



STEM Magnet Academy / Plan summary

## 2018-2020 plan summary

### Team

| Name               | Role                                 | Email                     | Access     |
|--------------------|--------------------------------------|---------------------------|------------|
| Maria McManus      | Principal                            | mjmcmanus@cps.edu         | Has access |
| Cutina Anderson    | 4-8 Literacy/Math Specialist         | canderson8@cps.edu        | Has access |
| Lindsay McGrane    | K-4 Literacy Math Specialist         | lecarlson@cps.edu         | Has access |
| Linsey Rose        | Middle School Social Studies Teacher | lrrose@cps.edu            | Has access |
| Kelley Lynch       | 1st Grade ELA Teacher                | kmlinhart@cps.edu         | No Access  |
| Jami McDonald      | 4th Grade General Ed Teacher         | jmcdonald18@cps.edu       | No Access  |
| Stephanie Bernardo | Middle School Math Teacher           | srbernardo@cps.edu        | No Access  |
| Cynthia Gulley     | School Counselor/Case Manager        | cjgulley@cps.edu          | No Access  |
| Danielle McLaurin  | LSC Member/Special Education Teacher | dmlclaurin@cps.edu        | No Access  |
| Tarita Brantley    | Parent LSC Representative            | taritabrantley@yahoo.com  | No Access  |
| Ben Williams       | LSC Chair                            | bwilliamsjr@sbcglobal.net | No Access  |
| Jamie Davis        | 3-4 Science/Engineering Specialist   | jdavis160@cps.edu         | No Access  |

### Team meetings

| Date       | Participants   | Topic  |
|------------|--|--|
| 02/02/2018 | McManus, Anderson, Rose  | Assigning Team Members/Roles and Scheduling Dates to work on CIWP                            |
| 03/05/2018 | McManus, McGrane, Rose, Brantley, Williams, Bernardo, Lynch, David, McDonald, Gulley, McLaurin           | SEL Framework Draft  |
| 03/06/2018 | McManus, McGrane, Rose, Brantley, McLaurin, Davis, Gulley, Bernardo, McDonald, Lynch                     | SEL Framework Draft  |
| 04/04/2018 | McManus, McGrane, Rose, Anderson, Williams, Davis, Brantley, McLaurin, Gulley, Bernardo, McDonald, Lynch | SEL Framework Draft  |
| 04/16/2018 | McManus, McGrane, Rose, Anderson, Williams, Davis, Brantley, McLaurin, Gulley, Bernardo, McDonald, Lynch | Goals/Strategies   |
| 04/19/2018 | McManus, McGrane, Rose, Anderson, Williams, Davis, Brantley, McLaurin, Gulley, Bernardo, McDonald, Lynch | Strategies/Parent Plan   |
| 04/20/2018 | McManus, McGrane, Rose, Anderson, Williams, Davis, Brantley, McLaurin, Gulley, Bernardo, McDonald, Lynch | Final Revisions  |
| 02/21/2018 | McManus, McGrane, Rose, Anderson, Williams, Davis, Brantley, McLaurin, Gulley, Bernardo, McDonald, Lynch | Introduction to 2018-2020 CIWP members, sections, meeting dates, responsibilities, deadlines |

#### School Excellence Framework

Culture of & Structure for Continuous Improvement

4 of 4 complete

#### Leadership & Collective Responsibility:

Leadership & Collective Responsibility is characterized by an unwavering commitment to fulfilling a shared vision of success. There is a clear focus and high expectations for staff and students, motivating the entire school community to continue striving for success for every student.

Score

1 2 3 4

STEM Magnet Academy's vision and mission statements drive our school's decision-making process. Both statements are prominently displayed on the school's website ([www.stemmagnetacademy.com](http://www.stemmagnetacademy.com)). All meetings with our STEM parents and the community (i.e. State of STEM, Open House, Grade Level Parent Meetings) begin by highlighting the school's mission and vision statements.

All staff members are committed to data driven decision-making and instruction. Teachers are committed to growing as professionals by improving their skills and honing their pedagogical practices. The leadership team allows teachers to focus on rigorous instruction by departmentalizing teachers based on their areas of expertise. Goals are set and prioritized based on data and student need; these goals remain the focus of the collaborative work for the entire school year.

STEM's leadership and collective responsibility is evidenced in the "Very Strong" rating in Program Coherence on the Five Essentials Survey. It is also shown in the many leadership roles that various staff members take on to facilitate professional development, coordinate school-wide events, and fulfill any identified school needs.

## Guide for Leadership & Collective Responsibility

- **Set the direction and create a sense of purpose by building consensus on and implementing a shared vision.**
  - Consider the demographics of the school community in developing a shared vision.
  - Help stakeholders understand the relationship between the school's vision and their initiatives and priorities.
  - Consistently use informal and formal opportunities to champion and articulate the vision.
  - Act in ways that consistently reflect the school's core values, beliefs, and priorities in order to establish trust.
  - Ensure the school's identity, vision, and mission drive school decisions.
  - Use the Multi-Tiered System of Support framework as a standard for how to distribute leadership and make significant decisions both academically and social-emotionally.
- **Inspire a culture of collective responsibility for the success of ALL students in the whole school (not solely teacher's own students).**
- **Empower others to make or influence significant decisions.**
  - Build shared leadership structures and opportunities for job-embedded leadership training and development.
  - Capitalize on the leadership skills of others.
  - Constantly listen and synthesize what is heard, and learn from all sources.
- **Employ the skills to effectively manage change.**
  - Master skills associated with large-scale strategic planning processes and implementation of such plans.
  - Steer through the challenges associated with making improvements, both large and small.
- **Create and sustain a coherent instructional program (coordinated and consistent) with learning goals.**
- **Use the CPS Framework for Teaching to ground instructional guidance and coaching.**
  - Model ambitious goals for teaching and learning for all students, including priority groups.
  - Draw from the best available evidence to inform instructional improvement decisions.
- **Enable staff to focus and prioritize what matters most.**
  - Buffer staff from external distractions to the school's priorities and goals.
  - Limit school improvement goals to a few high leverage activities.
  - Prioritize teaching challenging content, engaging students in learning, rigor and ways to raise achievement.

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS            |   |
|--|---|
| Suggested Evidence                           | <ul style="list-style-type: none"> <li>✓ School's vision, beliefs, and how it is shared (e.g. presentations to community, promotional materials)</li> <li>✓ Five Essentials – Program Coherence</li> </ul>  |
| Measures                                     | <ul style="list-style-type: none"> <li>✓ Five Essentials</li> </ul>   |
| Five Essentials                              | <ul style="list-style-type: none"> <li>Effective Leaders</li> <li>Collaborative Teachers</li> </ul>   |
| CPS Framework for Teaching                   | <ul style="list-style-type: none"> <li><a href="#">4d. Growing and Developing Professionally</a></li> <li><a href="#">4e. Demonstrating Professionalism</a></li> </ul>  |
| CPS Performance Standards for School Leaders | <ul style="list-style-type: none"> <li>A1. Assesses the Current State of School Performance and Develops a CIWP</li> <li>A2. Implements Data Driven Decision Making and Data Driven Instruction</li> <li>A5. School Vision and Mission Drive Decision-Making</li> <li>D4. Demonstrates Change Management</li> </ul> |

### Instructional Leadership Team:

The ILT is characterized by having a consistent structure for teacher leadership that is focused on creating and implementing the theories of action that improve teaching and learning. ILT meetings are a productive forum to identify challenges, collect and review evidence, exchange ideas, and propose and implement solutions to challenges to school improvement.

Score

1 2 3 4

This is an area of growth for STEM. At this time our ILT currently functions on a quarterly basis. However, grade level teams meet weekly to evaluate effectiveness of teaching strategies, analyze student data, and develop and revise action plans for meeting student needs. These meetings are guided by agendas and staff are informed via weekly email updates. This is evidenced by our "Neutral" rating for Collaborative Teachers and Effective Leaders on the 5E Survey.

## Guide for Instructional Leadership Team

- **Engage in on-going inquiry (e.g. continuous improvement cycles) as a basis for improvement.**
  - Gain productive insight and take substantial new action or adjust strategy that clearly addresses root causes.
  - Relentlessly ask, "Is it working?" about every program, initiative, and strategy in the school.
  - Vet Initiatives and strategies on the basis of their direct or proven impact on outcomes.
  - Monitor if previous actions were implemented (fidelity) and working as intended. Ask, "If not, why not?"
- **Share leadership for improving teaching and learning with representative school members.**
  - Organize the team around a common understanding of team's purpose and instructional priorities.
  - Represent all relevant specialty content areas, programs, related services, and grade bands/department teams and is an appropriate size.
  - Represent a balance of work styles (e.g. task-oriented, provides push-back, synthesizes, etc.)
- **Use protocols and ask probing questions.**
  - Ask questions focused on factors within sphere of control and avoid a focus on student factors.

- Use appropriate protocols and level of analysis (grade, school-wide, individuals) for meeting purpose.
- Systematically consider root cause(s) based on thorough review of evidence.
- **Use timely and relevant data/evidence sources.**
  - Gather and use current and relevant local student, school, teacher performance (e.g. attendance data, assessment results), and operational data formatively to review and revise school and classroom practices as needed.
  - Disaggregate data for priority student groups (e.g. English learners, diverse learners).
- **Schedule and structure frequent meetings.**
  - Meet regularly (2-4 times per month).
  - Use an agenda with a clear focus.
- **Collaborate effectively, value transparency, and inform and engage stakeholders.**
  - All team members have equity of voice and are actively engaged in asking questions.
  - Celebrate small wins and improvements.
  - Regularly inform and engage stakeholders of key data and work of the ILT.
- **Build the capacity of teacher teams to lead cycles of learning and problem solving focused on student learning data and student work.**

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS                   |  |
|---|--|
| Suggested Evidence                                  | <ul style="list-style-type: none"> <li>✓ ILT Effectiveness Rubric Score</li> <li>✓ ILT artifacts (e.g. agenda, calendar, protocols, minutes)</li> <li>✓ Evidence that work of ILT has contributed to positive outcomes for students and staff</li> <li>✓ Teacher team agendas/minutes reflective of ILT focus</li> </ul> |
| Measures  | ✓ Five Essentials: Instructional Leadership  |
| Five Essentials                                     | Effective Leaders<br>Collaborative Teachers  |
| MTSS Framework                                      | <a href="#">Shared Leadership, Evaluation of MTSS</a>  |
| CPS Framework for Teaching                          | <a href="#">4a. Reflecting on Teaching &amp; Learning</a><br><a href="#">4d. Growing and Developing Professionally</a><br><a href="#">4e. Demonstrating Professionalism</a>  |
| CPS Performance Standards for School Leaders        | A1. Assesses the Current State of School Performance and Develops a CIWP<br>A2. Implements Data Driven Decision Making and Data Driven Instruction   |
| NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING |  |
|   | <ul style="list-style-type: none"> <li>✓ <a href="#">Instructional Leadership Team Planning Tools</a></li> <li>✓ <a href="#">PLC and Mentoring Coaching Resources</a></li> </ul>   |

### Professional Learning:

Score

Professional Learning includes sufficient time, support, and 'safe practice' space to internalize new knowledge to change practice and beliefs. Adults persevere in collaboration with their colleagues to innovate and improve implementation of new practices.

1 2 3 4

School schedules have been designed to allow time for daily horizontal and vertical team planning. Teachers work together to write and revise scope & sequences that ensure vertical alignment.

Faculty members actively seek out opportunities for professional development and learning, then share the learning with the wider school community. When the cost cannot be covered by the school, many teachers at STEM even pay for or write grants to attend professional conferences based on the needs of our student population.

The school has also implemented a bi-monthly Flex Day schedule, where professional learning that align with school-wide goals is offered, teachers review data (including NWEA, classroom assessment, attendance, report card, students on-track, and behavioral), and collaborate to problem solve and set future goals.

Peer observations are used to provide feedback and support for development of practice. During peer observations teachers use provided tools to foster productive dialogue between colleagues. Teachers observe both colleagues of their choice and colleagues suggested by the leadership team to encourage teachers to try new strategies and develop their skills. Teachers are provided with coverage that allows time for both the peer observation and dialogue.

The strong collaboration between teachers and commitment to professional learning is evidenced with student attainment data of "Far Above Average" (94th Percentile in Reading and 95th Percentile in Math) on the NWEA test.

### Guide for Professional Learning

- **Select and design professional learning (PL) to achieve school-wide improvement, including closing priority group achievement gaps.**
  - Use data to identify performance and practice gaps to inform PL plan.
  - Use research about best practices to identify potential learning and subject matter experts to support.
  - Solicit feedback from staff to inform selection of PL opportunities.
  - Provide PL relevant to the cultural and linguistic needs of students.
  - Provide both whole staff and differentiated PL to individual teacher levels.
- **Implement and sustain on-going, job-embedded professional learning (PL) (e.g. coaching, peer learning opportunities, action research)**
  - Recommend and/or provide PL opportunities directly related to individuals' specific areas of need and professional growth goals.
  - Encourage staff to broaden networks to bring new knowledge and resources to learning environment.
  - Teachers initiate opportunities for professional growth and proactively seek opportunities to enhance content knowledge and pedagogical skill.

- **Structure time for teachers to collaborate and learn together.**
  - Create schedules and systems to conduct peer observations, and coaching. Reflect on its impact.
  - Teachers provide and accept collegial support and feedback to/from colleagues.
  - Teachers participate in and facilitate professional inquiry in teams to advance student learning.
- **Make 'safe practice' an integral part of professional learning.**
  - Allow teachers ample time to try new strategies, refine skills, grapple with implementation problems, and share knowledge and experience.
  - Provide support that addresses the specific challenges of changing classroom practice. Provide coaching/mentoring support to validate continuing to work through struggles.
- **Monitor implementation to ensure staff uses new knowledge to improve practice and it is having the desired effect on practice and student outcomes.**
  - Conduct frequent non-REACH observations to provide coaching and actionable feedback.
- **Provide induction and support for new teachers.**
  - Assign each new teacher a mentor who is skilled in pedagogy and is an open, collaborative colleague.
  - Schedule a series of 'learning experiences' for new teachers that helps them navigate important initiatives (e.g. REACH) and provides information on school specific goals and resources.

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS                   |   |
|---|---|
| Suggested Evidence                                  | <ul style="list-style-type: none"> <li>✓ School's PD Plan – review for goal alignment – does the plan advance the school's improvement agenda?</li> <li>✓ PD agendas, PD feedback: surveys</li> <li>✓ Teacher practice improving on the Framework for Teaching (e.g. Basic&gt;Proficient, Proficient&gt;Distinguished)</li> </ul> |
| Measures  | <ul style="list-style-type: none"> <li>✓ SQRP Attainment and Growth</li> <li>✓ Five Essentials: Collaborative Teachers</li> </ul>   |
| Five Essentials                                     | <ul style="list-style-type: none"> <li>Effective Leaders</li> <li>Collaborative Teachers</li> </ul>   |
| MTSS Framework                                      | <a href="#">Shared Leadership, Curriculum &amp; Instruction</a>   |
| CPS Framework for Teaching                          | <ul style="list-style-type: none"> <li><a href="#">4a. Reflecting on Teaching &amp; Learning</a></li> <li><a href="#">4d. Growing and Developing Professionally</a></li> <li><a href="#">4e. Demonstrating Professionalism</a></li> </ul>   |
| CPS Performance Standards for School Leaders        | <ul style="list-style-type: none"> <li>B2. Observes and Evaluates Staff and Gives Feedback to Staff</li> <li>B6. Professional Development Provided for Staff</li> </ul>   |
| NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING |   |
|   | <ul style="list-style-type: none"> <li>✓ <a href="#">Teaching the Teachers</a></li> <li>✓ <a href="#">Making Better Use of Research</a></li> <li>✓ <a href="#">Upcoming Professional Learning Opportunities</a></li> <li>✓ <a href="#">Framework for Teaching PD Modules</a></li> </ul>   |

### Aligned Resources:

Resources (e.g. time, budget, staff, and community resources) are aligned to school priorities. Improving achievement guides resource allocation. Making the most of student time and staffing is a priority. The school organizes resources school-wide through schedules and staffing plans that target additional time and individual attention to those students who need it most and to highest priority subject areas.

Score

1 2 3 4

All STEM resources (time, budget, staff and community resources) are aligned to the overall school priorities. Schedules are designed to maximize instructional minutes. In line with our school's mission and vision statements, school schedules ensure students receive Science/Engineering daily and Technology class several times per week. Reading, math, and ELL specialists are utilized to differentiate instruction and support students with diverse learning needs. This is evidenced in a "Very Strong" in Program Coherence in the Five Essential's Survey.

STEM has a hiring protocol that includes a team of teachers and administrators. However, in recent years STEM has retained nearly all staff and has a teacher retention rate of 84.5%.

STEM partners with organizations that shares our values. These organizations include Field Museum, CME Group, Argonne National Labs, Chicago Children's Choir, Chicago Children's Theater, Working In The Schools, Museum of Science & Industry, Google, Apple, and Peggy Notebaert Nature Museum. Students and staff regularly interact with these organizations via field trips, professional development, and on-site programming.

### Guide for Aligned Resources

- **Design a school day that is responsive to student needs.**
  - Use CPS Instructional Time Guidelines to maximize instructional time.
  - Use CPS Instructional Block Guidelines to maximize academic-engaged time.
- **Align the budget to the CIWP priorities and the mission of the school.**
  - Avoid overemphasis on the purchase of products/programs that are not research based or do not respond to SEF needs.
  - Leverage strategic source vendors to maximize dollars.
  - Seek and obtain grants to support articulated needs.
  - Use grant funds strategically to support areas of highest need.
  - Maximize the use of supplemental funding to close any priority group achievement gaps.
- **Streamline purchase procedures to minimize lapses between ordering and receiving materials.**
- **Evaluate, to the extent possible, the consequences for student learning of resource allocation decisions to develop an evidence base of**

**outcomes of particular uses of resources.**

- **Have a 'hiring team' and collaborative hiring process with clear selection criteria to identify and select best available candidates.**
  - Actively work to build a pool of potential staff members, particularly difficult to fill positions (e.g. staff to serve English learners).
  - Use an interview process including a protocol for questioning and select highly qualified candidates.
  - Require a classroom lesson demonstration to assess candidate expertise, philosophy and commitment.
  - Check teachers' previous performance at CPS schools.
- **Strategically assign teachers to grade and content areas to create a balanced team with a variety of strengths.**
  - Ensure all students have fair access to high-quality teachers in the school.
- **Effectively utilize Related Service Providers at the classroom level.**
- **Use data including teacher evaluations and exit interviews to inform a retention strategy.**
  - Create a positive climate and working conditions for teaching that attracts and retains educator talent.
  - Create opportunities for growth including opportunities for staff to assume additional leadership roles or pursue personal growth goals.
  - Track retention rates over time and use this information to isolate staffing strengths and identify opportunities to improve.
  - Solicit information from staff using exit interviews/surveys to understand reasons for leaving school or district.
- **Make outreach efforts to engage community members as partners and resources.**
- **Partner with one or more organizations that share the values of the school and have a complementary mission to the school's vision.**
  - Monitor the impact of partner organizations' activity.

**Evidence, Measures, and Standards**

| EVIDENCE, MEASURES, AND STANDARDS                   |   |
|---|---|
|   | <ul style="list-style-type: none"> <li>✓ Schedules</li> <li>✓ Teacher retention rates</li> <li>✓ Staff exit interviews/surveys (data on reasons for leaving school or district)</li> </ul>  |
| Suggested Evidence                                  | <ul style="list-style-type: none"> <li>✓ Candidate interview protocol documents</li> <li>✓ List of community-based organizations that partner with the school and description of services</li> <li>✓ Evidence of effectiveness of the services that community-based organizations provide</li> <li>✓ Budget analysis and CIWP</li> </ul>  |
| Measures  | <ul style="list-style-type: none"> <li>✓ Five Essentials</li> </ul>   |
| Five Essentials                                     | Effective Leaders, Collaborative Teachers   |
| MTSS Framework                                      | <a href="#">Shared Leadership, Curriculum &amp; Instruction, Family &amp; Community Engagement</a>  |
| CPS Framework for Teaching                          | <a href="#">4a. Reflecting on Teaching &amp; Learning</a><br><a href="#">4e. Demonstrating Professionalism</a>  |
| CPS Performance Standards for School Leaders        | A3. Allocates Resources to Support Student Learning, Prioritizing Time<br>B4. Hires and Retains Highly Effective Teachers   |
| NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING |   |
|   | <ul style="list-style-type: none"> <li>✓ <a href="#">Aligning Resources with Priorities: Focusing on What Matters Most</a></li> <li>✓ <a href="#">Instructional Supports</a></li> <li>✓ <a href="#">Strategic Source Vendor List</a></li> <li>✓ <a href="#">CPS Instructional Time Guidelines: Elementary School Overview</a></li> <li>✓ <a href="#">CPS Instructional Time Guidelines: High School Overview</a></li> <li>✓ <a href="#">CPS Instructional Block Guidance: K-2 Literacy</a></li> <li>✓ <a href="#">CPS Instructional Block Toolkits: Math</a></li> </ul> |

Expectations for depth & breadth of Student Learning

4 of 4 complete

**Curriculum:**

Score

The curriculum – what students should know and be able to do - makes standards come alive for students. All students have access to an academically rigorous curriculum that inspires students to think and contribute high quality work to authentic audiences beyond the classroom. The curriculum fully integrates academic and social emotional learning opportunities for all students, including diverse learners, English learners, and advanced learners. The school regularly examines the curriculum to check alignment to standards and opportunities for all students to meet those standards.

1 2 3 4

Analyzing and implementing the CCSS is an ongoing practice at STEM. Teachers create and continuously revise curriculum maps and scope & sequences to ensure that students receive connected, rigorous, and quality instruction. Learning is differentiated to meet the needs of students at all academic levels with various learning modalities. Students complete bi-annual problem based learning projects to connect their learning to the real world and also engage in monthly field trips related to the curriculum. This is evidenced in the Five Essentials Survey, in which STEM earned a "Strong" rating in Ambitious Instruction. This is also shown in the SQRP data, which shows STEM students scoring in the 95th percentile in the NWEA National School Attainment Percentile in reading and math from Grades 2-8.

**Guide for Curriculum**

- - **Align units of instruction (horizontally/vertically) to scope and sequence maps and pace units and lessons appropriately.**
  - Focus so units can be adequately addressed in the time available.
  - Examine formative data to determine mastery and pace. Discuss how much time it takes to adequately address the essential elements, and the viability of documents that articulate essential content and timing of delivery (e.g. pacing guides, curriculum maps).
- **Utilize the 'big ideas' that should be taught to determine whether students are being taught the body of knowledge, the understandings and**

**the skills expected.**

- Identify the essential understandings – what students should learn in greater depth. In other words, know ‘covering everything but learning nothing’ does not work.
- **Expose and extend opportunities for all students to grade appropriate levels of text complexity in all types of texts, including informational in all content areas.**
  - Articulate language goals that are separate from and support content goals. Literacy - reading, writing and speaking are essential ‘learning tools’ across the curriculum (disciplinary literacy).
- **Engage all learners in content areas by fully integrating opportunities for all learners, including:**
  - Diverse learners to demonstrate core knowledge and skills.
  - English Learners to develop academic language to demonstrate mastery.
    - Use English and native language development standards in addition to content standards to differentiate instruction and assessments for English learners, to ensure meaningful access to content, regardless of English language proficiency.
    - Understand research and implement programs to develop native language literacy for English learners.
  - Advanced learners to extend core knowledge and skills.
- **Integrate academic and social emotional learning.**
- **Connection to real world, authentic application of learning. For example,**
  - Provide opportunities for meaningful project-based learning.
  - Integrate field-based learning through partnerships with city institutions (e.g. museums), colleges, universities, and community based organizations.
- Curriculum is culturally relevant/sustaining and provides opportunities to explore and celebrate students’ communities, culture, history, and language.
  - Curriculum is tailored to the strengths, needs, and interests of each student.

**Evidence, Measures, and Standards**

| EVIDENCE, MEASURES, AND STANDARDS                   |   |
|---|---|
| Suggested Evidence                                  | <ul style="list-style-type: none"> <li>✓ Curriculum maps, vertical/horizontal</li> <li>✓ Sequencing and pacing guides</li> <li>✓ Thematic units which cover multiple disciplines</li> <li>✓ Comprehensive unit plans including assessments</li> </ul>   |
| Measures  | <ul style="list-style-type: none"> <li>✓ SGRP Attainment and Growth</li> </ul>  |
| Five Essentials                                     | <ul style="list-style-type: none"> <li>Ambitious Instruction</li> <li>Effective Leaders</li> <li>Collaborative Teachers</li> </ul>  |
| MTSS Framework                                      | <a href="#">Curriculum &amp; Instruction</a>  |
| CPS Framework for Teaching                          | <a href="#">3a. Communicating with Students</a><br><a href="#">3c. Engaging Students in Learning</a><br><a href="#">1a. Demonstrating knowledge of content and pedagogy</a><br><a href="#">1d. Designing Coherent Instruction</a>   |
| CPS Performance Standards for School Leaders        | B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices<br>C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort  |
| NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING |   |
|   | <ul style="list-style-type: none"> <li>✓ CPS Content Frameworks: <a href="#">Math</a>, <a href="#">Science</a>, <a href="#">Social Science</a>, and <a href="#">Literacy</a></li> <li>✓ <a href="#">CPS Literacy Scope and Sequence</a></li> <li>✓ <a href="#">CPS Math Scope and Sequence Guidance</a></li> <li>✓ <a href="#">Digital Citizenship Curriculum</a></li> <li>✓ <a href="#">K-12 Financial Literacy Guide</a></li> <li>✓ <a href="#">Personal Finance 3.0 Course</a></li> <li>✓ <a href="#">Physical Education Scope &amp; Sequence</a></li> <li>✓ <a href="#">Health Education Scope &amp; Sequence</a></li> <li>✓ <a href="#">Interdisciplinary African &amp; African American Studies Curriculum</a></li> <li>✓ <a href="#">Interdisciplinary Latino and Latin American Studies Curriculum</a></li> </ul> |

**Instructional Materials:**

Score

Materials to present learning content and what the learner uses to demonstrate are characterized by variability and flexibility. Materials are identified and adapted to increase access to learning for all students. Materials include multimedia and embedded, just-in-time supports; varied tools and supports; alternative pathways, and varied levels of support and challenge. (adapted from UDL Guidelines 2.0)

1 2 3 4

Teachers use a variety of instructional materials to engage students in learning including technology, multimedia, and tools to support specific student needs. A significant amount of the school budget is allocated to providing resources for teachers and students. Teachers have access to a fully functioning resource room where supplemental resources are available for a variety of levels and content areas. This is evidenced by a "Strong" rating in Ambitious Instruction. This is also shown in the SGRP data, which shows STEM students scoring in the 95th percentile in the NWEA National School Attainment Percentile in reading and math from Grades 2-8.

**Guide for Instructional Materials**

**Instructional materials (including technology) are.....**

- **Aligned to curricular plans and expectations of the standards.**
- **Varied and flexible.**
  - Are selected and adapted based on learning objectives and learner needs.
  - Include a variety of quality media, manipulatives and supplies to achieve valued learning outcomes.
- **Intentionally planned by identifying or adapting appropriate tools (including technology) for specific instructional needs.**
  - Student outcomes and developmental appropriateness determine when and who will use the materials.
  - Materials are updated/updated in response to new information and understandings.

- **Equitably available and accessible to all teachers and students.**
  - Teachers and students have available a variety of high quality, standards-aligned instructional materials and resources.
  - Materials are in English and native language for English learners.
  - Reference and resource materials are readily available and circulated throughout the school.
- **Include multimedia and embedded, just-in-time supports (e.g. hyperlinked glossaries, background information, and on-screen coaching) – for conveying conceptual knowledge.**
  - Students interact with instructional materials to engage all modalities in the learning process.
  - Technology is integral to students learning experiences.
  - Units and lessons include grade-appropriate levels of texts and other materials so every student can access the content/skills.
- **Include tools and supports needed to access, analyze, organize, synthesize, and demonstrate understanding in varied ways – for learning and expression of knowledge.**
  - The needs of the students at different performance levels are met by using a variety of instructional materials that allow students to draw on all of their learning capacities.
  - The teacher models effective use of various materials.
  - Students understand that materials are a means to acquire language, knowledge, and competencies.
  - Technology enhances students' higher order, creative thinking and problem solving.
  - Materials connect subject area content to real life applications.
- **Include alternative pathways including choice of content, varied levels of support and challenge, and options for recruiting and sustaining interest and motivation – for engaging and learning.**
  - Students make choices about instructional materials as part of learning.
  - Materials address the needs of the total child: cognitive, linguistic, social, emotional, physical, and aesthetic.
  - Consumables are often non-print supplies that promote active, hands-on learning.

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS                   |   |
|---|---|
| Suggested Evidence                                  | <ul style="list-style-type: none"> <li>✓ Cross-section of materials from a variety of content areas and grade levels</li> <li>✓ Evidence of scaffolding and differentiation for all students to access the content/skills</li> <li>✓ Description of materials in curriculum and/or lesson plans</li> <li>✓ Presence of varied texts, supplementary media (e.g. videos)</li> </ul> |
| Measures  | ✓ SGRP Attainment and Growth  |
| Five Essentials                                     | <ul style="list-style-type: none"> <li>Ambitious Instruction</li> <li>Supportive Environment</li> </ul>   |
| MTSS Framework                                      | Curriculum & Instruction  |
| CPS Framework for Teaching                          | <ul style="list-style-type: none"> <li>1a. Demonstrating Knowledge of Content and Pedagogy</li> <li>1b. Demonstrating Knowledge of Students</li> <li>1c. Selecting Learning Objectives</li> <li>1d. Designing Coherent Instruction</li> </ul>   |
| CPS Performance Standards for School                | A3. Allocates Resources to Support Student Learning, Prioritizing Time  |
| NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING |   |
|   | <ul style="list-style-type: none"> <li>✓ <a href="#">Universal Design for Learning Guidelines 2.0</a></li> <li>✓ <a href="#">UDL PD Modules</a></li> <li>✓ <a href="#">CPS Integrated Library System (S.O.A.R.)</a></li> </ul>  |

### Rigorous Student Tasks:

The school regularly examines student work - what students are being asked to do on in their classrooms - across grades or courses in all content areas. Examining the texts and tasks students experience provides the necessary insight to gauge rigor and illuminate how the standards are actualized prompting the question whether or not approaches support the true spirit of college and career readiness. (adapted from The Education Trust – Equity in Motion Series)

Score

1 2 3 4

The rigor of work at STEM demonstrates the belief that all students can learn at a high level. High expectations combined with support assist students in showing continuous growth on standardized assessments and classwork. The key shifts in literacy and mathematics are reflected in teacher practice that encourage students to justify their thought processes. The emphasis on rigor has resulted in a "Strong" rating in Ambitious Instruction on the Five Essentials Survey. This is also shown in the SGRP data, which shows STEM students scoring in the 95th percentile in the NWEA National School Attainment Percentile in reading and math from Grades 2-8. In addition, 83% of STEM staff are rated Distinguished in "Designing Coherent Instruction" on the CPS Framework for Teaching.

### Guide for Rigorous Student Tasks

- **Begin with the belief that all students can learn. (see *Culture for Learning*)**
  - Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.
  - Create an environment where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.
  - Communicate the necessity of attendance and engagement everyday in order to succeed.
- **Plan and assign tasks that are cognitively challenging for individual students and require students to provide evidence of their reasoning.**
  - Align tasks with standards-based learning objectives that reflect the depth of knowledge expectations.
  - Tasks are Integrative to draw on multiple standards.
  - Teach for Robust Understanding in Mathematics (TRU Math). Engage students with important mathematical ideas, not simply receiving knowledge,



- requiring students to engage in productive struggle.
- **Tasks reflect the key shifts in literacy.**
  - **Complexity:** Tasks reward close reading of complex text; Focus on comprehension of academic language, not obscure vocabulary.
  - **Evidence:** Cite evidence from text and write to sources, not decontextualized prompts.
  - **Knowledge (non-fiction):** Tasks embed reading and writing across disciplines with a variety of literary and informational complex texts and tasks and demonstrate comprehension through speaking, listening.
- **Tasks reflect the key shifts in mathematics.**
  - **Focus:** Tasks reflect a curricular and instructional focus on the major work in (e.g. operational fluency and number sense in K-2).
  - **Coherence:** Multi-grade progressions stress key beginnings (e.g. ratios in 6th grade) and key end points (e.g. fluency with multiplication in 3rd);
  - **Rigor:** Problems require construction of mathematical reasoning and critiques of other possible solutions.
- **Provide opportunities for students to create authentic work for real audiences (beyond the teacher) to motivate them to meet standards and engage in critique and revision.**
- **Examine student work to identify and showcase the qualities of strategic thinking that are both rich in content and relevant for students.**
  - Analyze models with students to build a vision of quality.
  - Use protocols to collectively reflect regularly on the level of cognitive demand asked of students across the school, particularly priority group students, to think strategically as speakers, listeners, readers, and writers.
  - Analyze student work samples as part of professional learning to best support students' attainment of quality work and standards.

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS                   |  |
|---|--|
| Suggested Evidence                                  | <ul style="list-style-type: none"> <li>✓ Cross-section of student work from a variety of content areas</li> <li>✓ Observation of student learning (e.g. learning walks/walkthroughs)</li> <li>✓ Focus group(s) and discussions with students</li> </ul>  |
| Measures  | <ul style="list-style-type: none"> <li>✓ SGRP Attainment and Growth</li> </ul>   |
| Five Essentials                                     | Ambitious Instruction  |
| MTSS Framework                                      | <a href="#">Shared Leadership, Curriculum &amp; Instruction</a>  |
| CPS Framework for Teaching                          | <a href="#">1d. Designing Coherent Instruction</a><br><a href="#">2b. Establishing a Culture for Learning</a><br><a href="#">3b. Using Questioning and Discussion Techniques</a><br><a href="#">3c. Engaging Students in Learning</a>  |
| CPS Performance Standards for School Leaders        | B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices   |
| NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING |  |
|   | <ul style="list-style-type: none"> <li>✓ <a href="#">Teaching for Robust Understanding in Mathematics (TRU Math)</a></li> <li>✓ <a href="#">Math Practices: What to Look For Observation Tool</a></li> <li>✓ <a href="#">Checking In: Do Classroom Arrangements Reflect Today's Higher Standards?</a></li> <li>✓ <a href="#">Student Work Protocol (EQaIP)</a></li> <li>✓ <a href="#">Site Protocol – Looking at Student Work</a></li> </ul> |

### Transitions, College & Career Access & Persistence:

Score

1 2 **3** 4

The school creates pathways to success built on a vision in which all students leave secondary school with a clear plan for their initial postsecondary destination, whether in apprenticeship training, work, or college. All students have equal access to college preparatory curriculum to be successful. The school is characterized by structures for developing early postsecondary awareness and the knowledge and skills that lay the foundation for the academic rigor and social development necessary for college and career success. Students are equipped with the confidence in their ability to implement and adapt their plan throughout their lives as they and the world around them change. This vision sees students as the architects of their own lives. (adapted from Creating Pathways to Success, Ontario)

STEM implements some activities centered around college and career readiness like attendance at a high school fair, college apparel day, and one high school visit for 8th graders. In addition, STEM middle school students focus on skills that will be necessary for college and career readiness. This is shown in 100% of teachers receiving a "Proficient" rating in Establishing a Culture for Learning in the CPS Framework for Teaching. However, this area is a growth opportunity for STEM as the school received a "Weak" rating in the Supportive Environment category of the Five Essentials Survey.

### Guide for Transitions, College & Career Access & Persistence

- **TRANSITIONS - Have structures and processes in place to ensure successful transitions (e.g. into school , grade to grade, school to school, school to post-secondary).**
  - Mitigate the adverse effects experienced by some students in transition – such as arriving part-way through the school year – that can cause students to fall behind or become disengaged from school.
  - Monitor the progress of English learners after transition from services.
  - Provide programs and interventions that help students as they move from middle school through Freshmen year, including but not limited to: High School Investigation Days, CTE recruitment fairs, Freshmen Connection program (where budget allows), and a robust Freshmen Orientation program. Implement targeted holistic student support the entire Freshmen year.
  - Provide sustained summer learning experiences to minimize learning loss and support key transition periods (e.g. summers before Kindergarten, HS, and college).
    - Use student data and best practices research to develop focused programs.
      - Expand access beyond students who are struggling academically.

- Provide school counseling and postsecondary advising transition support and follow-up during “Summer Melt” and the first year of college.
  - **AWARENESS - Expose students early to academic/professional worlds beyond K-12.**
    - Provide students opportunities to discover personal talents and skills, identify career interests, and pursue coursework/activities necessary to reach personal, academic and career goals. Expose students to CTE Pathways around career options
    - Expose students to a range of career paths and the educational requirements of each to improve long-term planning and goal-setting.
    - Start the conversation about college in primary grades.
    - Make parents aware of academic opportunities and supports for their child.
  - **READINESS – Ensure equitable access to college preparatory curriculum.**
    - Provide access to 8<sup>th</sup> Grade Algebra to all eligible 8<sup>th</sup> grade students.
    - Provide access to early college and career coursework and credential opportunities while in HS (e.g. AP credit, Dual credit, industry credentials (CTE), Seal of Biliteracy)
    - Teach students to analyze their transcripts and test scores, as well as connect course selection, attendance, and grades to their continued success and access to postsecondary options, and adjust their actions and behavior to make progress toward graduation and their top postsecondary choice. Provide support and motivation to encourage B’s or better and improving attendance.
    - Create opportunities for students to explore college and career knowledge, mindsets, and skills necessary for academic planning and goal setting.
    - Find opportunities to work with all students on academic and personal behaviors, including persistence, engagement, work habits/organization, communication/ collaboration, and self-regulation.
    - In Naviance, develop an Individual Learning Plan that tracks coursework, college and career assessments, goal setting, 6th-12th grade milestones completion that culminates in a concrete postsecondary plan.
    - Provide opportunities for Dual Credit/Dual Enrollment
  - **SUCCESS - Provide direct assistance to all students and families through every stage of the college selection, application, and entry process (Transition to College (HS))** including, but not limited to academic planning/advising to assist with:
    - Selecting colleges with the best institutional graduation rates for their level of qualifications. (Students of all qualification levels are more likely to graduate from college if they attend a postsecondary institution with high graduation rates
    - Researching/comparing options including short and long-term financial outcomes, comparing college graduation rates, and other statistics to narrow down options.
    - Researching living wage options such as an apprenticeship or certification programs for students who wish to work after high school and/or want to delay college.
    - Applying to multiple colleges—generally three or more.
    - Navigating financial aid and capitalizing on grant and scholarship opportunities.
    - Equipping students and families with persistence strategies. (College Persistence Toolkit)
    - Help families learn about existing CTE career pathways, apprenticeships/pre-apprenticeship programs

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS  |   |
|--|---|
| Suggested Evidence   | <ul style="list-style-type: none"> <li>✓ Data on college visits and college fair information</li> <li>✓ Naviance Anomaly Data</li> <li>✓ Scholarships earned</li> <li>✓ Artifacts, plans, or timelines related to successful transitions structures</li> <li>✓ To &amp; Through data</li> </ul> |
| Measures   | <ul style="list-style-type: none"> <li>✓ College Enrollment, Persistence, Drop Out, and Attendance Rates</li> <li>✓ Early College and Career Credentials</li> </ul>   |
| Five Essentials  | <ul style="list-style-type: none"> <li>Ambitious Instruction</li> <li>Supportive Environment</li> </ul>   |
| MTSS Framework   | <a href="#">Curriculum &amp; Instruction, Family &amp; Community Engagement</a>   |
| CPS Framework for Teaching   | <a href="#">2b. Establishing a Culture for Learning</a>   |
| CPS Performance Standards for  | C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort  |
| NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING  |   |
| <ul style="list-style-type: none"> <li>✓ Everything College</li> <li>✓ CPS Advisory Framework</li> <li>✓ Preventing college plans from melting away</li> <li>✓ To &amp; Through Project</li> <li>✓ Redefining College &amp; Career Readiness</li> <li>✓ College Scorecard</li> </ul> | <ul style="list-style-type: none"> <li>✓ CPS College Persistence Toolkit</li> <li>✓ Meaningful Linkages Between Summer Programs, Schools, and Community</li> <li>✓ From HS to the Future (CSDE, 2006)</li> </ul>  |
| CPS SCHOOL EXCELLENCE FRAMEWORK 17   |   |

Expectations for depth & breadth of Quality Teaching

3 of 3 complete

### Instruction:

The teachers have finely honed instructional skills. They can shift from one approach to another as the situation demands by carefully monitoring the effect of their teaching on student learning. They seamlessly incorporate ideas and concepts from other parts of the curriculum into their explanations and activities. Their questions probe student thinking and serve to extend understanding. They promote the emergence of self-directed learners.

Score

1 2 3 4

STEM prides itself on hiring highly-qualified, innovative teachers. Teachers are reflective about their instructional practice and continually adjust their pedagogical practices to meet the learning needs of all students. Teachers are assigned partner teachers for peer observations and feedback on instruction. This evidenced in the data from the Five Essentials Survey, with a "Strong" rating in Ambitious Instruction. This is also shown in the SQRP data, which shows STEM students scoring in the 95th percentile in the NWEA National School Attainment Percentile in reading and math from Grades 2-8.

## Guide for Instruction

- **Plan a range of effective pedagogical approaches suitable to student learning of the content/skills taught and anticipate student misconceptions.**
- **Effectively communicate with students.**
  - Guide students to articulate the relevance of the objective(s) to learning.
  - Anticipate possible student misunderstanding.
  - Enable students to develop a conceptual understanding of content while making connections to their interests, knowledge, and experience.
  - Enable students to contribute to extending the content by explaining concepts to their classmates.
  - Build on students' language development and understanding of content.
  - Use vocabulary appropriately for students' ages and development. Students contribute to the correct use of academic vocabulary.
- **Use questioning and discussion as techniques to deepen student understanding and challenge.**
  - Use a variety of low- and high-level, open-ended, and developmentally appropriate questions to challenge students cognitively, advance high level thinking and discourse, and promote metacognition.
  - Use techniques that enable students to engage each other in authentic discussions about content. And, enable students to formulate their own questions and respectfully challenge one another using viable arguments based on evidence.
  - Encourage student responsibility for ensuring all voices are heard in the discourse and that all students are listening and responding to questions and answers from their teacher and peers.
  - Require students to cite textual evidence to support/develop a claim.
- **Engage students in learning.**
  - Scaffold instruction to ensure all students, including diverse learners and English Learners, access complex texts and engage in complex tasks.
  - Provide targeted supports to individual students or groups of students based on their identified needs.
  - Provide instruction designed to develop language domains for English learners.
- **Monitor the effect of teaching on student learning and integrate formative assessment into instruction.**
  - Monitor progress and check for understanding for individual students.
  - Change instructional practice based on analysis of current data.
  - Use universally designed assessments that allow for multiple pathways for students to demonstrate understanding of the objective(s).
  - Also see *Balanced Assessment*.
- **Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated.**
  - Intervene in a timely and effective way to help students who are struggling.
  - When formative assessments show a need for intervention or enrichment, make effective impromptu adjustments that individualize instruction.
  - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **Foster student ownership.** Create opportunities for students to have voice and choice in instructional tasks.

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS                   |  |
|---|--|
| Suggested Evidence                                  | <ul style="list-style-type: none"> <li>✓ Evidence of best practices (flexible grouping, cognitively demanding tasks, open-ended questions)</li> <li>✓ Informational observations, peer observations, learning walks</li> <li>✓ Lesson studies</li> </ul>   |
| Measures  | <ul style="list-style-type: none"> <li>✓ SQRP Attainment and Growth</li> <li>✓ REACH observation trends (de-identified)</li> </ul>   |
| Five Essentials                                     | <ul style="list-style-type: none"> <li>Ambitious Instruction</li> <li>Effective Leaders</li> <li>Supportive Environment</li> </ul>   |
| MTSS Framework                                      | <ul style="list-style-type: none"> <li>Curriculum &amp; Instruction</li> </ul>   |
| CPS Framework for Teaching                          | <ul style="list-style-type: none"> <li>3a. Communicating with Students</li> <li>3b. Using Questioning and Discussion Techniques</li> <li>3c. Engaging Students in Learning</li> <li>3d. Using Assessment in Instruction</li> <li>3e. Demonstrating Flexibility and Responsiveness</li> </ul>   |
| CPS Performance Standards for School Leaders        | <ul style="list-style-type: none"> <li>B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices</li> <li>B2. Observes and Evaluates Staff and Gives Feedback to Staff</li> </ul>   |
| NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING |  |
|   | <ul style="list-style-type: none"> <li>✓ CPS Framework for Teaching with Critical Attributes</li> <li>✓ CPS Framework for Teaching Professional Learning Modules</li> <li>✓ CPS Framework for Teaching Professional Learning Opportunities</li> <li>✓ Special Education Addendum</li> <li>✓ English Language Learner Addendum</li> </ul> |

### Balanced Assessment & Grading:

A balanced assessment system effectively measures the depth and breadth of student learning and monitors student progress towards college and career readiness. It also produces actionable data to inform planning for instruction, academic supports, and resource allocation. To meet these goals, a balanced assessment system must include multiple measures and be responsive to the needs of all students, including diverse learners and English learners.

Score

1 2 3 4

Teachers incorporate a variety of measures to assess student learning. Assessments used reflect the key shifts in literacy and mathematics. Teachers regularly update gradebooks to allow for consistent and accurate communication with students and families regarding learning progress. Balanced assessment and grading is reflected in the SQRP data, which shows STEM students scoring in the 95th percentile in the NWEA National School Attainment Percentile in reading and math from Grades 2-8. In addition, STEM has a "Strong" rating for Ambitious Instruction on the Five Essentials Survey.

## Guide for Balanced Assessment & Grading

- Use multiple measures (i.e. a range of assessment types and at multiple points in time) to supplement district-centralized assessments with other formative assessments to provide a more comprehensive picture of student learning.
- Use screening, diagnostic, and progress monitoring assessment to correctly identify specific gaps and monitor improvement, especially for students receiving Tier 2 and 3 services, in addition to Tier 1 core instruction. (also see *MTSS and Instruction*)
- Make assessments accessible to students, including diverse learners and English Learners through employing features of universal design and use of accommodations and, where needed, modifications.
  - Provide accommodations in presentation (i.e. how assessment text and tasks are presented to students), response (i.e. how students provide their answers), and/or setting/timing (i.e. scheduling/location of assessment).
- Utilize assessments that reflect the key shifts in literacy and mathematics in teacher created or selected assessments. (see Rigorous Student Tasks)
- Utilize assessments that measure the development of academic language for English learners.
- Have access to and analyze school-wide, teacher team, and classroom assessment data to determine instructional effectiveness and subsequent learning needs
- Improve and promote assessment literacy.
  - Work together on building common assessments within a department, course, or grade level team.
  - Invest resources in helping teachers evaluate and improve the quality of formative assessments. For example, use the Assessment Design Toolkit.
  - Use common protocols and calibrate on scoring and grading in teacher teams.
  - Analyze quality and alignment of assessments and tasks to ensure they meet the expectations of the standards and embed various levels of complexity.
- Have a grading system that clearly, accurately, consistently, and fairly communicates learning progress and achievement to students, families, postsecondary institutions, and prospective employers.
  - Ensure that students, families, teachers, counselors, advisors, and support specialists have the detailed information they need to make important decisions about a student's education.
  - Measure, report, and document student progress and proficiency:
    - Against a set of clearly defined cross-curricular and content-area standards and learning objectives collaboratively developed with staff.
    - Separately from work habits, character traits, and behaviors, so that educators, counselors, advisors, and support specialists can accurately determine the difference between learning needs and behavioral or work-habit needs. academic mindsets and behaviors (CCSR).
  - Ensure consistency and fairness in the assessment of learning, and assignment of scores and proficiency levels against the same learning standards, across students, teachers, assessments, learning experiences, content areas, and time.
  - Ensure grades are not used as a form of punishment, control, or compliance.

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS                   |  |
|---|--|
| Suggested Evidence                                  | ✓ Examples of a variety of teacher created and teacher selected assessments                    |
|   | ✓ Units and lesson plans with formative and summative assessments embedded in a long term plan |
|   | ✓ Evidence of assessment data analysis for the purpose of planning                             |
|   | ✓ Assessment calendar  |
|   | ✓ Examples of gradebooks   |
|   | ✓ School's grading policy  |
| Measures  | ✓ SQRP Attainment and Growth   |
| Five Essentials                                     | Ambitious Instruction  |
| MTSS Framework                                      | <a href="#">Curriculum &amp; Instruction</a>   |
| CPS Framework for Teaching                          | <a href="#">1c. Selecting Learning Objectives</a>  |
|   | <a href="#">1e. Designing Student Assessment</a>   |
|   | <a href="#">3d. Using Assessment in Instruction</a>  |
|   | <a href="#">4a. Reflecting on Teaching &amp; Learning</a>                                      |
|   | <a href="#">4b. Maintaining Accurate Records</a>   |
| CPS Performance Standards for School Leaders        | B1. Implements Curricular Scope and Sequence and Reviews Instructional Practices               |
| Now What? Materials to Support Improvement Planning |  |
| ✓   | <a href="#">CPS Balanced Assessment Framework &amp; Assessment Models</a>                      |
| ✓   | <a href="#">Assessment Design Toolkit</a>  |
| ✓   | <a href="#">Teacher Made Assessment Basics</a>   |
| ✓   | <a href="#">Grading principals and guidelines</a>  |
| ✓   | <a href="#">Great Schools Partnership --Grading + Reporting</a>                                |

### Multi-Tiered System of Supports:

The school is characterized by full implementation a system of academic and social emotional (SEL) supports for all students. Every day, in all classrooms, all teachers provide: Universal instruction in the core curriculum - academic & SEL (Tier 1) to all students; additional targeted academic and SEL supports (Tier 2) where needed; and deep and intense supports (Tier 3) based on individual and small group needs. The school also monitors On Track data (grades/GPA and attendance (ES), and course credits (HS)) to provide interventions/supports for students at risk for failure and/or truancy.

Score

1 2 3 4

Teachers implement a variety of Tier 1 interventions and strategies. The success of these is evidenced in the school's 97% attendance rate and the SQRP data showing that STEM students score in the 95th percentile in the NWEA National School Attainment Percentile in reading and math from Grades 2-8. However, increasing Tier 2 and 3 support is an area of growth for STEM, shown in the "Weak" rating for Supportive Environment on the Five Essentials Survey. While teachers use Tier 2 and 3 supports for some students, there are limited protocols and supports provided for teachers. Thus, the school is in the process of focusing the MTSS team to address this area of need.

## Guide for Multi-Tiered System of Supports

- **TIER 1 - Persist in adjusting instruction so individual student misunderstandings or advanced needs are successfully accommodated. (3e)**
  - Intervene in a timely and effective way to help students who are struggling.
  - When formative assessments show a need for intervention or enrichment, teachers make effective impromptu adjustments that individualize instruction for students.
  - Use progress monitoring data to trace effectiveness of interventions and student response to intervention.
- **TIER 1 - Customize the learning environment, pace, and approach of teaching and curriculum in order to meet each learners' individual needs ('Personalized Learning').**
  - Empower student to advance their learning.
  - Use up-to-date individual student profiles that include strengths, needs, motivations, and outlines an individualized path to reach his/her goals.
  - Classrooms are student-centered with student agency.
  - Each student has the opportunity to advance upon demonstrating mastery.
- **ON TRACK - Provide universal supports to prevent failing and absenteeism and targeted interventions for grades below "C" or chronic absenteeism. (On Track)**
  - Identify students off track due to low attendance and poor course performance and provide intensive supports to address root causes of why students have low grades and poor attendance.
- **TIER 2 & 3 - Collaborate and work as teams of teachers and Related Service Providers (RSP) to plan and monitor targeted student support with varied instructional strategies and SEL support of varying degrees of intensity for all students.**
  - Monitor students requiring and receiving targeted and intensive instruction/interventions.
  - Use the Problem Solving Process to plan Tier 2 and 3 instruction/interventions.
  - Determine appropriate interventions for students or groups of students not making adequate progress.
  - Use progress monitoring data to track effectiveness of interventions and student response to intervention.
- **TIER 2 & 3 – Implement Personal Learning Plans (PLP) goals and intervention strategies for students requiring school year supports as described in Elementary School Promotion Policy (Board Report 09-1028-PO2).**
  - Ensure implementation of these plans, review subsequent 5 week data, determine the effectiveness of the strategies and adjust plans as needed.
- **Communicate to parents/guardians the additional supports and/or interventions provided for their child to better align school and home environments.**

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS            |  |
|--|--|
| Suggested Evidence                           | ✓ Evidence of multi-tiered system of supports (e.g. progress monitoring data, menu of available interventions in use, teacher team protocols in use) |
|  | ✓ Evidence of Personal Learning Plan (PLP) implementation  |
|  | ✓ Integrated data system that informs instructional choices  |
|  | ✓ Flexible learning environments   |
|  | ✓ Use of student learning plans  |
|  | ✓ Use of competency-based assessments  |
|  | ✓ Use of personalized learning rubric  |
| Measures                                     | ✓ Evidence of On Track monitoring and supports   |
|  | ✓ SQRP Attainment and Growth   |
|  | ✓ Attendance Rates   |
| Five Essentials                              | ✓ Course success rates (e.g. grade distributions, pass/failure rates)  |
|  | Ambitious Instruction  |
|  | Collaborative Teachers   |
| CPS Framework for Teaching                   | Supportive Environment   |
|  | <a href="#">1.a. Demonstrating knowledge of content and pedagogy</a>   |
|  | <a href="#">1.b. Demonstrating Knowledge of Students</a>   |
|  | <a href="#">1.d. Designing Coherent Instruction</a>  |
|  | <a href="#">2.d. Managing Student Behavior</a>   |
|  | <a href="#">3.d. Using Assessment in Instruction</a>   |
| CPS Performance Standards for School Leaders | <a href="#">3.e. Demonstrating Flexibility and Responsiveness</a>  |
|  | <a href="#">4.b. Maintaining Accurate Records</a>  |
|  | B3. MTSS Implemented Effectively in School   |

## Expectations for Quality & Character of School Life

6 of 6 complete

### Culture for Learning:

A culture for learning is characterized by a school atmosphere that reflects the educational importance of the work undertaken by both students and staff. It describes the norms that govern the interactions among individuals about the mindsets (e.g. ability/confidence to grow with effort), academic behaviors (e.g. attending classes, completing assignments), the learning strategies and skills, the value of perseverance despite challenges and obstacles, and the general tone of the school. The classroom is characterized by high cognitive energy, by a sense that what is happening there is important, and that it is essential to "get it right." There are high expectations for all students. The classroom is a place where teachers and students value learning and hard work,

### Score

1 2 3 4

and students take visible delight in accomplishing their work. Staff believe they can make a difference, that their hard work is the fundamental cause of student achievement, and are invested in student outcomes.

The culture for learning is strong at STEM. It is visible throughout the building with student work in all subject areas on display. Expectations are set at the beginning of each school year and consistent throughout the building. The culture for learning is enhanced by cross-curricular Problem Based Learning units that students participate in during Quarters 2 & 4. The culture for learning is also shown in the SQRP data which indicates that STEM students score in the 95th percentile in reading and math from grades 2-8. This is also shown in the "Strong" rating in Ambitious Instruction on the Five Essentials Survey.

## Guide for Culture for Learning

- **Create a culture that reflects a shared belief in the importance of learning and hard work.**
  - Use strategies to reinforce and cultivate student curiosity.
  - Make learning goals relevant to students, and inspire students to stay committed to their learning goals.
  - Consistently communicate the expectation that all students can achieve at high levels.
  - Utilize strategies to encourage daily and timely attendance.
- **Convey high learning expectations for all students and develop structures that enable practice and perseverance for each individual student.**
  - Clearly display school-wide expectations for academic and personal success throughout the building.
  - Set high expectations according to grade-appropriate learning objectives.
  - Differentiate expectations so all students stretch to not only meet but exceed personal learning goals.
  - Recognize high levels of student achievement. All students receive recognition.
  - Encourage student resilience and hard work.
  - Ensure students feel safe to share misunderstandings and struggles.
- **Encourage students to take ownership and pride in their work where students assume responsibility for high-quality work by persevering, initiating improvements, addressing critiques, making revisions, adding detail and/or helping peers.**
  - Students self-assess (e.g. checking own work before giving to teacher) to develop a reflective habit of mind essential for improvement. This ensures students take responsibility for their own learning, focuses attention on criteria for success, and increases effort and persistence.
- **Provide students frequent, informative feedback.**
  - Tell/show students what they have done well (through positive reinforcement) and what they need to do to improve, including clarifying criteria and goals.
  - Give feedback on the task, the processes used to complete the task, and on the student's ability to self-regulate their own learning.
- **Develop academic mindsets and behaviors.**
  - Teach a growth mindset that over time with effort and practice, students can learn and succeed.
  - Encourage students' sense of belonging to the school and classroom community (see Relational Trust).
  - Employ strategies including ongoing monitoring and support of students' academic behaviors.
  - Praise effort and process. For example, "Good job, that must have taken a lot of effort" instead of, "Good job. You must be really smart."

## Evidence, Measures, and Standards

| Evidence, Measures, and Standards  |   |
|--|---|
| Suggested Evidence   | <ul style="list-style-type: none"> <li>✓ Sample of individual student learning goals from a cross-section of teachers</li> <li>✓ Also review student work evidence from Rigorous Student Tasks</li> </ul> |
| Measures   | <ul style="list-style-type: none"> <li>✓ Five Essentials – Ambitious Instruction</li> <li>✓ SQRP Attainment and Growth</li> </ul>   |
| Five Essentials  | <ul style="list-style-type: none"> <li>Ambitious Instruction</li> <li>Collaborative Teachers</li> <li>Supportive Environment</li> </ul>   |
| <a href="#">MTSS Framework Curriculum &amp; Instruction</a>  |   |
| CPS Performance Standards for School Leaders   | C1. Creates a Culture that Supports Social Emotional Learning and Effective Effort  |
| Now What? Materials to Support Improvement Planning  |   |
| <ul style="list-style-type: none"> <li>✓ <a href="#">Teaching Adolescents: The Role of Non-cognitive Factors in Shaping School Performance</a></li> <li>✓ <a href="#">Framework for Teaching Companion Guide p. 50</a></li> <li>✓ <a href="#">Social Emotional Learning Supports (cps.edu/sel)</a></li> <li>✓ <a href="#">ASCA Mindsets &amp; Behaviors</a></li> </ul> |   |

### Relational Trust:

The school is characterized by high levels of relational trust between all school participants - the "glue" or the essential element that coordinates and supports the processes essential to effective school improvement. Interactions, both between the teacher and students and among students, are highly respectful, reflecting genuine warmth and caring. Students contribute to high levels of civility. Interactions are sensitive to students as individuals, appropriate to the ages and development of individual students, and to the context of the class. The net result of interactions is that of academic and personal connections among students and adults.

Score

1 2 3 4

All STEM staff seek to develop positive relationships with all students. Staff members model positive relationships through interactions with each other. Conversations and practices center on conflict resolution, peer mediation, and restorative justice. The relational trust of the staff is evidenced by the "Strong" rating in Collaborative Teachers on the Five Essentials Survey. Additionally, on the survey, 82% of students answered agree or strongly agree when responding to the question, "My Teachers Treat Me With Respect."

## Guide for Relational Trust

- **Develop trusting relationships with students so each student has at least one trusted adult in the school.**
  - Adults are responsible for occasional check-ins or serve as mentors.
- **Adult-student interactions are positive, caring, and respectful.**
  - Ensure a greater proportion of interactions are positive (as opposed to corrective) between staff and student consistently school-wide.
- **Student interactions are mutually supportive and respectful, with strong norms for positive behavior.**
  - Create opportunities for students to build positive relationships with peers.
  - Create opportunities for older students to mentor younger students.
- **Understand diversity and its impact on student learning; recognize and integrate the learning opportunities that come from a diverse community.**
  - Create opportunities for students to learn about the community they serve (e.g. culture and neighborhoods).
  - Have mutual respect for individual differences (e.g. gender, race, culture, etc.) at all levels of the school—student-student; adult-student; adult-adult and overall norms for tolerance.
  - Provide training to engage diverse families and communities.
- **Support and respect one another, personally and professionally (Teacher-Teacher Trust, Teacher-Principal Trust)**
  - Respect other teachers who take the lead in school improvement efforts.
  - Respect colleagues who are experts at their craft.
  - Exchanges are marked by genuinely listening to what each person has to say and by taking these views into account in subsequent actions. Even when people disagree, individuals can still feel valued if others respect their opinions.
  - Personal regard springs from a collective willingness to extend beyond the formal requirements of a job definition or a union contract (e.g. openness or reaching out to others).
- **Utilize relationships as a means of deterring truant behavior brought on by unspoken hurdles a child may be facing.**

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS                   |  |
|---|--|
| Suggested Evidence                                  | <ul style="list-style-type: none"> <li>✓ Five Essentials/My Voice, My School Survey</li> <li>✓ School Climate Standards Self-Assessment</li> </ul>   |
| Measures  | <ul style="list-style-type: none"> <li>✓ Five Essentials</li> </ul>  |
| Five Essentials                                     | <ul style="list-style-type: none"> <li>Collaborative Teachers</li> <li>Supportive Environment</li> </ul>   |
| MTSS Framework                                      | <a href="#">Shared Leadership, Family &amp; Community Engagement</a>   |
| CPS Framework for Teaching                          | <ul style="list-style-type: none"> <li><a href="#">1b. Demonstrating Knowledge of Students</a></li> <li><a href="#">2a. Creating an Environment of Respect and Rapport</a></li> </ul>  |
| CPS Performance Standards for School Leaders        | <ul style="list-style-type: none"> <li>D2. Creates, develops and sustains relationships that result in active student engagement in the learning process</li> <li>E1. Creates a Culturally Responsiveness Climate</li> </ul> |
| Now WHAT? Materials to Support Improvement Planning |  |
| ✓   | <a href="#">Social Emotional Learning Supports (cgs.edu/SEL)</a>   |
| ✓   | <a href="#">Trust in Schools: A Core Resource for School Reform (ASCD)</a>   |
| ✓   | <a href="#">Creating a School Community (ASCD)</a>   |

### Student Voice, Engagement, & Civic Life:

Students are interested and engaged in learning, invested in their school, and contributing to their community. The school provides early and ongoing exposure to a wide range of extracurricular activities and rigorous courses and programming.

Score

1 2 3 4

Students are proud to attend STEM Magnet Academy. They take pride in their academic achievements and enrichment activities. They understand the importance of receiving a quality education. Students participate in leadership and action in through the STEM Student Council, which includes students in grades K-8. Students are empowered to initiate change at their school and in their community. Students are offered many extra-curricular activities including basketball, cross country, track & field, soccer, floor hockey, volleyball, pom poms, Girls on the Run, Battle of the Books, service learning, Model UN, and Society of Women Engineers. On the Five Essentials Survey, 75% of STEM students report that teachers will always listen to students' ideas.

## Guide for Student Voice, Engagement, & Civic Life

### Study politics

- Teachers teach about the structure and function of government as well as local, national, and international political structures and power dynamics.
- Teachers invite students to reflect on their own role in the political landscape, engage in analyses of power, and identify strategies they can use to utilize civic power as an individual and as a member of a community.
- **Become informed voters and participants in the electoral process**
  - Students learn about the history and structures of the local and national voting process and ballot issues and candidates.
  - The school supports non-partisan engagement in all parts of the electoral process, including voter education, voter mobilization and registration.
  - There are a variety of school/classroom activities or simulations that support student voter preparation and participation in the electoral process.
- **Engage in discussions about current and controversial issues.**
  - Students prepare for discussions, learn about issues that matter to them through deliberation, evaluate evidence from a range of sources, consider competing views, develop arguments, and deepen their viewpoints.
  - With teachers' support, students learn how to engage in and lead respectful and productive democratic discussions where everyone expresses their viewpoints, shares evidence, and listens to one another.
  - Teachers teach how to find different points of view online and instruct how to engage in respectful, informed, and productive online dialogue.
- **Explore their identities and beliefs**

- Teachers design learning experiences that enable students to explore how their identities influence their lived experiences and their perspectives.
- Students are encouraged to learn about and understand the perspectives of those who have different identities and beliefs.
- School staff reflect on their own identities and consider how that impacts their role and support of teaching and learning with youth.
- **Exercise student voice**
  - Students can participate on multiple decision/policy making bodies and their perspectives are regularly included in decisions at their school.
  - Student Voice Committee represents the diversity of the school, addresses school-based issues, and regularly gathers input from their peers to inform and impact school policy and decisions.
  - Teachers respond to and integrate students' lived experiences, perspectives, and interests in class.
  - Authentically **interact with civics leaders**
  - Students learn about community, city, state, and national civic leaders and their roles in civil society.
  - School staff support engagement with civic leaders by inviting them into classrooms/the school and identifying face-to-face or online avenues for students to share their feedback and perspectives with civic leaders.
- **Engage with their community**
  - Students complete at least 2 service learning projects before graduation in which they gain exposure to civic organizations, leaders, and careers. Students gain tools to work cooperatively in partnership with peers, community members, and organizations to advance a specific cause
- **Take informed action** where they work together to propose and advocate for solutions.
  - Students research and analyze issues that matter to them, identify root causes, develop a theory of action, determine relevant audiences, outline specific goals, implement a response, and reflect before, during and after experiences.
  - Students use social and digital platforms to raise awareness about issues, produce and circulate multimedia content, and mobilize involvement.
- Experience a **Schoolwide civics cultur**
  - School leaders articulate a commitment to and vision for the importance of civic learning; students are civic leaders in the school.
  - Schools integrate civic learning across the curriculum, including projects that address relevant issues in their schools and communities.
  - School staff have professional development, collaboration time, and curriculum resources to infuse civic learning across disciplines.
  - Systems and structures exist where students are invited to participate in shaping school's policies, goals, instruction, and climate.

## Evidence, Measures, and Standards

| Evidence, Measures, and Standards            |   |
|--|---|
| Suggested Evidence                           | <ul style="list-style-type: none"> <li>▪ MVNS Student Survey completion rates and results</li> <li>▪ Artifacts from student-run organizations and events (including SVCs)</li> <li>▪ Meeting minutes/agendas that include student participation</li> <li>▪ Policies regarding student engagement in decision making</li> <li>▪ Service learning reports and/or reflections of SE projects</li> <li>▪ Unit and curriculum maps, rubrics, assessment artifacts</li> <li>▪ Evidence of student work</li> <li>▪ Democracy School recognition</li> </ul> |
| Measures                                     | ✓ Five Essentials – Supportive Environment  |
| Five Essentials                              | Supportive Environment  |
| MTSS Framework                               | Curriculum & Instruction, Family & Community Engagement   |
| CPS Framework for Teaching                   | 2a. Creating an Environment of Respect and Rapport<br>3a. Engaging Students in Learning   |
| CPS Performance Standards for School Leaders | D2. Utilize Feedback from Multiple Stakeholders for School Improvement  |
| Content Standards                            | Illinois Social Science Standards, Illinois Social Emotional Learning Standards, CCSS ELA/HST Standards   |

### Safety & Order:

The school is characterized by high levels of safety and order. Students feel physically and emotionally safe from harm, and adults work to actively maintain a safe, orderly school environment.

Score

1 2 3 4

STEM provides an extremely safe and orderly learning environment for all students and staff. Students are supported not only in academics, but in social and emotional growth as well. STEM has a fully functioning safety plan that is submitted yearly. In the Five Essentials Survey, the school has a "Strong" rating in Safety. The vast majority of students report feeling safe in the hallways, classrooms, and washrooms of the school.

### Guide for Safety & Order

- **Ensure students and adults feel physically, socially, intellectually, and emotionally safe throughout the school.**
- **Provide clear procedures for reporting and responding to safety concerns.**
- **Manage efficient and orderly transitions between activities.**
  - Manage classroom routines and procedures to maximize instructional time.
  - Orchestrate the environment so students contribute to the management of classroom routines (e.g. transitions) without disruption of learning).
  - Arrival, dismissal, and other school-wide transitions are safe, efficient, and orderly.
- **Provide a framework for positive behavior throughout the school based on shared values and expectations.**
  - Have shared expectations for positive behavior. (See Restorative Approaches to Discipline)
- **Teach, model, and reinforce (by all staff members) clear behavior expectations for all areas of the school.**
  - All adults use active supervision (move, scan, and interact) in all settings.
- **Have a voice and take informed action.**
  - Students are included in key conversations about their learning experience and work with the principal and staff to identify issues and implement solutions. (e.g. student voice committee).
  - Students initiate and lead some school improvement initiatives.



- Students participate in democratic decision-making at the school level.
- Students identify and research issues of relevance and work together to propose/advocate for solutions.
- **Emphasize proactive, instructive, and restorative approaches to student behavior and minimize punitive consequences through policies and procedures. (See Restorative Approaches to Discipline)**
  - Adults correct misbehavior in ways that reinforce established expectations and cause minimal disruption to learning.
- **Clarify criteria for office referrals versus classroom managed behavior.**

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS                   |   |
|---|---|
|   | <ul style="list-style-type: none"> <li>✓ MVMS score – "Safety"</li> <li>✓ % of teachers proficient or distinguished in 2c (Management of Transitions) on the Framework for Teaching?</li> </ul> |
| Suggested Evidence                                  | <ul style="list-style-type: none"> <li>✓ Examples of teacher practice improving in Domain 2 of the Framework for Teaching.</li> <li>✓ School Climate Standards Rubric/Assessment</li> </ul>     |
| Measures  | <ul style="list-style-type: none"> <li>✓ Five Essentials – Supportive Environment score</li> <li>✓ My Voice, My School Survey "Safety" score</li> </ul>   |
| Five Essentials                                     | Supportive Environment  |
| MTSS Framework                                      | Curriculum & Instruction  |
| CPS Framework for Teaching                          | <ul style="list-style-type: none"> <li>2a. Creating an Environment of Respect and Rapport</li> <li>2c. Managing Classroom Procedures</li> <li>2d. Managing Student Behavior</li> </ul>          |
| CPS Performance Standards for School Leaders        | A4. Creates a Safe, Clean and Orderly Learning Environment  |
| NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING |   |
|   | <ul style="list-style-type: none"> <li>✓ <a href="#">Social Emotional Learning Supports (cps.edu/SEL)</a></li> </ul>  |

### Restorative Approaches to Discipline:

The school is characterized by having and implementing policies and procedures that emphasize proactive, instructive, and restorative approaches minimizing punitive consequences. Discipline practices primarily focus on shaping behavior as opposed to punishing behavior. The school only uses out-of-school suspension as a last resort and utilizes a systems-change approach to bring about a more restorative culture. The school is also characterized by strong and consistent school and classroom climates. The school reinforces positive behaviors and responds to misbehaviors in calm, respectful, and thoughtful ways, teaching students important social and emotional skills that enable them to get along with others, make responsible decisions, and focus on learning. When misbehavior occurs, the school seeks to understand the underlying reasons (root cause) in order to design a response that effectively changes student behavior using a menu of instructive, corrective and restorative responses.

Score

1 2 **3** 4

STEM has successfully implemented a school-wide positive behavior intervention plan. Students are provided with daily support and monthly incentives for demonstrating consistent positive behavior. When disciplinary issues occur staff seek to understand and support students and respond in ways that support student growth. When students are identified as needing Tier 2 supports in SEL teachers implement a daily Check-In/Check-Out system. This system allows for regular home/school communication to engage families in supporting positive behavior. The restorative approach implemented by all staff is evidenced in STEM's Dashboard misconduct data, which is 6.04.

### Guide for Restorative Approaches to Discipline

- **PROACTIVE - Reinforce positive student behavior with clear expectations, routines, and procedures.**
  - A team meets regularly to organize systems that support a restorative environment.
  - Develop, reinforce, and model shared agreements and clear, positively stated expectations.
  - Well-managed routines and transitions maximize instructional time.
  - Engage families as partners.
  - Contact families frequently to inform them of positive student behavior and progress.
  - Vary acknowledgements and provide both short and long term opportunities for reinforcement for all students.
- **INSTRUCTIVE - Integrate universal SEL skills instruction and core content.**
  - Intentionally teach competencies outlined in SEL Standards. Use discipline as opportunity to teach these skills.
  - Use a Multi-tiered System of Supports (MTSS) for social, emotional, and behavioral growth.
    - Use data to determine which behaviors should be retaught or more heavily reinforced.
  - Explicitly teach expected behavior and positively reinforce consistently school-wide.
  - Avoid power struggles with students by offering choices. Redirect students privately and respectfully.
- **RESTORATIVE - Employ a discipline system that guides students to take ownership, resolve conflict, and learn from their actions.**
  - Support all staff to engage in restorative conversations and respond to behavior incidents in ways that de-escalate conflict, reteach expectations, build social & emotional skills, repair relationships, and cause minimal disruption to learning.
  - Support staff in understanding the impact of trauma on student behaviors and using trauma-sensitive approaches to discipline.
  - Identify clear disciplinary procedures for classroom-managed behaviors and office-managed behaviors. Develop a continuum of interventions and logical consequences that address the root cause of behavior and align to MTSS processes.
  - Ensure discipline systems minimize the use of punitive responses, including removing students from the classroom or school community.
  - Respond equitably to students in all subgroups. Implement processes that address and meet the needs of students who are impacted by behavior incidents.
  - Designate an administrator, such as a dean or restorative practices coordinator, responsible for leading centrally-managed response to behaviors using consistent, restorative processes.
  - Provide opportunities for students to take responsibility for repairing harm caused by their actions, generate solutions, and resolve conflicts with peers or staff.

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS                   |  |
|---|--|
| Suggested Evidence                                  | ✓ Misconduct data (Dashboard)  |
| Evidence  | ✓ My Voice, My School survey responses   |
| Measures  | ✓ Five Essentials – Supportive Environment   |
| Five Essentials                                     | Supportive Environment   |
| MTSS Framework                                      | Curriculum & Instruction, Family & Community Engagement  |
| CPS Framework for Teaching                          | 2a. Creating an Environment of Respect and Rapport<br>2d. Managing Student Behavior<br>4c. Communicating with Families |
| CPS Performance Standards for School Leaders        | C3. Staff/Student Behavior Aligned to Mission and Vision of School   |
| NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING |  |
| ✓   | CPS Restorative Practice Guide & Toolkit   |
| ✓   | Guideline for Effective Discipline   |

### Parent and Family Partnership:

Score

1 2 **3** 4

All schools have authentic partnerships with parents or family members that lead to a sense of shared responsibility for the academic, physical, and social emotional development of their students. Through meaningful consultation with parents, these partnerships include creating an intentional process to foster and sustain school-wide procedures, programs, and activities which involve and empower parents or family members and are responsive to student and family's needs. Schools provide a variety of parent volunteer opportunities (both in and out of school) and leadership opportunities (ie - PACs, BACs and PLNs), which support school operations, instructional programs and community partnerships. Research shows that when families, schools and communities partner in promoting learning and healthy development for all students schools thrive and student outcomes increase. The development and implementation of effective outreach and communication strategies will be inclusive of all families and school staff, creating a two-way feedback loop process which will lead to an increase in the home-school connection to identify, problem-solve and design actions which target instructional and student programs.

STEM staff foster harmonious and mutually-supportive relationships with parents and community members. Staff regularly communicate with parents through emails, phone calls, social media, and in-person conferences. Staff collaborate with Friends of STEM and our LSC to sponsor school-wide events like Harvest Fest (an annual family dinner and celebration of the many cultures represented at STEM) and the walk-a-thon. We also regularly work alongside these stakeholders to implement school-wide enrichment activities like STEM Night and Literacy Week. Stakeholders also consistently seek to support school needs by providing funds for necessary resources and improvements, like smartboards, technology, and teacher professional development. In addition, parent partnership is demonstrated at parent teacher conferences, where STEM has a 99% parent participation rate.

### Guide for Parent and Family Partnership

- **Establish a non-threatening, welcoming environment that is warm, inviting, and helpful.**
- **Provide frequent, high quality, well publicized opportunities for families and community to participate in authentic and engaging activities in the school community (e.g. student performances/ exhibitions, literacy or math events).**
- **Provide multiple opportunities for parents to ask questions, raise concerns, and give feedback.**
  - Respond to families' concerns and requests for information professionally and in a timely manner, providing resources and solutions to address the concerns.
- **Solicit the support and engagement of families as partners in the instructional program (e.g. volunteering, working at home with their child, involvement in class and school projects in and out of school, and parent workshops).**
  - Host events for parents to share with other parents how home and school complement each other.
  - Share best practices around learning and development with parents to support students at home.
  - Inform parents of grade level standards and expectations and grading policies with a clear description of what meeting the standard looks like.
  - Inform parents of attendance expectations and the impact of attendance on a student's trajectory.
  - Assist parents to volunteer in the school and/or participate on teams/committees.
  - Promote the use of **Parent Portal** and **Parent University** to connect and engage parents with school.
- **Frequently communicate with families about class and individual activities and individual student's progress.**
  - Regularly inform parents of their child's progress across all relevant measures: attendance, discipline, academics, social-emotional learning, and health and wellness.
  - Send regular, positive, personalized communication from a staff member.
  - Use a variety of consistent communication methods (e.g. calls, text, newsletter, website, face to face) sensitive to cultural norms and needs.
- **Conduct intensive outreach to families in need of specialized support through home visits and collaboration with social services agencies.**
  - School responses to student excessive absences and/or tardiness includes outreach to families.
- **Provide proactive communication (e.g. parent handbook and resources).**
- **Partner equitably with parents speaking languages other than English.**
  - Information is provided to parents in their native language.
  - Parent meetings scheduled with interpreters present to facilitate participation.

## Evidence, Measures, and Standards

| EVIDENCE, MEASURES, AND STANDARDS                   |   |
|---|---|
| Suggested Evidence                                  | ✓ Examples of communication methods and content   |
|   | ✓ Participation rates for Parent University, events, parent council(s), report card pick-up, survey completion, Parent Portal, etc. |
|   | ✓ Outreach efforts  |
|   | ✓ Documentation of responsiveness to Parent Support Center concerns raised  |
|   | ✓ Event agendas, flyers   |
|   | ✓ Fundraising activities and amounts (if applicable)  |
|   | ✓ How does the school honor and reflect the diversity of families including language and culture?                                   |
| Measures  | ✓ Five Essentials Score – Involved Families   |
|   | ✓ My Voice, My School Survey scores – outreach to parents; parent-teacher trust   |
| Five Essentials                                     | Involved Families   |
| MTSS Framework                                      | Family & Community Engagement   |
| CPS Framework for Teaching                          | 2c. Managing Classroom Procedures<br>4c. Communicating with Families  |
| CPS Performance Standards for School Leaders        | D1. Engages Families  |
| NOW WHAT? MATERIALS TO SUPPORT IMPROVEMENT PLANNING |   |
| ✓   | <a href="#">Parent Support Centers</a>  |
| ✓   | <a href="#">Parent University</a>   |
| ✓   | <a href="#">Parent Portal</a>   |

School Excellence Framework Priorities

| Score | Framework dimension and category   | Area of focus ☐ = Not of focus                                   |
|-------|--|--|
| 2     | Culture of & Structure for Continuous Improvement: Instructional Leadership Team                         | 1 <input checked="" type="radio"/> 2 3 4 5 <input type="radio"/> |
| 2     | Expectations for depth & breadth of Quality Teaching: Multi-Tiered System of Supports                    | <input checked="" type="radio"/> 1 2 3 4 5 <input type="radio"/> |
| 3     | Expectations for depth & breadth of Student Learning: Transitions, College & Career Access & Persistence | 1 2 <input checked="" type="radio"/> 3 4 5 <input type="radio"/> |
| 3     | Expectations for Quality & Character of School Life: Parent and Family Partnership                       | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 3     | Expectations for Quality & Character of School Life: Restorative Approaches to Discipline                | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 4     | Culture of & Structure for Continuous Improvement: Aligned Resources                                     | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 4     | Culture of & Structure for Continuous Improvement: Leadership & Collective Responsibility                | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 4     | Culture of & Structure for Continuous Improvement: Professional Learning                                 | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 4     | Expectations for depth & breadth of Quality Teaching: Balanced Assessment & Grading                      | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 4     | Expectations for depth & breadth of Quality Teaching: Instruction  | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 4     | Expectations for depth & breadth of Student Learning: Curriculum   | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 4     | Expectations for depth & breadth of Student Learning: Instructional Materials                            | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 4     | Expectations for depth & breadth of Student Learning: Rigorous Student Tasks                             | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 4     | Expectations for Quality & Character of School Life: Culture for Learning                                | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 4     | Expectations for Quality & Character of School Life: Relational Trust                                    | 1 2 3 4 5 <input checked="" type="radio"/>                       |
| 4     | Expectations for Quality & Character of School Life: Safety & Order                                      | 1 2 3 4 5 <input checked="" type="radio"/>                       |

Goals

Required metrics (Elementary)

18 of 18 complete

|  | 2016-2017<br>Actual | 2017-2018<br>Actual | 2017-2018<br>SQRP<br>Goal | 2018-2019<br>SQRP<br>Goal | 2019-2020<br>SQRP<br>Goal |
|--|---------------------|---------------------|---------------------------|---------------------------|---------------------------|
| <b>National School Growth Percentile - Reading</b>   |                     |                     |                           |                           |                           |
| Our overall goal is to reach the 75th percentile for student growth in reading 2019-2020. We believe that setting a benchmark of the 65th percentile for the 2018-2019 school year is realistic with our MTSS, professional learning, and summer learning initiatives and will allow us to reach our goal of the 75th percentile the following year.   | 79.00               | 56.00               | 90.00                     | 65.00                     | 75.00                     |
| <b>National School Growth Percentile - Math</b>  |                     |                     |                           |                           |                           |
| Our overall goal is to reach the 75th percentile for student growth in math 2019-2020. We believe that setting a benchmark of the 65th percentile for the 2018-2019 school year is realistic with our MTSS, professional learning, and summer learning initiatives and will allow us to reach our goal of the 75th percentile the following year.  | 66.00               | 60.00               | 93.00                     | 65.00                     | 75.00                     |
| <b>% of Students Meeting/Exceeding National Ave Growth Norms</b>   |                     |                     |                           |                           |                           |
| Parents, students, and staff are all invested in ensuring that our students make a years' worth of growth in reading and math each year. Toward this end, we have invested time and resources in helping students at varying levels to meet and exceed national average growth norms. In order to move towards our goal of all students meeting their national average growth norms, our goal is to have 65% of our students meet/exceed norms in 2018-2019 and 75% of students meet/exceed norms in 2019-2020. We believe that these are realistic and manageable goals with our focus on MTSS, professional learning, and summer learning initiatives. | 64.10               | 59.60               | 70.00                     | 65.00                     | 75.00                     |
| <b>African-American Growth Percentile - Reading</b>  |                     |                     |                           |                           |                           |
| As a staff, we have identified the percentile of African-American students meeting their growth percentile in reading as an area of concern. Based on this concern, we have implemented after school and Saturday school programs designed to help students who are currently below the 69th percentile in reading and math. These targeted programs, in addition to the MTSS and summer learning initiatives, will help us to see improvement in the number of African-American students meeting their growth targets.  | 91.00               | 36.00               | 50.00                     | 50.00                     | 60.00                     |
| <b>Hispanic Growth Percentile - Reading</b>  |                     |                     |                           |                           |                           |
| As a staff, we have identified the percentile of Hispanic students meeting their growth percentile in reading as an area of concern. Based on this concern, we have implemented after school and Saturday school programs designed to help students who are currently below the 69th percentile in reading and math. These targeted programs, in addition to the MTSS and summer learning initiatives, will help us to see improvement in the number of Hispanic students meeting their growth targets.  | 56.00               | 62.00               | 95.00                     | 70.00                     | 80.00                     |
| <b>English Learner Growth Percentile - Reading</b>   |                     |                     |                           |                           |                           |
| On the most recent SQRP for STEM, our English Learner student population was not high enough to receive data.  | (Blank)             | (Blank)             | 95.00                     | 95.00                     | 95.00                     |
| <b>Diverse Learner Growth Percentile - Reading</b>   |                     |                     |                           |                           |                           |
| On the most recent SQRP for STEM, our Diverse Learner student population was not high enough to receive data.  | (Blank)             | (Blank)             | 95.00                     | 95.00                     | 95.00                     |
| <b>African-American Growth Percentile - Math</b>   |                     |                     |                           |                           |                           |

As a staff, we have identified the percentile of African-American students meeting their growth percentile in math as an area of concern. Based on this concern, we have implemented after school and Saturday school programs designed to help students who are currently below the 69th percentile in reading and math. These targeted programs, in addition to the MTSS and summer learning initiatives, will help us to see improvement in the number of African-American students meeting their growth targets.

61.00

40.00

60.00

50.00

60.00

**Hispanic Growth Percentile - Math**

As a staff, we have identified the percentile of Hispanic students meeting their growth percentile in math as an area of concern. Based on this concern, we have implemented after school and Saturday school programs designed to help students who are currently below the 69th percentile in reading and math. These targeted programs, in addition to the MTSS and summer learning initiatives, will help us to see improvement in the number of Hispanic students meeting their growth targets.

55.00

40.00

95.00

50.00

60.00

**English Learner Growth Percentile - Math**

On the most recent SQRP for STEM, our English Learner student population was not high enough to receive data.

(Blank)

(Blank)

95.00

95.00

95.00

**Diverse Learner Growth Percentile - Math**

On the most recent SQRP for STEM, our Diverse Learner student population was not high enough to receive data.

(Blank)

(Blank)

95.00

95.00

95.00

**National School Attainment Percentile - Reading (Grades 3-8)**

STEM has always provided a rigorous academic curriculum. We will continue to provide differentiated, rigorous instruction to ensure that students continue to achieve at the highest level.

95.00

94.00

99.00

95.00

96.00

**National School Attainment Percentile - Math (Grades 3-8)**

STEM has always provided a rigorous academic curriculum. We will continue to provide differentiated, rigorous instruction to ensure that students continue to achieve at the highest level.

95.00

95.00

99.00

96.00

97.00

**National School Attainment Percentile - Reading (Grade 2)**

STEM will continue to provide second grade students with rigorous instruction that allows students to meet and exceed national norms for reading.

98.00

98.00

99.00

99.00

99.00

**National School Attainment Percentile - Math (Grade 2)**

STEM will continue to provide second grade students with rigorous instruction that allows students to meet and exceed national norms for mathematics.

99.00

99.00

99.00

99.00

99.00

**% of Students Making Sufficient Annual Progress on ACCESS**

Our goal is for our English Language Learners to continue to make sufficient annual progress on ACCESS. We have set goals of 60% and 65% in hopes of continuing to push our ELL students in their growth with the English language.

43.60

(Blank)

60.00

60.00

65.00

**Average Daily Attendance Rate**

STEM has maintained excellent attendance rates over the years. We will continue to provide engaging instruction that encourages students to be present for learning opportunities.

97.00

96.80

97.70

97.00

97.00

**My Voice, My School 5 Essentials Survey**

With initiatives focused on teacher leadership, parent partnership, and student learning, our goal is for STEM is to move from "Moderately Organized" to "Organized" to the My Voice, My School 5E Survey.

(Blank)

(Blank)

(Blank)

(Blank)

(Blank)

Custom metrics

0 of 0 complete

| 2016-2017<br>Actual | 2017-2018<br>Actual | 2017-2018<br>SQRP<br>Goal | 2018-2019<br>SQRP<br>Goal | 2019-2020<br>SQRP<br>Goal |
|---------------------|---------------------|---------------------------|---------------------------|---------------------------|
|---------------------|---------------------|---------------------------|---------------------------|---------------------------|

Strategies

Strategy 1

If we do...

...then we see...

...which leads to...

Determine focus areas based on student data and develop school-wide tiering criteria and provide training for all staff members, review teacher implementation of Tier 1, 2, and 3 interventions quarterly and provide additional MTSS supports and progress monitoring as needed for students in tier 1, 2, and 3;

All staff across all grade levels implementing strategies identified by the MTSS team and consistently monitoring student progress;

100% of staff implementing effective Tier 1 & 2 support, movement from "Weak" to "Neutral" in Academic Personalism on the Five Essentials Survey, and an increase in the composite NWEA MAP Growth Indicator percentile score from 59.6 to 75.0 by 2020.

Tags:

MTSS, Professional Learning, Behavior and Safety, Academics, Assessments, Academic interventions

Area(s) of focus:

1, 2, 3

Action step

Responsible

Timeframe

Status

Administration will meet with the MTSS team that is comprised of teachers from each grade band, a special education teacher, the case manager, and a specialist, to analyze student data to determine focus areas for the upcoming school year.

Principal

May 1, 2018 to  
Jun 15, 2018

Completed

**MTSS, Leadership and collective responsibility, Professional development plan, Analysis of data**

The MTSS team will develop tiering criteria and a menu of student interventions for Tiers 2 and 3. The team will then develop a training program based on the criteria and interventions and will provide the training to staff at the BOY professional development.

MTSS Team

Jun 18, 2018 to  
Aug 31, 2018

On-Track

**MTSS, Professional Learning, Progress monitoring, Academic interventions**

The MTSS team will monitor monthly that all teachers are effectively tiering students and providing recommendations for interventions by instituting a system where teachers communicate with the MTSS team lead in their grade band weekly via GoogleDocs.

MTSS Team

Sep 1, 2018 to  
Jun 19, 2020

On-Track

**MTSS, Professional Learning, Progress monitoring, Leadership and collective responsibility, Data collection**

Strategy 2

If we do...

...then we see...

...which leads to...

(ILT) Launch two initiatives to support improved teacher practice: Problem of Practice Partnerships and Teacher-Initiated Professional Development Funding;

The ILT supporting teachers and paraprofessionals in developing their instructional practices and students receiving high-quality, rigorous, and differentiated

Movement from "Neutral" to "Strong" in Teacher Influence and Collaborative Teachers on the Five Essentials Survey, improvement from 100% of teachers receiving a "Proficient" rating

instruction;

in Establishing a Culture for Learning in the CPS Framework for Teaching to 50% of teachers receiving a "Distinguished" rating in Establishing a Culture for Learning.

Tags:  
Professional Learning, Instruction, Leadership and collective responsibility

Area(s) of focus:  
1, 2, 3

| Action step  | Responsible | Timeframe                   | Status   |
|--|-------------|-----------------------------|----------|
| The ILT will establish protocol for Problem of Practice Partnerships and Teacher Professional Development Funding. | ILT Team    | May 1, 2018 to Aug 31, 2018 | On-Track |

**Leadership, Teacher leadership, Leadership and collective responsibility**

|  |          |                             |          |
|--|----------|-----------------------------|----------|
| Using the protocol developed by the ILT, teachers will submit applications for funding for professional development opportunities. Upon return from professional development teacher will present learnings to entire staff at FLEX days or Professional Development days. | ILT Team | Sep 4, 2018 to Jun 19, 2020 | On-Track |
|--|----------|-----------------------------|----------|

**Professional Learning, Leadership**

|  |                              |                             |          |
|--|------------------------------|-----------------------------|----------|
| All teachers will participate in Problem of Practice Partnerships protocol guided by Framework for Teaching. Teacher partnerships will meet, observe, and provide feedback using the protocol once per quarter during the school year. | ILT Team, All Teaching Staff | Sep 4, 2018 to Jun 19, 2020 | On-Track |
|--|------------------------------|-----------------------------|----------|

**Professional Learning, Collaborative teachers**

**Strategy 3**

If we do...

...then we see...

...which leads to...

Implement a College & Career Readiness Program that supports students by developing cohesive transitions between grade levels, a summer learning program, exposing students to various career fields through parent and community partnerships, and provides students with the opportunity to visit high schools and colleges;

A reduction in summer learning loss and an increase in student knowledge of high school options, college requirements, and career pathways;

Movement from "Strong" to "Very Strong" in Parent Influence on Decision Making in Schools on the Five Essentials Survey, and an increase in the composite NWEA MAP Growth Indicator percentile score from 59.6 to 75.0 by 2020.

Tags:  
Parent partnerships, Parent engagement, Summer supports, Community partnerships, College and careers, Transition support

Area(s) of focus:  
3

| Action step  | Responsible | Timeframe                    | Status   |
|--|-------------|------------------------------|----------|
| The administration will seek out teacher and staff volunteers to serve on a Transition Team. Administration will ensure that a diverse group of staff members are represented. | Principal   | Apr 23, 2018 to May 11, 2018 | On-Track |

**Teacher leadership, Transitions**

|   |                 |                              |          |
|---|-----------------|------------------------------|----------|
| The Transition Team will generate a plan for end-of-year grade level transitions, summer learning, and career field exposure. | Transition Team | May 14, 2018 to Jun 19, 2020 | On-Track |
|---|-----------------|------------------------------|----------|

**Parent partnerships, Teacher leadership, Summer supports, Community partnerships, Transitions, College & careers**

The Middle School Team will plan the following: one high school visit for sixth grade; two high school visits for seventh grade; and two college visits for eighth grade per school year.

Middle School Team

Jun 25, 2018 to Jun 1, 2020

On-Track

#### High school readiness, College and career, Transitions

The Middle School Team will organize and host a "Day in the Life of a Academic Center/High School Student" event where former students return to STEM to share their experiences in Academic Center/High School.

Middle School Team

Sep 4, 2018 to Jun 19, 2020

On-Track

#### High school readiness, Transitions

### Action Plan

#### Strategy 1

COMPLETED

Administration will meet with the MTSS team that is comprised of teachers from each grade band, a special education teacher, the case manager, and a specialist, to analyze student data to determine focus areas for the upcoming school year."

May 01, 2018 to Jun 15, 2018 - Principal

### Status history



May 22

COMPLETED

May 22, 2018

#### Evidence

Meeting agenda, meeting minutes

ON-TRACK

The MTSS team will develop tiering criteria and a menu of student interventions for Tiers 2 and 3. The team will then develop a training program based on the criteria and interventions and will provide the training to staff at the BOY professional development."

Jun 18, 2018 to Aug 31, 2018 - MTSS Team

### Status history



May 22

ON-TRACK

May 22, 2018

#### Evidence

Meeting agenda and materials; teacher feedback form

ON-TRACK

The MTSS team will monitor monthly that all teachers are effectively tiering students and providing recommendations for interventions by instituting a system where teachers communicate with the MTSS team lead in their grade band weekly via GoogleDocs."

Sep 01, 2018 to Jun 19, 2020 - MTSS Team

### Status history



May 22

ON-TRACK

May 22, 2018

#### Evidence

Google Doc of intervention tracking



## Strategy 2

**ON-TRACK** The ILT will establish protocol for Problem of Practice Partnerships and Teacher Professional Development Funding."  
May 01, 2018 to Aug 31, 2018 - ILT Team

### Status history

May 22

**ON-TRACK** May 22, 2018  
**Evidence**  
Protocol for Problem of Practice Partnerships and Teacher-Initiated Professional Development Support.

**ON-TRACK**  
Using the protocol developed by the ILT, teachers will submit applications for funding for professional development opportunities. Upon return from professional development teacher will present learnings to entire staff at FLEX days or Professional Development days."  
Sep 04, 2018 to Jun 19, 2020 - ILT Team

### Status history

May 22

**ON-TRACK** May 22, 2018  
**Evidence**  
Meeting agendas and teacher survey

**ON-TRACK**  
All teachers will participate in Problem of Practice Partnerships protocol guided by Framework for Teaching. Teacher partnerships will meet, observe, and provide feedback using the protocol once per quarter during the school year."  
Sep 04, 2018 to Jun 19, 2020 - ILT Team, All Teaching Staff

### Status history

May 22

**ON-TRACK** May 22, 2018  
**Evidence**  
Partnership schedule and recording sheet designed by the ILT

## Strategy 3

**ON-TRACK**  
The administration will seek out teacher and staff volunteers to serve on a Transition Team. Administration will ensure that a diverse group of staff members are represented."  
Apr 23, 2018 to May 11, 2018 - Principal

### Status history

May 22

**ON-TRACK** May 22, 2018  
**Evidence**  
List of team members

**ON-TRACK** The Transition Team will generate a plan for end-of-year grade level transitions, summer learning, and career field exposure."  
May 14, 2018 to Jun 19, 2020 - Transition Team

## Status history

May 22

ON-TRACK

May 22, 2018

### Evidence

Meeting Agendas, Meeting Minutes, Communication with Parent/Community volunteers, anecdotal evidence from events

ON-TRACK

The Middle School Team will plan the following: one high school visit for sixth grade; two high school visits for seventh grade; and two college visits for eighth grade per school year."

Jun 25, 2018 to Jun 01, 2020 - Middle School Team

## Status history

May 22

ON-TRACK

May 22, 2018

### Evidence

Planning evidence (e-mails), anecdotal student evidence from trips.

ON-TRACK

The Middle School Team will organize and host a "Day in the Life of a Academic Center/High School Student" event where former students return to STEM to share their experiences in Academic Center/High School."

Sep 04, 2018 to Jun 19, 2020 - Middle School Team

## Status history

May 22

ON-TRACK

May 22, 2018

### Evidence

Planing documents, evidence from events

## Fund Compliance

### Supplemental General State Aid(SGSA)

My school receives SGSA funds

By checking the above box, the school is verifying that the attendance center complies with the statement regarding the use of SGSA funds:

1. The attendance center allocation is correctly based on the number of students eligible to receive free and reduced lunch and breakfast.
2. The attendance center has an approved plan, developed in consultation with teachers, administrators, and other appropriate personnel, and parents of the students attending the attendance center.
3. The attendance center's plan is approved by the LSC and CPS.
4. SGSA funded activities fall within the allowable program categories: early childhood education, reduced class size, enrichment programs, remedial assistance, attendance improvement, and other educationally beneficial expenditures which supplement the regular programs as determined by the Illinois state board of education.
5. SGSA Funds supplement and do not supplant non-categorical and other categorical funds allocated to the attendance center.
6. SGSA funds are supporting only those activities specified in the school's approved plan/amendment.
7. SGSA funds are not used for capital expenditures. 8. SGSA funds are not used for any political or lobbying activities by the attendance center.

### ESSA Program

ESSA Schoolwide Program

(Not available to schools receiving NCLB funds for the first time) [Title 1/SW].

The school annually reviews the schoolwide plan/program. The schoolwide program plan is available to CPS, parents, and the public, and the information in the plan is in an understandable and uniform format, and to the extent practicable in a language the parents can understand.

ESSA Targeted Assistance Program Title I funded staff participate in the school's general professional development and school planning activities. Title I

funded staff assume limited duties that are assigned to similar personnel including duties beyond the classroom, or that do not benefit Title I students, as long as the amount of time spent on such duties is the same proportion of the total work time with respect to similar staff.

Non-title school that does not receive any Title funds

## Parent Involvement in Targeted Assistance and Schoolwide Programs

I verify that the statement below is correct

Every Student Succeeds Act (ESSA), the reauthorization of the Elementary and Secondary Act of 1965 continues a legislative commitment to parental involvement. Central features of prior reauthorizations, such as school-parent compacts, parent involvement policies, and the parent involvement funding formula remain unaltered. However, the ESSA reauthorization represents a notable shift in the role of parental involvement in the schools. It includes new provisions increasing parental notification requirements, parental selection of educational options, and parental involvement in governance. It envisions parents as informed and empowered decision makers in their children's education.

### Parent and Family Plan

#### Parent and Family Engagement Policy

Complete

Schools must involve parents and family in the joint development and periodic review and revision of the ESSA, Title I school parental and family engagement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.

n/a

The school will hold an annual meeting at a time convenient to parents and families during the first month of school to inform them of the school's participation in ESSA, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental and family engagement meetings, including school PAC meetings, at different times and will invite all parents and key family members of children participating in the ESSA, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting

n/a

At the request of parents and family members, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents and family members to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.

n/a

Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.

n/a

Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.

n/a

Schools will assist parents of participating ESSA Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.

n/a

Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents and family members in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.

n/a

Schools will educate all staff in the value and utility of contributions by parents and family and in how to reach out to, communicate and work with, parents and family as equal partners in the education of their children and in how to implement and coordinate parent and family programs and build ties with parents and family members. Please describe how this will be accomplished.

n/a

Schools will, to the extent feasible and appropriate, coordinate and integrate parent and family programs and activities with Head Start, Reading First, Early

Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs, to further encourage and support parents and families in more fully participating in their children's education. Please describe how this will be accomplished.

n/a

Schools will ensure that information related to the school and parent and family programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.

n/a

#### Policy Implementation Activities

The LSC will approve the school improvement plan and monitor the CIWP.

In the CIWP, the school identifies current parental and family engagement practices and outlines activities related to expanding parent and family partnership programs.

The school will coordinate the parent and family engagement programs identified in the CIWP.

The school will evaluate the Parent and Family Engagement Policy for effectiveness and make improvements as necessary.

Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)

n/a

#### School-Parent Compact

Complete

The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards. Describe how the school will provide high-quality curriculum and instruction in a supportive environment. (Restate the school mission.)

The STEM Magnet Academy will provide the instructional building blocks to develop lifelong learners and 21st century global citizens. Students will become critical thinking problem solvers who work collaboratively to improve the world around them. An engaging learning environment will promote student leaders who are capable of making evidence based decisions and develop multiple solutions for complex real world situations.

The school will hold parent-teacher conferences. Describe the kinds of parent-teacher conferences that will be held and the dates on which they are scheduled.

Parent-teacher conferences will be held first and third quarter. For both 2018-2019 school year and 2019-2020, parent-teacher conferences will be held in November and April.

The school will provide parents with frequent reports on their children's progress. Describe when and how the school will provide reports to parents.

STEM will provide reports to parents through quarterly progress reports and report cards four times a year. Additionally, we will send out NWEA results two times a year and PARCC results once a year. Teachers utilize parent-contact systems such as ClassDojo, ESGI, Parent Portal, and email to provide parents with information on student academic progress and behavior.

The school will provide parents access to staff. Describe when, where and how staff will be available for consultations with parents.

Staff is available to consult with parents through two parent-teacher conference days per year, 1-2 Open Houses per year, STEM nights, Parent Shadow days, and via email and by phone. STEM staff frequently make appointments to consult with parents in person both before and after the school day. Parents are free to request appointment times with any of the teachers who interact with their student(s).

The school will provide parents opportunities to volunteer and participate in their children's classes. Describe how and when parents and family members may volunteer, participate, and observe classroom activities.

STEM parents are welcome to volunteer to provide support before, during, and after the school day. Parents volunteer for Parent Patrol during morning drop off, chaperone field trips, help prepare classroom materials, during school-wide events, and can support the lunch and recess staff. Parents also donate materials and funds to classrooms and events as requested.

The parents will support their children's learning. Describe how the parents will assist learning (i.e. monitoring attendance, homework completion).

Parents will monitor student progress and attendance/tardies through Parent Portal. Parents will also provide support for their children's learning by supporting students as they complete homework and Problem Based Learning projects at home. STEM has a consistent homework policy across grade levels so that parents understand the expectations for student completion of homework. Teachers provide parents with helpful resources on their personal websites as well as Common Core Standards and Next Generation Science Standards workshops to help parents understand expectations for student performance.

The parents will participate in decisions relating to the education of their children. Describe when, where and how parents will consult with the school.

Parent representatives are vocal representation on the school's Local School Council. The school also periodically sends out emails to solicit parent feedback via surveys.

The students will share the responsibility for improved student academic achievement. Describe how the students will assure academic achievement (i.e. good attendance, positive attitude, class preparation).

STEM provides an engaging and well-rounded learning environment that motivates students to be present and contributes to our high attendance rate. STEM has consistent and high expectations for student behavior and academics. STEM students readily to respond to given directions and are eager to learn.

Parent Budget

Complete

Goals: Indicate goals, timeline of activities and training topics that are designed to assist parents and families with increasing their students' academic achievement. The overarching goal is to increase student academic achievement through parental and family engagement involvement; specify your goals.

n/a

Allocate your Mandated Title 1 Parent and Family Engagement Funds to support your Parent and Family Engagement Program.

| Account(s)      | Description   | Allocation |
|-----------------|---|------------|
| 51130,<br>52130 | <b>Teacher Presenter/ESP Extended Day</b><br>For Teacher presenter, ESP Extended Day, please remember to put money on the benefits line. Non-Instructional pay rate applies.                                | \$ 0 .00   |
| 53405           | <b>Supplies</b><br>In addition to supplies for parent program, please use this account to also purchase books for parents only. Use this account for equipment with a per unit cost of less than \$500.     | \$ 0 .00   |
| 53205           | <b>Refreshments</b><br>Allocation CAN NOT EXCEED 25% of the Parent Budget. Refreshments must be used for Title 1 PAC meetings, trainings and workshops.   | \$ 0 .00   |
| 54125           | <b>Consultants</b><br>For Parent Training Only. Consultant must have a CPS vendor number and paid with a Purchase Order after service is rendered (NO CHECKS ARE ALLOWED)                                   | \$ 0 .00   |
| 54505           | <b>Admission and Registration Fees, Subscriptions and memberships</b><br>For Parents use only.  | \$ 0 .00   |
| <p>54205</p>    | <b>Travel</b><br>Buses for Parents use. Overnight Conference travel- schools must follow the CPS Travel Policy. The CPS Parent Overnight Travel Approval Form and Conference Travel Form must be completed. | \$ 0 .00   |

<p>54565</p>**Reimbursements**

Allocation CAN NOT EXCEED 25% OF THE Parent Budget. All Parent Reimbursements related to Title 1 parent and family engagement must be paid from this account. Receipts must be clear unaltered and itemized. School must keep all receipts.

|    |   |     |
|----|---|-----|
| \$ | 0 | .00 |
|----|---|-----|

---

<p>53510</p>**Postage**

Must be used for parent and family engagement programs only.

|    |   |     |
|----|---|-----|
| \$ | 0 | .00 |
|----|---|-----|

---

53306 **Software**

Must be educational and for parent use only.

|    |   |     |
|----|---|-----|
| \$ | 0 | .00 |
|----|---|-----|

---

55005 **Furniture and Equipment**

Must have a parent room or a secure place to keep furniture/equipment. Cannot be placed in the main office or where staff and students have access too. To by used only by parents.

|    |   |     |
|----|---|-----|
| \$ | 0 | .00 |
|----|---|-----|