).

Parents are encouraged to assist and monitor student homework, as well as get students to school on time every day.

The parents will participate in decisions relating to the education of their children. Describe when, where and how parents will consult with the school.

Parents are invited to all LSC meetings where ideas can be discussed.

The students will share the responsibility for improved student academic achievement. Describe how the students will assure academic achievement (i.e. good attendance, positive attitude, class preparation).

Students complete goal setting with their teachers 3x per year

Parent Budget

Complete

Goals: Indicate goals, timeline of activities and training topics that are designed to assist parents and families with increasing their students' academic achievement. The overarching goal is to increase student academic achievement through parental and family engagement involvement; specify your goals.

The PAC would like to continue to support parents in their ability to increase student academic success; they would also like to increase parent involvement. They have researched parent materials to support at home learning as well as teacher presenters on academic learning topics.

Allocate your Mandated Title 1 Parent and Family Engagement Funds to support your Parent and Family Engagement Program.

Account(s)	Description	Allocation
51130, 52130	Teacher Presenter/ESP Extended Day For Teacher presenter, ESP Extended Day, please remember to put money on the benefits line. Non-Instructional pay rate applies.	\$ Amount .00
53405	Supplies In addition to supplies for parent program, please use this account to also purchase books for parents only. Use this account for equipment with a per unit cost of less than \$500.	\$ 1000 .00
53205	Refreshments Allocation CAN NOT EXCEED 25% of the Parent Budget. Refreshments must be used for Title 1 PAC meetings, trainings and workshops.	\$ Amount .00

54125 **Consultants**
For Parent Training Only. Consultant must have a CPS vendor number and paid with a Purchase Order after service is rendered (NO CHECKS ARE ALLOWED)

\$	Amount	.00
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54505 **Admission and Registration Fees, Subscriptions and memberships**
For Parents use only.

\$	649	.00
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<p>54205</p>**Travel**
Buses for Parents use. Overnight Conference travel- schools must follow the CPS Travel Policy. The CPS Parent Overnight Travel Approval Form and Conference Travel Form must be completed.

\$	0	.00
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<p>54565</p>**Reimbursements**
Allocation CAN NOT EXCEED 25% OF THE Parent Budget. All Parent Reimbursements related to Title 1 parent and family engagement must be paid from this account. Receipts must be clear unaltered and itemized. School must keep all receipts.

\$	Amount	.00
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<p>53510</p>**Postage**
Must be used for parent and family engagement programs only.

\$	0	.00
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53306 **Software**
Must be educational and for parent use only.

\$	Amount	.00
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55005 **Furniture and Equipment**
Must have a parent room or a secure place to keep furniture/equipment. Cannot be placed in the main office or where staff and students have access too. To by used only by parents.

\$	0	.00
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